

Charity Registration No. 1172948

Company Registration No. 10457781 (England and Wales)

COMPASSION ACTS LIMITED

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

COMPASSION ACTS LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Patrick Evans	
	Allan Salisbury	
	Tracey Illingsworth	
	Vivian Cupit	
	Alex Holdsworth	(Appointed 05/06/2020)
	Marlyn Banham	(Appointed 05/06/2020)
	Michael Perrett	(Appointed 06/11/2020)
	John Attwater	(Resigned 31/12/2020)
	Richard Vernon	(Resigned 05/06/2020)

Chief Executive Richard Owens

Charity number 1172948

Company number 10457781

Registered office 40 Hoghton Street
Southport
PR9 0PQ

Business Address St Peter's Road, St Peter's Centre
Southport
PR8 4BY

Independent examiner J A Fell & Company
40 Hoghton Street
Southport
PR9 0PQ

Bankers HSBC Plc
160 Lord Street
Southport
PR8 1NJ

COMPASSION ACTS LIMITED

CONTENTS

	Page
Trustees' report	3 - 10
Independent examiner's report	11
Statement of financial activities	12
Balance sheet	13
Notes to the financial statements	14 - 20

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees present their report and financial statements for the year ended 31 December

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The objects of Compassion Acts Limited are for the public benefit:

- (a) Provide emergency food for adults and children within Trussell Trust's guidelines.
- (b) Debt advice through auspices of community money advice.
- (c) Debt management through auspices of Christians Against Poverty.
- (d) Food pantries for those on low incomes.
- (e) Benefits advice and act as advocates at tribunals.
- (f) Operate in Churches and Community Centres & help anyone regardless of their religious beliefs or none.

In this third year of operation as a combined charity the focus has been to manage the united charity in a sustainable and financially secure way. The Trustees have developed working relationships and the appropriate policies and procedures necessary for stability going forward. The trustees met regularly during the year to gather reports from the five projects and consider financial/strategic matters.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Numbers : At a glance

During the year the charity received total income of £335,970 (2019 -£125,418) and recorded expenditure of £121,688 (2019- £106,683). This led to a surplus for the year of £214,282 (2019 - £18,735) which led to total funds at the year-end of £303,685 (2019 - £89,403).

- Meals provided through Foodbank: 58,680 (2019-46,179)

Clients seen by Welfare Benefits Advisers: 396 (2019-254)

- Shopping visits to Food Pantry: 156 2019-1732)
- Donated food stock: 90 Tonnes (2019-53 Tonnes)
- Reclaimed for clients: £632k (2019-£425k)

Structure, governance and management

The charity is a company limited by guarantee.

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Rev Patrick Evans
Mr Allan Salisbury
Ms Tracey Illingsworth
Ms Vivian Cupit
Mr Alex Holdsworth
Ms Marlyn Banham

Resilience and Continuity – 2020 and COVID-19

An extraordinary year and one of magnificent support from volunteers, staff and donors. Throughout the pandemic we have remained open for five days a week supplying emergency food and welfare advice for those in need in the Southport and Formby areas. During the year we were able to:

- donate more food to the public through our services,
- assist other Trussell Trust Foodbanks in South Sefton, Knowsley and Skelmersdale plus local charities dealing with the homeless and Breakfast Clubs for children through surplus food donations,
- work with the Trussell Trust, for which we have received grants, to become one of 19 UK Pathfinder Foodbanks spear-heading new ways of working in tackling poverty,
- from a zero position of only accepting paper referrals to the Foodbank to a process where now 95% of all referrals are processed electronically limiting unnecessary paper contact and as a consequence speeding up data collection,
- from a zero position to implementing an electronic recording and communications operation (called Assemble) to record attendance which assists in track and trace and keeps our 120 plus volunteers aware of what is happening and where to report for duty,
- open up two new food pantries one in a school and another a Food Hub for those living in outlying areas operating through a click and collect approach,
- to process 396 referrals for welfare benefit assistance from the public, and agencies such as the Foodbank, Food Pantry, Home Start, Light of Life, Southport Jobcentre and a number of new partners to us such as Veterans in Sefton,
- through our Welfare Benefit's team ensure £632,000 was obtained for our clients through assistance in completing application forms, mandatory reconsiderations and advocacy at Tribunals.
- with the assistance of our partners in Child Poverty Action Group, we win a judicial review regarding how Universal Credit is calculated in a High Court case in London, and
- as Trustees through monthly meetings to deal with on-going and crisis situations, hold an AGM, a supporters' meeting and undertake training - all conducted on Zoom.

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

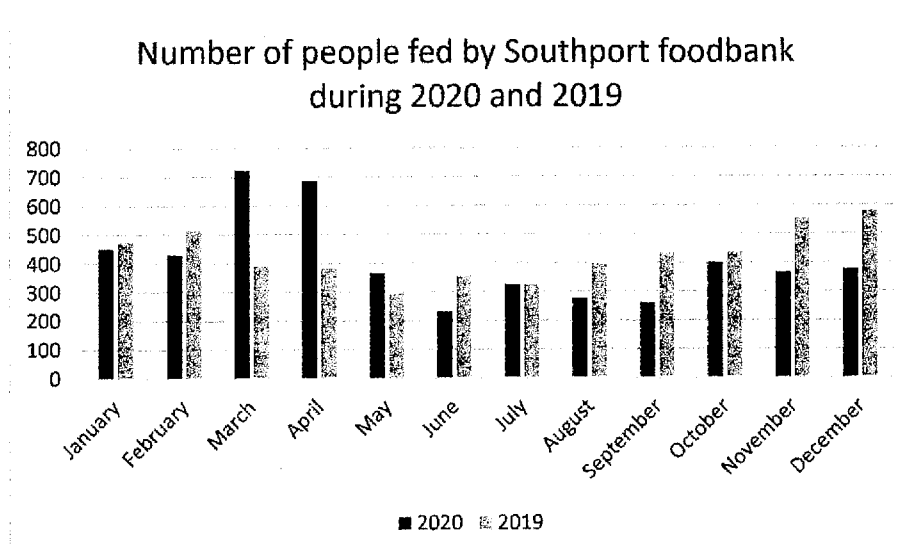
FOR THE YEAR ENDED 31 DECEMBER 2020

Southport Foodbank – From January to March we were operating as normal with a reducing food supply. From April we took the decision to close four of our satellite foodbanks to concentrate on our main distribution points at Lakeside Church and Ainsdale Methodist Church. Most of our volunteer work force (75%), most of whom were over 70, were shielded. Our paid staff and welfare advisers took over the delivery of Foodbank services. As people were furloughed from their normal work a new volunteer work force emerged and were inducted into becoming effective operators. Many of the new folk were referred by Sefton Volunteer Agency run by CVS. Food and financial donations to the Foodbank also increased as lock down started.

We were grateful to the leadership at Lakeside Church – social distancing prevented us from using the two small shipping containers where we warehoused food so, the Leadership allowed us to use their squash courts and a large studio in the church for warehousing and office space so that volunteers and staff could work more easily in a socially distanced manner. Ainsdale Methodist was similarly obliging in allowing us to use of a much larger room to store and distribute food. We used grants to buy PPE, screens and other essential equipment such as a gazebo to deal with clients in car parks.

We traditionally provided emergency food for three meals for three days, from April we took the decision to increase the amount of food we distributed to cover five days i.e. fifteen meals, so that clients would be expected to visit us less often and we could reduce the risk to them of leaving their homes unnecessarily. This partly explains why the number of users to the Foodbank declined in 2020. Our welfare advisers were able to assess applications as many of our referral agencies had also closed and an increasing number of clients were coming to us directly.

Table 1



Total people attending Foodbank 2020: 4,890 (2019: 5,131)

Total Meals provided 2020: 58,680 (2019: 46,179)

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

To reduce the risk of one of the foodbank team proving positive for COVID and the whole team having to isolate we took the decision to ask volunteers to work one week on and week off requiring double the number of volunteers. As furlough began to end and our volunteer workforce staggered back to their usual employment through to October we were once again short of volunteers. Through social media, the Champion and Visiter newspapers and CVS we put out a call for volunteers and received 130 applications that required interviewing, referencing and inducting. Rather than visiting the Foodbank we were also able to deliver food to many of our clients through the service of British Gas Engineers, Veterans in Sefton and Sefton Council staff.

Towards the latter part of 2020 we were once again able to reopen satellite Foodbanks around the town and open new ones ensuring that our clients did not have to travel any great distance. We moved our headquarters from Lakeside Church to St Peter's in Birkdale in September to give us more space. We are currently negotiating with the Methodist Circuit about a more permanent move to Victoria Methodist church in Blowick.

The **Food Pantry** is a membership club for the just about managing where members pay £5 PW for membership and in return receive support/food to the value of at least £20 PW. The Pantry offers fresh, frozen and ambient food. Many of the members live on their own and/or have chronic issues such as long-term health problems including mental health issues and long term unemployment; the special value of the Pantry comes in talking and signposting to other services in the town. Membership generally lasts a year and then members are encouraged to move on to the Next Steps programme. The Pantry at Grace Baptist Church was able to stay open throughout the year. Most of our volunteers, our cafe staff, chatters and personal shoppers were over 70 and in a few cases over 80 and they had to shelter from an early stage in the pandemic. Consequently, we restricted what we did, keeping in touch with members by text messages. We gave time slots to our members to avoid queues and they were given assigned bags of food at the door based on their usual consumption. Later in the year we used the church hall and members were once again able to choose what food they wanted and we were able to hold limited conversations with members.

Through the keen interest of the Head Teacher and volunteers from SS Simon and Jude's church we launched a new Pantry at Bishop David Sheppard school in the High Park community in January 2020. This Pantry closed only a few weeks after opening as a senior school in the area started distributing food without charge to parents as lockdown started, so the food distribution aspect for this Pantry became surplus to requirements. Towards the end of 2020 the senior school did not have the supply to distribute food to the extent that it did at the beginning of the pandemic and we were able to reopen the Pantry. The conversations about poverty we have been able to have with the senior school has been useful and we are exploring ways with the school of helping families without duplicating provision.

The Village Food Hub started in December from a request from a group called Christians in Banks to help those who were just about managing in the area. Using the same food supply as the Pantry (Fare Share, churches and supermarkets) we developed a click and collect system and distributed food to a small number of members living in Banks village. The system

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

operates smoothly. We are now in discussion with Churches Together in Formby, Hightown and Altcar about using this system to launch a Formby Food Pantry.

Compassion Acts continues to work with churches and other partners in Formby. The generosity in terms of food donations for all our projects and financial support from the churches especially in Formby. The generosity of people in the town is outstanding.

A further Food Pantry is being developed in the Birkdale area.

In 2020 a total of 1,536 shopping trips were managed, that is in excess of £30,000 of value in groceries. Although lower than in 2019 (1,732) it was more in line with 2018 (1,519) and given the challenges of the Pandemic is remarkable.

Overall food donated in 2020 for use in Foodbank or Food Pantry amounted to 90 tonnes. (compared to 53 tonnes in 2019). The largest proportion of donations come from the supermarket public collection points (29%) with churches providing 19%.^ However during 2020 a larger proportion than ever came in bulk supplies (18%) and this is something the charity has had to plan for. The amount of food in stock on 31 December 2020 was 33.5 Tonnes valued at £1.76 per kilo (Trussell Trust rates) totalling £57,780 equivalent.

The generosity of our financial donors has been remarkable and the number of people giving on a monthly basis has increased. Successful funding bids to grant funders have provided the charity with a strategic opportunity to open a reserve account and to invest in an appropriate level of reserves and support staff training and retention. Specifically we are grateful to the following grant-makers who gave £1,000 or more during the year: Morrisons Foundation, Southport Community Link Foundation, The Trussell Trust, Sefton CVS, The Steve Morgan Foundation, The Community Foundation for Merseyside, PH Holt Foundation, One Family Foundation, Methodist Mission In Britain Fund, Trussell Trust -ASDA Partnership, Sefton Council, LFC Foundation, Trussell Trust- Tesco Partnership, WLFC Disbursements.

At the end of the year, the charity was able to create and distribute 170 Christmas hampers for clients and deliver them to home addresses.^ Through a partnership with local media and a sponsor we produced a calendar for distribution with the images from a Photo competition.^

In order to meet our corporate objective of streamlining our financial administration and to provide a tangible impact into the local jobs market for young people – in partnership with Southport College we recruited an Accounting Apprentice in Autumn 2020. The Apprentice is being mentored by our own experienced bookkeeper.

^ see images

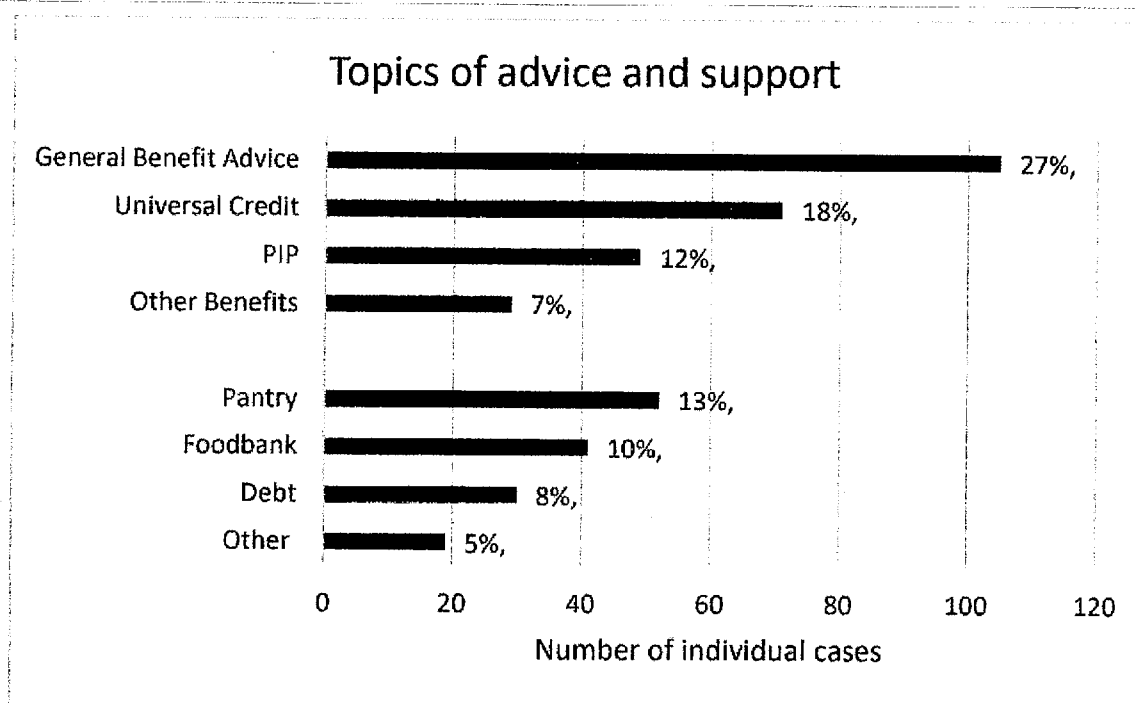
COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020



Table 2



- 396 individual cases
- A total of £632,000 was reclaimed for clients in 2020, an increase of nearly 50% on the 2019 figure of £425,000, reflecting the large rise in new Universal Credit claims caused by the Covid-19 lockdowns.

Welfare Benefits. This service, for which there is no charge, operated five days a week throughout the year. Traditionally this has been a face-to-face service, but it required some imagination to ensure that people received the help that they required, using cards slipped into Foodbank shopping bags with a text and telephone number for the public to contact us if they wanted help with benefits. We receive about three calls a day from people concerned about their benefits. We return the calls within 24 hours. Where clients have to produce evidence, we received paperwork and conducted interview at our HQ as safely as we could. We accompany clients to tribunals and acted as advocates.

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

Tribunals and the Courts are currently operating through zoom. The year has resulted in the most money being redeemed in benefits owed to people. We took on casework for 400 people, some were families, others singles including self-employed, and an increasing number were first time claimants for Universal Credit. (See table 3 for amounts recovered in years 2017, 2018, 2019 and 2020). We have a paid adviser and nine volunteers from diverse backgrounds such as retired bankers, school heads and inspectors and senior civil servants, whom our paid adviser trains and develops. Our volunteers generally give a day's work to the Charity. We have partnered with the Child Poverty Action Group (CPAG) whose legal team offer us expert advice on points of law. At Tribunal we won the case for DWP's failure to allow a transition period from legacy payments to Universal Credit and with CPAG's legal team's help we won a judicial review at the High Court against DWP concerning the way Universal Credit is calculated i.e. on a 28 day lunar month basis contrary to the way people would normally be paid namely on a calendar month resulting in our client a single mum with three children of school age losing out on about £486 in one month alone hence the need to use our Foodbank. The DWP has appealed this case to the Court of Appeal and we will be continuing our pursuit for fairness and justice which may have national implications.

Referrals for welfare benefits advice have traditionally come from Foodbank and Pantry clientele but this year we have also partnered up with others during the year. For instance, we are now assisting Veterans in Sefton with soldiers returning from conflicts often with trauma and other serious injuries in their pursuit for welfare benefits to which they are entitled.

Debt – we operated two systems of helping local people who find themselves in debt – the one through Christians against Poverty (CAP) we ended, with mutual agreement, on 31st December 2020; we will continue to promote other CAP activities. The other debt system which allows us to write directly to creditors is operated through Community Money Advice (CMA) as a franchise. During the year we handled a number of enquiries resulting in approximately 6 new full CMA clients and over 27 separate client meetings were held where basic financial reassurance was offered, but without any further debt restructuring required.

Next Steps – this is our programme to help clients move on from our other activities such as Pantry and Debt Advice, to deal with other issues that they may have. For this programme we conduct some activities ourselves but also partner with others such as Philippi Counselling, CAP Job clubs etc. We have not been able to operate this programme to the extent that we would have liked but we have used the time during lockdown to develop ideas and secure partnerships so that when we can relaunch it, it will have a stronger focus.

Governance

New Trustees are introduced to the charity procedures through conversations with the chair and meeting others. Financial procedures are introduced by the Treasurer. A corporate risk register was created and maintained throughout the year. All appropriate policies and procedures are brought to the attention of the Board.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

COMPASSION ACTS LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

There are 7 trustees drawn from across a range of churches in the area to provide a balance of skills and backgrounds to enrich the governance of the charity. Efforts have been made to recruit new trustees through advertising.

There were 7 paid part time staff during this period and over 120 volunteers. The latter of whom do the vast majority of work within the charity.

The trustees' report was approved by the Board of Trustees.



Allan Salisbury MBE, Chair

Dated: 4 June 2021

COMPASSION ACTS LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF COMPASSION ACTS LIMITED

I report to the trustees on my examination of the financial statements of Compassion Acts Limited (the charity) for the year ended 31 December 2020.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination. I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

O J Grills FCA
J A Fell & Company
Chartered Accountants
40 Houghton Street
Southport
PR9 0PQ



Dated: 2/2/2021

COMPASSION ACTS LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2020

		Unrestricted Funds 2020 £	Restricted Funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
	Notes				
Donations and legacies	2	162,725	164,808	327,533	116,752
Charitable activities	3	-	6,461	6,461	8,565
Other trading activities	4	1,976	-	1,976	101
Total income		<u>164,701</u>	<u>171,269</u>	<u>335,970</u>	<u>125,418</u>
Expenditure on:					
Charitable activities	5	<u>21,429</u>	<u>100,259</u>	<u>121,688</u>	<u>106,683</u>
Net income for the year/ Net movement in funds		143,272	71,010	214,282	18,735
Fund balances at 1 January 2020		-	89,403	89,403	70,668
Fund balances at 31 December 2020		<u>143,272</u>	<u>160,413</u>	<u>303,685</u>	<u>89,403</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

COMPASSION ACTS LIMITED

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	£	2019 £	£
Fixed assets					
Tangible assets	9		1,095		3,006
Current assets					
Stocks	10	57,780		30,010	
Debtors	11	2,378		1,466	
Cash at bank and in hand		244,493		58,040	
		304,651		89,516	
Creditors: amounts falling due within one year	12	(2,061)		(3,119)	
Net current assets			302,590		86,397
Total assets less current liabilities			303,685		89,403
Income funds					
Restricted funds	16	160,413		89,403	
Designated funds	15	42,881		-	
Unrestricted funds	15	100,391		-	
		303,685		89,403	

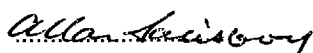
The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2020.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 4th June 2021



Allan Salisbury
Chair of Trustees

Company Registration No. 10457781

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

Charity information

Compassion Acts Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 40 Hoghton Street, Southport, PR9 0PQ.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

1 Accounting policies

1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% straight line
Computers	25% straight line
Motor vehicles	25% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.6 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.7 Stocks

Stocks represent food held by the Foodbank & Food Pantry. Stocks are stated at an average value provided by the Trussell Trust.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

2 Donations and legacies

	Unrestricted Funds 2020 £	Restricted funds 2020 £	Total Funds 2020 £	Total Funds 2019 £
Donations and gifts	113,955	-	113,955	57,804
Grants	21,000	164,808	185,808	53,806
Donated goods and services	27,770	-	27,770	5,142
	162,725	164,808	327,533	116,752

All income in the previous period was restricted funds.

3 Charitable activities

	Restricted Funds 2020 £	Restricted Funds 2019 £
Food Pantry – Members' Contributions	6,461	8,565

4 Other trading activities

	Unrestricted funds 2020 £	Restricted funds 2019 £
Fundraising events	1,958	101
Bank interest	18	-
	1,976	101

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

5 Expenditure on charitable activities

	Foodbank	Pantry	CA	Total	Total
	2020	2020	2020	2020	2019
	£	£	£	£	£
Staff Costs	46,099	6,852	23,357	76,308	66,086
Fundraising costs	320	-	-	320	1,336
Health & safety	1,250	363	602	2,215	-
Subs & fees	360	-	3,708	4,068	7,398
Food purchases	453	976	-	1,429	3,775
Training	-	70	-	70	2,509
Clothes & signs	311	237	481	1,029	629
Kitchen	-	572	239	811	96
Next Steps	114	-	-	114	-
	<u>48,907</u>	<u>9,070</u>	<u>28,387</u>	<u>86,364</u>	<u>81,829</u>
Share of support costs (see note 6)	<u>16,442</u>	<u>4,843</u>	<u>14,039</u>	<u>35,324</u>	<u>24,854</u>
	<u>65,349</u>	<u>13,913</u>	<u>42,426</u>	<u>121,688</u>	<u>106,683</u>
Analysis by fund:					
Unrestricted Fund	250	7,152	14,027	21,429	
Restricted Fund	65,099	6,761	28,399	100,259	
	<u>65,849</u>	<u>13,913</u>	<u>42,426</u>	<u>121,688</u>	
For the year ended 31 December 2019					
Restricted Fund	<u>64,611</u>	<u>13,235</u>	<u>28,837</u>		<u>106,683</u>

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

6 Support costs

	Support costs £	Governance costs £	2020 £	2019 £
Depreciation	1,913	-	1,913	3,316
Warehouse/office costs	18,620	-	18,620	9,420
Insurance	1,299	-	1,299	1,961
Repairs & maintenance	683	-	683	2,544
Motor/travel	3,635	-	3,635	1,822
Promotional literature	1,639	-	1,639	-
Printing, postage, stationery	1,450	-	1,450	1,117
Telephone	192	-	192	1,022
IT costs	4,012	-	4,012	1,904
Sundry	381	-	381	1,658
Trailer sale proceeds	-	-	-	(1,590)
Independent Examiners fee	-	1,500	1,500	1,500
	<u>33,824</u>	<u>1,500</u>	<u>35,324</u>	<u>24,854</u>
Analysed between				
Charitable activities	<u>33,824</u>	<u>1,500</u>	<u>35,324</u>	<u>24,854</u>

Governance costs include an accrual to J A Fell of £1,500 for independent examiners fees.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

Number of employees

The average monthly number of employees (all part-time) during the year was

	2020 Number	2019 Number
	<u>7(3.2)</u>	<u>4(2.2)</u>
Employment costs	2020 £	2019 £
Wages and salaries	<u>76,308</u>	<u>66,086</u>

No employee earned over £60,000 throughout the year. All employees were part time.

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

9	Tangible fixed assets	Fixtures and fittings	Computer equipment	Motor vehicles	Total
		£	£	£	£
	Cost				
	At 1 January and 31 st December 2020	18,696	2,326	4,944	25,966
	Depreciation and impairment				
	At 1 January 2020	18,364	1,506	3,090	22,960
	Depreciation charged in the year	312	365	1,236	1,913
	At 31 December 2020	18,676	1,871	4,326	24,873
	Carrying amount				
	At 31 December 2020	20	455	618	1,093
	At 31 December 2019	332	820	1,854	3,006
10	Stocks			2020	2019
				£	£
	Raw materials and consumables			57,780	30,010
11	Debtors			2020	2019
				£	£
	Amounts falling due within one				
	Trade debtors			2,378	1,466

COMPASSION ACTS LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2020

12 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors	561	1,619
Accruals and deferred income	<u>1,500</u>	<u>1,500</u>
	<u>2,061</u>	<u>3,119</u>

13 Analysis of net assets between funds

	Restricted 2020	Unrestricted 2020	Total 2020	Total (Restricted) 2019
Fixed Assets	1,095	-	1,095	3,006
Current Assets	159,320	145,331	304,651	89,516
Current Liabilities	-	(2,061)	(2,061)	(3,119)
	<u>160,415</u>	<u>143,270</u>	<u>303,685</u>	<u>89,403</u>

14 Related party transactions

There were no disclosable related party transactions during the year.

15 Unrestricted Funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
General Fund	-	164,701	(21,429)	(42,881)	100,391
Designated Fund	-	-	-	42,881	42,881
	<u>-</u>	<u>164,701</u>	<u>(21,429)</u>	<u>-</u>	<u>143,272</u>

The Designated Fund is provided as a contribution towards three months running costs, a provision to replace the van and anticipated costs to move to new premises.

16 Restricted Funds

	At 1 Jan 2020 £	Income £	Expenditure £	Transfers £	At 31 Dec 2020 £
Compassion Acts	10,616	45,894	(28,399)	-	28,111
Foodbank	78,787	118,366	(65,099)	-	132,054
Pantry	-	7,011	(6,761)	-	250
	<u>89,403</u>	<u>164,810</u>	<u>(100,259)</u>	<u>-</u>	<u>160,415</u>

