

REGISTERED CHARITY NUMBER: 1172991

Report of the Trustees and
Unaudited Financial Statements for the Year Ended
30 September 2020
For
CROFT –ON-TEES COMMUNITY VILLAGE HALL

Mitchell Gordon LLP
43 Coniscliffe Road
Darlington
County Durham
DL3 7EH

CONTACT DETAILS: D. Pyrah (Chair), 9b South Parade Croft on Tees, DL2 2SN

OUR AUDITORS: MITCHELL GORDON, 43 CONISCLIFFE ROAD, DARLINGTON, DL3 7EH

BANKERS: THE CO OP BANK

INSURERS: ALLIED WESTMINSTER

GOVERNANCE:

The CIO (Community Incorporated Organisation) which was set up in May 2017 and officially took over from Croft Village Hall Association on the 1st October 2017. All assets (bank accounts and the lease) were transferred to the CIO from The Association which existed and ran the hall for over 30 year.

TRUSTEES:

The general management and control of the hall is the responsibility of the Trustees who retire at each AGM (held historically in November each year). There is no limit to the number of years in succession a Trustee may serve provided they are duly re-elected each year. Anyone living in the area of benefit, 18 years and over may vote at the AGM

OBJECTIVES:

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Croft on Tees (area of benefit) without distinction of sex, sexual orientation, age, disability, nationality, race or political religious or other opinions, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity of disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants of Croft and those from the neighbouring communities of Hurworth Place, Eryholme and Dalton amongst others.

THE VILLAGE HALL FACILITY: The new Hall which was constructed in 2019 is a prefabricated modular design which is expected to last approximately 30 years.

The new lease signed in 2019 with our Landlords the Croft Estate Settlement 1996 is 25 years.

The Trustees and a group of volunteers look after the facility on behalf of the village. Prior to the Covid restrictions the Hall was used regularly for classes, events and one off bookings. It is well supported by the village and surrounding areas.

Some of the Events which took place during the year (prior to Covid) were: The Official Opening Events for the new hall, Poker, Quiz and race nights, Pantomime, Lectures and a garage sale

If you wish to book the hall please contact Sue Coates to check availability on 01325 721014

FINANCIAL REVIEW - FOR THE 12 MONTHS TO 30TH SEPTEMBER 2020:

Total Income £41,199 less Total Expenditure £36,802 leaves a surplus of £4,397 for the year.

Sources of Income: Rentals, Events, Interest, Donations and Grants

Expenditure: Running expenses, Events, New Building and Landscaping

RESERVES HELD:

Start of the year	01/10/2019	£46,636
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End of year	30/09/2020	£51,033
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An Increase in total reserves of £4,397

The remaining reserves of £51,033 have been designated as follows: £44,176 for Car parking and Landscaping work with the remainder for future maintenance and maintaining an emergency operating reserve.

The Reserves are safeguarded and held in separate accounts in the name of Croft-on-Tees Community Village Hall. Any withdrawals or payments require 2 authorised signatures.

THE NEW VILLAGE HALL PROJECT:

The New building was completed in September 2019 and this year's accounts reflect the final payments and receipts of Phase I. Final contractor payments, cost of furnishing/ equipping the new Hall cost £29,082; we received a final grant payment from Sport England of £22,900.

During the year ended 30th September 2020 our main focus has been on Phase II to provide safe access to the Hall and a shared car parking facility for the village. A Landscape Architect was appointed, plans agreed /approved, tenders issued and a contractor chosen.

The agreed contract price of £77,502 being partially funded by a Grant from Richmondshire District Council (Community Investment fund) of 43% (£33,326) and a Post Code Lottery Fund Grant of £10,901 with the remaining £33,275 being funded from Village Hall reserves.

Work commenced in September and was hampered by bad weather causing delays and a change of car park surface. The good news is that all the work is finished. We now have a great outdoor facility and a new car park ready to use. (All payments and receipts relating to this will appear in next year's accounts)

GOING FORWARD – WHAT'S NEXT:

1. SPORTS DEVELOPMENT- Deliver the plan agreed with Sport England as part of the funding criteria for the new Village Hall; allowing greater access to exercise and well being facilities within the local community (Our grant of £50,000 from Sport England Community Asset Fund was conditional on its delivery).
2. BUILD UP RESERVES - Provide for future maintenance and the renewal of the building in approximately 30 years.

THANK YOU TO:

Sport England Community Asset Fund

Richmondshire District Council

The Trustees and the Landscaping Team (for all the hard work this year)

We are supported by a loyal group of Volunteers without whom we would not be able to run the hall or host the events the village enjoys.

A Big Thank you to everyone who has volunteered, donated and helped develop the wonderful facility we have today.

Signed on behalf of the charity's trustees:

Signature (1) 

Full Name DANIEL POTH

Position Held CHAIR

Date 29/12/20

Signature (2) 

Full Name ANNE HARDCASTLE

Position Held TREASURER

Date 29/12/2020

Trustees:

Daniel Pyrah (Chair)

Anne Hardcastle (Treasurer)

Kathryn Mary Streatfield (Secretary)

Keith Bennett - Appointed 13/11/2019 and Resigned 22/7/2020

Kate Chaytor- Norris

Susan Coates -Resigned - 14/10/2020

Richard Coates

Dan Connolly - Resigned AGM - 13/11/2019

Frances Connolly

Alison Kennedy

Christopher Lloyd - Resigned AGM -13/11/2019

James W R Nelson - Appointed 13/11/2019

Tiffany Norris

Anne Norris

Hayley Park - Appointed 13/11/2019

Jane Parlour

Dianne Stark - Appointed 13/11/2019

Andrew Waugh

Susan E Williams - Resigned 14/10/2020

David Wood - Appointed 13/11/2019

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report to the trustees of Croft-on-Tees Community Village Hall (1172991) on my examination of the accounts for the year ended 30 September 2020.

The accounts examined are made up of the following documents:

1. Schedule 1 - Accounts summary
2. Schedule 2 - Bank balances and movement for year
3. Schedule 3 - Income and expenditure summary
4. Schedule 4 - Year on year comparison
5. Schedule 5 - Events summary
6. Schedule 6 - Donations summary

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER:

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINERS STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act: or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Nick Vassilounis, Mitchell Gordon LLP

Relevant professional qualification: FCA

Address: 43 Coniscliffe Road, Darlington, County Durham, DL3 7EH

**CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS FOR THE 12 MONTHS TO 30/9/2020**

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Schedule 1	Accounts Summary
Schedule 2	Bank Movement/Assets
Schedule 3	Income & Expenditure Summary
Schedule 4	Year on Year Comparison
Schedule 5	Events Summary
Schedule 6	Donation & Grants Summary

Accounts are prepared on a cash basis (income received and payments made)

**CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS SUMMARY FOR THE 12 MONTHS TO 30/9/2020**

INCOME		EXPENDITURE	
RENTAL & MISC INCOME	3,558	RUNNING AND MISC EXPENSES	3,896
EVENT INCOME	3,725	EVENT EXPENSES	3,824
COVID GRANT	10,000		
INVESTMENT INCOME (INTEREST)	174		
NEW HALL: Grants Received	22,900		
Donations received	842	Demolition/New Build & Equip	29,082
TOTAL NET INCOME	41,199	TOTAL EXPENDITURE	36,802
SURPLUS FOR 12 MONTHS TO 30/9/20			4,397

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MOVEMENT ON BANK AND OTHER ASSETS

**CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS AS AT 30/9/2020**

MOVEMENT ON BANK/DEPOSIT ACCOUNTS (12 MONTHS TO 30/9/20)

	CASH	CURRENT ACCOUNT CO OP	INVESTMENT ACCOUNT CO OP	INVESTMENT ACCOUNT VIRGIN	TOTAL	
30/09/2019	593	9,787	35,059	1,197	46,636	
30/09/2020	479	4,124	45,233	1,197	51,033	**
MOVEMENT	(114)	(5,663)	10,174	-	4,397	

OTHER ASSETS

NEW BUILDING - CAPITAL	163,054
NEW EQUIPMENT - CAPITAL	7,903
LANDSCAPING - CAPITAL	3,084
	174,041

FUTURE CAPITAL COMMITMENTS

LEEMING ASSOC - PROJECT MANAGEMENT	1,500	
BRAMBLEDOWN - CONTRACTOR	78,000	
PROJECT COST	79,500	
ASSOCIATED GRANT INCOME		
GRANT FROM RICHMONDSHIRE DISTRICT COUNCIL (MAX 43% NOT TO EXCEED £50,000)	33,540	
CROFT VILLAGE HALL CONTRIBUTION COMMITMENT	45,960	**

**CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS FOR THE 12 MONTHS TO 30/9/20**

INCOME & EXPENDITURE ANALYSIS :

	£	£
INCOME:		
HALL RENTALS		3,202
MISC INCOME		356
GRANTS		32,900
EVENTS		3,725
DONATIONS		842
INTEREST		174
TOTAL INCOME FOR 12 MONTHS		41,199
 EXPENSES:		
RUNNING EXPENSES:		
HALL - RENT	200	
HALL - WATER	420	
HALL - ELECTRIC	489	
HALL-INSURANCE	916	
HALL-CLEANING	615	
HALL - EXPENSES	285	
STATIONERY & PRINTING	219	
OTHER MISC EXPENSES	332	
WIFI expenses		3,476
 EVENT EXPENSES		3,824
 ACCOUNTS AUDIT		420
 CAPITAL		
BUILDING	23,418	
EQUIPMENT	2,579	
LANDSCAPING/CAR PARK	3,085	29,082
 TOTAL EXPENDITURE FOR 12 MONTHS		36,802
 SURPLUS FOR 12 MONTHS		4,397

CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS FOR THE 12 MONTHS TO 30/9/20

Schedule 4

YEAR ON YEAR ANALYSIS	YEAR 2019/20	YEAR 2018/19	PRIOR YEAR 2017/18	PRIOR YEAR 2016/17
				£
HALL INCOME & EXPENSES				
Income From Rental	3,202	2,540	3,439	3,817
Covid Grant	10,000	-	-	-
Grant for Wi Fi	-	-	-	550
EXPENSES:				
Rent	200	-	-	-
Electricity	489	590	619	570
Caretaker/Cleaning	615	600	720	720
Insurance	916	880	862	855
Water/Sewerage	420	545	477	457
Hall Maintenance	285	248	316	1,712
Stationery (printing for events etc.)	219	109	308	250
Audit/Accounts check	420	420	300	300
Wi Fi Costs	-	344	301	431
Other expenses	332	364	46	245
SURPLUS/(DEFICIT)	9,306	(1,560)	(510)	(1,173)
EVENTS				
INCOME GENERATED	3,725	6,202	11,553	13,038
DONATIONS TOWARDS SPECIFIC EVENTS	-	425	475	1,577
EXPENSES INCURRED	3,824	2,273	4,751	4,434
SURPLUS/(DEFICIT)	(99)	4,354	7,277	10,181
MISC SALES (CARDS/BOOKS ETC)				
INCOME FROM SALES	45	130	141	108
EXPENSES	-	-	-	-
SURPLUS/(DEFICIT)	45	130	141	108
OTHER INCOME AND ASSOCIATED EXPENSES				
INTEREST	174	544	469	657
MISC INCOME	311	213	176	107
SURPLUS/(DEFICIT)	485	757	645	764
BOULES PITCH (net cost)	-	-	-	-
NEW HALL:				
GRANTS RECEIVED	22,900	44,505	10,000	-
DONATIONS RECEIVED	842	53,154	1,455	1,300
DEMOLITION/NEW BUILD AND EQUIPMENT PURCHASE	29,082	147,139	480	2,776
SURPLUS/(DEFICIT)	(5,340)	(49,480)	10,975	(1,476)
NET SURPLUS/(DEFICIT)	4,397	(45,799)	18,528	8,404

CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS FOR THE 12 MONTHS TO 30/9/2020

EVENT SUMMARY	INCOME	EXPENSES	PROFIT/(LOSS)
HALL OPENING:			
Official Opening (sponsors & helpers)	-	445	445
Village Opening Party (Food/Entertainment)	-	778	778
LAUNCH OF NEW HALL	-	1,223	1,223
SOCIAL EVENTS (RC)			
Opening Party Bar	443		443
Poker Night	940		940
Quiz Night	528		528
Race Night	256		256
Bar Stock and Expenses for above Events		2,201	(2,201)
	2,167	2,201	(34)
OTHER EVENTS:			
Panto	922	400	522
Lecture Assoc	142	-	142
Lecture Assoc	202	-	202
Garage Sale (GS)	292	-	292
OTHER EVENTS	1,558	400	1,158
TOTAL	3725	3824	(99)

free event (other costs in prior year)

free event

includes bar stock etc for future events

CROFT ON TEES COMMUNITY VILLAGE HALL
ACCOUNTS FOR THE 12 MONTHS TO 30/9/20

DONATION AND GRANT SUMMARY 2019/20

DONATIONS RECEIVED:

donation (for parts of old hall)	40	
misc	1	
mr & mrs stark (dishwasher)	400	
C. Headon - Funeral	301	
Mollarts	100	
TOTAL DONATIONS		842

GRANTS RECEIVED:

Sport England community Asset Fund	22,900
Government Covid Grant	10,000