

**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>st</sup> December 2024

# **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2024**

## **Reference and administrative details**

Trustees	Mrs S Baker (resigned 5 <sup>th</sup> February 2025) Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mrs H Try (resigned 5 <sup>th</sup> February 2024) Ms L Hammond Mr D Heward (appointed 21 <sup>st</sup> March 2024) Mr I Daly (appointed 21 <sup>st</sup> March 2024)
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2024**

### **TRUSTEES ANNUAL REPORT**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024.

This is a report of the Charitable Incorporated Organisation, formed on 19<sup>th</sup> May 2017, which superseded the charity of the same name, Charity number 529474, which is no longer in existence.

### **OBJECTIVES**

The objects of the charity as per the constitution are:

The advancement of education by:

- the provision of items, services and facilities for Long Preston Primary School; and
- the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.
- The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

### **ACTIVITIES**

#### **Bursaries**

We made 25 awards of £240 in 2024 totalling £6000 to former pupils of Long Preston and Hellifield schools.

We have had help to increase uptake by former pupils spreading the word on Facebook, rather than replying to the posters and Craven Herald ads of the past. We are now currently working on a Facebook page to widen public knowledge of our existence and remit.

#### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. Two of our trustees have close links to the school, and with the newly formed playgroup Wrens.

In past years, we have been investigating the possibilities of setting up an affordable housing scheme, using our land and specifically aimed at families with young children aiming to support school numbers and working alongside CDC and the Yorkshire Dales National Park. However, currently this is on hold. We have a new Headteacher who we are creating a close working relationship with, and we are currently in talks with her as to how we can increase our involvement and support the school further.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2024**

### **TRUSTEES ANNUAL REPORT (continued)**

#### **School Support**

As the school is Voluntary Aided, we are required to contribute 10% towards school property repairs. These have included a new window and painting the school railings which was £4,450. We also pay for after school sports clubs throughout the year totalling over £2,500.

#### **Financial stability and management of assets**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and eighty acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and include:

- Rent negotiation for small garden and parking area adjacent to one of our properties.
- Rent for a small grazing field.
- Refurbishment of properties as they become vacant.

#### **FINANCIAL REVIEW**

The financial statements show a healthy credit bank balance of £57,757, which is reasonably constant given the money that we plough back into our objectives. However, we keep a close eye on our funds so as to have sufficient for ongoing work of the charity and to cover unforeseen property expense. The remainder is used for cyclical property improvements and our contributions to significant school building improvements and further ways in which we can enhance the experience for the children at school.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body. We have face to face meetings several times a year, and we keep in regular communication, which is maintained via the Clerk.

The charity retains professional advisors who include our accountant, land agent, insurance broker, property letting agent and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 3<sup>rd</sup> June 2025 and signed on their behalf by:

Mrs R Capstick - Trustee

## **HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2024**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2024.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

3<sup>rd</sup> June 2025

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2024

## Receipts and payments account

	<u>2024</u>	<u>2023</u>
<b>Receipts</b>		
Cottage Rent	29,785	31,228
Farm and Garden Rent	4,700	4,600
Other receipts	795	363
Total income	35,280	36,191
<b>Payments</b>		
Insurance	9,057	8,625
Repairs and maintenance	13,733	3,700
Sundry expenses	767	36
Accountancy	1,170	1,158
School support and bursaries	9,222	11,866
Employment costs	3,122	2,496
Paid on behalf of Appletreewick PC	-	432
Total payments	37,071	28,313
Net	- 1,791	7,878
Cash funds last year end	59,549	51,671
Cash funds this year end	57,757	59,549

All funds are unrestricted.

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2024

## STATEMENT OF ASSETS AND LIABILITIES

### Statement of Assets and Liabilities

All Funds are Unrestricted

	<b><u>2024</u></b>	<b><u>2023</u></b>
<b>Cash Funds</b>	-	
Cash at the Bank	57,757	59,549
Debtor		432
<b>Fixed Assets at trustees, valuation</b>		
School	1,000,000	1,000,000
Cottages and land	900,000	900,000
<b>Total Assets</b>	<u>1,957,757</u>	<u>1,959,981</u>

These accounts were approved by the trustees on 3<sup>rd</sup> June 2025 and signed on their behalf by:

Mrs R Capstick  
Trustee

## **HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2024**

### **NOTES TO THE FINANCIAL STATEMENTS**

- 1      Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2      Fund Accounting
  - (a)    Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
  - (b)    Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor.
- 3      Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4      Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.