

Trustees' Annual Report for the period

		Period start date		Period end date	
From	27 th	AUGUST	2020	To	26 th
					AUGUST 2021

Section A

Reference and administration details

Charity name

CHELLASTON COMMUNITY ASSOCIATION

Other names charity is known by

CCA

Registered charity number (if any)

1173163

Charity's principal address

CHELLASTON COMMUNITY ASSOCIATION

BARLEY CROFT

CHELLASTON

DERBY

Postcode

DE73 6TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Cartwright	Chairman		
2	Paul Hicklin	Treasurer		
3	Joyce Chadwick	Bookings Secretary		
4	Fran Gaunt	Secretary		
5	Anne Haywood	President		
6	Ian Colder			
7	Mike Brown			
8	Ray Watts			
9	Hugh Craig			
10	Chris Fisher			
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg. trust, association, company)

ASSOCIATION

Trustee selection methods
(eg. appointed by, elected by)

Elected by the residents of Chellaston village at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Trustees have:

- 1) A Health and Safety induction
- 2) Fire Safety training

Trustees also carry out annual Fire Safety audits with all our current regular hirers.

Throughout the year in question any hirers wishing to return after the Covid lockdowns had to adhere to our risk assessment and produce their own risk assessment that we were happy with. This was all in line with recommendations through ACRE and Derby City Council.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Association continues to promote the Chellaston Community centre for the benefit of all residents of Chellaston village and the surrounding area.
Significant effort is made by the Trustees to ensure the Association oversees the maintenance and upgrading of the facilities for the benefit of regular hirers and other users of the centre.
The Association has no party-political involvement and is non-sectarian in religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The centre normally operates seven days a week being available from 8am to 10pm. The facilities include a main hall; two meeting rooms, a cloakroom, toilets, kitchens as well as a large outdoors grassed area and communal car park.

Activities include a pre-school nursery, various fitness, dance and martial arts classes, an over 60's indoor games club, two Brownies and one Rainbows group and two AA groups. In addition, children's parties take place at the weekend, though these have not taken place because of Covid concerns and have just restarted since year end.

The centre is a low-cost hire venue, and all users benefit from this. At present most regular hirers have returned since Covid concerns and the summer holidays. Groups that did continue throughout a lot of the year (AA and the Child Health clinic) where moved from smaller rooms to our main hall because of social distancing issues and some martial arts groups started up again with "no contact" rules. We had all the statutory Covid cleaning stations in place and continue to have hand sanitises' at appropriate places.

Throughout the pandemic we were classed as a Covid secure centre by the Derby City Council and provided a Covid secure room.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking.
- policy programme related investment;
- contribution made by volunteers.

The CCA, which directs the running of the centre, is passionate about providing an up to date and fit for purpose and safe facility available for all residents to use on an equal basis. We aim specifically at providing the types of services required by the local community. We are aware that the area surrounding Chellaston district centre has and continues to see significant housing development with residents seeking leisure activities both like what the centre now offers and new activities.

It has become clear to the Trustees that the centre is now seen as a very important facility to the local community but the demand for use of the centre is increasing to a point where the current facility cannot fully support the need.

This was also recognised by local authority planners assessing the planning applications for housing developments within the locality. As a result, some S106 financial provision towards Chellaston Community centre expansion was included in the agreements made with the developers.

So, to cut a long story short, as mentioned last year our planned Annexe on our West end continues to gather pace.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Because of Covid and therefore smaller than normal usage there has not been a lot of updating of the interior. The main hall floor though is being resealed this coming October half term.

As mentioned earlier a lot of time and effort has been spent on the plans for the proposed centre extension. We now have the lease for the parcel of land for the extension and the Trustees have formed a partnership with Blair Gratton Architect's as our partner, initially to develop a feasibility study as to what sort of building could fit within this land to the west of our current building. Planning permission from the Derby City Council Planning department has recently been granted.

Another project embarked upon is that we have obtained the lease from the Council of a disused and overgrown public convenience. We plan to transform the 70 sq. mt. area into a Community garden with flower beds, planters, seating, community information board and access for wheelchair users. We have some S106 monies earmarked towards this and a Veolia Environmental Trust grant is also being targeted by us. This project is also approved by "ENTRUST".

Section E**Financial review****Brief statement of the charity's policy on reserves**

We are a non-profit making charity; all proceeds are ploughed back into the centre. Our reserves are set at £20k and this should adequately cover us for twelve month's operational expenditure.

Details of any funds materially in deficit

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

P. Hicklin

Full name(s)

PAUL WILLIAM HICKLIN

Position (eg Secretary, Chair, etc)

TREASURER

Date

16/10/2021

**CHELLASTON COMMUNITY ASSOCIATION
INCOME EXPENDITURE ACCOUNT
YEAR ENDING 2021 as at 26th August '21**

2020	INCOME	2021
16023.28	Preschool nursery hire	14453.59
10793.57	Centre hire (Regular hirers)	9606.36
2870.2	Centre hire (One offs and childrens parties)	1216.00
	Party hire "special" deposits	
	Spirit of Chellaston event	
20.00	Key deposit	10.00
	DCC S106 for West end Annexe design (Restricted funds)	15554.53
12000.00	Grants received (Restricted funds)	1000.00
	DCC Grant (Covid related)	14934.00
	Co-op Local Community Fund for Public toilet	1411.51
50.00	Donation/Compensation	5.00
	National Lottery Community Fund West end Annexe design	20000.00
	Community Action Derby PCC Vulnerability Fund for Community Garden	1000.00
41757.05	TOTAL INCOME	79190.99
	EXPENDITURE	
	PRS/PPL Music Licence	203.21
586.35	BHIB Insurance	564.63
5587.28	Wages and Cleaning company costs	4575.44
115.20	Payroll Fees	115.20
2473.00	Electricity (British Gas)	1245.00
918.00	Gas (British Gas)	1111.00
494.54	Water (Water Plus)	932.10
565.58	NCC Trade Waste collection	581.40
417.67	General Upkeep and Cleaning materials	240.89
6386.55	Planned and Reactive Maintenance	2154.43
1130.72	Expenses/Postage	964.85
107.36	Booking sec. mobile phone (Virgin Mobile)	100.80
	Spirit of Chellaston event	28.27
275.00	Business Rates	143.75
16024.36	West End Annexe Design and Planning and Legal fees	2740.20
	West End Annexe building cost and project management	7776.00
250.80	Virgin Broadband	446.40
384.40	External storage unit	
730.80	COVID Expenses	232.24
	Community Garden Expenses	2422.14
36447.61	TOTAL EXPENDITURE	26577.95
5309.44	Excess of Income over Expenditure	52613.04
61354.29	Balance b/f from August 2019	
	Balance b/f from August 2020	66663.73
66663.73	TOTAL	119276.77
66663.73	HSBC Current Account	119276.77
-14800.00	Provision for West end annexe- Design, Planning and Legal fees (Restricted funds)	-37115.40
-10000.00	Annexe Building Project Management fees (Restricted funds)	-22300.00
-2134.10	Provision for High St. Community Garden (Restricted funds)	-1711.96
-3100.00	Provision for Main Lobby improvements (Restricted funds)	-7500.00
-15100.00	Provision for furnishings for building annexe (Restricted funds)	-20500.00
	Provision for external public toilet (Restricted funds)	-1411.51
	Centre Financial Reserves (as Charity Commission guidelines) (Restricted funds)	-20000.00
	Provision for refurbishment of LMR Kitchen (Restricted funds)	-2000.00
21529.63	Total Balance Remaining	6737.90
-1500.00	Planned and Reactive Maintenance Fund	-6500.00
-20000.00	Centre Financial Reserves (as Charity Commission guidelines)	
29.63	Total Balance Remaining for General Upkeep and Refinements	237.90

J.A. Aik

29.9.2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CHELLASTON COMMUNITY ASSOCIATION

On accounts for the year
ended

26TH AUGUST 2021

Charity no
(if any)

1173163

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention ~~(other than that disclosed below*)~~ in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J. A. Allen

Date:

29.9.2021

Name:

JANE ALICIA ALLEN

Relevant professional
qualification(s) or body
(if any):

Address: 4 MEADOW WAY
CHELLASTON
DERBY DE73 6UW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.