



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 May 2021 Period start date To 30 April 2022
Period end date

Charity name: Cranbrook Sports Club

Charity registration number: 1172923

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To promote community participation in healthy recreation by providing facilities for playing rugby union football and other sports.</p> <p>To provide facilities for sport, recreation and other leisure time activities in the interests of social welfare and improving quality of life for the public at large and other groups that have need for such facilities.</p> <p>To advance the education of children and young persons as the Directors think fit.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Rugby Union football is played from September to April. There are a number of teams playing at Senior, Junior and Mini level. The Club also has a Ladies team, which has been very successful.</p> <p>This was the first year since the pandemic when it was possible to play a nearly full Rugby season. During the summer Cricket is played from April to September There are currently two regular teams playing at Junior level, U11s and U13s with over 50 children enjoying soft ball training. The Clubhouse provides facilities for the Community, eg providing a venue for the local Slimming World group. It is able to host training events to support its activities, eg First Aid and Safeguarding courses.</p> <p>The Club is working to increase the activities available, eg by hosting a Men's Shed, subject to obtaining planning permission.</p>

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have regard to the guidance issued by the Charity Commission on public benefit.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The Club employs a Director of Rugby and a Club Steward on a part-time basis. There are a few paid weekend bar/kitchen workers. Other than that, the Club is run entirely by volunteers, both in relation to sporting activities, managing the Clubhouse and Grounds, administration/governance and additional help in the bar and kitchen as needed.
Other		

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	<p>SORP reference</p> <p>Para 1.20</p>	<p>As at 30 April 2022 the Club had 466 paid subscriptions, comprising Senior Players, Families, Social, Students and Cricket. In total this amounted to approximately 900 people directly benefiting from the Club through membership. Membership held up well during the pandemic, despite reduced opportunities to play and socialise.</p> <p>Both the Rugby and Cricket Clubs have played matches throughout the respective seasons.</p> <p>The Ladies' team has been extremely successful and had 29 active players at</p>
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		<p>the end of April 2022 and finished 7th in their league.</p> <p>The Clubhouse has been used for community activities throughout the year.</p> <p>Planning permission to build a new Clubhouse lapsed during the pandemic but a reapplication was made in February 2022</p> <p>In August 2021 the Club hosted the inaugural Weald Games attended by approx 2,000 people, which raised money for the Club and local charities</p> <p>During the year the Club hosted six lunches which were well attended, raised money for the Club and attended by 170 people at the Christmas lunch.</p> <p>The Club is affiliated with Harlequins and hosted camps in October 2021 and Easter 2022. Two more are planned for summer 2022.</p> <p>Our volunteers achieved recognition at the Kent Rugby Awards Evening, with four of the Club's volunteers achieving recognition</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The 1XV achieved promotion and will be playing from September 2022 in the Counties 1 Kent League.</p> <p>The 2XV (Nomads) also gained promotion, to the Invicta League. The 3XV (Gerbils) were also promoted, to Kent 4 Rural.</p> <p>The Ladies were promoted to NC1 South East (East) at the start of the 21/22 season.</p> <p>The Minis and Juniors sections of the Club played friendly matches pre-Christmas and entered the Kent league competitions throughout the season. End of season tours took place for the U13s and U15s.</p> <p>The U11 cricket team won the Weald of Kent league.</p>
		Fundraising for the new Clubhouse was

Performance of fundraising activities against objectives set	Para 1.41	put on hold during 21/22 while planning was reapplied for
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The Clubs funds come from the following sources:</p> <ul style="list-style-type: none"> Subscriptions Sponsorship Donations Fundraising Food and bar sales Social events, eg Club lunches Hire of the clubhouse
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	The Clubhouse needs replacement and as shorter term fix, new showering and changing facilities. Alternatives to a new Clubhouse are being explored to ensure that Club facilities are fit for purpose.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Articles of Association
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Private Charitable Company Limited by Guarantee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Any person may be appointed as Director who is permitted by law, by ordinary resolution or by a resolution of the Directors.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	

Other		
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Reference and Administrative details

Charity name	Cranbrook Sports Club
Other name the charity uses	
Registered charity number	1172923
Charity's principal address	Tomlin Ground Angleley Road Cranbrook Kent TN17 2PN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Caroline Cannar	Hon Secretary		
2	Tim Fagg	Director		
3	Peter Jovanović	Director		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

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Full name(s)

Caroline Elizabeth Cannar	
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**Position (eg
Secretary, Chair, etc)**

Secretary	
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Date

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**CRANBROOK SPORTS CLUB
DIRECTORS' REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 APRIL 2022**

**Cranbrook Sports Club
Directors' Report and Financial Statements
For The Year Ended 30 April 2022**

Contents

	Page
Company Information	1
Directors' Report	2
Accountant's Report	3
Profit and Loss Account	4
Balance Sheet	5
Notes to the Financial Statements	6—7
The following pages do not form part of the statutory accounts:	
Trading Profit and Loss Account	8—9

**Cranbrook Sports Club
Company Information
For The Year Ended 30 April 2022**

Directors	Mr Tim Fagg Mrs Caroline Cannar Mr Peter Jovanovic Mr Peter Jovanovic
Secretary	Mrs Caroline Cannar
Company Number	10310946
Registered Office	Tomlin Ground Anglely Road Cranbrook Kent TN17 2PN
Business	Tomlin Ground Anglely Road Cranbrook Kent TN17 2PN
Accountants	Ditton Accounting Suite 4, First Floor Unit 2 Crown Yard Bedgebury Estate Goudhurst Kent TN17 2QZ

Cranbrook Sports Club
Company No. 10310946
Directors' Report For The Year Ended 30 April 2022

The directors present their report and the financial statements for the year ended 30 April 2022.

Statement of Directors' Responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing the financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Directors

The directors who held office during the year were as follows:

Mr Tim Fagg
Mrs Caroline Cannar
Mr Peter Jovanovic
Mr Peter Jovanovic

Small Company Rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

On behalf of the board

Mr Tim Fagg

Director

06/06/2022

**Cranbrook Sports Club
Accountant's Report
For The Year Ended 30 April 2022**

Report to the directors on the preparation of the unaudited statutory accounts of Cranbrook Sports Club for the year ended 30 April 2022

In order to assist you to fulfil your duties under the Companies Act 2006, I have prepared for your approval the accounts of Cranbrook Sports Club for the year ended 30 April 2022 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and from information and explanations you have given to us.

As a practising member of the Institute of Financial Accountants (IFA), we are subject to its ethical and other professional requirements which are detailed at <https://www.ifa.org.uk/about-us/acting-in-the-public-interest/memberregulations>.

This report is made solely to the directors of Cranbrook Sports Club, as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Cranbrook Sports Club and state those matters that we have agreed to state to the directors of Cranbrook Sports Club, as a body, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Cranbrook Sports Club and its directors, as a body, for our work or for this report.

It is your duty to ensure that Cranbrook Sports Club has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit or loss of Cranbrook Sports Club. You consider that Cranbrook Sports Club is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit of the accounts of Cranbrook Sports Club. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Signed

06/06/2022

Ditton Accounting
Suite 4, First Floor Unit 2 Crown Yard
Bedgebury Estate
Goudhurst
Kent
TN17 2QZ

**Cranbrook Sports Club
Profit and Loss Account
For The Year Ended 30 April 2022**

	Notes	2022 £	2021 £
TURNOVER		116,521	72,582
Cost of sales		(41,741)	(9,284)
		<hr/>	<hr/>
GROSS PROFIT		74,780	63,298
Administrative expenses		(63,027)	(57,049)
		<hr/>	<hr/>
OPERATING PROFIT		11,753	6,249
Other interest receivable and similar income		16	25
Interest payable and similar charges		(7,053)	(779)
		<hr/>	<hr/>
PROFIT FOR THE FINANCIAL YEAR		<hr/> <hr/> 4,716	<hr/> <hr/> 5,495

The notes on pages 6 to 7 form part of these financial statements.

**Cranbrook Sports Club
Balance Sheet
As at 30 April 2022**

		2022	2021
	Notes	£	£
FIXED ASSETS			
Tangible Assets	3	41,640	38,435
		41,640	38,435
CURRENT ASSETS			
Debtors	4	81,348	55,912
Cash at bank and in hand		117,932	138,925
		199,280	194,837
Creditors: Amounts Falling Due Within One Year	5	(15,461)	(12,529)
NET CURRENT ASSETS (LIABILITIES)		183,819	182,308
TOTAL ASSETS LESS CURRENT LIABILITIES		225,459	220,743
NET ASSETS		225,459	220,743
Profit and Loss Account		225,459	220,743
SHAREHOLDERS' FUNDS		225,459	220,743

For the year ending 30 April 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

On behalf of the board

Mr Tim Fagg

Director

06/06/2022

The notes on pages 6 to 7 form part of these financial statements.

Cranbrook Sports Club

Notes to the Financial Statements

For The Year Ended 30 April 2022

1. Accounting Policies

1.1. Basis of Preparation of Financial Statements

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

1.2. Turnover

Turnover is measured at the fair value of the consideration received or receivable, net of discounts and value added taxes. Turnover includes revenue earned from the sale of goods and from the rendering of services. Turnover is reduced for estimated customer returns, rebates and other similar allowances.

Sale of goods

Turnover from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer. This is usually at the point that the customer has signed for the delivery of the goods.

Rendering of services

Turnover from the rendering of services is recognised by reference to the stage of completion of the contract. The stage of completion of a contract is measured by comparing the costs incurred for work performed to date to the total estimated contract costs. Turnover is only recognised to the extent of recoverable expenses when the outcome of a contract cannot be estimated reliably.

1.3. Tangible Fixed Assets and Depreciation

Tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. Depreciation is provided at rates calculated to write off the cost of the fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold	over life of the asset
Plant & Machinery	25% reducing balance
Fixtures & Fittings	25% reducing balance

2. Average Number of Employees

Average number of employees, including directors, during the year was as follows: 1 (2021: NIL)

3. Tangible Assets

	Land & Property		Plant & Machinery		Fixtures & Fittings		Total
	Leasehold						
	£		£		£		£
Cost							
As at 1 May 2021	27,959		23,020		231		51,210
Additions	-		7,764		-		7,764
As at 30 April 2022	27,959		30,784		231		58,974
Depreciation							
As at 1 May 2021	-		12,621		154		12,775
Provided during the period	-		4,540		19		4,559
As at 30 April 2022	-		17,161		173		17,334
Net Book Value							
As at 30 April 2022	27,959		13,623		58		41,640
As at 1 May 2021	27,959		10,399		77		38,435

Cranbrook Sports Club
Notes to the Financial Statements (continued)
For The Year Ended 30 April 2022

4. Debtors

	2022	2021
	£	£
Due within one year		
Trade debtors	11,700	8,290
Other debtors	15,140	13,237
VAT	3,508	1,578
Amounts owed by associates	51,000	32,807
	<u>81,348</u>	<u>55,912</u>

5. Creditors: Amounts Falling Due Within One Year

	2022	2021
	£	£
Trade creditors	15,290	12,358
Other creditors	171	171
	<u>15,461</u>	<u>12,529</u>

6. General Information

Cranbrook Sports Club is a private company, limited by shares, incorporated in England & Wales, registered number 10310946. The registered office is Tomlin Ground, Angley Road, Cranbrook, Kent, TN17 2PN.

Cranbrook Sports Club
Trading Profit and Loss Account
For The Year Ended 30 April 2022

	2022		2021	
	£	£	£	£
TURNOVER				
Sponsorship		28,603		5,142
Membership		68,218		41,209
Donations		12,433		7,716
Rental income		6,267		5,990
Grants and subsidies received		1,000		12,525
		116,521		72,582
COST OF SALES				
Referees	1,750		-	
Player Medical	14,136		604	
Player Training Costs	19,118		4,569	
Mini/Junior Events & Trophies	3,293		3,345	
Player Travel & Transport	662		-	
Leasing and hire of plant and machinery	2,782		766	
		(41,741)		(9,284)
GROSS PROFIT		74,780		63,298
Administrative Expenses				
Wages and salaries	8,750		-	
Staff training	1,615		-	
Rent	1,271		1,373	
Rates	4,112		1,980	
Light and heat	1,755		6,006	
Cleaning	-		340	
Laundry	4,945		-	
TV Subscriptions	3,182		1,157	
Clubhouse Maintenance	6,191		1,421	
Grounds Maintenance	7,020		35,141	
Computer software, consumables and maintenance	710		525	
Insurance	1,581		1,943	
Printing, postage and stationery	48		68	
Advertising and marketing costs	5,634		300	
Telecommunications	859		782	
Accountancy fees	198		301	
Legal fees	2,134		801	
Professional fees	6,779		50	
Bank charges	858		544	
Credit card charges	683		817	

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Cranbrook Sports Club
Trading Profit and Loss Account (continued)
For The Year Ended 30 April 2022

Depreciation of plant and machinery	4,540	3,466
Depreciation of fixtures and fittings	19	26
Sundry expenses	143	8
	<u>(63,027)</u>	<u>(57,049)</u>
OPERATING PROFIT	11,753	6,249
Other interest receivable and similar income		
Bank interest receivable	16	25
	<u>16</u>	<u>25</u>
Interest payable and similar expenses		
Irrecoverable VAT	7,053	779
	<u>(7,053)</u>	<u>(779)</u>
PROFIT FOR THE FINANCIAL YEAR	<u>4,716</u>	<u>5,495</u>

Independent Examiner's report to the

COMMITTEE MEMBERS OF CRANBROOK SPORTS CLUB
Charity Number 1172923

I report on the accounts of the charity for the year ended 30 April 2022 which are set out on pages 4 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act) and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records, it also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

in connection with my examination no matter has come to my attention

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrea Breakspear Andrea Breakspear FMAAT FM1CB MCIPP
Licensed Accountant
AAT Licence No 5927
Hengistbury, Steeds Lane, Ashford, Kent TN261NQ