

# HARTLEY EDUCATIONAL FOUNDATION

England & Wales · Charity number 1173116

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2017-05-19

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 2 Windsor Avenue  
Skipton  
North Yorkshire  
BD23 1HS

**Phone** 01756749585

**Email** [clerkhef@icloud.com](mailto:clerkhef@icloud.com)

**Website** [hartleyeducationalfoundation.blogspot.com](http://hartleyeducationalfoundation.blogspot.com)

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION BY:1) THE PROVISION OF ITEMS, SERVICES AND FACILITIES FOR LONG PRESTON PRIMARY SCHOOL;2) THE PROVISION OF BURSARIES TO ASSIST BENEFICIARIES TO ATTEND SCHOOLS, UNIVERSITIES OR OTHER INSTITUTIONS OR CLASSES FOR THE PURPOSES OF EDUCATION OTHER THAN ELEMENTARY.

**Activities:** Support to Long Preston School; bursaries for local college students

## Classification

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- **How:** Makes Grants To Individuals, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- North Yorkshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£35,280	£37,071	-	-
2023-12-31	£36,191	£28,313	-	-
2022-12-31	£35,108	£28,478	-	-
2021-12-31	£28,994	£33,379	-	-
2020-12-31	£28,324	£24,393	-	-

## Trustees

Name	Role	Appointed
Daniel Heward		2024-03-21
Hannah Louise Try		2020-02-06
Ian Daley		2024-03-21
James Newhouse		2019-01-31
Katherine Birrell		2017-12-01
Lucy Rose Hammond		2023-06-05
RACHEL CAPSTICK		2017-05-17
Sophie Louise Baker		2021-11-18

**HARTLEY EDUCATIONAL FOUNDATION**

England & Wales - Charity number 1173116

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# Accounts

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**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>st</sup> December 2024

# Hartley Educational Foundation

Year ended 31<sup>st</sup> December 2024

## Reference and administrative details

Trustees	Mrs S Baker (resigned 5 <sup>th</sup> February 2025) Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mrs H Try (resigned 5 <sup>th</sup> February 2024) Ms L Hammond Mr D Heward (appointed 21 <sup>st</sup> March 2024) Mr I Daly (appointed 21 <sup>st</sup> March 2024)
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2024**

### **TRUSTEES ANNUAL REPORT**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024.

This is a report of the Charitable Incorporated Organisation, formed on 19<sup>th</sup> May 2017, which superseded the charity of the same name, Charity number 529474, which is no longer in existence.

### **OBJECTIVES**

The objects of the charity as per the constitution are:

The advancement of education by:

- the provision of items, services and facilities for Long Preston Primary School; and
- the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.
- The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

### **ACTIVITIES**

#### **Bursaries**

We made 25 awards of £240 in 2024 totalling £6000 to former pupils of Long Preston and Hellifield schools.

We have had help to increase uptake by former pupils spreading the word on Facebook, rather than replying to the posters and Craven Herald ads of the past. We are now currently working on a Facebook page to widen public knowledge of our existence and remit.

#### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. Two of our trustees have close links to the school, and with the newly formed playgroup Wrens.

In past years, we have been investigating the possibilities of setting up an affordable housing scheme, using our land and specifically aimed at families with young children aiming to support school numbers and working alongside CDC and the Yorkshire Dales National Park. However, currently this is on hold. We have a new Headteacher who we are creating a close working relationship with, and we are currently in talks with her as to how we can increase our involvement and support the school further.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2024**

### **TRUSTEES ANNUAL REPORT (continued)**

#### **School Support**

As the school is Voluntary Aided, we are required to contribute 10% towards school property repairs. These have included a new window and painting the school railings which was £4,450. We also pay for after school sports clubs throughout the year totalling over £2,500.

#### **Financial stability and management of assets**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and eighty acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and include:

- Rent negotiation for small garden and parking area adjacent to one of our properties.
- Rent for a small grazing field.
- Refurbishment of properties as they become vacant.

#### **FINANCIAL REVIEW**

The financial statements show a healthy credit bank balance of £57,757, which is reasonably constant given the money that we plough back into our objectives. However, we keep a close eye on our funds so as to have sufficient for ongoing work of the charity and to cover unforeseen property expense. The remainder is used for cyclical property improvements and our contributions to significant school building improvements and further ways in which we can enhance the experience for the children at school.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body. We have face to face meetings several times a year, and we keep in regular communication, which is maintained via the Clerk.

The charity retains professional advisors who include our accountant, land agent, insurance broker, property letting agent and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 3<sup>rd</sup> June 2025 and signed on their behalf by:

Mrs R Capstick - Trustee

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2024

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2024.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

3<sup>rd</sup> June 2025

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2024

### Receipts and payments account

	<u>2024</u>	<u>2023</u>
<b>Receipts</b>		
Cottage Rent	29,785	31,228
Farm and Garden Rent	4,700	4,600
Other receipts	795	363
Total income	<u>35,280</u>	<u>36,191</u>
<b>Payments</b>		
Insurance	9,057	8,625
Repairs and maintenance	13,733	3,700
Sundry expenses	767	36
Accountancy	1,170	1,158
School support and bursaries	9,222	11,866
Employment costs	3,122	2,496
Paid on behalf of Appletreewick PC	-	432
Total payments	<u>37,071</u>	<u>28,313</u>
Net	<u>- 1,791</u>	<u>7,878</u>
Cash funds last year end	<u>59,549</u>	<u>51,671</u>
Cash funds this year end	<u>57,757</u>	<u>59,549</u>

All funds are unrestricted.

**HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2024**

**STATEMENT OF ASSETS AND LIABILITIES**

**Statement of Assets and Liabilites**

All Funds are Unrestricted

	<b><u>2024</u></b>	-	<b><u>2023</u></b>
<b>Cash Funds</b>			
Cash at the Bank	57,757		59,549
Debtor			432
<b>Fixed Assets at trustees, valuation</b>			
School	1,000,000		1,000,000
Cottages and land	900,000		900,000
<b>Total Assets</b>	<u>1,957,757</u>		<u>1,959,981</u>

These accounts were approved by the trustees on 3<sup>rd</sup> June 2025 and signed on their behalf by:

Mrs R Capstick  
Trustee

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2024

### NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
  - (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
  - (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor.
- 3 Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.

**HARTLEY EDUCATIONAL FOUNDATION**

England & Wales - Charity number 1173116

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# Accounts

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**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>st</sup> December 2023

# Hartley Educational Foundation

Year ended 31<sup>st</sup> December 2023

## Reference and administrative details

Trustees	Mrs S Baker Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mr J Smith (resigned 2 <sup>nd</sup> October 2023) Mrs H Try (resigned 5 <sup>th</sup> February 2024) Ms L Hammond (appointed 5 <sup>th</sup> June 2023) Mr D Heward (appointed 21 <sup>st</sup> March 2024) Mr I Daly (appointed 21 <sup>st</sup> March 2024)
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2023**

### **TRUSTEES ANNUAL REPORT**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023.

#### **OBJECTS**

The objects of the charity as per the constitution are:

The advancement of education by:

- the provision of items, services and facilities for Long Preston Primary School; and
- the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.

In practice, beneficiaries are as referred to in the former Scheme, being young people who have attended a primary school for two years in Long Preston, Hellifield or Halton West.

The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

#### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

#### **ACTIVITIES**

##### **Bursaries**

26 awards of £225 were made in 2023 (last year 23) to former pupils of Long Preston and Hellifield Schools. The total amount awarded was £5,850.

We have had help to increase uptake by former pupils spreading the word on Facebook, rather than replying to the posters and Craven Herald ads of the past. We are now currently working on a Facebook page to widen public knowledge of our existence and remit.

##### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. One of our trustees has a close link to the school, and with the newly formed playgroup Wrens. Little Learners closed last year and, in a bid to support children coming into school we gifted £2,000 to help with Wrens start-up costs.

In past years, we have been investigating the possibilities of setting up an affordable housing scheme – using our land and specifically aimed at families with young children aiming to support school numbers and working alongside CDC and the Yorkshire Dales National Park. With the pandemic, work on this has not continued at the pace we had wished.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2023**

### **TRUSTEES ANNUAL REPORT (continued)**

#### **School Support**

As the school is Voluntary Aided, we are required to contribute 10% towards school property repairs. During the year £Nil was incurred.

There is a new Headteacher who we are creating a close working relationship with. We are currently in talks with her as to how we can increase our involvement and support the school further.

#### **Financial stability and management of assets**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and seventy acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and include:

- Rent negotiation for small garden and parking area adjacent to one of our properties.
- Rent for a small grazing field.
- Refurbishment of properties as they become vacant.

#### **FINANCIAL REVIEW**

The financial statements show a healthy credit bank balance of £59,549. We aim to hold £25,000 in bank funds for ongoing work of the charity and to cover unforeseen property expenses. The remainder is used for cyclical property improvements, our contribution to significant school building improvements and further ways in which we can enhance the experiences for the children a school.

The charity owns various plots of land and properties in Long Preston, including the school and the four cottages in Long Preston as mentioned above.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body, which elects a chairperson annually. Although face to face meetings in most of the year have not been possible, regular communication with the trustees is maintained.

The charity retains professional advisors who include our accountant, land agent, insurance broker and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 26<sup>th</sup> September 2024 and signed on their behalf by:

Mrs R Capstick - Trustee

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2023

### INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2023.

#### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

26<sup>th</sup> September 2024

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2023

### RECEIPTS AND PAYMENTS ACCOUNT

	<b>Total Funds 2023 £</b>	<b>Total Funds 2022 £</b>
<b>Receipts</b>		
Cottage rent	31,228	30,075
Farm and garden rent	4,600	4,600
Other receipts	363	433
Total income	36,191	35,108
<b>Payments</b>		
Insurance	8,625	7,626
Repairs and maintenance	3,700	11,695
Sundry expenses	36	31
Accountancy fees	1,158	966
School support and bursaries	11,866	5,664
Employment costs	2,496	2,496
Miscellaneous payments	432	-
Total payments	28,313	28,478
Net of receipts/(payments)	7,878	6,630
Cash funds last year end	51,671	45,041
Cash funds this year end	£59,549	£51,671

All funds are unrestricted.

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2023

## STATEMENT OF ASSETS AND LIABILITIES

<b>All unrestricted</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>
<b>CASH FUNDS</b>		
Bank current account	<u>59,549</u>	<u>51,671</u>
Debtor	<u>432</u>	-
<b>FIXED ASSETS at trustees' valuation</b>		
School	<u>1,000,000</u>	<u>1,000,000</u>
Cottages and land	<u>900,000</u>	<u>900,000</u>

These accounts were approved by the trustees on 26<sup>th</sup> September 2024 and signed on their behalf by:

Mrs R Capstick  
Trustee

## NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
  - (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
  - (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor.
- 3 Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.

**HARTLEY EDUCATIONAL FOUNDATION**

England & Wales - Charity number 1173116

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# Accounts

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**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>st</sup> December 2022

# Hartley Educational Foundation

Year ended 31<sup>st</sup> December 2022

## Reference and administrative details

Trustees	Mrs S Baker Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mr J Smith Mrs H Try
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc Duke Street Settle North Yorkshire BD24 9DP
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2022**

### **TRUSTEES ANNUAL REPORT**

The trustees present their report with the financial statements of the charity for the year ended 31 December 2022.

#### **OBJECTS**

The objects of the charity as per the constitution are:

The advancement of education by:

- the provision of items, services and facilities for Long Preston Primary School; and
- the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.

The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

#### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

#### **ACTIVITIES**

##### **Bursaries**

23 awards of £210 were made in 2022 (last year 38) to former pupils of Long Preston and Hellifield Schools. The total amount awarded was £4,830.

We have had help to increase uptake by former pupils spreading the word on Facebook, rather than replying to the posters and Craven Herald ads of the past. We are now currently working on a Facebook page to widen public knowledge of our existence and remit.

##### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. One of our trustees has a close link to the school, and with the newly formed playgroup Wrens. Little Learners closed last year and, in a bid to support children coming into school we gifted £2,000.00 to help with Wrens start-up costs.

For the past couple of years, we have been investigating the possibilities of setting up an affordable housing scheme – using our land and specifically aimed at families with young children aiming to support school numbers and working alongside CDC and the Yorkshire Dales National Park. With the pandemic, work on this has not continued at the pace we had wished.

##### **School Support**

As the school is Voluntary Aided, we are required to contribute 10% towards school property repairs. During the year £5,000 was incurred.

There is a new Headteacher who we are creating a close working relationship with. We are currently in talks with her as to how we can increase our involvement and support the school further.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2022**

### **TRUSTEES ANNUAL REPORT (continued)**

#### **Financial stability and management of assets**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and seventy acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and include:

- Rent negotiation for small garden and parking area adjacent to one of our properties.
- Rent for a small grazing field.
- Refurbishment of properties as they become vacant.

#### **FINANCIAL REVIEW**

The financial statements show a healthy credit balance of £xxxxx. We aim to hold £25,000 in bank funds for ongoing work of the charity and to cover unforeseen property expenses. The remainder is used for cyclical property improvements, our contribution to significant school building improvements and further ways in which we can enhance the experiences for the children a school.

The charity owns various plots of land and properties in Long Preston, including the school and the four cottages in Long Preston as mentioned above.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body, which elects a chairperson annually. Although face to face meetings in most of the year have not been possible, regular communication with the trustees is maintained.

The charity retains professional advisors who include our accountant, land agent, insurance broker and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 5<sup>th</sup> July 2023 and signed on its behalf by:

Mrs R Capstick - Trustee

## **HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2022**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2022.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

5<sup>th</sup> July 2023

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2022

### RECEIPTS AND PAYMENTS ACCOUNT

	<b>Total Funds 2022 £</b>	<b>Total Funds 2021 £</b>
<b>Receipts</b>		
Cottage Rent	30,075	24,025
Farm and Garden Rent	4,600	4,600
Other Receipts	433	369
Total income	35,108	28,994
<b>Payments</b>		
Insurance	7,626	7,215
Repairs and maintenance	11,695	9,850
Sundry expenses	31	-
Accountancy fees	966	1,038
Legal and professional fees	-	180
School support and bursaries	5,664	7,600
Leeds Diocese	-	5,000
Employment costs	2,496	2,496
Total payments	28,478	33,739
Net of receipts/(payments)	6,630	(4,387)
Cash funds last year end	45,041	49,428
Cash funds this year end	£51,671	£45,041

All funds are unrestricted.

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2022

### STATEMENT OF ASSETS AND LIABILITIES

<b>All unrestricted</b>	<b>Total 2022</b>	<b>Total 2021</b>
	<b>£</b>	<b>£</b>
<b>CASH FUNDS</b>		
Bank current account	<u>45,041</u>	<u>45,041</u>
<b>FIXED ASSETS at trustees' valuation</b>		
School	<u>1,000,000</u>	<u>1,000,000</u>
Cottages and land	<u>900,000</u>	<u>900,000</u>

These accounts were approved by the trustees on 5<sup>th</sup> July 2023 and signed on their behalf by:

Mrs R Capstick  
Trustee

### NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
  - (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
  - (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor.
- 3 Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.

**HARTLEY EDUCATIONAL FOUNDATION**

England & Wales - Charity number 1173116

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# Accounts

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**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>ST</sup> December 2021

# Hartley Educational Foundation

Year ended 31<sup>st</sup> December 2021

## Reference and administrative details

Trustees	Mrs S Baker (Appointed November 2021) Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mr J Smith Mrs H Try Mr C Woolfenden-Smith (Resigned June 2021)
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc Duke Street Settle North Yorkshire BD24 9DP
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2021**

### TRUSTEES ANNUAL REPORT

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021.

#### **OBJECTS**

The objects of the charity as per the constitution are:

The advancement of education by:

The provision of items, services and facilities for Long Preston Primary School; and

the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.

The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

#### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

#### **ACTIVITIES**

Notwithstanding COVID-19 and the continuing restrictions, the charity has continued to pursue its objects as follows:

##### **Bursaries**

38 awards of £200 were made in 2021 (last year 42) made to former pupils of Long Preston / Hellifield Schools. The total amount incurred was £7,600.

##### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. One of our trustees is our link to the school.

##### **School Support:**

As the school is Voluntary Aided, we are required to contribute our 10% towards school property repairs. During the year £5,000 was incurred.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2021**

TRUSTEES ANNUAL REPORT (continued)

### **Financial stability and management of assets:**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and seventy acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and also include:

Rent negotiation for small garden and parking area adjacent to one of our properties.

Rent for a small grazing field.

Our programme of refurbishment to our properties continues – this is to keep them in such a manner that they can be suitably let.

### **FINANCIAL REVIEW**

The financial statements show a healthy credit balance of £45,041. We aim to hold £25,000 in bank funds for ongoing work of the charity and to cover unforeseen property expenses. The remainder is used for cyclical property improvements and our contribution to significant school building improvements.

The charity owns various plots of land and properties in Long Preston, including the school and the four cottages in Long Preston as mentioned above.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body, which elects a chairperson annually. Although face to face meetings in most of the year have not been possible, regular communication with the trustees is maintained.

The charity retains professional advisors who include our accountant, land agent, insurance broker and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 3<sup>rd</sup> October 2022 and signed on its behalf by:

Mrs R Capstick - Trustee

## **HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2021**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2021.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

3<sup>rd</sup> October 2022

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2021

## RECEIPTS AND PAYMENTS ACCOUNT

	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
<b>Receipts</b>		
Cottage Rent	24,025	23,610
Farm and Garden Rent	4,600	4,600
Other Receipts	369	114
Total income	28,994	28,324
<b>Payments</b>		
Insurance	7,215	6,688
Repairs and maintenance	9,850	5,340
Sundry expenses	-	23
Accountancy fees	1,038	1,386
Legal and professional fees	180	-
Advertising	-	80
School support and bursaries	7,600	7,980
Consultant	-	400
Leeds Diocese	5,000	-
Employment costs	2,496	2,496
Total payments	33,379	24,393
Net of receipts/(payments)	(4,387)	3,931
Cash funds last year end	49,428	45,497
Cash funds this year end	£45,041	£49,428

All funds are unrestricted

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2021

## STATEMENT OF ASSETS AND LIABILITIES

<b>All unrestricted</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>
<b>CASH FUNDS</b>		
Bank current account	<u>45,041</u>	<u>49,428</u>
<b>FIXED ASSETS at trustees valuation</b>		
School	<u>1,000,000</u>	<u>1,000,000</u>
Cottages and land	<u>900,000</u>	<u>900,000</u>

These accounts were approved by the trustees on 3<sup>rd</sup> October 2022 and signed on their behalf by:

Mrs R Capstick  
Trustee

## NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
  - (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity
  - (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor.
- 3 Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.

**HARTLEY EDUCATIONAL FOUNDATION**

England & Wales - Charity number 1173116

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# Accounts

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**Hartley Educational Foundation**  
Charitable Incorporated Organisation

Charity Number 1173116

**Annual Report and  
Financial Statements**

Year ended 31<sup>ST</sup> December 2020

# Hartley Educational Foundation

Year ended 31<sup>st</sup> December 2020

## Reference and administrative details

Trustees	Mrs K Birrell Mrs R Capstick (Chair) Mr J Newhouse Mr J Smith Mrs H Try (Appointed February 2020) Mr J Sturgess (Died December 2020) Mr C Woolfenden-Smith
Principal address	C/o Mrs G Guy 2 Windsor Avenue Skipton North Yorkshire BD23 1HS
Bankers	Barclays Bank plc Duke Street Settle North Yorkshire BD24 9DP
Registered Charity Number	1173116
Independent Examiner	M R Heaton FCCA FCIE DChA KM 1 <sup>st</sup> Floor, Block C The Wharf Manchester Road Burnley BB11 1JG

## **Hartley Educational Foundation**

**Year ended 31st December 2020**

### TRUSTEES ANNUAL REPORT

The trustees present their report with the financial statements of the charity for the year ended 31 December 2020.

This is the third report of the Charitable Incorporated Organisation, since it was formed on 19th May 2017, which superseded the charity of the same name, number 529474, which is no longer in existence.

### **OBJECTS**

The objects of the charity as per the constitution are:

The advancement of education by:

The provision of items, services and facilities for Long Preston Primary School; and

the provision of bursaries to assist beneficiaries to attend schools, universities or other institutions or classes for the purpose of education other than elementary.

The charity has continued to pursue these aims by ensuring the assets of the charity are managed efficiently.

### **Public benefit**

In accordance with their objectives for this year and with due regard to the published Charity Commission guidance on the operation of the public benefit requirement of the Charities Act 2011, the trustees have undertaken appropriate activities in furtherance of those aims for public benefit.

### **ACTIVITIES**

Notwithstanding COVID-19 and the restrictions brought in during the year, the charity has continued to pursue its objects as follows:

#### **Bursaries**

42 awards of £190 were made in 2020 (last year 25) made to former pupils of Long Preston / Hellifield Schools. The total amount incurred was £7,980.

#### **Community**

We continue to be made aware of the activities of the Ribblesdale Federation of Schools, of which Long Preston Endowed VA Primary School is a part. One of our trustees is our link to the school.

We have recruited further trustees from the community to widen our expertise and links to the villages. We were saddened to hear of the death of Mr John Sturgess, trustee, in December.

During 2019 we were investigating the possibilities of setting up an affordable housing scheme – using our land and specifically aimed at families with young children aiming to support school numbers and working alongside CDC and the Yorkshire Dales National Park. With the pandemic work on this has not continued.

#### **School Support:**

As the school is Voluntary Aided, we are required to contribute our 10% towards school property repairs. Nothing was incurred in 2020.

## **Hartley Educational Foundation**

**Year ended 31<sup>st</sup> December 2020**

TRUSTEES ANNUAL REPORT (continued)

### **Financial stability and management of assets:**

The Charity is entirely reliant on the rental incomes from its land and properties. These include four cottages and seventy acres of farmland, let on an agricultural tenancy to a local farmer.

Management of these assets occupies a significant proportion of the trustees' time and also include:

Rent negotiation for small garden and parking area adjacent to one of our properties.

Rent for a small grazing field.

Our programme of refurbishment to our properties continues – this is to keep them in such a manner that they can be suitably let.

### **FINANCIAL REVIEW**

The financial statements show a healthy credit balance of £49,248. We aim to hold £25,000 in bank funds for ongoing work of the charity and to cover unforeseen property expenses. The remainder is used for cyclical property improvements and our contribution to significant school building improvements.

The charity owns various plots of land and properties in Long Preston, including the school and the four cottages in Long Preston as mentioned above.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is governed by its constitution dated 19th May 2017 and is a Foundation CIO where the trustees are also the members of the charity.

On appointment, the objects of the charity and management procedures are explained to new trustees. They are provided with copies of the constitution and relevant publications from The Charity Commission. New trustees are asked to sign a Declaration of Eligibility for newly appointed trustees (using the model provided by The Charity Commission) and declare any conflicts of interest.

The charity is run by the trustees as a body, which elects a chairperson annually. Although face to face meetings in most of the year have not been possible, regular communication with the trustees is maintained.

The charity retains professional advisors who include our accountant, land agent, insurance broker and solicitor. Management decisions are taken at trustee meetings, as and when appropriate, on the advice and involvement of their professional advisors. The day-to day management is carried out by the clerk/treasurer.

Approved by the trustees on 23<sup>rd</sup> July 2021 and signed on its behalf by:

Mrs R Capstick - Trustee

## **HARTLEY EDUCATIONAL FOUNDATION**

**Year ended 31<sup>st</sup> December 2020**

### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31<sup>st</sup> December 2020.

#### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the charity as required by Section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M R Heaton FCCA FCIE DChA  
KM  
1<sup>st</sup> Floor, Block C,  
The Wharf  
Burnley  
Lancashire  
BB11 1JG

23<sup>rd</sup> July 2021

# HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2020

## RECEIPTS AND PAYMENTS ACCOUNT

	<b>Total Funds 2020 £</b>	<b>Total Funds 2019 £</b>
<b>Receipts</b>		
Rental income	28,324	28,378
<b>Payments</b>		
Insurance	6,688	6,488
Repairs and maintenance	5,340	15,705
Sundry expenses	23	39
Accountancy fees	1,386	1,500
Legal and professional fees	-	5,880
Advertising	80	80
School support and bursaries	7,980	5,450
Consultant	400	230
Council Tax	-	57
Employment costs	2496	2,946
Total payments	24,393	38,376
Net of receipts/(payments)	3,931	(9,998)
Cash funds last year end	45,497	55,495
Cash funds this year end	£49,428	£45,497

All funds are unrestricted

## HARTLEY EDUCATIONAL FOUNDATION

Year ended 31<sup>st</sup> December 2020

### STATEMENT OF ASSETS AND LIABILITIES

<b>All unrestricted</b>	<b>Total 2020</b>	<b>Total 2019</b>
	<b>£</b>	<b>£</b>
<b>CASH FUNDS</b>		
Bank current account	<u>49,428</u>	<u>45,497</u>
<b>FIXED ASSETS at trustees valuation</b>		
School	<u>1,000,000</u>	<u>1,000,000</u>
Cottages and land	<u>900,000</u>	<u>900,000</u>

These accounts were approved by the trustees on 23<sup>rd</sup> July 2021 and signed on their behalf by:

Mrs R Capstick  
Trustee

### NOTES TO THE FINANCIAL STATEMENTS

- 1 Basis of preparation  
These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities Act 2011.
- 2 Fund Accounting
  - (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity
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- 3 Taxation  
The charity is not liable to tax on its charitable activities.  
The charity is not registered for VAT. Irrecoverable VAT is included in the expense to which it relates.
- 4 Transactions with trustees  
No remuneration nor expenses were paid to trustees or any persons connected with them during the year or previous year.