



TRUSTEES' ANNUAL REPORT - 7th DECEMBER 2023

Thanks to our dedicated and brilliant team, the Trustees have had a quiet and happy year.

BUSINESS MANAGER

We welcomed our new Business Manager, Lin Larmer, in January, who took over the role from Mei Ling Reddaway. Mei remains with us as a trustee, while Lin has been doing an excellent job of managing the financial and business aspects of the preschool.

Lin has so far within her role helped to analyse and predict preschool budgets, successfully applied for local grants to help maintain and improve the preschool setting, and has assisted the trustees in making important decisions about staffing, pay, and ongoing costs to the preschool.

Thank you, Lin, for your hard work, and to Mei for continuing to support the preschool in your role as trustee.

TRUSTEES

Sadly in December last year we said goodbye to our longstanding chair, Alex Thurman, and trustee Megan Brown.

On a more positive note, I was able to step in as chairperson, overseeing the trustees and helping Rebecca in her role as preschool manager, and Lin in her role as business manager, to assist in vital decision making for the preschool.

And, in April we welcomed Jenny Smith as a trustee. Jenny brings important and experienced skills to her role as trustee, with her background in teaching, including leading an early years department in a large mainstream community school, covering both nursery and reception. Jenny is also a resident of Marsh Green, and we would like to thank her for helping to support our preschool community by joining our trustee team.

I have also mentioned that Mei has been able to stay with us as a trustee, and we very much appreciate your ongoing commitment to Marsh Green Preschool.

Over the past year our key priorities have included:

- Overseeing the recruitment of maternity cover for Sian Johnson, (welcome to Jodie Robertson), as well as a new permanent member of staff. Tayla Woods, our newest member of the team, joined the preschool this week.
- Continuing to recruit for additional trustees to join the team. We hope some additional parent trustees will be joining us shortly.
- Ensuring staff salaries are rewarded and recognised in line with inflation and performance.

Our key priorities remain ongoing trustee recruitment, as well as supporting both Rebecca and Lin with overseeing the management of the preschool.

THANKS

A huge thanks as always to all the Trustees for their hard work and dedication.

And, thank you to our wonderful Manager, Rebecca, and the whole team; Sophia, Julie, Lucy, Carly, Sam, Sian, Jodie and Tayla. Your level of commitment and hard work speaks volumes about the ongoing success of Marsh Green Preschool.

Caroline Burgess-Pike
Chairperson
December 2023

Marsh Green Pre-School**BALANCE SHEET****Accounts September 2022 - August 2023**

Item	Income	Expenditure	Net Income
Main Income			
Session Fees + summer club	17647.50		17647.50
KCC Funding	78118.31		78118.31
KCC Funding (SENIF)	1461.47		1461.47
Other income: Fundraising & Grants	483.59		483.59
Savings Interest	607.36		607.36
Uniform (new or second hand)	219.70		219.70
Main Expenses			
Salary	650.63	88280.42	-87629.79
HMRC		2635.35	-2635.35
Pensions		1772.50	-1772.50
ext service providers (payroll, HR, Cleaning, IT)	25.00	4222.43	-4197.43
Rent		5001.00	-5001.00
Subscriptions (DBS, ICO, PPL, H&S, Ofsted, Amazon)		1270.27	-1270.27
Insurance		582.61	-582.61
Snack Time		1175.39	-1175.39
Training & Course Fees	804.00	2550.58	-1746.58
Consumable Resources		2397.73	-2397.73
Equipment		1103.48	-1103.48
Uniform		130.37	-130.37
MISC	203.63	578.13	-374.50
TOTAL	98221.19	111700.26	-13479.07
Balance B/F 1/9/2022	62311.96		
Income	98221.19		
Expenditure	111700.26	Current Account	8732.89
		Deposit Account	40000.00
Uncleared Receipts	0.00	Petty Cash	100
Closing Balance	48832.89	Balance	48832.89
Difference	0.00		
Reconciled Bank	31/08/2023		
Reconciled Cash	31/08/2023		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Marsh Green Pre-School CIO

On accounts for the year
ended

31st August 2023

Charity
no (if any)

1173155

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

Responsibilities and basis
of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

5/12/2023

Name:

Michael Musgrove

Relevant professional
qualification(s) or body
(if any):

Address:

The Old Manse, Hever Road,
Edenbridge, Kent TN8 5NQ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.