

THE MUSEUM OF DARTMOOR LIFE

England & Wales · Charity number 1173111

Details

Status Registered

Legal form CIO

Registered 2017-05-19

Register [View on the Charity Commission register](#)

Contact

Address Museum Of Dartmoor Life
3 West Street
Okehampton
EX20 1HQ

Phone 0183752295

Email manager@dartmoorlife.org.uk

Website www.dartmoorlife.org.uk

Activities

Objects: TO PROVIDE, MAINTAIN AND DEVELOP THE MUSEUM OF DARTMOOR LIFE FOR THE PUBLIC BENEFIT. THE MUSEUM EXISTS TO PROVIDE OPPORTUNITIES FOR VISITORS, VOLUNTEERS AND MEMBER OF THE LOACL COMMUNITY TO LEARN ABOUT AND ENJOY THE CULTURAL AND NATURAL HERITAGE OF DARTMOOR AND OKEHAMPTON. IT DOES THIS BY COLLECTING AND CONSERVING ARTEFACTS AND RECORDS, PRESENTING THEM TO THE PUBLIC IN AN INTERESTING AND INFORMATIVE WAY, ORGANISING AND HOSTING EXHIBITIONS AND ASPIRING TO BE A VIBRANT CENTRE OF LIFELONG LEARNING WITH AN EXCITING AND DIVERSE PROGRAMME OF WORKSHOPS AND EVENTS.

Activities: The Museum provides a collection of historic interest to the general public and an information service to visitors. The local community is served with a programme of craft related workshops, displays and events.

Classification

- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science, Environment/conservation/heritage
- **Who:** The General Public/mankind

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£57,792	£55,065	-	-
2024-03-31	£44,894	£43,173	-	-
2023-03-31	£48,694	£46,924	-	-
2022-03-31	£38,053	£28,737	-	-
2021-03-31	£38,053	£28,737	-	-

Trustees

Name	Role	Appointed
Deborah Anne Pritchard	Chair	2017-05-19
Jenna Marie Spellane		2022-03-24
Jo Rowse		2022-03-28
Jonathan Stanley Gilpin		2025-02-01
Karen Munn		2025-02-01
Laura Caroline Bird		2023-10-31
Philip Mark Collins		2026-01-09
Richard Jennings		2025-11-14

THE MUSEUM OF DARTMOOR LIFE

England & Wales - Charity number 1173111

Accounts

The Museum of Dartmoor Life



Trustees' Annual Report 2025

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' objectives are to collect, conserve and interpret artefacts and stories relating to Dartmoor, its history and people, and to engage with visitors and the local community to inspire diverse audiences and future generations to appreciate and protect the Dartmoor and its heritage. The museum maintains the existing collection and conserves artefacts and records, presenting them to the public in an absorbing and informative way. The museum co-curates an annual exhibition and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining and developing the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum normally opens from March to October and the 2024 season proved productive with a steady stream of visitors. Our 'Magic and Myth' exhibition proved most popular and visitors also attended talks from guest speakers and organised themed walks on Dartmoor to compliment the exhibition. This remarkable exhibition encouraged many visitors who had not previously visited the museum. Our theme for 2025 is 'A Shroud for Mother Nature- Is Dartmoor Dying?' which The Royal Society have awarded a grant. The museum has a growing reputation for the quality of its annual exhibition.

We welcomed more than 7,500 visitors, which included overseas visitors, local schools and groups. The museum continues to undertake the role of providing tourist information for the North Dartmoor area.

Routine maintenance and some essential improvements to the fabric of the building have been achieved, although there is continued deterioration to the fabric of the building's infrastructure which was not addressed in the 2004 refurbishment. A costed condition survey has been undertaken and listed works required at £524,000. These works will form part of the museum's bid to the National Lottery Heritage Fund. Without substantial investment and improvement in the museum's infrastructure, this important heritage, community hub and visitor attraction may be lost to future generations. The museum has a policy of sustainability and a longer term environmental control programme, if externally funded, it will be put in place over the next five years to maintain the integrity of the museum and collection.

The trustees have set out their five year plan and continue to monitor and develop the strategic vision that will require, potentially; audience development, new digital interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. New trustees with specific skills have been recruited specifically to help develop the museum's future. Trustees have continued to ensure good governance is in place and trustees, staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council in 2025.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams and continually increasing utility and maintenance costs. However, the charity continued its trend of producing a small surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity. Surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is the charity's policy to maintain a balance on unrestricted funds, which equates to at least three months expenses and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £72,077 held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers undertake a variety of vital roles. These ensure that the maintenance, collection care and documentation of the museum's core activities are maintained.

In addition, in 2024 the front of house volunteers continued to provide the valued tourist information service that has received many plaudits. The museum continues to seek volunteers, especially front of house information advisers, who have an interest in supporting the community through the museum and its activities.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management

The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. This can be virtually or in person. Administrative matters are overseen by the trustees' officers which consist of the chair, secretary and treasurer. Routine operational matters are delegated to the manager who, with lead volunteers, has day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.

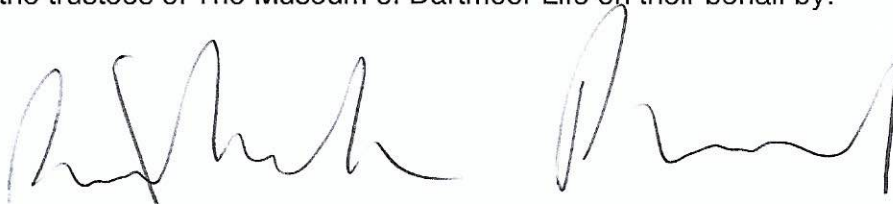
Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	Appointed May 24 - Chair
Karen Munn	Appointed Feb 25 - Secretary
Jonathan Gilpin	Appointed Feb 25 - Treasurer
Jan Goffey	
Jane Marchand	
Dr Jenna Spellane	
Joanna Rowse	
John Palmer	
Laura Bird	
Philip Hutt	Resigned Mar 25
Richard Jennings	Resigned Oct 24
Dr Mary Seddon	Resigned Feb 25
Antonio Rinaldi	Resigned Mar 25

Approved by the trustees of The Museum of Dartmoor Life on their behalf by:

Trustee



Trustee



Date

3 Jan 26.



The Museum of Dartmoor Life

Receipt and Payment Accounts

**Charity No
1173111**

For the period
from **1 Apr 2024** To **31 Mar 2025**

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Front of House Sales	30,736			30,736	24,632
Rents	14,780			14,780	13,518
Donations	1,345			1,345	720
Grants	5,000	3,475		8,475	5,126
Refunds/Other	757			757	217
Bank Interest	1,699			1,699	681
Sub total (Gross income for AR)	54,317	3,475	-	57,792	44,894
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	54,317	3,475	- 0	57,792	44,894
A3 Payments					
Staff Costs	17,812			17,812	15,494
Stock	7,216			7,216	3,397
Event Costs	1,224	3,435		4,659	1,291
Utilities	5,000			5,000	4,995
Insurance	3,057			3,057	3,091
Routine Maintenance	1,694			1,694	2,342
Repairs and other Property Costs	9,327			9,327	4,219
Communications	1,182			1,182	999
Administration	805			805	1,051
Capital Expenditure	1,080			1,080	626
Volunteer Travel and Subsistence	1,080			1,080	1,332
Professional and Management Fees	936			936	1,018
Marketing	1,169			1,169	1,056
Development					2,100
Collection and Other Costs	48			48	162
Sub total	51,630	3,435	-	55,065	43,173
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	51,630	3,435	- 0	55,065	43,173
Net of receipts/(payments)	2,687	40	-	2727	1,721
A5 Transfers between funds				-	-
A6 Cash funds last year end	69,350			69,350	
Cash funds this year end	72,037	40	-	72,077	69,350

Section B Statement of assets and liabilities at the end of the period

Categories

Details

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Lloyds Bank 30-96-23 28255168	4,489	40	-
Lloyds Bank Deposit 18515851LS	26,498		-
Lloyds Bank 32 Day Notice 20970956LS	35,446		
Lloyds Bank Instant Access 34918368	5,435		
Petty Cash	169	-	-
Total cash funds	72,037	40	-

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Stock	1,000	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-

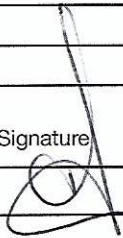
B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Museum Premises	Unrestricted funds	-	300,000
Fixtures, Fittings and Equipment	Unrestricted funds	-	15,000
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R SENNING	12th Feb 25

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2025

Independent Examiner's Report to the Trustees of The Museum of Dartmoor Life

I report on the accounts for the year ended 31 March 2025 which are set out on pages 4 and 5 above.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Fisher
2 Church Meadows
Okehampton
Devon
EX20 1LP

25 April 2025

THE MUSEUM OF DARTMOOR LIFE

England & Wales - Charity number 1173111

Accounts

The Museum of Dartmoor Life



Trustees' Annual Report 2024

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' objectives are to collect, conserve and interpret artefacts and stories relating to Dartmoor, its history and people, and to engage with visitors and the local community to inspire diverse audiences and future generations to appreciate and protect the Dartmoor and its heritage. The museum maintains the existing collection and conserves artefacts and records, presenting them to the public in an absorbing and informative way. The museum co-curates an annual exhibition and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining and developing the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum normally opens from March to October and the season proved productive with the continued return of visitors after the pandemic. The Royal Society awarded a grant for a 'Dyeing on Dartmoor' project which included outreach activities and a most successful exhibition throughout the 2023 season.

We welcomed more than 7,500 visitors, which included a welcome return of our overseas visitors and groups. The museum continues to undertake the role of providing tourist information for the North Dartmoor area. This remarkable exhibition was co-curated and encouraged many visitors who had not previously visited the museum. The museum has a growing reputation for the quality of its annual exhibition.

The excellent work of the volunteers and the manager and the quality of the provision made was marked by the museum winning the silver award for a small tourist attraction for Devon Tourist Awards and also the bronze award for the south west. No other winner was a charity and a largely volunteer run business.

Routine maintenance and some improvements to the fabric of the building have been achieved, mainly on a self help basis, although there is continued deterioration to the fabric of the building's infrastructure which was not addressed in the 2004 refurbishment. A costed condition survey has been undertaken and listed works required at £524,000. These works will form part of the museum's bid to the Museum Estate and Development Fund; a DCMS funded opportunity administered through the Arts Council in 2024. Without substantial investment and improvement in the museum's infrastructure, this community hub and visitor attraction may be lost to future generations. The museum has a policy of sustainability and a longer term environmental control programme, if externally funded, will be put in place over the next two years to maintain the integrity of the museum and collection.

The trustees have set out their five year plan and continue to monitor and develop the strategic vision that will require, potentially; audience development, new digital interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. New trustees with specific skills have been recruited specifically to help develop the museum's future. Trustees have continued to ensure good governance is in place and trustees, staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council in 2024.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams and continually increasing utility and maintenance costs. However, the charity continued its trend of producing a small surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity. Surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is the charity's policy to maintain a balance on unrestricted funds, which equates to at least three months expenses and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £69,350 held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers undertake a variety of vital roles. These ensure that the maintenance, collection care and documentation of the museum's core activities are maintained.

In addition, in 2023 the front of house volunteers continued to provide the valued tourist information service that has received many plaudits. The museum continues to seek volunteers, especially front of house information advisers, who have an interest in supporting the community through the museum and its activities.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management

The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. This can be virtually or in person. Administrative matters are overseen by the trustees' officers which consist of the chair, immediate past chair, secretary and treasurer. Routine operational matters are delegated to the manager who, with lead volunteers, has day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.

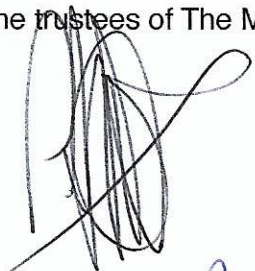
Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	Resigned Mar 24
Jan Goffey	Appointed Sep 23
Dr Mary Seddon	
Karen Slattery	Resigned May 23
Jane Marchand	
Dr Jenna Spellane	
Joanna Rowse	
Antonio Rinaldi	
John Palmer	Appointed Jun 23
Laura Bird	Nominated by Town Council Sep 23
Philip Hutt	Chair
Richard Jennings	Treasurer

Approved by the trustees of The Museum of Dartmoor Life on their behalf by:

Trustee



Trustee



Date

4 June 2024



The Museum of Dartmoor Life Receipt and Payment Accounts

**Charity No
1173111**

For the period
from

1 Apr 2023

To

31 Mar 2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Front of House Sales	24,632			24,632	20,554
Rents	13,518			13,518	13,120
Donations	720			720	768
Grants	5,000	126		5,126	11,880
Tourist Information Grant					1,500
Refunds/Other	217			217	872
Bank Interest	681			681	-
Sub total (Gross income for AR)	44,768	126	-	44,894	48,694
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	44,768	126	- 0	44,894	48,694
A3 Payments					
Staff Costs	15,494			15,494	15,209
Stock	3,397			3,397	3,464
Event Costs	564	727		1,291	4,372
Utilities	4,995			4,995	7,639
Insurance	3,091			3,091	3,883
Routine Maintenance	2,342			2,342	1,418
Repairs and other Property Costs	4,219			4,219	517
Communications	999			999	1,605
Administration	1,051			1,051	863
Capital Expenditure	626			626	1,198
Volunteer Travel and Subsistence	1,332			1,332	1,019
Professional and Management Fees	1,018			1,018	4,695
Marketing	1,056			1,056	780
Development	2,100			2,100	250
Collection and Other Costs	162			162	12
Sub total	42,446	727	-	43,173	46,924
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	42,446	727	- 0	43,173	46,924
Net of receipts/(payments)	2,322	- 601	-	1,721	1,770
A5 Transfers between funds				-	-
A6 Cash funds last year end	67,028	601	-		
Cash funds this year end	69,350	-	-		67,629

Section B Statement of assets and liabilities at the end of the period

CCXX R1 accounts (SS)

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Lloyds Bank 30-96-23 28255168	13,456		-
	Lloyds Bank Deposit 18515851LS	25,575		-
	Lloyds Bank Instant Access 34918368	30,106		-
	Petty Cash	213	-	-
	Total cash funds	69,350	-	-

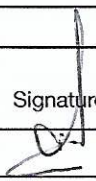
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Stock	1,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Museum Premises	Unrestricted funds	-	300,000
	Fixtures, Fittings and Equipment	Unrestricted funds		15,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R JENNINGS	8 Apr 24

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

Independent Examiner's Report to the Trustees of The Museum of Dartmoor Life

I report on the accounts for the year ended 31 March 2024 which are set out on pages 4 and 5 above.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

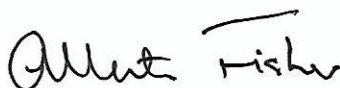
Independent examiner's statement

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1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Fisher
2 Church Meadows
Okehampton
Devon
EX20 1LP

8 April 2024

THE MUSEUM OF DARTMOOR LIFE

England & Wales - Charity number 1173111

Accounts

The Museum of Dartmoor Life



Trustees' Annual Report 2023

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' objectives are to collect, conserve and interpret artefacts and stories relating to Dartmoor, its history and people, and to engage with visitors and the local community to inspire diverse audiences and future generations to appreciate and protect the Dartmoor and its heritage. The museum maintains the existing collection and conserves artefacts and records, presenting them to the public in an absorbing and informative way. The museum organises and hosts local exhibitions and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining and developing the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum normally opens from March to October and the season proved productive with visitors returning after the pandemic. Exhibitions included 'the Railway coming to Okehampton' and a Queen's Platinum Jubilee exhibition which attracted national media attention. The Royal Society awarded a grant for a 'Dyeing on Dartmoor' project which included outreach activities and will be extended into the 2023 season with an exhibition.

We welcomed more than 7,500 visitors, which included a welcome return of our overseas visitors and groups. The museum continues to undertake the role of providing tourist information for the North Dartmoor area.

Routine maintenance and some improvements to the fabric of the building have been achieved, mainly on a self help basis, although there is continued deterioration to the fabric of the building's infrastructure which was not addressed in the 2004 refurbishment. A costed condition survey has been undertaken and listed works required at £727,000. These works will form part of the museum's bid to the Museum Estate and Development Fund; a DCMS funded opportunity administered through the Arts Council in 2023. Without substantial investment and improvement in the museum's infrastructure, this community hub and visitor attraction may be lost to future generations. The museum has a policy of sustainability and a longer term environmental control programme, if externally funded, will be put in place over the next two years to maintain the integrity of the museum and collection.

The trustees have set out their five year plan and continue to monitor and develop the strategic vision that will require, potentially; audience development, new digital interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. New trustees with specific skills have been recruited specifically to help develop the museum's future. Trustees have continued to ensure good governance is in place and trustees, staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council in 2023.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams and continually increasing utility and maintenance costs. However, the charity continued its trend of producing a small surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity. Surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is the charity's policy to maintain a balance on unrestricted funds, which equates to at least three months expenses and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £67,028 held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers undertake a variety of vital roles. These ensure that the maintenance, collection care and documentation of the museum's core activities are maintained.

In addition, in 2022 the front of house volunteers continued to provide the valued tourist information service that has received many plaudits. The museum continues to seek volunteers, especially front of house information advisers, who have an interest in supporting the community through the museum and its activities.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management


The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. This can be virtually or in person. Administrative matters are overseen by the trustees' officers which consist of the chair, immediate past chair, secretary and treasurer. Routine operational matters are delegated to the manager who, with lead volunteers, has day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.


Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	
Anne Russell	Deceased Oct 22
Jan Goffey	
Dr Mary Seddon	
Karen Slattery	Secretary
Jane Marchand	
Rose Dugard	Resigned Mar 23
Dr Jenna Spellane	
Joanna Rowse	
Antonio Rinaldi	
Philip Hutt	Appointed Oct 22 became Chair Feb 23
Richard Jennings	Treasurer

Approved by the trustees of The Museum of Dartmoor Life on their behalf by:

Trustee 

Trustee 

Date 20 Apr 23



The Museum of Dartmoor Life Receipt and Payment Accounts

**Charity No
1173111**

For the period
from **1 Apr 2022** To **31 Mar 2023**

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Front of House Sales	20,554			20,554	14,558
Rents	13,120			13,120	13,021
Donations	768			768	
Grants	3,500	8,380		11,880	14,167
Tourist Information Grant	1,500			1,500	1,500
Refunds	872			872	
Other					107
Sub total (Gross income for AR)	40,314	8,380	-	48,694	43,353
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	40,314	8,380	- 0	48,694	43,353
A3 Payments					
Staff Costs	14,809	400		15,209	13,087
Stock	3,464			3,464	3,143
Event Costs	749	3,623		4,372	331
Utilities	7,639			7,639	2,045
Insurance	3,883			3,883	3,381
Routine Maintenance	1,418			1,418	2,181
Repairs and other Property Costs	517			517	3,796
Communications	1,605			1,605	1,132
Administration	863			863	1,103
Capital Expenditure	1,198			1,198	2,236
Volunteer Travel and Subsistence	1,019			1,019	516
Professional and Management Fees	939	3,756		4,695	
Marketing	780			780	1,028
Development	250			250	
Collection and Other Costs	12			12	
Sub total	39,145	7,779	-	46,924	33,979
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	39,145	7,779	- 0	46,924	33,979
Net of receipts/(payments)	1,169	601	-	1,770	9,374
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	65,859	-	-		
Cash funds this year end	67,028	601	-	67,629	65,859

Section B Statement of assets and liabilities at the end of the period

CCXX R1 accounts (SS)

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank 30-96-23 28255168	41,929	601	-
	Lloyds Bank Deposit 18515851LS	25,000		-
	Petty Cash	99	-	-
	Total cash funds	67,028	601	-

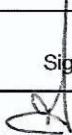
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Stock	1,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Museum Premises	Unrestricted funds	-	300,000
	Fixtures, Fittings and Equipment	Unrestricted funds	-	15,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R JENNINGS	3 APR 23

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

Independent Examiner's Report to the Trustees of The Museum of Dartmoor Life

I report on the accounts for the year ended 31 March 2023 which are set out on pages 4 and 5 above.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Fisher
2 Church Meadows
Okehampton
Devon
EX20 1LP



18 April 2023

THE MUSEUM OF DARTMOOR LIFE

England & Wales - Charity number 1173111

Accounts

The Museum of Dartmoor Life



Trustees' Annual Report 2022

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' objectives are to collect, conserve and interpret artefacts and stories relating to Dartmoor, its history and people, and to engage with visitors and the local community to inspire diverse audiences and future generations to love and protect the Moor and its heritage. The museum maintains the existing collection and conserves artefacts and records, presenting them to the public in an absorbing and informative way. The museum organises and hosts local exhibitions and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum normally opens from March to October but did not open fully until May for the 2021 season due to national guidelines issued by the government in relation to the Covid 19 pandemic. This initial opening was limited to individuals or small family groups although visits by schools or local community groups were allowed at the end of the season. A number of events and exhibitions were held during the season, concluding with an exhibition on the railway to coincide with the reopening of the station at Okehampton.

Overseas visitors did not materialise in 2021 mainly due to the restrictions imposed by the pandemic, however, we welcomed more than 6,000 home based visitors as many took the opportunity to holiday at home rather than overseas.

The museum continues to undertake the role of providing tourist information and provided assistance to more than 10,000 visitors in the 2021 season.

Routine maintenance and some improvements to the fabric of the building have been achieved, mainly on a self help basis. The museum has a policy of sustainability and a longer term environmental control programme will be put in place over the next two years to maintain the integrity of the museum and collection. A costed condition survey was undertaken in 2021 and listed works required at £360k. These works will form part of the museum's bid to the National Lottery Heritage Fund that will be made in 2022/23.

The trustees have set out their five year plan and continue to monitor and develop the strategic vision that will require, potentially; audience development, new digital interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. New trustees with specific skills have been recruited specifically to help develop the museum's future. Trustees have continued to ensure good governance is in place and trustees, staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council in 2022.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams with the museum closed at the beginning of the season. However, central government assistance in the form of grants totalling £10,667 allowed the charity a reasonable surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity. Surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is charity's policy to maintain a balance on unrestricted funds, which equates to at least three months expenses and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £65,859, held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers undertake a variety of vital roles. These ensure that the maintenance, collection care and documentation of the museum's core activities are maintained.

In addition, in 2021 the front of house volunteers continued to provide the valued tourist information service that has received many plaudits. The museum continues to seek volunteers, especially front of house information advisers, who have an interest in supporting the community in through the museum and its activities.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management

The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. This can be virtually or in person. Administrative matters are overseen by the trustees' officers which consist of the chair, immediate past chair, secretary and treasurer. Routine operational matters are delegated to the manager who, with lead volunteers, has day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.

Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	Immediate Past Chair
Anne Russell	
Jan Goffey	
Dr Mary Seddon	
Karen Slattery	Secretary
Jane Marchand	
Rose Dugard	
Dr Jenna Spellane	Appointed Mar 22
Joanna Rowse	Appointed Mar 22
Antonio Rinaldi	Appointed Apr 22
Richard Jennings	Treasurer, Chair (Oct 18)

Approved by the trustees of The Museum of Dartmoor Life on their behalf by:

Trustee

Trustee

Date



The Museum of Dartmoor Life

Receipt and Payment Accounts

Charity No
117311

For the period
from **1 Apr 2021** To **31 Mar 2022**

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Front of House Sales	14,558			14,558	1,817
Rents	13,021			13,021	13,279
Fundraising and Events					
Donations					5
Grants	14,167			14,167	13,850
Tourist Information Grant		1,500		1,500	1,500
HMRC					6,100
Refunds					1,502
Other	107			107	
Sub total (Gross income for AR)	41,853	1,500	-	43,353	38,053
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	41,853	1,500	- 0	43,353	38,053
A3 Payments					
Staff Costs	12,587	500		13,087	13,925
Stock	3,143			3,143	213
Event Costs	331			331	360
Utilities	1,795	250		2,045	3,447
Insurance	3,381			3,381	3,158
Routine Maintenance	2,181			2,181	1,176
Repairs and other Property Costs	3,796			3,796	1,628
Communications	632	500		1,132	650
Administration	1,103			1,103	897
Capital Expenditure and Development	2,236			2,236	3,000
Volunteer Travel and Subsistence	266	250		516	3
Professional and Management Fees					
Marketing	1,028			1,028	230
Refunds					50
Collection and Other Costs					
Sub total	32,479	1,500	-	33,979	28,737
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	
Sub total	- 0	- 0	- 0	-	- 0
Total payments	32,479	1,500	- 0	33,979	28,737
Net of receipts/(payments)	9,374	-	-	9,374	9,316
A5 Transfers between funds				-	-
A6 Cash funds last year end	56,485			56,485	
Cash funds this year end	65,859			65,859	56,485

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Lloyds Bank 30-96-23 28255168	65,759		-
				-
	Petty Cash	100	-	-
	Total cash funds	65,859	-	-

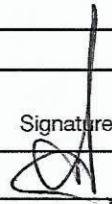
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Stock	1,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Museum Premises	Unrestricted funds	-	300,000
	Fixtures, Fittings and Equipment	Unrestricted funds		15,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R SEWING	4/1/22

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

Independent Examiner's Report to the Trustees of The Museum of Dartmoor Life

I report on the accounts for the year ended 31 March 2022 which are set out on pages 4 and 5 above.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

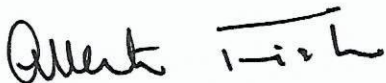
Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



A Fisher
2 Church Meadows
Okehampton
Devon
EX20 1LP

12 April 2022

THE MUSEUM OF DARTMOOR LIFE

England & Wales - Charity number 1173111

Accounts

The Museum of Dartmoor Life



Trustees' Annual Report 2021

Aim and Purpose

The aim of the charity is to provide and maintain the Museum of Dartmoor Life. The museum exists to provide opportunities for visitors, volunteers and members of the local community to learn about and enjoy the cultural and natural heritage of Dartmoor and Okehampton.

Objectives and Activities

The trustees' main objectives are to maintain the existing collection and to conserve artefacts and records, presenting them to the public in an absorbing and informative way. The museum organises and hosts local exhibitions and aspires to be a vibrant centre of lifelong learning with an exciting and diverse programme of workshops and events for the local community and visitors alike. It is a specific objective that the museum is for the public benefit, whether this is part of life long learning or maintaining the collection for visitors and the local community.

Achievements, Performance and Outlook

The museum only opened for six weeks in the 2020 season due to the national guidelines issued by the government in relation to the Covid 19 pandemic. This opening was limited to individuals or small family groups. There were no visits by schools or local community groups and the footfall was severely reduced. The museum shop's turnover was affected by poor visitor levels and all events, exhibitions and workshops that were included in the year's programme were cancelled. However, efforts were made to increase public awareness of the collection through social media.

The museum continues to build upon its links with the local educational establishments and commissioned a series of short films aimed primarily at the primary school age group. These films will be also be used as part of a social media campaign to heighten awareness of the collection to a multi-generational audience.

The museum continues to undertake the role of providing tourist information, although in the reporting year, provided assistance to less than 1,000 visitors due to the pandemic.

Routine maintenance and some improvements to the fabric of the building have been achieved, mainly on a self help basis. The museum has a policy of sustainability and a longer term environmental control programme will be put in place over the next two years to maintain the integrity of the museum and collection. This forms part of the museum's bid to the National Lottery Heritage Fund that will be made in 2021.

The trustees were unable to pursue physical aspects of their goals for the season set out in their five year plan, but continued to monitor and develop the strategic plan that will require, potentially, new interpretation and development of the premises. The project will need engagement with grant giving bodies, as well as a bid to the National Lottery Heritage Fund. Trustees have continued to ensure good governance is in place and trustees, whilst staff and volunteers have received external training (electronically) to assist with our objectives.

The museum was reaccredited with the Arts Council in 2017 and will continue with accreditation when the scheme is reintroduced by the Arts Council after national restrictions are lifted.

Financial Review

In this accounting period the trustees continued their policy of financial caution, especially with the uncertainty of income streams with the museum closed. However, government assistance in the form of grants and the furlough scheme allowed the charity a reasonable surplus over operating income and expenditure. Capital assets at the end of the accounting period are £315,000 although these assets cannot be used without undermining the work of the charity.

There remain a number of financial risks to the charity, not least any loss of rental or grant income. Therefore, the priority is to increase visitor numbers and shop revenue to offset any potential loss of revenue in other areas. It is anticipated that due to the Coronavirus outbreak the museum will not open in the next early season and income will be reduced for the 2021 season. The trustees will continue to exercise prudence in the next financial period and seek grants where possible.

The trustees are particularly grateful for the continued support of Okehampton Town Council without whose financial assistance the museum and charity would have ceased to be a going concern.

Reserves

It is charity's policy to maintain a balance on unrestricted funds (if possible), which equates to at least three months unrestricted payments and an amount to cover emergency situations that may arise from time to time, equivalent to £25,000. The balance of £56,485, held in unrestricted funds, meets this target. The trustees will continue with measures to ensure that cash reserves are maintained and available to meet unforeseen eventualities. Additionally, surplus funds have been set aside to invest in development and infrastructure funding, together with any matched funding requirements.

Volunteers

Our volunteers continue to be the life blood of the organisation and the museum would not survive without the dedicated service provided by our volunteers. The trustees would like to take this opportunity to formally thank all volunteers who work tremendously hard in ensuring that the museum continues to fulfil its purpose. Without our volunteers' valuable contribution, the museum would be unable to meet its objectives. Volunteers, undertake a variety of vital roles that ensures the maintenance, collection care and documentation of the museum's core activities are maintained.

In 2021 the front of house volunteers continued to provide the valued tourist information service that has receive many plaudits. The museum continues to seek volunteers and especially front of house information advisers who express an interest in supporting the community in this area.

It is the aspiration of the trustees that all volunteers should enjoy a meaningful experience when associated with the museum and every effort is made to ensure their experience is as fulfilling and structured as possible.

Structure, Governance and Management

The method of appointment of trustees and the charity's officers is set out in the charity's governing document. The trustees are responsible for the running of the museum and meet at least six times a year. Administrative matters are overseen by the trustees' officers which consists of the chair, immediate past chair, secretary and treasurer. Routine operational matters are delegated to the manager who with lead volunteers have day to day operational responsibilities. The trustees will continue to seek new trustees with appropriate skills to enhance the work of the charity.

Administrative Information

The trustees during the year and up to the date of this report are:

Deborah Pritchard	Immediate Past Chair
Anne Russell	Reappointed May 2020
Christopher Proctor	Resigned March 2021
Jan Goffey	
Jo Robison	Resigned September 2020
Dr Mary Seddon	Reappointed May 2020
Karen Slattery	Secretary
Jane Marchand	Reappointed May 2020
Rose Dugard	Appointed November 2020
Richard Jennings	Treasurer, Chair (Oct 18)

Approved by the trustees of The Museum of Dartmoor Life on their behalf by:

Trustee



Trustee

Date

12 May 2021



The Museum of Dartmoor Life Receipt and Payment Accounts

**Charity No
117311**

For the period
from **1 Apr 2020** To **31 Mar 2021**

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Front of House Sales	1,817			1,817	18,106
Rents	13,279			13,279	11,730
Fundraising and Events					
Donations	5			5	2,097
Grants	13,850			13,850	3,954
Tourist Information Point	1,500			1,500	1,500
HMRC	6,100			6,100	
Refunds	1,502			1,502	1,399
Other					115
Sub total (Gross income for AR)	38,053	-	-	38,053	38,901
A2 Asset and investment sales, (see table).					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total receipts	38,053	- 0	- 0	38,053	38,901
A3 Payments					
Staff Costs	13,925			13,925	12,897
Stock	213			213	2,361
Event Costs	360			360	3,031
Utilities	3,447			3,447	4,527
Insurance	3,158			3,158	3,011
Routine Maintenance	1,176			1,176	2,091
Repairs and other Property Costs	1,628			1,628	3,468
Communications	650			650	614
Administration	897			897	625
Capital Expenditure and Development	3,000			3,000	538
Volunteer Travel and Subsistence	3			3	487
Professional and Management Fees					108
Marketing	230			230	2,305
Refunds	50			50	5,272
Collection and Other Costs					2,294
Sub total	28,737	-	-	28,737	43,649
A4 Asset and investment purchases, (see table)					
	- 0	- 0	- 0	-	
	- 0	- 0	- 0	-	- 0
Sub total	- 0	- 0	- 0	-	- 0
Total payments	28,737	- 0	- 0	28,737	43,649
Net of receipts/(payments)	9,316		-	9,316	- 4,748
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	47,169		-	47,169	
Cash funds this year end	56,485		-	56,485	47,169

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Lloyds Bank 30-96-23 28255168	56,400		-
	Petty Cash	85	-	-
	Total cash funds	56,485	-	-

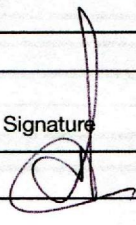
	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Stock	300	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Museum Premises	Unrestricted funds	-	300,000
	Fixtures, Fittings and Equipment	Unrestricted funds		15,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name R JENNINGS	Date of approval 1 May 21

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of The Museum of Dartmoor Life

I report on the accounts for the year ended 31 March 2021 which are set out on pages 4 and 5 above.

Respective responsibilities of trustees and examiner:

The charity's trustees consider that an audit is not required for this year (under section 43 (2) of the Charities Act 1993 (the Act)) and that an independent examination is needed. It is my responsibility to:

examine the accounts (under section 43 of the Act), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43 (7)(b) of the Act), and to state whether particular matters have come to my attention.

Basis of independent examiner's report:

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

to keep accounting records in accordance with section 41 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mrs S Downs
Taywill Oak
Down St Mary, Crediton
Devon
EX17 6EH

1 May 2021