

PAROCHIAL CHURCH COUNCIL OF WINSCOMBE AND SANDFORD

Church of England
Benefice of Winscombe and Sandford



St James the Great, Winscombe



All Saints, Sandford

30th April 2023

Annual Parochial Church Meeting

2023 Agenda, Minutes of 2022 APCM
& Reports for
St James the Great and All Saints
for the year ended
31st December 2022

The Church of England Benefice of Winscombe and Sandford

Annual Parishioners Meeting 2023

Election of Churchwardens

To be held at the Church Centre, Winscombe, BS25 1BA
on
Sunday 30th April at 3.00 pm

AGENDA

1. Welcome and Opening Prayer (Revd Andrew Hiscox)
2. Apologies for Absence
3. Minutes of 2022 Annual Parishioners Meeting
4. Matters arising from the 2022 Annual Parishioners Meeting
5. Election of the Churchwardens to serve at St James's
6. Election of the Churchwardens to serve at All Saints
7. Close of Meeting

Benefice of Winscombe and Sandford
Annual Parishioners' Meeting
Sunday 15th May 2022 at 15.00 hrs
The Church Centre, Winscombe

Minutes

Item		Action
1. Welcome and Opening Prayer by the Chairman	The Revd. Andrew Hiscox welcomed everyone to the meeting with a prayer	
2. Attended by:	Please see list at Annex 1.	
2.a. Apologies for Absence	The following had given their apologies before the meeting: Jane Fancott, Hilary and Martin Hagen, Jo and Derrick Claridge, Meryl and Robin Leach, Alison Butcher, Richard Noy, Edith and Peter Thompson, Mike Bravery, Angela Morris and Warren Williams	
3. Minutes of the previous Annual Parishioners Meeting held on 24th May 2021	The approval of the minutes was Proposed by: Beth Cutmore Seconded by: Denys Cutmore and this was endorsed by all those present. Accordingly, the Chairman signed the minutes.	
4. Matters Arising	There were no matters arising.	
5. Election of Churchwardens	<u>Nomination for St James's</u> 1. Derrick Claridge Proposed by: Douglas Ogram Seconded by: William Du Croz 2. Ian Hine Proposed by: Derrick Claridge Seconded by: Douglas Ogram <u>Nomination for All Saints</u> 1. Diana Williams Proposed by: Jan Welling Seconded by: Angela Morris 2. Douglas Ogram Proposed by: Jan Welling Seconded by: Tony Callow The meeting endorsed these nominations unanimously. The Chairman expressed his sincere thanks to Diana Williams and Derrick Claridge who had carried out their duties so well over the past year.	Results of Election Form to be displayed (WDC)
Closing remarks		
	The Meeting closed at 15.15 hrs	

The Church of England Benefice of Winscombe and Sandford

Annual Parochial Church Meeting 2023

To be held at The Church Centre, Winscombe, BS25 1BA
on
Sunday 30th April at 3.00 pm

AGENDA

- 1. Welcome (Andrew Hiscox)**
- 2. Apologies for Absence**
- 3. Minutes of the APCM 2022 (with respect to 2021)**
- 4. Matters Arising from the 2022 Minutes not covered by the agenda**
- 5. Reports**
 - 5.1 Report on the Fabric of St James and All Saints
 - 5.2 Financial Statements for year ending 31st December 2022
 - 5.3 Report on the proceedings of the Deanery Synod 2022
 - 5.4 Safeguarding Report
 - 5.5 Church Centre Development
- 6. Electoral Roll - Changes**
- 7. Elections and Appointments**
 - 7.1 Elections for PCC
 - 7.2 Appointment of Stewards to St James and All Saints
 - 7.3 Appointment of Independent Examiner to the PCC
- 8. Vicar's Address**
- 9. Closing Remarks and Prayers**

Benefice of Winscombe and Sandford
Annual Parochial Church Meeting (APCM)
Monday 15th May 2022 at 3.00 pm
The Church Centre, Winscombe

Minutes

Item		Action
1. Welcome	The Chairman welcomed everyone to the meeting and opened with a prayer.	
2. Attendees	Please see the list at Annex 1.	
2a. Apologies for Absence	The following had given their apologies before the meeting: Jane Fancott, Hilary and Martin Hagen, Jo and Derrick Claridge, Meryl and Robin Leach, Alison Butcher, Richard Noy, Edith and Peter Thompson, Mike Bravery, Angela Morris and Warren Williams.	
3. Minutes of the APCM held on 24th May 2021	The approval of the minutes of the 2021 APCM was Proposed by: Shaun Darley Seconded by: Ian Hine and these were endorsed unanimously. Accordingly, the Chairman signed the minutes.	
4. Matters Arising	No Matters were raised	
5. Annual Reports	<p><u>6.1. Fabric</u> Diana Williams introduced the Fabric Reports from the Churchwardens. She advised the meeting that the renovation works to the Vestry at All Saints are due to start in June and that the North Somerset Tree Officer is due to inspect the Beech Trees in the Churchyard following the severe storms earlier this year. The highlights for St James's Church and the Church Centre are shown at Annex 2. The Chairman thanked all those who supported the Wardens in their work in caring for the fabric of our buildings</p> <p><u>6.2. Finance</u> Hugh Gunn spoke to his Report noting that: <u>St James's</u></p> <ul style="list-style-type: none"> • The Accounts show that giving was up compared to 2021, but this reflected the Appeal for Afghanistan Refugees • A legacy of £40k was received • We are still not paying the full amount requested for the Parish Share, although the PCC has budgeted to increase the amount of the Parish Share in 2022 from £40k in 2021 to £48k in 2022. <p><u>All Saints</u></p> <ul style="list-style-type: none"> • An increase in the sum paid towards the Parish 	

	<p>Share has been achieved.</p> <ul style="list-style-type: none"> • A small surplus was achieved, and this was helped by the excellent fundraising through the Community Café. <p>The Chairman expressed his thanks to Hugh and Sarah Gunn for all their work in looking after the Churches' finances.</p> <p><u>6.3. Deanery Synod</u></p> <p>Dorothy Baldwin introduced her Report noting that there are 20 Magnificat Parishes in our Diocese and 7 of these are in our Deanery. These are Parishes in deprived areas who struggle with their finances.</p> <p>The Chairman thanked Dorothy Baldwin for her excellent work representing the Benefice on the Deanery Synod. It was noted that Angela Morris has now rejoined the Deanery Synod.</p> <p><u>6.4. Safeguarding Report</u></p> <p>The Chairman thanked Jo Claridge for her excellent work as our Safeguarding Officer. It was noted that there had been no serious incidents that required a report to the Charity Commission in 2021.</p> <p>The Chairman highlighted the other items covered in the Report that recorded the wonderful work done by many volunteers including:</p> <ul style="list-style-type: none"> • The Pastoral Team • Safeguarding Officer • Signpost - the new Parish Magazine • Refresh-men-t - the Men's Breakfast • Music and Choir • Coffee Mornings and Cafés • Technical Advisory Group • Cleaning • Flower arranging • Bell Ringing • Faith-in-Action • Friends of St James's Church <p>He wanted to thank all those who contribute so much to the life of the Church, and the Secretary was also thanked for his contribution.</p> <p>After this discussion, the Chairman asked the meeting to approve the Report and this was agreed unanimously.</p>	
6. Electoral Roll	Sarah Gunn reported that there were now 123 people on the Electoral Roll - 92 at St James's and 31 at All Saints.	
7. Elections and Appointments	<p><u>8.1. PCC</u></p> <p><u>8.1.1 All Saints</u></p> <p>There were no new nominations.</p> <p><u>8.1.2. St James's</u></p> <p>There was one nomination to join the PCC:</p>	<p>Parish Return to Diocese</p> <p>Update info</p>

	<p>Alison Haynes Proposed by: Douglas Ogram Seconded by: Derrick Claridge It was reported that Sue Reed is stepping down as a member of the PCC. <u>8.1.3. Treasurer</u> There were no nominations for the post of Treasurer. <u>8.2. Appointment of Stewards</u> The meeting agreed unanimously the appointment of the Stewards as listed in Paragraph 12 of the Annual Report. <u>8.3. Appointment of Independent Examiner to the PCC</u> The appointment of Dick Beath as the Independent Examiner was endorsed, and Hugh Gunn will seek confirmation of this.</p>	for Charity Commission
8. Presentation by the Church Centre Development Group	<p>Douglas Ogram gave a presentation on the work undertaken so far by the Group. This is shown at Annex 3. In the subsequent discussion, the following points were made:</p> <ul style="list-style-type: none"> • The bookings of the Church Centre generate £6k of income for the PCC. • There is a need to maintain this level of income whilst any building work is being undertaken. • One possibility might be to build a new Church Centre in the Rear Car Park before demolishing the existing building. • There is good local experience in Cheddar where the Catholics have built a new Church Centre. • The Group will need to take account of the impact of an enlarged Community Centre in Winscombe if that Project gets funding. • Getting the right professional advice is important - cheapest tender might not be the best. • At Birch Cottage, £7k was recently spent to bring it up to a reasonable standard before reletting. This money was taken from the Reserves. Unfortunately, a further £635 needs to be spent on the electrics before it can be occupied again. 	
9. Address by the Vicar	<p>The Vicar gave an inspiring address highlighting all that has been achieved and looking optimistically to the future. A copy of his address can be found at Annex 4. The Vicar was warmly thanked by everyone present for his excellent leadership as he has taken the Parish through the challenges of the pandemic.</p>	
10. Platinum Jubilee Celebrations	<p>William Du Croz gave a short presentation that illustrated how we are putting the Church at the Heart of the Community through the Platinum Jubilee celebrations.</p>	
	The meeting closed with a prayer at 4.30 pm.	

List of Attendees

*Andrew Hiscox	Chairman
William Du Croz	Secretary
Margot Sampson	
Chris Sampson	
Celia Hine	
Ian Hine	
Denys Cutmore	
Beth Cutmore	
*Ann Ogram	
Douglas Ogram	
Llyn Callow	
Tony Callow	
Geoff Norton	
Ann Norton	
Hugh Gunn	
Sarah Gunn	
*Shaun Darley	
Jill Darley	
Dorothy Baldwin	
Chris Hayter	
John Hayter	
Alison Haynes	
*Pauline Nixon	
Diana Williams	
Paul Matthews	
Chris Andrews	
Bridget Andrews	

* Not members of the Electoral Roll

St James: Stewards May 2022

Senior Stewards	Stewards
Niel Aked	Margaret Aske
Derrick Claridge	Dorothy Baldwin
Beth Cutmore	Jo Claridge
David Lister	Barbara Cook
Hugh Gunn	William Du Croz
Sarah Gunn	Chris Hayter
John Hayter	Margaret Lister
Martin Hagen	
Paul Matthews	

All Saints: Stewards - May 2022

Tony Callow	
Jan Welling	
Angela Morris	
Douglas Ogram	

ANNUAL PAROCHIAL CHURCH MEETING REPORTS FOR ST JAMES THE GREAT, WINSCOMBE AND ALL SAINTS, SANDFORD FOR THE YEAR ENDED 31ST DECEMBER 2022

1. OUR SHARED VISION



Putting the love of Christ in the heart of our community.

Quite simply, we want to put the love of Christ in the heart of the Community. That is what we believe the Lord is saying to us at this time, as three churches that have the potential to become one community of faith, three buildings, one church centre, one body of Christ. It is a time for us to begin **reaching** out more to our community to understand and engage them, and to be bold and courageous as we do so. We have two major new housing estates that we'd like to reach out to and offer welcome packs to residents, and give them a warm welcome to our church community and our wider community. We have strong ecumenical links, working with the Quakers, the Lynch Chapel, the Catholics and most recently the Methodists in Churchill. There are opportunities to benefit from the gifts God has given our brothers and sisters in these denominations to work together for the glory of God. We want to take **welcoming** further, recognising that we have 5 schools in our benefice and to that end we want to make sure our buildings look inviting to young families and we also want to have people who are willing to help minister in our schools, helping the young hear about the good news of Jesus.

We want to be **caring**, thinking especially of our 5 care homes, with whom we can start to re-engage as restrictions ease. We want to care for all folk in our community, **serving** them in practical ways like meeting their needs through coffee mornings, home communions, community cafes, Café Church, Messy Church and Family Communions - our caring actions speaking of Christ's love. We remember Christ's command to make disciples, by giving Bible based **teaching** through our regular services and study courses and home groups.

But we need people to help make this vision a reality. That's where you come in. Consider what we are and who God is calling us to minister to. We are three churches - to each of you God has given you gifts for use in his service, whether that's an upfront or behind the scenes role. Now is the time to get involved. So, *'Do not fear, for I have redeemed you; I have summoned you by name; you are mine. See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland'.* (v3, v9)

2. CHURCHWARDENS' FABRIC REPORTS FOR 2022

St James's

This has been a very interesting year for our Church as we have gradually moved forward following the last couple of years of stagnation due to the pandemic.

Concentration of our efforts has been to bring young people, children and their parents into our Church with both Scramblers and Messy Church starting again in a revamped form. These have been well received by both parents and children and the numbers have steadily increased. Thank you to every member of the teams who have put so much effort into regularly holding these sessions and making them so successful and such a valuable part of Church life.

The return of our regular, Tuesday Coffee Mornings has been a real success attracting many people who enjoy the opportunity to get together over a steaming brew and biscuits, chew the cud and put the world to rights. Again, a big thank you to all those who have organised and helped with the hard work of running these events.

We have been able, with a little reorganisation of our method and by recruiting new volunteers, to once again, open the Church daily. The reading of the visitors' book is very interesting and does show how much having the Church open is appreciated. Thank you to this team.

The efforts of Tim and Liz in organising the after-service tea and coffee is also much appreciated and it has been good to have the chance for social refreshment as well as spiritual refreshment, an important part of being a church family. Thanks to all who have volunteered.

The Church was very supportive of the Queen's Platinum Jubilee Celebrations.

On 6th February a special Service of Thanksgiving took place at St James's to mark 70 years since Queen Elizabeth's accession to the throne which included specially chosen music.

The church was beautifully decorated on this and many other occasions throughout the year by our dedicated and talented team of flower arrangers.

This Service was followed by a tree planting ceremony at the Recreation Ground as part of the 'Queen's Green Canopy' initiative.

In early June church members were out in force to participate in the Jubilee Grand Festival. Amongst other things, a team was entered into the 'It's a Knockout' style games. Very entertaining, but we do think that more than a little cheating went on and are sorry to say that we think our team may have started it. The main thing was that a good time was had by all.

In July we welcomed Jacqui Keir Bucknall as our part-time curate. We have enjoyed getting to know her and her ministry has added greatly to the life of our Churches. On Sunday 2nd October Jacqui was ordained as Deacon at Wells Cathedral. The service was attended by several members of our Churches with refreshments afterwards back in Winscombe.

In late August we were all deeply saddened by the death of William Du Croz after a short illness. William was not only our very efficient PCC secretary, with a wealth of knowledge about the role, but a much-loved member of our wider village community. He took a leading role in 'Winscombe and Sandford Remembers' when we commemorated the Centenary of the end of World War 1 and had recently worked tirelessly to make the Platinum Jubilee Celebrations such a resounding success. We are still discovering little jobs that William did for the Church, often essential but not always noticed. We miss him enormously.

And then on 8th September we learned of the death of Her Majesty Queen Elizabeth II. Our Church was open for private prayer and a Book of Condolences was available for people to sign, together with a space in the Churchyard for floral tributes. We participated fully in 'Operation London Bridge' and special mention should be made of our bellringers who muffled and un-muffled the bells as required to ring the various peals both mournful for the Queen and celebratory for our new King.

Another 'Signpost' of our successful activities is that our Parish Magazine is getting fatter than ever with more and more people and organisations contributing, and more and more people being added to the distribution list. The magazine includes not only Church news but notices and articles of interest to residents in our three villages. The team are hopeful to start including advertisements again in the new year which will

help the publication to become self-sufficient. Thank you to the 5-person team who work very hard each month to bring this to the readers.

Refresh-men-t (Men's Breakfast) has been running for most of the year. This is much enjoyed by all our attendees. We are, however, experiencing problems on meeting the minimum attendance figure required by The Railway Inn. We did invite the ladies to join us on our November meeting with mixed success. The Management group will meet in the Christmas recess to look at future plans and arrangements.

We are pleased that as a church we have been able to support a Ukrainian Family by providing Birch Cottage as accommodation. The efforts of Dorothy Baldwin and Alison Haynes were crucial to making this happen together with great support from the Church community and beyond.

At Christmas, a new event was held 'Carols by Lantern Light' at the Church Centre. Over 300 people came along on a very cold but thankfully, dry evening, and sang their hearts out to the music of Weston Brass Band. The children enjoyed visiting Santa in his grotto and seasonal refreshments were provided. It was a great success and plans are already afoot to repeat the fun this year.

All these initiatives only work if people are willing to volunteer their talents and time. Guess what all of them all of them could do with more helpers so please try to find a little, or even a lot, of time to volunteer to help.

Both of us would like to take this opportunity to thank the PCC and congregation for their support over the last year.

Derrick and Ian. Churchwardens
April 2023.

Fabric Report for St James's Church 2022

Some necessary work has been carried out in the Church this year.

At the beginning of February, a tower scaffold was hired to enable the Corona to be reached and the side aisle and font area repairs to take place. Repairs were made and the faulty lights replaced.

The cost of the tower, replacement parts and electrician's costs were covered by the compensation money received from the Scaffolding Company.

Annual PAT testing of mobile electrical equipment in the Church, Tower and Churchyard Room took place at the same time as the lighting repairs took place.

The Tower floodlight has not been working for some time so while the electrician was on site this was investigated and found to be a failed lamp in the fitting. A decision has been taken to replace this with a LED fitting. A new LED fitting was fitted and is now functional

During December there was a failure of one of the electrical circuits which was quickly diagnosed and repaired by our electrician. At the same time investigation was carried out re the failure of the main post lights by the Churchyard Room and car park. This was diagnosed as a circuit in the Churchyard Room being switched off. This lighting is now working

This work now means that the Church is well on the way to be as carbon neutral as possible. The aspiration of the Church of England is for all its buildings to be carbon neutral by 2030.

Many thanks to Douglas, Alison, Paul and the cleaning team for all the above work.

We are still experiencing problems with water ingress in the roof. At various times a very interesting pattern of buckets adorn the floor. Some repairs have been carried out, unfortunately as soon as we manage to cure the original it travels to another point. Problem still being investigated.

The Cross, which was knocked off by a tree branch during high winds, has been repaired and returned to the roof and the lightning conductor reconnected. The tree has had the offending bough removed.

The work on the West doors has been completed and repainted.

The ancient yew is showing signs of damage and we await an Arborist report on the condition before taking any corrective action.

Damage caused to carpark gatepost by unknown persons. Ellis and Co called in to make post safe.

Fabric Report Churchyard Rooms 2022

The Churchyard Rooms have not been in full use for some time and at the end of last year it was decided to see if they could be let and provide a much-needed boost to our income.

The rooms have been stripped of all unnecessary equipment and everything of use moved down to the Church Centre.

During this work it was found that the gas water heater was not working, was faulty and no longer safe to be used and one of the wall mounted convector heaters failed.

Both pieces of equipment have been removed.

A new electric wall mounted hot water unit has now been fitted, repairs and redecoration carried out as necessary.

The toilets now have hot water working again.

The two light fittings in this room have been changed for LED units

From the beginning of March 2022 we now have a tenant. This is a pre school playgroup which fits in very well with our Christian ethos.

We can now expect an income of £3900 per annum less agents' fees.

Many thanks to Denys, Beth and Douglas for their work on this endeavour.

Fabric Report Birch Cottage 2022

We carried out a refit which included removal of the non-functioning night storage heaters, refitting of a new kitchen, new electric convector heaters, removal of the redundant emergency lighting and repainting all through. This was a considerable investment but enabled us to re let the cottage after the departure of the previous tenant.

This property was rented out by Farrons Estate Agents until the tenant moved out in May 2022. This coincided with the Russian invasion of Ukraine and the PCC agreed that we would offer the property, fully furnished, to a suitable Ukrainian family. The project of renovating and equipping the cottage was overseen by Dorothy Baldwin and Alison Haynes. Thank you both for your sterling efforts. The building was refreshed inside, and an additional Electric Heater was installed in the hallway. A big thank you all to members of the congregation who lent or donated furniture etc. to make the cottage comfortable and welcoming to our guests who moved in in September 2022.

Many thanks to Chris Andrews for his gardening tidy-ups and repairs carried out during the year.

Fabric Report Church Centre 2022

As you will have seen over the last year gradual progress has been made in trying to make this building more inviting and suitable for our use. Our original plans for the development of the centre had to be modified

and the idea of making use of the alcove area kitchen as a meeting area abandoned. The proposed electric shutters, on further investigation, proved to be unsuitable.

The curtains for the upper windows are nearly finished and it is hoped they will be fitted by the end of March.

The Youth Cupboard has been tidied up and made into a versatile storage space used by the Church and Scramblers as well as the Badminton Club.

The garage has been cleared of much old, stored equipment and is also used as a storage space for Scramblers.

It was decided to reconfigure the back room to make a small meeting room which involved some of the cupboards being removed on the long wall and putting the cupboards along the shorter wall. A good useful space. Completion of this task has been put on hold because cracks in the wall, up till now hidden by cupboards, became apparent. Our insurance company were called in and a damage survey was carried out.

The basic report says: -

The investigation has confirmed that the cause of the movement to the Centre is root induced clay shrinkage subsidence. There is no evidence of any influence from any other source such as leaking drains.

In order to alleviate the issue, the local vegetation to the area of movement should be removed. Once the vegetation is removed the clays should rehydrate and swell, this should close many of the cracks and then stabilise at which point simple cosmetic repairs can be carried out.

The roots retrieved from the trial pits were identified as emanating from Cupressaceae include for example; Hinoki Cypress and Lawson

Cypress (Chamaecyparis spp.), Leyland Cypress (X Cuprocyparis leylandii), Monterey Cypress, Italian Cypress, Mexican Cypress, Smooth Arizona Cypress and Rough-barked Arizona Cypress (Cupressus spp.), Junipers and Pencil Cedar (Juniperus spp.), Western Red Cedar (Thuja spp.), the generic hybrid X Cupressocyparis, Swamp-cypress (Taxodium distichum), Dawn Redwood (Metasequoia glyptostroboides), Coast Redwood (Sequoia sempervirens), Japanese Red Cedar (Cryptomeria japonica) and Wellingtonia (Sequoiadendron giganteum). The clays were found to be desiccated (dry).

As you are aware, there is no subsidence cover provided by your Policy and therefore, unfortunately on this occasion your Insurer will be unable to be of assistance with costs relating to this matter on this occasion.

The offending trees are not on our land but in our neighbour's garden. We have taken legal advice and as a result a solicitor's letter has been sent to the owner asking that they take action to remove the offending leylandii hedge.

The lighting in the office, back room, entrance hall, kitchen and alcove has been upgraded to LED. This supports our aspiration to be as carbon neutral as possible.

The gas heater by the kitchen hatch was condemned in the summer as it was incorrectly installed with no external vent. This heater was removed and the gas piping to it safely capped off.

One of the double electric sockets in the alcove was constantly being damaged by the chairs being stacked in front of it and has been moved to a height above the chairs.

A leak was found in the ceiling in the kitchen by the skylight. The flat roof above has been repaired and the leak cured.

Thanks to Denys, Douglas, Tony, Steve and all who have worked on this project so far.

Derrick Claridge. Ian Hine. Churchwardens
April 2023

All Saints Church Wardens' and Fabric Report

We had an eventful and interesting 2022. At the January PCC meeting we agreed to support, from our Community Fund, two children from Sandford Primary School to attend a week's camp. At 11.00 am on 6th February 2022, for the Commemoration of the Accession of Queen Elizabeth II, there was a planting of a tree at Russet Copse.

At the February meeting we were informed that our Parish Share for the year would be £6,637, and we made a commitment to meet that by paying £582 per month. It was also recorded that we had received a quote of £21,918 from Ellis & Co for the refurbishment of the Vestry. This was to be paid for out of our Building Fund.

At the April meeting there was a discussion about forming stronger links with St Monica's Sandford Station, and we are pleased to say that this has come to fruition with a monthly service held there. All are welcome.

At the APCM on 15th May, Douglas Ogram was elected as Churchwarden, joining Diana Williams at All Saints. At the end of May we had the theft of items from the sound system which were replaced just in time for the Queen's Platinum Jubilee celebrations, at a cost of £840. Along with other festivities in Winscombe and Sandford, we held a Jubilee Tea Party for senior residents of Sandford, on the afternoon of 2nd June. The St Monica's Trust gave us a grant for this event. Entertainment was provided by the Fab Twins, a Beatles Tribute Duo. Along with the other churches in the benefice we held a Thanksgiving Service for the Queen's Jubilee on Sunday 5th June.

Ellis & Co started work on the refurbishment of the Vestry on 13th June. The work was completed in October at an overall cost of £23,000. We were able to reclaim VAT which amounted to £3,800. Unrequested, Ellis & Co carried out an inspection of the electrical installation and identified 13 items which they said required urgent attention. They quoted a sum of £2390 to do the work. We had our own electrician carry out another test, and the necessary remedial works, at a cost of £1,055.

During the year our wonderful team of helpers organised a Quiz Night in February, Soup and Puds in October, a Cheese and Wine Evening in November with entertainment again by the Fab Twins and served the drinks and refreshments for the Badgerset Concert at St James's in December. In addition, they ran nine of our regular Community Cafes throughout the year. The proceeds from all these events meant that at the end of our financial year we met our goal of paying the full amount of the Parish Share and achieving a break even balance sheet. Well done everyone.

Every blessing

Diana and Douglas, Churchwardens

3. CHURCH CENTRE DEVELOPMENT TEAM REPORT 2022

The CCDT has Rev Andrew Hiscox, Derrick Claridge, Douglas Ogram, Ian Hine, Dorothy Baldwin and Alison Haynes as its members. The team was formed in early 2022. PCC agreed that from a legacy left by Mr Gough the sum of £40,000 should be used for the purposes of improving and developing the Church Centre.

During the last year the PCC approved a CCDT proposal to obtain planning permission to increase in size and upgrade the Centre. The first document produced and signed off by PCC is a Project Initiation Document.

PROJECT INITIATION DOCUMENT:

This document is to be used as a consultative document. It is the first scope of the project and sets out the 'Why and the Aims'.

Why are you wanting to extend the Centre and what is the problem you are trying to solve?

- I. Old building/serious structural/maintenance issues. Costly, Not energy efficient.
- II. Too small to accommodate expanding congregation with increased use for worship/3 Churches
- III. Lack of flexibility for use of building
- IV. Un attractive externally and internally, not fulfilling full potential, lack of socializing area
- V. Current building does not support Church Parish Vision

The main aims.

- I. Be a modern centre for all 3 Churches and physically more welcoming
- II. Increase Church mission and youth Activities through hospitality
- III. Pay its way as well as Potential business case for Wedding Receptions/increase lettings

This PID document was sent to The Parish Council and 18 near neighbours in December 2022 with one response that was positive. It was presented to Winscombe Community Centre Trustees and a written response was received which will form part of the consultation process.

This project will end when full planning permission, that is fit for purpose and affordable to build, has been obtained. A new project will then be launched.

The CCDT has met numerous times in 2022. Meetings, quotes and correspondence with Architect Kelly Clark, from Robinson Clark Ltd and Planning Consultant Ricki Burrows of Urban Design Practice, resulted with PCC authorising a feasibility report at a cost of £1,800. This study produced 5 design options with approximate costs.

An options appraisal exercise comparing the 5 designs and a 'Do nothing' option, was carried out. The findings were presented to the PCC for decision and 'Option 3 Design' was proposed and approved for consultation purposes and to seek quotations to instruct an architect to apply for planning permission.

It is hoped to arrange an open meeting in May 2023 to consult the proposed Option 3 with the Congregations of both Churches and the wider community.

4. OUR WONDERFUL VOLUNTEERS

Pastoral Team

The Pastoral Care Team meet every other month to support one another and to try to co-ordinate pastoral care in our community. Members of the team have visited several people in the community who are lonely, bereaved or unable to get out and about. This may be one visit or ongoing visits. Cards are also sent to those who have been bereaved. We have also taken Holy Communion to those unable to get to church.

We are involved in services of Holy Communion in Dunster Court and Sewell House every month and are looking forward to being able to provide a service for Winscombe Hall, monthly, after Easter 2023. The team were also involved in the Memorial Service in October.

We were delighted when our friends from St John's in Churchill joined the team and we are hoping to recruit new members to the team in the next year. The diocese has produced a training course for Pastoral Care Teams and we will be running this in 2023 after an appeal for new members.

I would like to express my grateful thanks to all those involved in the Pastoral Care Team for their dedication, for the time they give caring for others and for their support and encouragement for me.

Rev'd Pauline Nixon (Pastoral Care Co-ordinator).

Signpost (Parish Magazine)

Signpost 'was launched in September 2021 as a monthly parish magazine covering Winscombe, Sandford and Churchill. Now in its second year, a monthly edition has been produced since then.

A team of five, Beth and Denys Cutmore, Ann and Douglas Ogram and Jo Claridge form the editorial team. It takes a considerable amount of time to produce the magazine each month in terms of compiling and editing, printing and hand delivering to those not able to access the internet (about 150 homes - see below).

With the content of the magazine increasing in recent months the team would welcome an additional member who is confident in using 'Word' to help edit and 'tidy up' some of the regular articles.

Please contact Jo Claridge on 01934 843014 if you think you could help.

Distribution

The magazine is received by email, in full colour, to 276 addresses (an increase of 18 from 2022)

It is also available to download or read, in full colour, on the Church Website.

Approximately 150 printed black and white copies are distributed by hand as follows:

Churches:18

Church Centre:10+

Local Shops:52

Delivered by hand:46

Sheltered/Care Homes:15

Welcome packs 4+

Content

Our aim is to produce a magazine with varied content including church news, news from the villages and articles of interest to those living in the local area.

We have nearly 40 regular contributors.

The magazine is usually 48+ pages including advertising.

Advertising

Denys Cutmore has taken responsibility for promoting advertising in the magazine and issuing invoices.

All previous advertisers were contacted at the end of 2022 to ask whether they would like to advertise in the magazine from January 2023. New advertisers are welcome to contact Denys to discuss matters -

Email: denysandbeth@uwclub.net.

The rates for 12 issues are as follows:

1/6 page: £42

1/3 page: £84

1/2 page: £126

Full page: £252

Our current advertisers generate an annual income of £714.

This income helps to offset the cost of printing in black and white which is approximately £50 per month.

Photocopying versus Commercial Printing

In July 2022 the Editorial Team looked into the cost of having the magazine printed by a commercial printer.

The quote for this was £3006 per annum. It would also entail recruiting a hand delivery team.

To produce the magazine on the office copier costs approx £600 per annum.

This formed part of the PCC decision making process for renting a new photocopier for the Church Office.

The new copier is far more reliable which means that it can be set to print the magazine when the office is not in use and we can return later to pick the copies up. The magazine is usually printed during the third Sunday of the month service at the Church Centre. In this way members of the team are usually on hand in case of any problems.

Music and Choir – St James's

The Church has had a mixed year of music. Until the autumn we were very lucky to have Robert Anderson as our Organist. He, with Claire Blythe our Choir leader, challenged and stretched the repertoire of our Choir members as we continued to sing at the twice monthly services in St James's. Sadly, in the autumn Robert decided that he could no longer commit to St James's and we now do not have a permanent Organist. Since then, we have drawn on a supply of local organists for Funerals, Weddings and major Festivals. Due to the shortage of Organists the decision was taken to purchase pre-recorded Organ accompaniments to over 3000 pieces of music (including 800 hymns, anthems, voluntaries etc) to play through our loudspeaker system. The system is in the process of being updated with modern speakers more suitable for music to replace the existing, 30 year old speakers. Although it is recognized that this is not ideal, it does mean we can continue to offer a wide range of hymns at our Services in St James's. We are very grateful that our Organ continues to be maintained regularly by Brian Hooper who does not charge us for his excellent service.

In December Claire gave birth to twins and went on maternity leave but the Choir continued to meet and lead the church singing. Membership of the Choir was stable although the sudden death of William Du Croz in August was a great shock.

Weekly Church Centre Coffee Mornings

In August 2021 the weekly Tuesday Morning Coffee Mornings were re-instated in the Church Centre. Organised by Iris Bridges, and with a team of wonderful volunteers, the Coffee Mornings have been extremely well supported throughout 2022. Over 30 people regularly come for a cup of coffee and chat and the atmosphere buzzes. Many are new residents from the Redrow development and some have now joined the Rota to help every week! Through donations the Coffee Mornings have raised over £1600 in 2022.

Church Cleaning – St James's

In 2022 we were able once again to have a Rota of several pairs of people cleaning St James's on a fortnightly basis. It is not too onerous a task and the congregation are extremely grateful to those who undertake this job. If anyone would like to join the team please contact Sarah Gunn – sarahgunn2000@hotmail.com.

Flower Arranging – St James's

St James's continues to have a loyal teams of flower arrangers. Each team does a two-week period which enables continuity, with everyone taking part in decorating the church for the major festivals. The PCC kindly allocated a budget of £400 in 2022 which allowed for the extra costs of Lilies at Easter etc. More volunteers would be very welcome and if anyone would like to join a team then please contact Margaret Aske.

Bellringers – St James's

This has been another year that the ringers have struggled to raise a band to keep ringing. We started the year having to call off some service rings and quite a few practice nights due to lack of ringers. This was despite having help from St. John's (Churchill) Ringers who are also struggling to raise a band for service ringing. As both St. James and St. John's were at risk of not being able to ring at all, both towers agreed to support each other, whenever possible, to try to maintain ringing at Winscombe and Churchill.

As the year progressed the situation eased with Mike Williams returning to ringing (after a 40 year break!) and some of our own band returning. This, together with visitors from other towers, has meant we have been able to ring for most services and practice nights during the second half of the year.

Our thanks to everyone who has helped to keep the bells ringing.

During the year we have rung for 3 weddings and 2 funerals; To celebrate Queen Elizabeth the Second's Platinum Jubilee we rang at the start of the village's festival held to mark the occasion; Sadly, a few months later, we rang to mourn the death and funeral of Queen Elizabeth the Second (The bells were rung fully muffled. This is only done for the death of the Monarch. Due to the Queen's long reign, it was an experience none of us had had before). Subsequently, after the prescribed period of mourning, we rang with unmuffled

bells to celebrate the accession to the throne of King Charles the Third. We were not able to ring out the 'Old Year' and ring in the 'New' as not enough ringers were available.

The ringers have carried out routine maintenance to the bells and associated equipment. We carried out a 'spring clean', albeit in October, prior to the quinquennial inspection. Both items are ongoing. The ringers continue to wind the clock every week and help with its maintenance where possible. When possible, the ringers undertake the raising and lowering of the Diocese or Union Flags on the appropriate occasions.

For the future, although our situation is better than this time last year, we desperately need more ringers (new or old). We are keeping our fingers crossed.

Winscombe Ringers April 2023.

5. THE PCC

Report from the Secretary

At the Annual Parochial Church Meeting on 15th May 2022 the changes for the PCC for St James were that Sue Reed stepped down and Alison Haynes joined. There were no changes for All Saints.

Derrick Claridge continued as Churchwarden for St James while Ian Hine was appointed as the second Churchwarden for St James. Douglas Ogram and Diana Williams were elected as Wardens for All Saints. Jo Claridge continued as Safeguarding Officer and Sarah Gunn as Acting Treasurer.

The Standing Committee for the year were appointed :

Revd. Andrew Hiscox - Chairman

Diana Williams - Churchwarden, All Saints

Douglas Ogram - Churchwarden, All Saints

Ian Hine - Churchwarden, St James's

Derrick Claridge - Churchwarden, St James's

Sarah Gunn - Acting Treasurer

William Du Croz - Secretary

William Du Croz continued as PCC Secretary until his sad death in August. Bill Wallace joined the PCC as Minute Secretary in December 2022. During the year Hilary Hagen stepped down from the PCC due to other commitments. Dick Beath continued as Independent Examiner.

The PCC sent a letter of thanks to Richard Noy in recognition of all his excellent work for both All Saints and St James's in recovering from HMRC the Gift Aid that was receivable.

The Church centre suffered from subsidence due to the hedge of the neighbouring property but there was a successful claim against the neighbour's insurers.

The tenant in Birch Cottage left in May and was replaced by an Ukrainian family.

A decision was made in principle to increase the size of the Benefice to three churches with the addition of St John's in Churchill, although they will keep their own PCC.

July saw the appointment of a new Curate, Jacqui Keir-Bucknall, as a welcome addition to the Ministry team. Jacqui is non-stipendiary and works for the Benefice 2.5 days a week.

In July the PCC endorsed the proposal to become an "Inclusive Church".

The apportionment of the administration costs between the 3 churches was updated during the year and based on the Worshipping Community was decided at St James 75%, All Saints 12.5% and St John's 12.5%.

The Church Centre Development Group met with Robinson Clark Ltd in September to discuss their feasibility report. 5 design options were presented to the PCC for discussion with the aim of receiving planning permission on the chosen option. At the December meeting it was agreed to put an options paper to the PCC in January 2023.

At All Saints the work by Ellis & Co on the Vestry Refurbishment was completed and the Architect signed the work off without charge.

In December Sue Smyth joined as Benefice Administrator and will also be taking over as Booking Secretary in 2023.

Bill Wallace – PCC Minute Secretary

6. DEANERY SYNOD REPORT

(A verbal Report may be given at the APCM)

7. CHURCH SUPPORT FOR CHARITIES in 2022

Facing the challenge of meeting a budget for 2022, the PCC decided not to allocate 5% of the budget to give to various charities as had been the practice in the previous decade. Instead, it was decided to dedicate one Café Church each calendar quarter to a cause – an opportunity to be informed about the work of the charity and to make a collection in support.

During the year these services were held on three occasions. Ideas for the first service were overtaken by the crisis caused by the Russian invasion of Ukraine. As a result of an appeal in April, a total of £7515* was raised for relief work in **Ukraine**. Also, the PCC agreed to invite 3 Ukrainians fleeing the trauma in that country to live at Birch Cottage in the Church Centre grounds. Preparing the cottage became a purposeful project involving many church members with the visitors arriving in September to live here through the rest of the year and into 2023.

Another service, in September, focussed on the **Weston Hospice**. Ann and Douglas Ogram had previously opened their garden providing an enjoyable afternoon for the community and raising funds for the Hospice. Donations at the service where Hospice representatives spoke totalled £380*.

In December, the service concentrated on the work of the **Elizabeth- Ann charity** which supports development in the Indian villages of Burlavaripalem and Barrypuram. Through a live link with the UK founder of the charity, we were updated on this work which as a church we have supported for about ten years. In recent months a study hall had been built for the school but children were having to sit on the floor. The appeal raised £762* and we were later encouraged by pictures of children using their books sitting at tables.

On-going charity support was provided during the year for the **Food Bank** at the For All Healthy Living Centre in Weston-super-Mare in the form of frequently delivered food donations and of regular financial contributions by members. **The Children's Society** was active with various fund-raising activities – including Mo and Paul's annual garden event - which totalled £4200 in the year. As part of the **Christian Aid** committee in the village, church members were involved in raising £2438 in the year during Christian Aid Week and organising a quiz.

John Hayter (*Additional sums arising from Gift Aid will be forwarded in 2023.)

8. SAFEGUARDING REPORT 2022

Introduction

Safeguarding is a standing item at P.C.C. Meetings. A Safeguarding Report is presented and discussed at every meeting.

The Benefice works in line with the Church of England Safeguarding Policy and Practice Guidance. The Benefice has recently started to use the Safeguarding Dashboard, a piece of software that makes administration and governance of safeguarding simpler.

2. Formal Obligation

The PCC has continued to comply with the duty to have “due regard” to the House of Bishops' Safeguarding Policy and Practice Guidance.

This means that we are committed to:

- Promoting a safer environment and culture
- Safely recruiting and supporting all those with any responsibility related to children and vulnerable adults
- Responding promptly to every safeguarding concern or allegation
- Caring pastorally for victims/survivors of abuse or other affected persons

- Caring pastorally for those who are the subject of concerns/allegations of abuse and other affected persons
- Responding to those that may pose a present risk.

3. Safeguarding Roles

The Parish Safeguarding Officer (PSO) is Jo Claridge

Details of how to contact the PSO are displayed on the notice boards at each church and on the church website.

4. DBS Checks

All volunteers who work with children, young people or vulnerable adults have to undergo a DBS Check.

The DBS Recruiter and Verifier is Jo Claridge.

DBS Certificates are renewed every 3 years.

47 people currently hold up to date DBS certificates (including 7 clergy) and are actively volunteering with adult or children's activities

5. Safeguarding Policy, Guidance and Documentation

The Benefice has a number of Safeguarding Policies and Guidelines which all those who work with children, young people or vulnerable adults are expected to follow and comply with. Copies of these can be found on the Church Website

- Parish Safeguarding Policy; a copy of this is also on display in each Church and at the Church Centre
- Guidelines for the Prevention of Bullying and Harassment
- Safer Working Practices
- Policy for the Use of Social Media
- Domestic Abuse Statement
- Safeguarding Agreement for the Hiring of Premises
- Safer recruitment and People management
- Recruitment of Ex Offenders

All policies and guidelines are reviewed annually.

The Benefice works in line with the Church of England Parish Safeguarding Handbook which is supported by use of the Safeguarding Dashboard (see 1. above)

6. Safeguarding Learning and Development

All volunteers / staff who work with children, young people or vulnerable adults undertake mandatory Safeguarding Training provided by the Church of England online or face to face.

The core pathways are Basic Awareness, Foundation and Leadership

- The majority complete Basic Awareness and Foundation Training.
- In addition leaders of activities / groups are now expected to complete Leadership Training.
- The PSO and Churchwardens also complete Leadership Training.

These trainings are renewed at the highest level every three years.

In our Benefice we provide face to face training at Foundation Level every three years.

Face to face training was organised in October 2022 and all those who were required to attend did so.

Members of the PCC are also expected to complete the training in 'Awareness of Domestic Abuse' every three years.

The Churchwardens and PSO also complete Safer Recruitment Training every three years.

Training Completed 2022 -23

Course	Number	Role
Basic Awareness	34	
Foundation	34	Volunteers

Leadership	4	Church wardens and PSO
Safer Recruitment	1	Churchwarden

All members of the PCC will need to complete the Awareness of Domestic Abuse training in early 2023. We will also be focusing on Leadership Training for Activity leaders in 2023.

7. Safer Recruitment and People Management

The churches are compliant with C of E guidance regarding Safer Recruitment and People Management. When appointing paid staff at least one member of the interviewing panel will have completed Safer Recruitment Training.

All relevant guidance has been followed in recruiting to paid and voluntary roles.

All activity leaders are aware of their responsibilities when recruiting new volunteers.

New volunteers are expected to complete an application form and provide referees as well as undergoing a DBS check.

8. Safeguarding Concerns

One safeguarding concern was reported and monitored during the year within the Parishes.

This was recorded and monitored appropriately.

Jo Claridge

Parish Safeguarding Officer

9. ELECTORAL ROLL REPORT 2022

The Electoral Roll was reviewed in April 2022. There were 91 on the St James's Roll (a decrease of one on 2021) and 31 on the All Saints Roll, making a total of 122. A copy of the Electoral Roll was displayed on the notice boards of both churches after the 2022 APCM.

Sarah Gunn, Electoral Roll Officer

10. CHURCH LOG BOOKS, INVENTORIES AND TERRIERS

St James's Church

The Terrier, Inventory and Log Book are up to date. The documents are filed in the Church Office and are available for inspection if required.

All Saints

The Terrier, Inventory and Log Book are up to date, and they are kept in the safe in the Church Room.

11. FRIENDS OF ST JAMES THE GREAT CHURCH

In 2022 the programme of events was resumed after Covid restrictions although Burns Night in January had to be cancelled due to a resurgence of Covid. However, Jazz in the Paddock with Rich Richie and his Big R Big Band was very well supported in July with families bringing picnic hampers, rugs and folding chairs to enjoy the music. In November Adrian Cobb brought his hawk, Jessie, to the Church Centre and captivated all present with his enthusiasm and knowledge about training and hunting with a hawk.

A project to improve the external lighting at St James's has been in the pipeline throughout the year, although the PCC asked that this be put on hold until the Quinquennial Inspection in November because there are concerns about the condition of the lead roof. We await their response.

12. SERIOUS INCIDENTS REPORTED TO THE CHARITY COMMISSIONERS

Our Charity Number is 1173106

All charities with an income over £25,000 have to report Serious Incidents to the Commission. A Serious Incident is:

An adverse event, actual or alleged which results in or risks significant:

- Loss to the charity's money or assets
- Damage to the charity's property
- Harm to the charity's work, beneficiaries or reputation.

There were no Serious Incidents to report in 2022.

13. STEWARDS in 2023

St James's

Senior Stewards

Niel AKED - 8.00am only
Derrick CLARIDGE
Beth CUTMORE
Hugh GUNN
Sarah GUNN
Martin HAGEN
John HAYTER

Stewards

Margaret ASKE
Dorothy BALDWIN
Jo CLARIDGE
Barbara COOK
Hilary HAGEN
Chris HAYTER
Ian HINE
Margaret LISTER

All Saints Stewards

Tony CALLOW	Douglas OGRAM
Angela MORRIS	Jan WELLING

Parish Finance Return

The form below is produced by the Archbishops' Council's Statistics division, and should be submitted using their webportal at:

<http://parishreturns.churchofengland.org/>



Return of Parish Finance

January to December 2022

6 digit Parish Code	601345	If the form is NOT completed on behalf of the entire parish, please list below the churches included:	Deanery:	Locking
Parish name:	James the Great Win	St James the Great, Winscombe	Diocese:	Bath & Wells

INCOMING RESOURCES			UNRESTRICTED (nearest £)		RESTRICTED (nearest £)		RESOURCES EXPENDED			UNRESTRICTED (nearest £)		RESTRICTED (nearest £)	
Voluntary income/ receipts							Costs of generating income						
1	Tax efficient planned giving		£	44,817	£	-	17	Fund-raising activities (costs and payments)		£	100	£	-
2	Other planned giving		£	2,740	£	-	Church activities						
3	Collections at services		£	1,058	£	-	18	Mission giving and donations		£	375	£	-
4	All other giving and voluntary receipts, including Special Appeals (recurring and one-off)		£	1,215	£	-	19	Diocesan parish share contribution		£	54,000	£	-
6	Gift Aid recovered		£	12,281	£	-	20	Salaries, wages and honararia		£	3,245	£	-
7	Legacies received (capital value)		£	-	£	7,960	21	Clergy and staff expenses		£	1,031	£	-
8	Grants [Include recurring and one-off]		£	1,250	£	-	Church expenses						
TOTAL Voluntary income:			£	63,361	£	7,960	22	Church expenses: Mission and evangelism costs		£	262	£	-
Activities for generating funds							23	Church running expenses		£	11,872	£	47
9	Gross income from fundraising activities		£	962	£	-	24	Church utility bills		£	4,874	£	-
Income from investments							25	Cost of trading		£	5,467	£	99
10	Dividends, interest, income from property etc.		£	7,327	£	-	Major capital expenditure						
Church activities							27	Major repairs to the church building		£	-	£	-
11	Statutory fees retained by the PCC (weddings, funerals etc)		£	5,042	£	-	Major repairs to church hall or other PCC property, including redecoration			£	810	£	-
12	Gross income from trading (e.g. hall lettings, magazine, bookstall). NOT fundraising.		£	12,232	£	-	28						
Other incoming resources							29	New building work to the church, church hall, clergy housing or other PCC property		£	-	£	1,800
13	Any other income/ receipts not already listed		£	2,229	£	-	SUB-TOTAL for Church activities & expenses			£	81,936	£	1,946
TOTAL INCOMING RESOURCES (FROM FINANCIAL STATEMENTS)							26	Governance costs		£	-	£	-
A	Unrestricted		£	91,153			99	Other outgoing resources/ payments		£	3,636	£	-
B	Restricted		£	7,960			TOTAL RESOURCES EXPENDED (FROM FINANCIAL STATEMENTS)						
C	TOTAL		£	99,113			D	Unrestricted		£	85,672		
PLANNED GIVERS AND LEGACIES							E	Restricted		£	1,946		
14	Number of tax efficient planned givers						F	TOTAL		£	87,618		
15	Number of other planned givers						Cash and Investment Balances						
16	Number of new legacies received						31	Cash and deposit balance as at 31 Dec 2022		£	78,857	£	51,021
<i>This section needs to be completed manually as the figures are not recorded within the Cashbook</i>							32	Fixed Investment Properties		£	390,271	£	-
							Account basis: on which basis are your accounts prepared (indicate ONE)						
							30	Receipts and payments [X]		Accruals	[]		

*produced using the Diocesan Cashbook v5

Please refer to the notes on the following pages to help clarify what is included in each section. The item numbers refer to RPF notes, consistent with the guidance provided in PCC Accountability, 2013.	Date	26th April 2023
	Name	Andrew Hiscox
	Position	Vicar
	Telephone or email	rev.andrew.hiscox@hotmail.com

Independent examiner's report to the Parochial Church Council of Winscombe & Sandford ("The PCC")

I report on the accounts of the PCC for the year ended 31 December 2022 as set out in the Receipts and Payments and Financial Return reports.

Respective responsibilities of the PCC and examiner

The PCC are responsible for the preparation of the accounts. The PCC consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's qualified statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met.

There are no other matters to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Signed Independent Examiner

Date: 26th April 2023