

**Airedale Voluntary Drug and Alcohol Agency Limited**  
operating as

# Project 6

A company limited by guarantee

Trustees' Annual Report and Financial Statements  
For the year ended 31st March 2023

Airedale Voluntary Drug and Alcohol Agency Limited  
operating as Project 6

(A company limited by guarantee)

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## Reference and administrative details of the charity, its trustees and advisers

**Company number** 3430925

**Charity number** 1173006

**Registered office and operational address** 11/19 Temple Street  
Keighley  
West Yorkshire  
BD21 2AD

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Joanne Morley: Chair (from December 2022)  
Quentin Marris: Chair (until December 2022)  
Anthony Ball: Treasurer  
Pam Essler  
Kes Lewis  
Jane McGeagh  
Gurprit Singh Jabbal (resigned 6 October 2022)  
Laura Bentley (resigned 3 November 2022)

**Senior Leadership team** Vicki Beere Chief Executive  
Lynn Lawson Director of Development and Communications  
- (resigned 7 June 2022)  
Caroline Britton Director of Operations  
Shaun Rafferty Director of People  
Akram Ahmed Director of Finance  
- (resigned 31 October 2023)

**Bankers** Unity Trust Bank  
Nine Brindleyplace  
4 Oozels Square  
Birmingham B1 2HB

**Auditor** BHP LLP  
2 Rutland Park  
Sheffield S10 2PD

Trustees' annual report

for the year ended 31st March 2023

The Trustees (who are also directors of the charity for the purposes of the Companies Act) present their report and the audited financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

# Objectives and activities

## Purpose and Aims

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

In setting plans and priorities for areas of work, the trustees have referred to the guidance from the Charity Commission on the provision of public benefit in accordance with section 17 of the Charities Act 2011. In particular the trustees consider how activities will continue to meet the objectives they have set and focus on the services which will deliver the greatest benefit to the most vulnerable of the potential service users. In delivering these services we clearly identify, and measure where possible, the benefits that have been delivered.

We monitor progress to ensure that benefits are accruing as planned, and to learn any lessons that can be fed back into the planning and delivery cycle. Throughout this report, and particularly in the Headline Outcomes and Achievements sections, we note the numbers and categories of service users who have benefitted.

Our work benefits society as a whole as well as the direct service users by our activities in support of families and groups which assist the reintegration of service users into wider society. In doing so the trustees believe that they are meeting the public benefit requirement as set out in section 4 of the Charities Act 2011.

Trustees' annual report

for the year ended 31st March 2023

**Our core purpose remains as follows:**

To provide opportunities and choices for individuals, families and communities to create meaningful and sustainable change in their wellbeing.

Our **Objectives** are described in our governing documents as being:

To promote the relief of sickness and the protection and preservation of good health of persons in the area of benefit who are misusing or at risk of misusing such substances as alcohol, illicit and prescribed drugs, in particular but not exclusively by the provision of information, advice, counselling and support.

To promote the protection and preservation of good health and the advancement of the education of the public within local communities to facilitate, support and sustain positive change for those of all ages affected by substance use, multiple and complex health and social care needs and their families by the provision of information and advice concerning the prevention of the misuse of alcohol, illicit and prescribed drugs and other substances which are capable of misuse in a manner harmful to health.

Project 6's value statements are as stated below, having been reviewed during the year. These values drive our strategic and operational work and guide how we behave internally and externally to the organisation. The people and families we work with are at the heart of our organisation.

The organisation is committed to our values which are as follows:

- **People matter**
- **Everyone can change**
- **We care about doing things well**

In order to meet our charitable objects and our core purpose our activities are structured into the following services delivered both in West and South Yorkshire through a wide variety of income sources.

Recovery Services

Support Services

Harm Reduction

Partnerships and Training

We have continued to use the 5 Ways to Wellbeing across the organisation both internally and externally to promote the well-being of everyone who works for us, volunteers for us or receives our service.

# Summary of Achievements and Impact on Beneficiaries

## CEO Introduction

Vicki Beere



**This report refers to our delivery, achievements and challenges in 2022 and 2023. Last year when I looked forward, we identified what a challenging period we were heading to in terms of the cost-of-living crisis.**



We remain in that crisis; the people who use our services, and their communities are still facing significant struggles. Despite health and social care remaining in a precarious position, the initial funding from the investment in the drugs strategy has somewhat sheltered us.

We are absolutely delighted that we are now back part of the treatment system in Sheffield (as of 1st August 2023) and have an enhanced delivery model in Bradford (as of 1st April 2023) with our partners Humankind. This work developing partnerships, conducting needs assessments and nurturing relationships has really paid off for Project 6 and those who use our services. In addition, we are delighted to have developed a new recovery strategy, with significant investment into volunteers and recovery coaching, funded by the National Lottery Community Fund and the Henry Smith Foundation.

This has been a year of consolidating our position as both a harm reduction/recovery provider and a creative organisation, helping to transform health and care by delivering innovative partnerships in prevention/early intervention and recovery spaces. We have secured new income, including a women's service in Sheffield and a hospital peer mentoring project, as well as continued funding for our Fresh Start, ARC and Sober Social services. Most of all, we have continued to support and provide opportunities for some of the most vulnerable and stigmatised people in our community to make and sustain positive change in their wellbeing.

Our achievements and challenges this year are:

## **1 We will put the needs of people and communities who use our services at the heart of our work**

We have continued to support a fantastic 9250 individuals with 81% of people making sustained, positive changes to their wellbeing. Our new recovery strategy and associated funding means that there is light at the end of the tunnel, with significantly enhanced pathways into training and employment for the people who use our services. We also look forward to developing an innovative, creative and accessible harm reduction service across Keighley and Bradford as part of our New Vision Bradford partnership with Humankind.



## **2 We will position Project 6 as experts in the field**

We have worked hard this year to develop our communications strategy and challenge stigma and stereotypes. The first series of our new podcast was released and focused on stigma. This received a positive reception and featured conversations with prominent voices including Professor Julia Buxton, Tim Renshaw from the Archer Project and Dr David Patton around stigma and how to challenge it. In this year we were nominated for several awards for our MAST project – winning the regional award for the NHS parliamentary awards and nominated for the Health Service Journals awards for multi-agency working supporting hospital discharges. Finally, we committed to the planning and marketing of our first conference in several years. This has been a massive success and has engaged new audiences, sparked debate around issues affecting our sector and offered alternative visions for the future of services.

## **3 We will strengthen and improve our internal systems and processes in order to provide the best possible services**

As part of our ongoing drive to become a more sustainable organisation, the Business Improvement Team focused on reducing our energy usage. We will focus more on our response to the climate emergency in this coming year. During this period, following our second merger, we commissioned a safeguarding audit, delivered by Taye Training. We have worked on their recommendations, including setting up a trustee-led safeguarding committee and investing in training and systems to replace the significant training once offered by local safeguarding boards. Our internal systems and recording have considerably improved with the development of contemporaneous finance and performance dashboards and a substantial People data set, scrutinised by our Board Sub-Committees.



ARC 12 Year Birthday Celebrations, Sheffield

#### **4 We will become a learning organisation**

We refreshed Project 6's focus on workforce development. Our Changing Futures and Training offer have become an established part of the wider Sheffield workforce development strategy, as well as providing high-quality training internally to the organisation. A significant amount of internal training was commissioned and delivered, including Harm Reduction, Drug and Alcohol Awareness, neurodiversity and Safeguarding.

We developed a comprehensive wellbeing strategy for staff, which is constantly reviewed as part of our response to the cost-of-living crisis.

## **5 We will provide a flexible funding structure**

As outlined above, we have been extremely successful in developing new projects and income from the new drugs strategy investment. Our income this year is £2,636,367, a growth from £1,946,462 in 2022, and should be stable for the next 2 years, depending on the outcomes of any national funding reviews. We have worked hard to improve our finance reporting and now have access to monthly management accounts. We have plans to generate income this year to develop new systems for our central services as well as capital to invest in our premises.





### **Chair Introduction**

Joanne Morley, Chair of Trustees

**Having joined the board as a trustee during Covid in 2021, I took over the position of Chair from Quentin Marris at the start of this year. So, before I begin this introduction, I would just to like to thank Quentin for all the time, effort and support he has given to Project 6 both as Chair over the last three years and as a trustee and supporter of the organisation. He has used his strategic and clinical knowledge to provide strong leadership of the board in a time of financial and health uncertainty.**

Trustees' annual report

for the year ended 31st March 2023

2022/2023 has been a year of change, not only for Project 6, but the whole of the UK as well. In the last few years, the Covid pandemic posed many logistical challenges, but as we progressed through 2022, we were able to get back to seeing the people who use our services and provide more and more face-to-face support. However, just as restrictions began to reduce, inflation began to increase and we were faced with the cost-of-living crisis. This affected both those who work for Project 6 as well as individuals and families accessing our services. In addition, a fire in the Coach House close to our Sheffield property, in which thankfully no one was hurt, meant further changes to delivery of our services.

We've had another set of challenges to address, but we've also had so many opportunities. Since the start of the year, the leadership and operational teams have bid for, and won, a range of grants and projects which has provided us with a more stable financial position than we experienced during Covid. This means the dip in reserves we had in 2021/22 remained brief and are now back at full strength as the board continues to keep a strong focus on ensuring Project 6 remains financially sound.

As a board we have agreed to ensure there is a focus, over the next two years, to roll out and stabilise around the substance use contracts in Bradford and Sheffield. This means teams can be focused on delivering, and our finances can remain in a good position. That doesn't mean that nothing is happening; strategically we are planning for 2025 onwards. There will be a general election at some point in or before 2024, and it's important that we work with Vicki and her team to agree our plans for when some key contracts come to an end after 2025.

2023 has also seen us continue to review the governance of the board with a new set of Terms of Reference, and we have added the position of Vice Chair, taken up by Kes Lewis, who has been a trustee for several years. This ensures that we have someone who can lead board meetings if for any reason I am unavailable, but more importantly provides a good challenge and sounding board for the Chair. In addition, we have made the decision to increase the number of trustees during 2023 to ensure that we have a fully inclusive and diverse board. We have been talking to some fantastic individuals who I hope will agree to become trustees in the near future.

Trustees' annual report

for the year ended 31st March 2023

We are committed to Project 6's values and we constantly review how we are operating as a board against these, as well as against similar organisations. We will be undertaking an additional review this year on how we are performing, to ensure that we continue to be an effective board with Project 6, its values and mission at the heart of our decision making.

I know that Project 6 changes the lives of hundreds of people in the communities we serve each and every year, and we couldn't do it without the amazing team at Project 6. They have ridden the waves of Covid, the cost-of-living crisis and the fire to make sure that support is always there for the people who need it most. I would like to thank the tireless efforts of our CEO Vicki, the senior and operational leadership teams, employees, and volunteers. They are what make Project 6 the strong and thriving organisation that it is.

# Core Purpose

**To provide opportunities and choices for individuals, families and communities to create meaningful and sustainable change in their wellbeing.**

We work with people with drug and alcohol problems and experiencing multiple disadvantage. These issues don't just impact on the individual, they also affect families and communities.

To achieve this, we deliver services in 4 key areas:

- Harm Reduction
- Support Services
- Recovery Communities
- Partnerships and Training







# Our Values

**Our values are integral to how we do business and underpin every piece of work we undertake. Through them we aim to deliver compassionate and inclusive services as well as creating a great place to work where all members of Project 6 feel supported to achieve their potential.**

## **People matter**

- We instil hope
- We create safe, caring spaces where people can flourish
- We trust each other
- We welcome difference and treat people equally, honestly and fairly
- We recognise and stand up for people's rights

## **Everyone can change**

- We help people to bring about positive change in their lives
- We don't give up when things are difficult
- We help people to help themselves

## **We care about doing things well**

- We say what we mean and we listen to what people tell us
- If we say we are going to do something, we do it
- We are always working to do things better

## Headline Achievements 2023

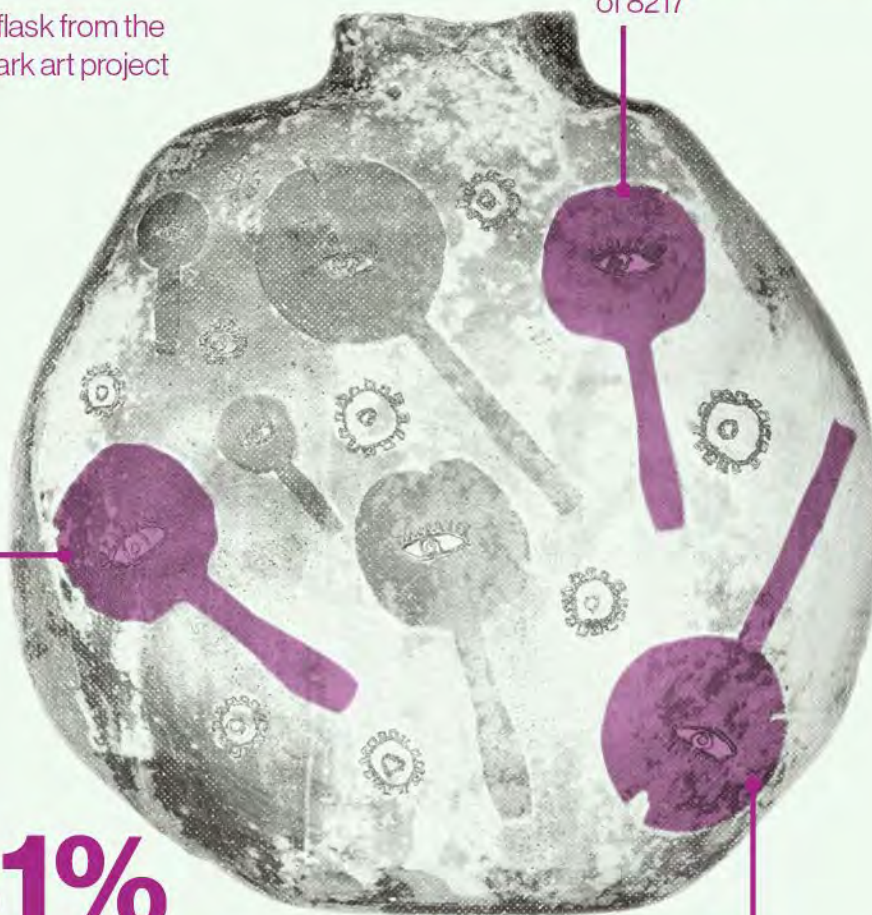
Pilgrim flask from the  
Landmark art project

# 9250

individuals received services,  
above our contracted target  
of 8217

# 81%

individuals demonstrated  
positive changes in one or  
more of our core outcome  
areas



At Beat-Herder festival we provided welfare support to **199** individuals who visited our onsite yurt, completed **1000** outreach interventions and distributed over **600** party packs with harm reduction advice to festival goers

Trustees' annual report

for the year ended 31st March 2023

Through a turbulent few years of Covid and the health and political legacy which this has left us, we have continued to offer people a blended offer of support. Though the majority of our work is completed face-to-face, our digital support expands our offer to help us meet people's needs.

Some of our achievements this year include:

- The MAST Service was awarded an **NHS Parliamentary Award for the North East & Yorkshire for Excellence in Emergency Care** and was nominated and shortlisted for the Innovative Project @ Technology & Relationships Improving Flow at the 2022 HJS Awards
- Building a successful partnership bid with Humankind, Bridge & Create Strength to deliver the new substance use contract in Bradford & Keighley, **New Vision Bradford**
- The development of the **VCS Links Service**, a community, non-clinical service with the aim to reduce the urgent care use of identified individuals with complex social issues
- The creation of the **LERO** (Lived Experience Recovery Organisation) in Doncaster, an organisation of people with lived experience committed to recovery, focusing on personal autonomy
- Continued funding of **Fresh Start** in Sheffield and planned an evidence-based evaluation of the key impacts of the service in conjunction with Sheffield Hallam University
- Continuing to support staff to cope through a range of wellbeing initiatives and staff support schemes





# Our Services

**We work with individuals and families to achieve meaningful and sustainable impact and improve life chances.**

**The communities we work in have suffered disproportionately as a result of inequalities and stigma. By increasing capacity where the need was greatest, meeting people where they are and developing our new services where there are gaps in provision, we have adapted effectively to meet the needs of our local communities. We continue to offer digital, one-to-one, group work, interventions, and face-to-face services to meet the needs of those most vulnerable.**



Trustees' annual report

for the year ended 31st March 2023

### Support Services

Our Support Services work within primary and secondary care services and provide open door access across the whole community. They offer crisis interventions, structured drug & alcohol treatment, health and wellness interventions and information and awareness.

Our **Pathways Service** operates in both West & South Yorkshire, working with local partners. We offer support with domestic abuse, welfare advice, food poverty, health and wellbeing, mental health and substance use. **Keighley Pathways** is a partnership project offering open access, specialist support to all the Keighley community at a time of crisis. Keighley Pathways Service has received **1066** visits, providing **1333** bespoke interventions. **Sheffield Pathways** works in partnership with the Primary Care Network, offering multiple sessions with people referred through the local practice. Sheffield Pathways has seen **154** individuals, providing **421** bespoke interventions. By offering the right support at the right time, we deflected people from the local health and social care services just as these services were under extreme pressure. **95%** of people asked reported an improvement in health and wellbeing as the result of the intervention and **99%** knew where to go in the future to deal with a crisis.

**ASIST** (Alcohol Specialist Interventions and Support Team) has worked in partnership with Airedale General Hospital for 10 years. Over the past year we have increased ASIST's offer to be part of the alcohol pathway at Bradford Royal Infirmary. This year we worked with **155** people admitted to hospital due to alcohol related issues, supporting them from the ward back into their homes and in the community. The pandemic and restrictions meant that we were slightly below our target but, of those people we did see, **58%** engaged in the service and went on to a positive discharge.

Trustees' annual report

for the year ended 31st March 2023

### MAST (Multi-Agency Support Team)

MAST was an initiative piloted on winter pressures money to support the pressure points in the health systems, helping to reduce frequent attendance and admissions at the Emergency Department in AGH and BRI. MAST has now been fully funded to continue its current delivery, as well as additional investment to expand the service.

Project 6 has coordinated VCS partners to provide specialist alcohol liaison, mental health peer support, and frailty/older people's support. This year the MAST has been able to offer social prescribing throughout Emergency Departments, Wards, key services in Airedale

General Hospital and Bradford Royal Infirmary and out in the community through new project partners, HALE and Keighley Healthy Living. The team prescribing throughout Emergency Departments, Wards, key services in Airedale General Hospital and Bradford Royal Infirmary and out in the community through new project partners, HALE and Keighley Healthy Living. The team screened and assessed **3861** people. They also provided intensive case support for **1385** of the people referred, making **1675** onward referrals to access community support to help reduce readmissions.

### Citizens Assembly, Doncaster







### The Third Place Project

Our Third Place project works with people engaged in street drinking and some of the most vulnerable and excluded groups in Keighley. This year we saw **86** individuals, providing a range of harm reduction interventions, food and pathways into treatment. **63%** of participants showed improvements in mental and physical health through contact with the project.

### Rough Sleeper Project (HAARP)

Funded through OHID, this partnership project targets people who experience the most barriers to treatment. We have developed an outreach service for those who are homeless and at risk of homelessness who are new to treatment services. The team are dynamic in the way they engage and wrap services around the person. This year the team have engaged **162** new people with **75%** reporting improvements in physical and mental health and wellbeing, complementing the Third Place initiative.

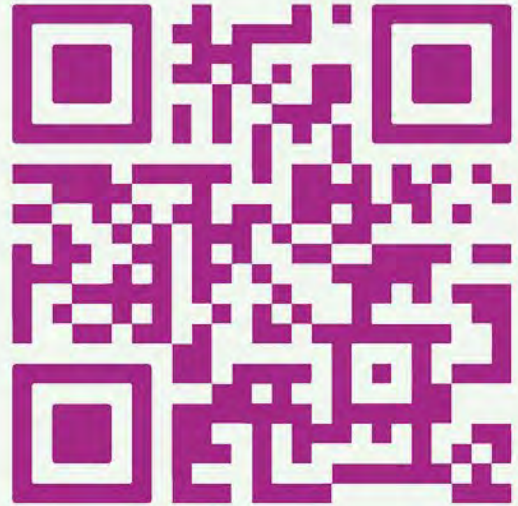


### Families and Young People's Services

Our Families Services work with some of the most vulnerable families in Keighley and Sheffield. The interventions provide direct benefit to families, concerned others and grandparents/kin carers. By working with parents, children and other concerned family members, we achieve sustainable positive outcomes for the whole family. Our **Fresh Start** service (Sheffield) supports women who have had one or more children removed, to take time out from parenting, deal with loss and learn new skills for the future. This year the service worked with **23** mothers who have had children removed, providing over **2127** hours of contact.

In Keighley, our **Family Support Service** worked with **86** concerned others, to build skills in understanding and managing feelings, increase resilience and reduce risk. Our Maternity and Alcohol Service worked with **18** pregnant women to reduce the impact of drugs and alcohol on the unborn child.

We work with vulnerable young people to increase resilience and reduce risk, using evidence-based approaches which inspire individuals to take more responsibility for themselves and their own actions. In Keighley, our **Young Persons Resilience Service – RISE** worked with **192** young people, providing weekly one-to-one interventions to those experiencing mental health issues that are below the threshold for CAMHS. **93%** showed an improvement in resilience.



Listen to women accessing Fresh Start to hear what impact the service has had on their lives

## Recovery Services

Our vibrant Recovery Services in Doncaster, Sheffield and Keighley exist as a result of the ongoing support of the Lottery Community Fund and aim to provide long term and sustainable recovery from drug and alcohol problems. We achieve impressive results through a range of therapeutic groups, health and wellness activities, Active Citizens programmes, peer support, training and volunteering opportunities.

Over the year a total of **730** people were supported by our recovery services with **435** being new to services. Across all three areas we have delivered **1320** groups, with a focus on the 5 Ways to Wellbeing, Increasing Skills and Recovery Capital, with **83%** of people reporting improvements.

Recovery Services provide a pathway from the drug and alcohol treatment systems into sustainable recovery. Our skills projects & Skills House service provide support for people in recovery who are furthest from the labour market and experience significant barriers to employment.

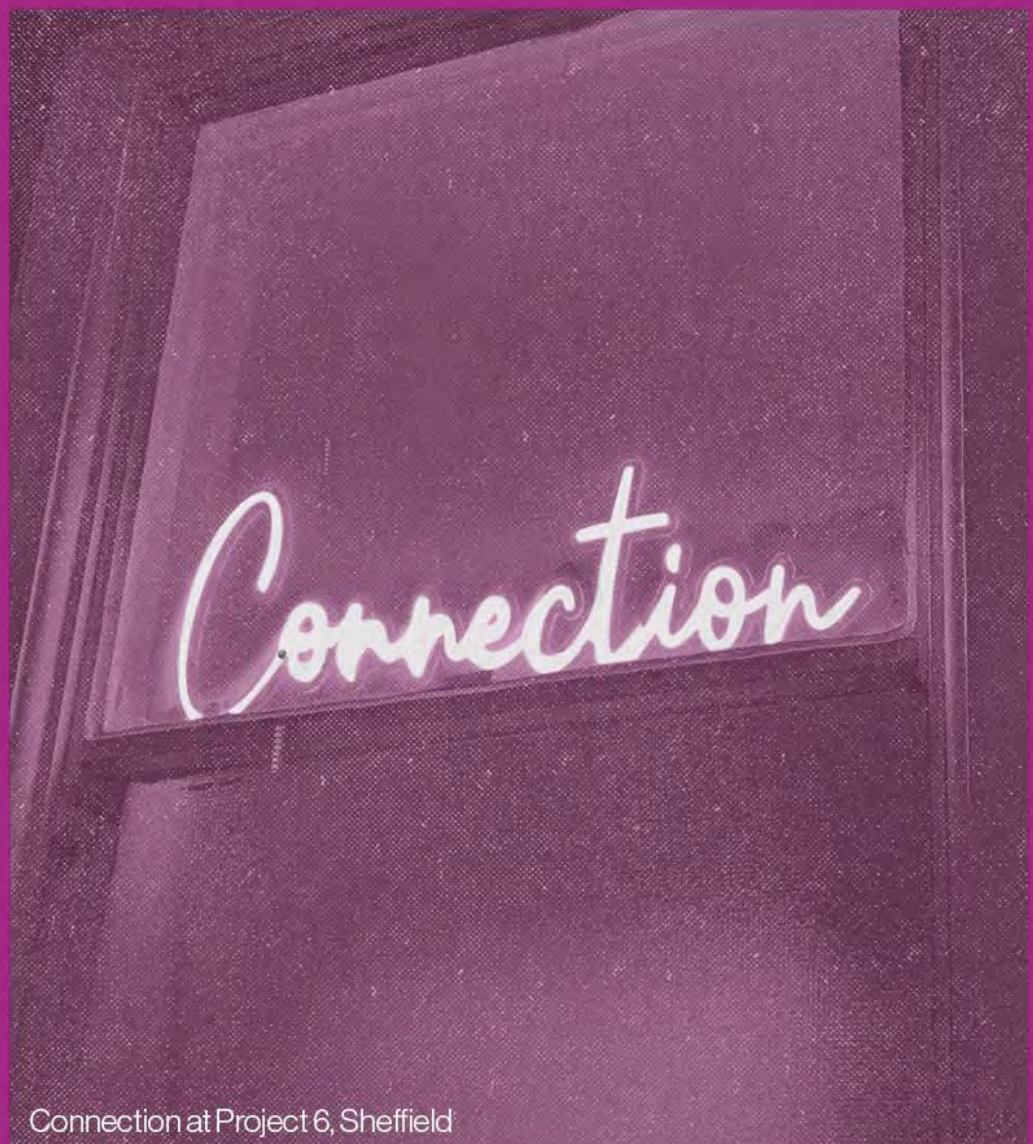
We have made significant steps to retain and build on our volunteer capacity within our Recovery Services, delivering Peer Mentor & Volunteer Training. We have had **90** active volunteers across the organisation supporting our delivery.



See what Recovery looks like for people at Project 6



# Our Outcomes and Impact







**‘Everyone can change’ is one of our core values;  
when individuals and families start to make  
positive changes the whole community benefits**



**Our core purpose is to provide opportunities and choices for individuals, families and communities to create meaningful and sustainable change in their wellbeing.**

**Individuals:** In our annual Satisfaction Survey **95%** of individuals reported improvements in mental health and wellbeing and **94%** reported improved physical health.

**Families:** Alcohol and other drug use and other challenges to wellbeing don't only affect the person experiencing them; the harm can extend to the whole family. By adopting a family-focussed approach across our services we believe we achieve a greater impact. **92%** of our service users in our annual Satisfaction Survey reported improved relationships with families and friends.

**Communities:** By being a visible and active presence in our local communities, we can reduce the stigma and discrimination experienced by people using our services. A community where people have clear and open pathways to support reduces the cost to local services and helps rebuild social cohesion. **89%** of people responding to our annual Satisfaction Survey felt more connected to their community and able to play a positive role, with **90%** feeling optimistic about their ability to have a positive future.

*“Project 6 has made such a difference to my life and I feel so much more hopeful for my future. Everyone’s really lovely and makes me feel so welcome. Thank you!”*

From our Satisfaction Survey 2022

*“Since I have been at Project 6, I have gained more confidence and the ability to believe in myself once again and also you are not judged at all”*

From our Satisfaction Survey 2022

## Core Outcomes

Our services, activities and interventions are designed to facilitate positive changes, which lead to meaningful and sustained impact through our core outcomes.

### Improved mental health and wellbeing

- **95%** of individuals reported improvements in mental health and wellbeing in our annual Satisfaction Survey
- **90%** of people using our ARC (Alcohol Recovery Community) project reported improvements in their mental health and wellbeing.
- **93%** of young people using our RISE Service reported increases in resilience.

### Improved physical health and wellbeing

- **94%** of individuals reported improvements in physical health and wellbeing in our annual Satisfaction Survey
- **90%** of people using the ARC report decreased drinking on Audit to below 8
- **94%** of people using the ARC report improved physical health and wellbeing.



*“A very welcoming place, one where I have learnt a lot about myself. I am now living a life, not just existing. I have put myself into it, I have got a lot out of it.”*

From our Satisfaction Survey 2022

### Delivering on our Values

This year we asked people who used our services how they feel about us:

- **95%** feel respected and not judged
- **97%** feel treated as an equal
- **97%** feel that the service really believes in their ability to make changes
- **97%** feel the service goes the extra mile when needed
- **98%** feel that they're learning how to help themselves

Structured Recovery Programme Graduation, Sheffield



Trustees' annual report

for the year ended 31st March 2023

### Improved relationships with family and friends

- **89%** of people using our Recovery Services report increased recovery and social capital
- **85%** of people attending our Progress Recovery Service reported they had developed more positive relationships with friends and family
- **92%** of people in Doncaster reported improved relationships with family and friends since coming to our services

### Greater Community Connectedness

- **89%** of people in our annual Satisfaction Survey feel more accepted as part of their community and able to give something back
- **81%** of people attending the Sober Social report an increase in recovery capital
- **88%** of people using our Progress Recovery Services reported feeling more accepted by their communities

### Improved Life Chances

- **90%** of people responding to our annual Satisfaction Survey felt more optimistic about their ability to have a positive future
- **97%** of people coming to Keighley Pathways feel that they know where in future to go to reduce the impact of any future crisis
- **97%** of the children and young people we worked with reported improvements in both mental and physical health and wellbeing



# Ada Sheffield Pathways

**Ada is a mother with three dependent children; she was referred to Sheffield Pathways by her GP...**

Her house has been severely smoke damaged and she was caught in a disagreement between Sheffield City Council and her insurance company. Ada was placed in a hotel but had asked to be moved to a hostel where she could cook, do laundry, and try and keep some routines for her school-aged children. She was feeling very isolated and alone in dealing with both organisations and was struggling financially to cover the bills she was still paying for both sets of accommodation. The children visited their father on alternate weekends and during this time Ada was drinking quite heavily. She is also one year free of an abusive relationship.

I gave her time and space to talk, she had a lot to share. We talked about her situation, she felt she needed to be strong for everyone else in her life and she had a little cry. She felt validated and reassured. At this first session she felt quite overwhelmed and emotional and I suggested we work together to get her correspondence in order the following week. Ada was unwilling to address her drinking and said it was not a problem.

The second session fell on her birthday and Ada said she had been looking forward to coming as she felt less alone. Ada had printed all her correspondence and she felt better for doing so. We had a look through this together. She talked about her birthday and family and had another little cry; Ada said she had not cried since her last visit with me. She said it was because she felt understood. Exploring her whole situation validated her emotions, built her self-esteem, and gave her confidence. I had prepared some options for her housing situation and she felt we made progress in the meeting.

By our final session we were looking at ways together to support Ada around her alcohol use. She now felt able to ask me to help her with that. We used some of the SMART Recovery tools as ways to develop alternative coping strategies. Ada also expressed a desire to return to education after completing a University Access course some years ago. We identified a number of courses she is considering applications for.

## Strategic and Operational Success

In our third year since the strategic objective and operational business plan review, Project 6 has made significant strides. Our plan undergoes quarterly reviews with target assessments, where we address any exceptions or issues. In this financial year, we made remarkable progress towards all five strategic objectives. Our Senior Leadership Team (SLT) operates with individual work plans that align with these objectives, ensuring successful operations and target achievement. We attribute this success to our rigorous use of the Framework and quarterly Performance Management Meetings. This was a remarkable achievement, given the challenges posed by the post-COVID external environment. Our unwavering commitment to our beneficiaries and the organization's goals remained steadfast.

## Financial

Our financial results for the year are detailed on page 47. The year saw an increase in total income from £1.9 million to £2.6 million, while expenditure increased from £2.2 million to £2.6 million, resulting in a total surplus of £43k. The board approved a small deficit budget of £50k at the start of the year to allow the organisation to implement key strategic groundwork for future years, and £80k of restricted income has been accrued for activities in 2023-24. Our income grew by 35% with main factors being the successful tender with Humankind in the New Vision Bradford Project. We are also excited about the Likewise project that is being started in the 23/24 financial year.

We are currently reviewing our financial controls to ensure financial reporting is accurate which will allow us to control core costs in the foreseeable future. For the upcoming years we have a strong income generation pipeline that continues to expand, and our outcomes provide excellent value for money. We are closely monitoring the political situation and the subsequent financial implications affecting local health and care partnerships /systems and the funding grants from the Office of Health Improvements and Disparities.

Staff costs remain our largest expense, accounting for 62% of our total expenditure. Our total expenditure on staff costs for this year was £1.6 million.

During this financial period, we achieved a surplus of £42,595, compared to a deficit of £225,879 in 2022.

Our principal funding sources include Office of Health improvements and disparities, partnerships, Bradford and Craven Clinical Commissioning Group, Bradford Metropolitan District Council, and the National Lottery Community Fund.

## Trustees' annual report

for the year ended 31st March 2023

We are committed to generating earned income through training services, which have been redesigned for the current financial year. Our diverse funding streams across various services provide us with financial stability and a foundation for growth. Throughout the year, we have continued our efforts to build a sustainable and flexible funding structure through diversified income streams. Further details can be found in our Income Generation Plan and Training Business Plan.

We have taken note of the directive from the Fundraising Regulator and ensured our compliance. Our charity has no contracts with professional fund-raisers or commercial participators, and no complaints have been received regarding fundraisers acting on our behalf.

## Reserves:

As of the end of this reporting period, our reserves stand at:

- Total: £1,031,720
- Restricted: £449,005
- Designated: £75,000
- Unrestricted General: £507,715
- Free reserves: £74,921

## Reserves policy

Given our service nature and staff-related responsibilities, our Trustees consider it prudent to maintain reserves equal to three months' unrestricted expenditure which gives a target of £91,000. This level ensures we can meet our legal and moral commitments for a defined period. We will also review our policy to adopt a risk-based approach over the next year, maintaining a healthy level of reserves. Our unrestricted reserves are just below three months' expenditure. Trustees have reviewed current forecasts including increased activity and contribution to core costs, and are confident that the level of reserves will be recovered in the coming year. We have designated £75,000 to support a new premises in Doncaster for the upcoming financial year.

## Investment Policy

Our Trustees invest surplus liquid funds in short-term interest-bearing accounts to maximize liquidity. An investment review is planned for the upcoming year.



## Income Policy

Project 6 recognises income from donations or government grants when there is evidence of entitlement to the gift, receipt is probable, and its amount can be measured reliably.

## The Future

Every year it seems when I comment on the future, I note the challenging situation we continue to operate in. This year is no exception. The cost-of-living crisis, the turmoil of health and care services, and the new drive to see improvements as part of the drug strategy investment. All these factors laid on top of an ongoing recruitment crisis have created another perfect storm for the sector.

However, we are delighted that this year we will be developing six new projects and partnerships, including working with Humankind across two of our areas, developing a new partnership with Together Women and Sheffield Teaching Hospitals Trust. We are in a period of significant growth and, while this is welcomed, it creates challenges around our internal structures as, like most organisations, we have struggled with recruitment. Our next job is to onboard a significant number of staff to the organisation while ensuring our culture remains vibrant and our values continue to shine through. Our focus this year is on the quality of the services we develop and to deliver and create and deliver a robust workforce development plan.

We have internal plans to develop a strong methodology of co-design and production across Project 6, as well as continuing our journey to become a more inclusive organisation. Through our communications, podcasting and another conference scheduled for June 2024, we hope to continue to challenge stigma and create hope for people who need our services.

The political environment remains beyond turbulent. It is likely that in the run up to a general election it will become even more unpleasant. Project 6 stands ready to challenge any stigma experienced by the people who use our services, and we will stand shoulder to shoulder with those who are receiving the most hatred nationally, people who are seeking asylum and transpeople. We are an organisation rooted in social justice and believe that it's our responsibility, as well as a value, to stand up for people's rights.

## Going Concern

The Trustees have reviewed the forecasts covering the period to March 2025 based upon known project income and forecast costs supported by project budgets for each restricted fund and a payroll budget.

## Trustees' annual report

for the year ended 31st March 2023

The charity has achieved income growth this year and has been successful with tenders including the Humankind in the New Vision Bradford project and the Likewise project that is being started in the 23/24 financial year. The Trustees recognise there are challenges with the impact of the cost-of-living crisis and uncertainties regarding possible changes in the Government. To mitigate these challenges, the charity has performed a sensitivity analysis on forecasts and considered its free reserves level. While free reserves, have reduced to £74,921 in the current year, the forecasts indicate an increase as these new projects are delivered.

It is for these reasons that the Trustees are of the opinion that the charity has adequate resources to meet its financial obligations, and to continue in operational existence for a period of at least 12 months from approval of these financial statements and has prepared these financial statements on the going concern basis.

## Structure, Governance, and Management

Project 6 operates as a charitable company limited by guarantee, established on September 3, 1997, and registered as a charity on June 23, 1989. Our Board of Trustees oversees the organization's strategic direction, planning, and risk management. Key roles are divided between the Chair of Trustees and the Chief Executive. Trustees volunteer their time and do not receive benefits from the charity. Staff manage direct services to beneficiaries.

## Recruitment and Induction of Trustees

We are committed to recruiting trustees who align with our values and Code of Conduct, promoting diversity and equal opportunities. Trustees undertake an induction process, reviewing the organization's key documents and engaging with the wider organization.

## Partnerships and Collaboration

We actively engage in ethical collaboration and partnership working, which is central to our approach. In the past year, we have partnered with various organizations in Keighley, Sheffield, and Doncaster to develop new services and enhance service delivery.

## Supporters

We extend our gratitude to the organizations and individuals who have supported us. These include Fare Share, volunteers, and grant funders who believe in our mission.

## Remuneration policy for key management personnel

In 2023, Project 6 implemented a new pay structure and fixed-point scale following a pay review. Decisions on pay and reward are delegated to the Chief Executive. Salaries of senior staff and the Chief Executive are reviewed annually by the Remuneration Committee.

## Risk management

Project 6 has a robust approach to risk management. Risks are identified, assessed, and managed through our annual business plan and quarterly business plan reviews, which feed into our risk register. The register encompasses various domains, ensuring risks are continually monitored and addressed.

## Statement of responsibilities of the Trustees

The trustees (who are also directors of Airedale Voluntary Drug and Alcohol Agency Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustee are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

## Trustees' annual report

for the year ended 31st March 2023

The trustees are responsible for keeping adequate accounting records this disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Disclosure of information to auditor

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the charitable company's auditor is aware of that information

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

## Auditor

BHP LLP has been re-appointed as our auditor and will continue in this role.

This report adheres to the provisions for small companies under the Companies Act 2006 and has been approved by the trustees.

The trustees' annual report has been approved by the trustees on 23<sup>rd</sup> January 2024 and signed on their behalf by



Signer ID: ACE1UH5MHB...

**Joanne Morley**

**Chair**

## Opinion

We have audited the financial statements of Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6 (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows, and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



## Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## Other information

The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

## Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

## Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## Auditor responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

- the engagement responsible individual ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;



## Independent Auditor's Report

to the Members of

Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6

- we identified the laws and regulations applicable to the entity through discussions with Trustees and other management, and from our knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the entity, including Companies Act 2006, Charities Act 2011, safeguarding legislation, employment law, health and safety and data protection laws;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- we ensured identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the entity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance; and
- enquiring of management as to actual and potential litigation and claims.

Independent Auditor's Report  
to the Members of  
Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the FRC's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor%E2%80%99s-responsibilities-for>. This description forms part of our auditor's report.

Independent Auditor's Report  
to the Members of  
Airedale Voluntary Drug and Alcohol Agency Limited operating as Project 6

## Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Signer ID: WKOLTHN6RI...

Rachel Heath (Senior statutory auditor)

for and on behalf of

### **BHP LLP**

Chartered Accountants  
Statutory Auditor

2 Rutland Park  
Sheffield  
S10 2PD  
Date: 01/23/2024 PST



Statement of Financial Activities incorporating an Income and Expenditure Account  
For the year ended 31 March 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
	Note				
<b>Income from:</b>					
Donations and legacies	2	10,332	-	10,332	61,573
Charitable activities	3	30,809	2,490,138	2,520,947	1,805,343
Other trading activities	4	82,831	-	82,831	77,554
Investments	5	876	-	876	1,992
Other income		21,381	-	21,381	-
<b>Total income</b>		<b>146,229</b>	<b>2,490,138</b>	<b>2,636,367</b>	1,946,462
<b>Expenditure on:</b>					
Raising funds		299	-	299	177
Charitable activities	6	364,551	2,227,626	2,592,177	2,172,368
<b>Total expenditure</b>		<b>364,850</b>	<b>2,227,626</b>	<b>2,592,476</b>	2,172,545
<b>Net income before investment gains and losses</b>		<b>(218,621)</b>	<b>262,512</b>	<b>43,891</b>	(226,083)
<b>Net gains/(losses) in investments</b>		<b>(1,296)</b>	<b>-</b>	<b>(1,296)</b>	204
<b>Net income/ (expenditure)</b>		<b>(219,917)</b>	<b>262,512</b>	<b>42,595</b>	(225,879)
Transfers between funds		75,000	(75,000)	-	-
<b>Net movement in funds</b>		<b>(144,917)</b>	<b>187,512</b>	<b>42,595</b>	(225,879)
<b>Brought forward</b>		<b>727,632</b>	<b>261,493</b>	<b>989,125</b>	1,215,004
<b>Carried forward</b>		<b>582,715</b>	<b>449,005</b>	<b>1,031,720</b>	989,125

The notes on pages 50 - 80 form part of these financial statements.

Income and expenditure is derived from continuing activities.

The Statement of Financial Activities complies with the requirements for an income and expenditure account under the Companies Act 2006 and includes all gains and losses recognised during the year.

Balance Sheet  
As at 31 March 2023

	Note	31 Mar 2023 £	31 Mar 2022 £
<b>Total Fixed Assets</b>			
Tangible assets	11	487,887	505,446
Investments	12	18,243	19,539
		<u>506,130</u>	<u>524,985</u>
<b>Current assets</b>			
Debtors	13	396,246	36,888
Cash at bank and in hand		345,234	833,103
		<u>741,480</u>	<u>869,991</u>
<b>Creditors:</b> amounts falling due within one year	14	<u>(215,890)</u>	<u>(405,851)</u>
Net current assets (Liabilities)		<u>525,590</u>	<u>464,140</u>
<b>Net Assets</b>		<u>1,031,720</u>	<u>989,125</u>
<b>Charity Funds</b>			
Restricted funds	15	449,005	261,493
Unrestricted funds – designated	15	75,000	75,000
Unrestricted funds – general	15	507,715	652,632
<b>Total Capital and Reserves</b>		<u>1,031,720</u>	<u>989,125</u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Board on 23<sup>rd</sup> January 2024 and signed on behalf of the board of trustees.



Signer ID: ACE1UH5MHB...

**Joanne Morley (Chair)**



Signer ID: MVFOHWFBMD...

**Anthony Ball (Trustee)**

The notes on pages 50 - 80 form part of these financial statements.  
Company Registration Number: 3430925

Statement of cash flows  
for the year ended 31 March 2023

	Note	2023 £	2022 £
<b>Cash flows from operating activities</b>			
Net cash (used)/provided by operating activities	17	<u>(463,270)</u>	<u>16,628</u>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		876	1,992
Purchase of tangible fixed assets		(25,475)	(45,492)
<b>Net cash used in investing activities</b>		<u>(24,599)</u>	<u>(43,500)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>(487,869)</b>	<b>(26,872)</b>
Cash and cash equivalents brought forward		<b>833,103</b>	859,975
<b>Cash and cash equivalents carried forward</b>	18	<u><b>345,234</b></u>	<u>833,103</u>



Notes to the Financial Statements  
for the year ended 31 March 2023

## **1. Accounting Policies**

### **1.1 Basis of preparation of financial statements**

Airedale Voluntary Drug and Alcohol Agency Limited is a charitable company in England and Wales. The address of the registered office is given in the charity information on page 2 of these financial statements. The nature of the charity's operations and principal activities are on page 4 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) published October 2019), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated

### **1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 2. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

### **1.3 Going concern**

The Trustees have reviewed the forecasts covering the period to March 2025 based upon known project income and forecast costs supported by project budgets for each restricted fund and a payroll budget.

Notes to the Financial Statements  
for the year ended 31 March 2023

## 1. Accounting Policies (continued)

The charity has achieved income growth this year and has been successful with tenders including the Humankind in the New Vision Bradford project and the Likewise project that is being started in the 23/24 financial year. The Trustees recognise there are challenges with the impact of the cost-of-living crisis and uncertainties regarding possible changes in the Government. To mitigate these challenges, the charity has performed a sensitivity analysis on forecasts and considered its free reserves level. While free reserves, have reduced to £74,921 in the current year, the forecasts indicate an increase as these new projects are delivered.

It is for these reasons that the Trustees are of the opinion that the charity has adequate resources to meet its financial obligations, and to continue in operational existence for a period of at least 12 months from approval of these financial statements and has prepared these financial statements on the going concern basis.

### 1.4 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either the company is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the company that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the company has been notified of the executor's intention to make a distribution.

Where legacies have been notified to the company, or the company is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the company has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the company of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the

Notes to the Financial Statements  
for the year ended 31 March 2023

## 1. Accounting Policies (continued)

general volunteer time is not recognised. Refer to the Trustees' report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the company which is the amount the company would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of raising funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.



Notes to the Financial Statements  
for the year ended 31 March 2023

**1. Accounting Policies (continued)**

Charitable activities are costs incurred on the company's operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

**1.6 Tangible fixed assets and depreciation**

All assets costing more than £500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	10%	straight line or length of lease
Freehold improvements	10%	straight line
Fixtures and fittings	25%	straight line
Freehold property	2%	straight line

**1.7 Investments**

Investments in shares are included at fair value.

**1.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Notes to the Financial Statements  
for the year ended 31 March 2023

**1. Accounting Policies (continued)**

**1.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.11 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**1.12 Pensions**

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

**1.13 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**1.14 Leases**

Operating lease rentals are charged to the income and expenditure account as incurred.

Notes to the Financial Statements  
for the year ended 31 March 2023

**1. Accounting Policies (continued)**

**1.15 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**1.16 Accounting estimates and areas of judgment**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**1.17 Employee benefits**

The cost of short-term employee benefits are recognised as a liability and an expense.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

**1.18 Redundancy**

The Redundancy policy of the charity is to comply with the statutory redundancy obligations set out by Law.

**1.17 Tax exemption**

The company is considered to pass the tests set out in Sch. 6, para. 1 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Pt. 11, Ch. 3 of the Corporation Tax Act 2010 or s. 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.



Notes to the Financial Statements  
for the year ended 31 March 2023**2. Income from donations and legacies**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total Funds 2022 £</b>
Donations	<b>10,332</b>	-	<b>10,332</b>	16,573
Beatherder	-	-	-	15,000
Garfield Weston	-	-	-	30,000
<b>Total</b>	<b>10,332</b>	-	<b>10,332</b>	61,573
<b>Total 2022</b>	<b>61,573</b>	-	<b>61,573</b>	

Notes to the Financial Statements  
for the year ended 31 March 2023

### 3. Income from charitable activities

	Unrestricted 2023 £	Restricted 2023 £	Total 2023 £	Total 2022 £
<b>Recovery Services</b>				
ARC (National Lottery Community Fund)	-	153,341	153,341	151,739
Big Lottery Sober Social	-	58,297	58,297	56,220
Skills House BMDC	-	32,374	32,374	32,374
Recovery & Relapse Prevention	-	80,000	80,000	-
Enhanced Recovery Support (CJS)	-	87,500	87,500	-
CLLD ESF	-	-	-	(17,705)
Craven DC	-	25,000	25,000	25,000
Recovery Banners	-	12,500	12,500	13,500
Non recurring grants	-	10,320	10,320	7,533
	-	459,332	459,332	268,661
<b>Support Services</b>				
Befriending (SCC)	-	-	-	11,094
The Spot (CAST) (SCC)	-	-	-	10,700
Fresh Start (Sheffield) (SCC)	-	88,000	88,000	88,000
The Forrester Trust	-	-	-	21,000
CSE Trusted Relationships	-	3,054	3,054	28,696
Older Person Alcohol Worker	-	40,000	40,000	10,000
Winter Pressures Fund	-	151,267	151,267	-
Wharfe Valley Pathways	-	20,884	20,884	41,768
AWC Community Health	-	14,725	14,725	-
Modality (Pathways Worker)	-	4,514	4,514	-
Sport England	-	6,074	6,074	-
Doncaster Children in Need	-	-	-	7,000
Non recurring grants	-	6,000	6,000	2,000
	-	334,518	334,518	220,258

Notes to the Financial Statements  
for the year ended 31 March 2023**3. Income from charitable activities (continued)**

	<b>Unrestricted 2023 £</b>	<b>Restricted 2023 £</b>	<b>Total 2023 £</b>	<b>Total 2022 £</b>
<b>Harm Reduction</b>				
KPS (Pathways)	-	<b>96,500</b>	<b>96,500</b>	89,000
Complex Alcohol Project	-	<b>162,000</b>	<b>162,000</b>	162,000
The Third Place	-	-	-	14,988
Care Farm	-	-	-	7,500
Public Health Universal Allocation	-	<b>60,000</b>	<b>60,000</b>	80,000
Rough Sleepers Support	-	<b>138,933</b>	<b>138,933</b>	96,546
Safer Spaces	-	<b>12,000</b>	<b>12,000</b>	-
Needle Exchange (CGL)	-	-	-	38,000
Keighley Inclusive Health	-	-	-	8,334
Jack's Snacks	-	<b>1,176</b>	<b>1,176</b>	861
Non recurring grants	-	-	-	11,550
	-	<b>470,609</b>	<b>470,609</b>	508,779
<b>Partnerships</b>				
New Directions (CGL)	-	<b>217,170</b>	<b>217,170</b>	186,784
Big Lottery WaVE/Progress	-	<b>100,194</b>	<b>100,194</b>	84,891
Resilience Support (WACA)	-	<b>35,000</b>	<b>35,000</b>	34,053
MAST Bradford & Keighley hospitals	-	<b>639,440</b>	<b>639,440</b>	492,250
Sheffield Pathways	-	<b>25,204</b>	<b>25,204</b>	-
HIU Hospital Project	-	<b>50,000</b>	<b>50,000</b>	-
	-	<b>1,067,008</b>	<b>1,067,008</b>	797,978
<b>Core Services</b>				
City of Bradford	<b>30,809</b>	<b>28,185</b>	<b>58,994</b>	9,667
Changing Futures	-	<b>130,486</b>	<b>130,486</b>	-
	<b>30,809</b>	<b>158,671</b>	<b>189,480</b>	9,667
<b>Total</b>	<b>30,809</b>	<b>2,490,138</b>	<b>2,520,947</b>	1,805,343
<b>Total 2022</b>	9,667	1,795,676	1,805,343	



Notes to the Financial Statements  
for the year ended 31 March 2023**4. Other trading activities**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Fees and other income	<b>82,831</b>	-	<b>82,831</b>	77,554
Total	<b>82,831</b>	-	<b>82,831</b>	77,554
Total 2022	77,554	-	77,554	

**5. Investment income**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Interest received	<b>876</b>	-	<b>876</b>	1,992
	<b>876</b>	-	<b>876</b>	1,992
Total 2022	1,992	-	1,992	

Notes to the Financial Statements  
for the year ended 31 March 2023

## 6. Analysis of expenditure on charitable activities

	Core Recovery services	Support services	Harm Reduction Services	Partner- ships	Training	Total funds 2023	
	£	£	£	£	£	£	
Staff costs (as per note 9)	211,663	224,128	202,970	361,317	578,048	24,129	1,602,255
Training and recruitment	22,700	181	-	-	118	-	22,999
Premises and administration	44,048	40,685	36,304	100,168	112,104	2,587	335,896
Project costs	35,487	29,121	106,290	28,533	361,443	685	561,559
Depreciation	42,395	-	-	-	-	638	43,033
Governance costs (note 7)	26,435	-	-	-	-	-	26,435
Total	382,728	294,115	345,564	490,018	1,051,713	28,039	2,592,177

### Prior year

	Core services	Recovery services	Support services	Harm Reduction Services	Partner-ships	Training	Total funds 2022
	£	£	£	£	£	£	£
Staff costs (as Per note 9)	245,267	191,661	157,225	384,168	437,919	67,183	1,483,423
Training and recruitment	12,826	93	7	348	192	796	14,262
Premises and administration	46,599	70,213	28,927	90,690	71,567	13,129	321,125
Project costs	18,031	28,803	19,200	36,491	203,930	1,142	307,597
Depreciation	34,051	-	-	-	-	482	34,533
Governance costs (note 7)	2,428	1,800	900	2,880	3,420	-	11,428
Total	359,202	292,570	206,259	514,577	717,028	82,732	2,172,368

The table above has been restated to reflect the current year apportionment of costs in line with the charity's activities. The effect of this reallocation does not impact the total expenditure that was incurred in 2022.

Notes to the Financial Statements  
for the year ended 31 March 2023**7. Governance costs**

	<b>Unrestricted funds 2023 £</b>	<b>Restricted funds 2023 £</b>	<b>Total funds 2023 £</b>	<b>Total funds 2022 £</b>
Auditor's remuneration	<b>18,000</b>	-	<b>18,000</b>	10,914
Accountancy fees	<b>7,200</b>	-	<b>7,200</b>	-
Other	<b>1,235</b>	-	<b>1,235</b>	514
<b>Total</b>	<b>26,435</b>	-	<b>26,435</b>	<b>11,428</b>
<b>Total 2022</b>	<b>2,428</b>	<b>9,000</b>	<b>11,428</b>	

**8. Net income/(expenditure)**

This is stated after charging:

	<b>2023 £</b>	<b>2022 £</b>
Depreciation of tangible fixed assets:		
- owned by the charity	<b>43,034</b>	34,533
Auditor's remuneration - audit	<b>18,000</b>	10,914
Operating lease rentals	<b>2,799</b>	3,223

During the year, no Trustees received any remuneration (2022 - £NIL).

During the year, no Trustees received any benefits in kind (2022 - £NIL).

During the year, no Trustees received a reimbursement of expenses (2022 - £NIL).

Notes to the Financial Statements  
for the year ended 31 March 2023**9. Staff costs**

Staff costs were as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>1,384,885</b>	1,242,204
Social security costs	<b>124,996</b>	100,180
Other pension costs	<b>71,636</b>	62,117
Redundancy costs	<b>22,765</b>	78,922
	<b>1,604,282</b>	<b>1,483,423</b>

	<b>2023</b>	<b>2022</b>
	<b>No.</b>	<b>No.</b>
Average number of persons employed by the company during the year	<b>60</b>	58
Average headcount expressed as a full time equivalent	<b>50</b>	48

No employee received remuneration amounting to more than £60,000 in either year.

The total employee benefits of the key management personnel of the charity were £266,837 (2022: £228,359)

Total redundancy payments amount to £22,765 and are included in accruals.



Notes to the Financial Statements  
for the year ended 31 March 2023**10. Government grants**

	<b>2023</b>	Restated
	<b>£</b>	2022
		£
NHS Bradford Districts	<b>918,824</b>	785,018
Bradford MDC	<b>128,920</b>	128,920
Craven DC	<b>25,000</b>	-
Public Health Universal Allocation	<b>60,000</b>	80,000
CLLD ESF	-	(17,705)
	<b>1,132,744</b>	976,233

**11. Tangible fixed assets**

	Freehold property	Freehold improvements	Leasehold improvements	Fixtures and fittings	Total
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2022	<b>495,359</b>	<b>35,169</b>	<b>145,767</b>	<b>237,605</b>	<b>913,900</b>
Additions	-	-	-	<b>25,475</b>	<b>25,475</b>
At 31 March 2023	<b>495,359</b>	<b>35,169</b>	<b>145,767</b>	<b>263,080</b>	<b>939,375</b>
<b>Depreciation</b>					
At 1 April 2022	<b>87,680</b>	<b>9,454</b>	<b>142,862</b>	<b>168,458</b>	<b>408,454</b>
Charge for the year	<b>9,907</b>	<b>3,517</b>	<b>367</b>	<b>29,243</b>	<b>43,034</b>
At 31 March 2023	<b>97,587</b>	<b>12,971</b>	<b>143,229</b>	<b>197,701</b>	<b>451,488</b>
<b>Net book value</b>					
At 31 March 2023	<b>397,772</b>	<b>22,198</b>	<b>2,538</b>	<b>65,379</b>	<b>487,887</b>
At 31 March 2022	407,679	25,715	2,905	69,147	505,446

Notes to the Financial Statements  
for the year ended 31 March 2023**12. Fixed asset investment**

The charity holds an investment in M&G Investments.

	<b>2023</b> £	2022 £
Market valuation at 1 April	<b>19,539</b>	19,335
Reduction in value	<b>(1,296)</b>	204
Market valuation at 31 March	<b>18,243</b>	19,539
At cost	<b>20,000</b>	20,000

**13. Debtors**

	<b>2023</b> £	2022 £
Trade debtors	<b>302,254</b>	27,000
Other debtors	<b>5,196</b>	4,801
Prepayments and accrued income	<b>88,796</b>	5,087
	<b>396,246</b>	36,888

Notes to the Financial Statements  
for the year ended 31 March 2023**14. Creditors: Amounts falling due within one year**

	<b>2023</b>	2022
	<b>£</b>	£
Trade creditors	<b>80,800</b>	43,660
Other taxation and security	<b>29,878</b>	35,263
Other creditors	<b>8,392</b>	17,902
Accruals and deferred income	<b>96,820</b>	309,026
	<b>215,890</b>	405,851

Creditors include contributions to pensions transferred and not yet paid over of £8,392 (2022: £7,980).

**Deferred income**

	<b>£</b>
Deferred income as at 31 March 2022	<b>277,398</b>
Resources released during the year	<b>(266,913)</b>
Resources deferred during the year	<b>8,300</b>
Deferred income at 31 March 2023	<b>18,785</b>

**Deferred income balances at 31 March 2023:**

	<b>£</b>
Training contracts	8,300
Health watch – Speak up grants	485
Older Person Alcohol Worker	10,000
Deferred income as at 31 March 2023	<b>18,785</b>

Deferred income relates to delivery of services in future periods and is conditional on completion.

Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds**

	Balance at 1 April 2022 £	Incoming Resources £	Expenditure £	Transfers £	Balance at 31 March 2023 £
<b>Current year</b>					
<b>General unrestricted funds</b>	<b>652,632</b>	<b>146,229</b>	<b>(366,146)</b>	<b>75,000</b>	<b>507,715</b>
	<b>652,632</b>	<b>146,229</b>	<b>(366,146)</b>	<b>75,000</b>	<b>507,715</b>
<b>Designated funds:</b>					
Premises Development	<b>75,000</b>	-	-	-	<b>75,000</b>
	<b>75,000</b>	-	-	-	<b>75,000</b>
<b>Total Unrestricted funds</b>	<b>727,632</b>	<b>146,229</b>	<b>(366,146)</b>	<b>75,000</b>	<b>582,715</b>



Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)**

<b>Restricted funds:</b>	<b>Balance at 1 April 2022</b>	<b>Incoming Resources</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Current year</b>					
<b>Grants</b>					
<b>Recovery Services</b>					
ARC (National Lottery Community Fund)	-	153,341	(151,341)	-	2,000
Big Lottery Sober Social	-	58,297	(58,297)	-	-
Skills House BMDC	3,713	32,374	(36,087)	-	-
Recovery & Relapse Prevention	-	80,000	-	-	80,000
Enhanced Recovery Support (CJS)	-	87,500	-	-	87,500
Craven DC	-	25,000	(25,000)	-	-
Recovery Banners	-	12,500	(12,500)	-	-
Non recurring grants	571	10,320	(10,891)	-	-
<b>Support Services</b>					
Fresh Start (SCC)	-	88,000	(88,000)	-	-
CSE Trusted Relationships	-	3,054	(3,054)	-	-
Older Person Alcohol Worker	6,408	40,000	(46,408)	-	-
Winter Pressures Fund	-	151,267	(151,267)	-	-
Wharfe Valley Pathways	24,365	20,884	(45,249)	-	-
AWC Community Health	-	14,725	-	-	14,725
Modality (Pathways Worker)	-	4,514	(4,514)	-	-
Sport England	-	6,074	(6,074)	-	-
Non recurring grants (support)	1,867	6,000	(1,200)	-	6,667

Notes to the Financial Statements  
for the year ended 31 March 2023**15. Statement of funds (continued)**

<b>Restricted funds (continued):</b>	<b>Balance at 1 April 2022</b>	<b>Incoming Resources</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>Balance at 31 March 2023</b>
	£	£	£	£	£
<b>Harm Reduction</b>					
KPS (Pathways)	-	96,500	(96,500)	-	-
Complex Alcohol Project	-	162,000	(161,068)	-	932
Public Health Universal Allocation	24,713	60,000	(84,713)	-	-
Rough Sleepers Support	-	138,933	(138,933)	-	-
Safer Spaces	-	12,000	(8,000)	-	4,000
Jack's Snacks	2,790	1,176	(826)	-	3,140
<b>Partnerships</b>					
New Directions (CGL)	-	217,170	(217,170)	-	-
Big Lottery WaVE/Progress	-	100,194	(100,194)	-	-
Resilience support (WACA)	-	35,000	(35,000)	-	-
MAST Bradford & Keighley hospitals	62,666	639,440	(670,079)	-	32,027
Sheffield Pathways	-	25,204	(25,204)	-	-
HIU Hospital Project	-	50,000	(4,064)	-	45,936
<b>Core Services</b>					
Changing Futures	-	130,486	(41,686)	-	88,800
Premises capital Capital	134,400	-	(4,307)	(75,000)	55,093
refurbishment	-	28,185	-	-	28,185
<b>Total Restricted Funds</b>	<b>261,493</b>	<b>2,490,138</b>	<b>(2,227,626)</b>	<b>(75,000)</b>	<b>449,005</b>
<b>Total Funds</b>	<b>989,125</b>	<b>2,636,367</b>	<b>(2,593,772)</b>	<b>-</b>	<b>1,031,720</b>

Notes to the Financial Statements  
for the year ended 31 March 2023**15. Statement of funds (continued)**

	<b>Balance at 1 April 2021 £</b>	<b>Incoming Resources £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2022 £</b>
<b>Unrestricted funds</b>					
<b>General Unrestricted funds</b>	843,715	150,786	(367,163)	-	627,338
Transfer from restricted funds	-	-	-	20,563	20,563
Transfer to designated funds	-	-	-	19,231	19,231
Transfer to designated funds	-	-	-	(14,500)	(14,500)
	<u>843,715</u>	<u>150,786</u>	<u>(367,163)</u>	<u>25,294</u>	<u>652,632</u>
<b>Designated funds</b>					
Premises development	60,500	-	-	14,500	75,000
South Yorkshire development	31,500	-	(27,769)	(3,731)	-
Business improvement	26,000	-	(10,500)	(15,500)	-
	<u>118,000</u>	<u>-</u>	<u>(38,269)</u>	<u>(4,731)</u>	<u>75,000</u>
<b>Total unrestricted funds</b>	<u>961,715</u>	<u>150,786</u>	<u>(405,432)</u>	<u>20,563</u>	<u>727,632</u>

Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)**

<b>Restricted funds:</b>	<b>Balance at 1 April 2021 £</b>	<b>Incoming Resources £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2022 £</b>
<b>Prior year</b>					
<b>Grants</b>					
<b>Recovery Services</b>					
ARC (National Lottery Community Fund)	5,219	151,739	(156,958)	-	-
Big Lottery Sober Social	-	56,220	(56,220)	-	-
Skills House – BMDC	-	32,374	(28,661)	-	3,713
CLLD ESF	24,797	(17,705)	(7,092)	-	-
Craven DC	-	25,000	(25,000)	-	-
Recovery Banners	-	13,500	(13,500)	-	-
Non recurring grants	3,773	7,533	(10,735)	-	571
<b>Support Services</b>					
Befriending (SCC)	-	11,094	(11,094)	-	-
The Spot (CAST) (SCC)	-	10,700	(10,700)	-	-
Fresh Start (SCC)	-	88,000	(88,000)	-	-
Forrester Family Trust	-	21,000	(21,000)	-	-
Family Support (Children in Need)	9,745	-	(9,745)	-	-
Older Person Alcohol Worker	-	10,000	(3,592)	-	6,408
Wharfe Valley Pathways	-	41,768	(17,403)	-	24,365
CSE Trusted Relationships	-	28,696	(28,696)	-	-
Doncaster Children in Need	8,895	7,000	(15,895)	-	-
Non recurring grants	-	2,000	(133)	-	1,867



Notes to the Financial Statements  
for the year ended 31 March 2023**15. Statement of funds (continued)**

<b>Restricted funds (continued):</b>	<b>Balance at 1 April 2021 £</b>	<b>Incoming Resources £</b>	<b>Expenditure £</b>	<b>Transfers £</b>	<b>Balance at 31 March 2022 £</b>
<b>Harm Reduction</b>					
KPS (Pathways)	-	89,000	(87,224)	(1,776)	-
Doncaster Pathways (PHD/DMBC)	24,933	-	(24,933)	-	-
Complex Alcohol Project	-	162,000	(162,000)	-	-
The Third Place	-	14,988	(14,988)	-	-
Care Farm	-	7,500	(7,500)	-	-
Public Health					
Universal allocation	-	80,000	(55,287)	-	24,713
Rough Sleepers Support	-	96,546	(96,546)	-	-
Wet Garden Keighley	19,075	-	(288)	(18,787)	-
Needle Exchange (CGL)	-	38,000	(38,000)	-	-
Keighley Inclusive Health	-	8,334	(8,334)	-	-
Jack's Snacks	2,802	861	(873)	-	2,790
Non recurring grants	-	11,550	(11,550)	-	-
<b>Partnerships</b>					
New Directions (CGL)	-	186,784	(186,784)	-	-
Big Lottery					
WaVE/Progress	3,853	84,891	(88,744)	-	-
Resilience support (WACA)	-	34,053	(34,053)	-	-
MAST Bradford & Keighley Hospitals	-	492,250	(429,584)	-	62,666
<b>Emergency Services</b>					
Other non recurring grants	9,990	-	(9,990)	-	-
<b>Core Services</b>					
Premises capital	140,207	-	(5,807)	-	134,400
<b>Total restricted funds</b>	<b>253,289</b>	<b>1,795,676</b>	<b>(1,766,909)</b>	<b>(20,563)</b>	<b>261,493</b>
<b>Total funds</b>	<b>1,215,004</b>	<b>1,946,462</b>	<b>(2,172,341)</b>	<b>-</b>	<b>989,125</b>

Notes to the Financial Statements  
for the year ended 31 March 2023

## 15. Statement of funds (continued)

### Purpose of restricted funds

#### Recovery Services:

ARC (National Lottery Community Fund) is an initiative focusing on activity and peer led support to enable people to recover from alcohol addiction and lead a fulfilling life.

Sober Social (National Lottery Community Fund) is an initiative to support people in Doncaster concerned around their alcohol use or in recovery from alcohol use and provide a safe place for activities and therapeutic groups in the community.

Skills House (BMDC) - service to support Keighley residents who require support accessing ETE provision and needs support around skills development following COVID related unemployment.

Recovery & Relapse Prevention (Sheffield City Council) - Service for people who are finishing substance misuse treatment interventions.

Enhanced Recovery Support (Sheffield City Council) – Service for women at risk of being, or are, involved in the criminal justice system, and community recovery support.

CLLD ESF - Community Led Local Development European Funding - aims to support those furthest from the Labour Market in Keighley to develop the skills needed to access Employment, Training and Education opportunities.

Craven Drug and Alcohol Recovery – Provision of 1-1 and group support to individuals residing in supported accommodation. A partnership project with Horton Housing.

Recovery Banners - The banner project is called “Landmark” and is a long term creative project with therapeutic value for the 10 (plus one staff member) people at different stages in their recovery to process their experiences from the depths of substance dependency to recovering life, well-being and themselves. The artists methods and creations are linked to pilgrimage and historical ways such as making banners and flasks to express their individual journeys.

Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)**

**Support Services:**

Befriending (SCC) - a spot purchase arrangement to provide support and paid mentoring for vulnerable young people.

The Spot (SCC) - an initiative to provide support for young people leaving care via a youth club offer.

Fresh Start (Sheffield) (SCC) - an initiative that works with women in Sheffield who have had multiple children removed to engage them and prevent repeat pregnancies and therefore removals

Forrester Family Trust – this support for Project 6 made a tremendous difference in Doncaster, improving connection for a community of people who would otherwise have been incredibly isolated and at risk of relapse during the Covid-19 pandemic. The grant enabled us to recruit a Recovery Worker for 15 hours a week to meet the increased demand for our services.

CSE Trusted Relationships –a partnership with Young Lives Bradford to provide targeted support to young people at risk of CSE.

Older Person Alcohol Worker (DMBC) - Funding for 1-1 support for individuals over 55 who are affected by alcohol use in Doncaster.

Winter Pressures Fund - Partnership programme to provide community support for people experiencing difficulties with substances, domestic abuse, mental and physical health. Funded by The VCS Alliance.

Doncaster Children in Need - a small project supporting families affected by substance use in Doncaster, including activities and therapeutic work.

Wharfe Valley Pathways – a one day a week satellite service to those in Wharfedale to complement Keighley Pathways.

AWC Community Health - funding from Leeds Community Foundation for the provision of a South Asian Community Worker.

Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)**

Modality (Pathways Worker) - Funding from Modality for a Pathways Worker to support vulnerable people in the community.

Sport England - Funding to run low-impact sports sessions and coaching over the summer months, culminating in our service entering a team to participate in the annual Recovery Games.

Family Support (Children in Need) - funding for a Family Support Worker to deliver 1:1 and group-based interventions to substance users who are parents and children of substance using parents.

**Harm Reduction:**

Keighley Pathways Service (KPS) (Pathways) – an initiative to provide crisis support for individuals across Airedale through working with multiple partners from the local VCS.

Complex Alcohol Project – Providing provide specialist intensive alcohol services targeted at repeat attendees at Airedale General Hospital, women affected by pregnancy.

Rough Sleepers Support – a project to ensure that people with multiple and complex disadvantages can have the opportunity of a settled home, positive health and wellbeing, access to education and employment, access to treatment services for drug and/or alcohol systems and trust in a positive future.

Doncaster Pathways (PHD/DMBC) - a crisis service aimed at supporting those who have barriers to accessing alcohol treatment services such as welfare benefits problems working in partnership with Primary Care.

The Third Place – Keighley - an initiative to provide a service for people who are street drinking in Keighley and need additional support around acceding mainstream alcohol services.

Care Farm - an exploratory partnership with Airedale NHSFT around developing a project to be delivered between the hospital and Project 6, at the hospital site, providing recovery and therapeutic interventions using horticulture and further down the line small animal care. Planning was carried out and a business case drawn up, it has had to be paused due to potential building work on site at the hospital.



Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)**

Public Health Universal Allocation – an additional grant to support the delivery of the Bradford Treatment System.

Safer Spaces - To deliver crisis café drop-in style support for those experiencing emotional distress. Located in Keighley at Central Hall.

Wet Garden Keighley - funding to create a safe space for individuals who are street drinking in Keighley to attend services, access inclusion health opportunities and start to reduce their harm and make positive changes.

Needle Exchange - an addition to the New Directions Contract for the provision of clean needles and injecting equipment and delivering of harm reduction interventions to the Injecting drug using population of Keighley.

Keighley Inclusive Health - BDMC Public Health Team for supporting a COVID response to the most vulnerable street users and vulnerable housed in Keighley.

Jack's Snacks - fundraising initiative started by the family of a previous member of staff to support food provision in the Needle Exchange.

**Partnerships:**

New Directions (CGL) is a partnership between CGL and Project 6 to deliver elements of the Bradford Treatment Services.

Big Lottery WaVE/Progress (National Lottery Community Fund) is an initiative to develop our recovery pathways, recruit and support peer supporters and volunteers and provide progression pathways in to the community.

Resilience Support (WACA) – an initiative to work in partnerships with GP practices to deliver support on an enhanced brief intervention basis to young people.

Multi Agency Support Team (MAST) Bradford & Keighley Hospitals - Winter Pressure money from W Yorks and Harrogate ICS to set up and deliver a multi support team of workers focusing on supporting older people, people with alcohol issues and also mental health who are accessing hospital services during winter.

Notes to the Financial Statements  
for the year ended 31 March 2023

## 15. Statement of funds (continued)

Sheffield Pathways - Provides support and advice for patients attending surgeries who are experiencing a social crisis.

HIU Hospital Project - Funding from The VCS Alliance to support people who frequently attend hospital emergency departments, to reduce the burden on emergency services.

### Core Services:

Changing Futures – funding for the development and delivery of training and learning activities to staff and volunteers from a range of organisations and sectors who support or encounter vulnerable adults.

Premises Capital - Capital funds to purchase and renovate the charity's premises. The fund is expended by depreciation on the premises, and renovation costs. A charge on 11 19 Temple Street is held by the donor, such that if the premises are sold or no longer used for charitable purposes, the market value of the premises, in the proportion of the original cost that was given by the donor, is repayable to the donor. £75,000 of this charge expired on 31<sup>st</sup> March 2023.

Capital refurbishment – capital funds provided for general premises refurbishment.

### Designated Funds

There has been no utilisation or other change to designated funds during the year

#### ***Premises Development Designated Funds***

Funds to support improvements to existing buildings in anticipation of future plans.

### Transfers

During 2019/20 Public Health England awarded project 6 a grant of £249,910 to purchase and refurbish a building in Keighley. This included two charges. One of these was for £75,000 and expired on 31<sup>st</sup> March 2023. To reflect this, a transfer of £75,000 has been made from restricted to unrestricted funds.

Notes to the Financial Statements  
for the year ended 31 March 2023

**15. Statement of funds (continued)****Summary of funds - current year**

	Balance at 1 April 2022	Income	Expenditure	Transfers in/out	Balance at 31 March 2023
	£	£	£	£	£
General funds	652,632	146,229	(366,146)	75,000	507,715
Designated funds	75,000	-	-	-	75,000
Restricted funds	261,493	2,490,138	(2,227,626)	(75,000)	449,005
	<b>989,125</b>	<b>2,636,367</b>	<b>(2,593,772)</b>	<b>-</b>	<b>1,031,720</b>

**Summary of funds - prior year**

	Balance at 1 April 2021	Income	Expenditure	Transfers in/out	Balance at 31 March 2022
	£	£	£	£	£
General funds	843,715	150,786	(367,163)	25,294	652,632
Designated funds	118,000	-	(38,269)	(4,731)	75,000
Restricted funds	253,289	1,795,676	(1,766,909)	(20,563)	261,493
	<b>1,215,004</b>	<b>1,946,462</b>	<b>(2,172,341)</b>	<b>-</b>	<b>989,125</b>

Notes to the Financial Statements  
for the year ended 31 March 2023**16. Analysis of net assets between funds****Current year**

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	451,037	55,093	506,130
Current assets	328,783	412,697	741,480
Creditors due within one year	(197,105)	(18,785)	(215,890)
	<b>582,715</b>	<b>449,005</b>	<b>1,031,720</b>

**Prior year**

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	380,666	144,319	524,985
Current assets	473,149	396,842	869,991
Creditors due within one year	(126,183)	(279,668)	(405,851)
	<b>727,632</b>	<b>261,493</b>	<b>989,125</b>

Notes to the Financial Statements  
for the year ended 31 March 2023

### 17. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/(deficit) for the year (as per Statement of Financial Activities)	42,595	(225,879)
<b>Adjustment for:</b>		
Depreciation charges	43,034	34,533
Interest from investments	(876)	(1,992)
Loss/(gain) on investment	1,296	(240)
(Increase)/decrease in debtors	(359,358)	176,136
(Decrease)/increase in creditors	(189,961)	34,070
Net cash (used in)/provided by operating activities	<b>(463,270)</b>	16,628

### 18. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash at bank and in hand	345,234	833,103
Total	345,234	833,103

### 19. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	833,103	(487,869)	345,234
Total	833,103	(487,869)	345,234



Notes to the Financial Statements  
for the year ended 31 March 2023**20. Operating lease commitments**

At 31 March 2023 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	<b>2023</b>	2022
	<b>£</b>	£
<b>Amounts payable:</b>		
Within 1 year	<b>16,153</b>	10,832
Between 1 and 5 years	<b>4,653</b>	5,827
Total	<b>20,806</b>	16,659

**21. Related party transactions**

During the year £243,767 was received from Bradford VCS Alliance, an organisation of which Vicki Beere is a director, in relation to funding for both the Winter Pressures fund and the MAST Bradford project. At 31st March 2023 £95 was owed by Bradford VCS Alliance to the charity.

Pam Essler, a trustee of the charity, is also chair of Keighley Healthy Living. During the year payments amounting to £52,500 were made. £22,500 of this relates to quarterly invoices from Keighley Healthy Living to fund the salaries of Pathways workers on the projects Keighley Pathways and Wharfe Valley Pathways. The remaining £30,000 relates to system connectivity in relation to the Wellbeing Network/Winter Pressures fund.