

Charity number 1172918

**SOLAN CONNOR FAWCETT FAMILY CANCER TRUST**

**ANNUAL REPORT**

**31 May 2022**

# **SOLAN CONNOR FAWCETT FAMILY CANCER TRUST**

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**SOLAN CONNOR FAWCETT FAMILY CANCER TRUST**

**Reference and administrative details**

**Year ended 31<sup>st</sup> May 2022**

**Trustees**

Harry Hubber

Paul William O'Hehir

Debra Swinburn

Allan Wheatley

**Charity Registration number**

1172918

**Accountants**

Stuart Hall & Co

1 Hutton Close

South Church Enterprise Park

Bishop Auckland

Co. Durham

DL14 6XG

Registered number  
CE009917

Charity Number 1172918

**Solan Connor Fawcett Family Cancer Trust**

**Accounts**

**31 May 2022**

**Solan Connor Fawcett Family Cancer Trust**  
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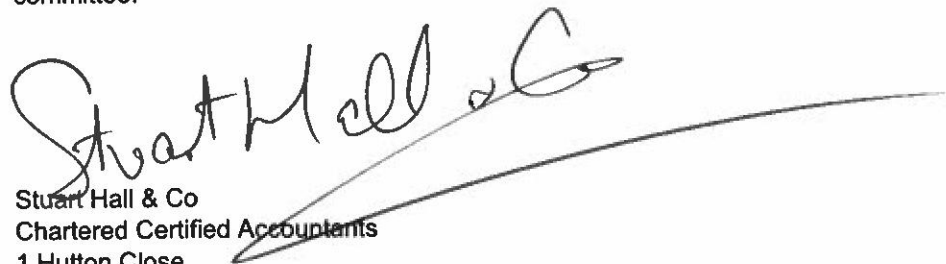
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## **Solan Connor Fawcett Family Cancer Trust**

### **Report to the Trustees on the preparation of the unaudited statutory accounts of Solan Connor Fawcett Family Cancer Trust for the year ended 31 May 2022**

We report to the trustees on the preparation and examination of the accounts for Solan Connor Fawcett Family Cancer Trust for the year ended 31 May 2022.

In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us. We have carried out an independent examination of those records and our comments are reported in our separate control letter to the committee.

A handwritten signature in black ink, appearing to read 'Stuart Hall & Co', is written over the printed name and address. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Stuart Hall & Co  
Chartered Certified Accountants  
1 Hutton Close  
South Church Enterprise Park  
Bishop Auckland  
Durham  
DL14 6XG

Date: 28.2.2023

**Solan Connor Fawcett Family Cancer Trust**  
**Statement of Financial Activities - Income and Expenditure**  
**for the year ended 31 May 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Shop Sales	130,307	53,635
Donations	67,254	90,222
Collection Tins	3,815	2,166
Income from Charitable events	55,340	4,526
Grant Income	5,911	79,242
Rents received	6,040	6,200
Total	<u>268,667</u>	<u>235,991</u>
<b>Expenditure</b>		
Events	11,402	7,797
Wages and salaries	96,737	34,875
Shop and office expenses	40,206	47,919
Professional fees	1,440	900
Travel expenses	9,892	8,671
Rent	25,850	-
Merchandise	5,998	8,050
Direct support, assistance and small equipment	29,383	15,248
Bank charges	1,395	678
Depreciation	10,108	7,175
	<u>232,411</u>	<u>131,313</u>
<b>Net income/(expenditure)</b>	<u>36,256</u>	<u>104,678</u>

**Solan Connor Fawcett Family Cancer Trust**  
**Notes to the Accounts**  
**for the year ended 31 May 2022**

a) Any amount needed to meet a significant unforeseen emergency or other large unexpected need of a Covid 19 scale. Trustees as at May 2022 have considered risks and funding needed to allow for a recurrence of a Covid 19 emergency, and the uncertainty, based on Covid experience, regarding forecasting income from shops, events and donations. Also sources of funding, given the ongoing impact of recent events. The Trustees took action previous years to secure external funding and to retain funds in consideration of operational, program related and reserves requirements. The combined Covid 19 effects of loss of income in 2020, continuing into 2021, with Warrior family support needs, confirms that retaining 6 months fixed costs and charitable work expenditure, as at 31 May 2022, is required, especially given the current economical financial and political risks.

b) A review of the fixed operating expenses of the charity, including expenses associated with charity work performed - the expenditure budgets to operate and grow the charity and to provide support to vulnerable families with any cancer diagnosis.

c) Uncertainty over future income streams has been considered along with potential options, costs and time for re-development of new sources of income or to restrict related expenditure. This contributed to the review in b) above.

d) Planned expenditures requiring significant reserves or that cannot be met by future income alone.

In summary, the financial risks identified from the above reviews have guided the reserves being retained.

**Free reserves**

Total funds	317,205
Less: restricted reserves (1&2)	(45,698)
Unrestricted reserves	<u>271,507</u>
Less:	
Fixed assets	(22,355)
Program related funds (3)	(80,000)
Designated reserves (4)	(160,500)
Free reserves	<u>8,652</u>

(1) Project funding in progress includes £13,832 to raise awareness of the charity in Spennymoor and Ferryhill AAP areas. £2,317 funding is for support hub equipment. £1,863 funding remains to complete the support calls project.

(2) Grant reserves comprise funded, completed capital projects, net of grant releases to P&L over the life of the assets, mirroring depreciation of the fixed assets

(3) Future development plans are included in Program Related Funds retained net of specific restricted reserves. These relate to future services and retail provision. Plans include a full refurbishment our Head Office facilities including a shop merger, extending the Support Hub recognising increased Warrior numbers, introducing new support services, an increased Warrior Support team extending operational hours, outreach support groups, cancer education and prevention schemes, improved social media services and implementation of a CRM IT system enabling the charity to streamline its operations and improving Warrior support provisions. £80,000 has been reserved this year towards the above plans.

(4) Designated reserves are £2500 match funding towards Warrior service provision and 6 months minimum of fixed operating expenses and of charitable work expenditure is considered appropriate £158,000. The latter is based on actual expenditure between June - December 2022. Earmarking 6 months reserves reflects continued uncertainty regarding income and the prudent approach of Trustees to safeguarding charitable work in 2022 and 2023.



**Solan Connor Fawcett Family Cancer Trust**  
**Notes to the Accounts**  
**for the year ended 31 May 2022**

(4) Designated reserves are £2500 match funding towards Warrior service provision and 6 months minimum of fixed operating expenses and of charitable work expenditure is considered appropriate £158,000. The latter is based on actual expenditure between June - December 2022. Earmarking 6 months reserves reflects continued uncertainty regarding income and the prudent approach of Trustees to safeguarding charitable work in 2022 and 2023.

**Solan Connor Fawcett Family Cancer Trust**  
**Notes to the Accounts**  
**for the year ended 31 May 2022**

**2 Tangible fixed assets**

	Plant and machinery etc £
<b>Cost</b>	
At 1 June 2021	56,753
Additions	15,784
At 31 May 2022	<u>72,537</u>
<b>Depreciation</b>	
At 1 June 2021	12,393
Charge for the year	10,108
At 31 May 2022	<u>22,501</u>
<b>Net book value</b>	
At 31 May 2022	<u>50,036</u>
At 31 May 2021	<u>44,360</u>

**3 Cash at bank**

	2022 £	2021 £
Current account	273,247	242,628
Petty Cash	898	1,253
Paypal	571	3,353
	<u>274,716</u>	<u>247,234</u>

**4 Creditors: amounts falling due within one year**

	2022 £	2021 £
Trade creditors	7,276	-
Taxation and social security costs	1,107	662
Other creditors	2,344	2,649
	<u>10,727</u>	<u>3,311</u>

**5 Accumulated funds**

Restricted funding and reserves are subject to specific conditions by donors as to how funds may be used. Unrestricted funds are funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity. Program related investments are made directly in pursuit of the charitable objectives. Designated funds comprise of funds which have been earmarked, at the discretion of the Trustees, for specific purposes. The purposes and uses of the designated funds are detailed in the notes to the accounts detailed in note 7 to the accounts.

**Solan Connor Fawcett Family Cancer Trust**  
**Notes to the Accounts**  
**for the year ended 31 May 2022**

<b>Funds of the charity</b>	<b>Unrestricted income funds</b>	<b>Restricted Income Funds</b>	<b>Total Funds</b>
Funds brought forward	235,250	55,133	290,383
Restricted funds received *	-	1,011	1,011
Funds released in the year		(10,446)	(10,446)
Net income/(expenditure)	36,257	-	36,257
	<u>271,507</u>	<u>45,698</u>	<u>317,205</u>

\* Restricted fund received:

Allotments	550
Jubilee celebrations	461
	<u>1,011</u>

## **6 Control**

The charity is controlled by its trustees.

## **7 Reserves Policy**

The Trustees have considered the following when developing the reserves policy for Solan Connor Fawcett Family Cancer Trust. The basis of the reserves policy is a review of the risks and reasons to retain funds as reserves. The considerations reviewed include:

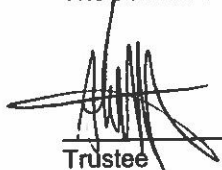
- a) The risk of an unforeseen emergency or other unexpected need for funds eg. Covid 19, an unexpected large repair bill or finding 'seed-funding' for an urgent project.
- b) Supporting unforeseen day-to-day operational costs, eg employing temporary staff to cover long term absence.
- c) A source of income, eg a donor grant or public donations, not being available or renewed. Funds might be needed to give the trustees time to take mitigating action if income falls significantly below expectations and re-development is needed.
- d) Planned expenditures that cannot be met by future income alone, eg plans for an asset purchase for a significant project that required the charity to provide funding or match funding.
- e) The need to fund short-term deficits in a cash budget, eg money may need to be spent before a funding grant is received.

The reserves level considered appropriate is detailed below, with considerations relating to the reasons above.

**Solan Connor Fawcett Family Cancer Trust**  
**Registered number:** CE009917  
**Balance Sheet**  
**as at 31 May 2022**

	Notes	2022 £	2021 £
<b>Fixed assets</b>			
Tangible assets	2	50,036	44,360
<b>Current assets</b>			
Stocks		2,100	2,100
Debtors		1,080	-
Cash at bank and in hand	3	274,716	247,234
		<u>277,896</u>	<u>249,334</u>
<b>Creditors: amounts falling due within one year</b>	4	(10,727)	(3,311)
<b>Net current assets/(liabilities)</b>		<u>267,169</u>	<u>246,023</u>
<b>Total assets less current liabilities</b>		<u>317,205</u>	<u>290,383</u>
<b>Reserves</b>	5		
Brought forward unrestricted		235,250	130,572
Restricted income fund		45,698	55,133
Net income/(expenditure)		36,257	104,678
<b>Total funds</b>		<u>317,205</u>	<u>290,383</u>

The accounts were approved by the board:

  
 \_\_\_\_\_  
 Trustee

3/3/2025  
 \_\_\_\_\_  
 Date

**Solan Connor Fawcett Family Cancer Trust**  
**Notes to the Accounts**  
**for the year ended 31 May 2022**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland (as applied to small entities by section 1A of the standard).

***Income***

All incoming resources are recognised once the charity has entitlement to the resources.

***Resources Expended***

Liabilities are recognised as the resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Charitable expenditure is incurred in direct pursuance of the charity's principal objectives.

***Tangible fixed assets***

Tangible fixed assets are measured at cost less accumulative depreciation and any accumulative impairment losses. Depreciation is provided on all tangible fixed assets, other than freehold land, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life, as follows:

Fixtures, fittings, tools and equipment	between 5-10 years
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***Stocks***

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost is determined using the first in first out method. The carrying amount of stock sold is recognised as an expense in the period in which the related revenue is recognised.

***Provisions***

Provisions (ie liabilities of uncertain timing or amount) are recognised when there is an obligation at the reporting date as a result of a past event, it is probable that economic benefit will be transferred to settle the obligation and the amount of the obligation can be estimated reliably.

***Pensions***

Contributions to defined contribution plans are expensed in the period to which they relate.

***Grant funding***

For revenue based grants, these will be released to the profit and loss account as and when the relevant expenditure has been incurred. For capital based grants the grant will be recognised in the profit and loss over the life of the asset to which it relates.

## **Solan Connor Fawcett Family Cancer Trust Trustees Report**

### **Year ended 31st May 2022**

The Trustees present their annual report together with the financial statements of Solan Connor Fawcett Family Cancer Trust ("Charity") for the year ended 31st May 2022.

### **Objectives and activities**

The principal objective of the charity is to help people impacted by cancer, diagnosis or bereavement. The charity looks to fully support persons (Warriors) who have had a cancer diagnosis with both the physical and mental stresses associated with the condition. The charity offers support within the County Durham, Northumberland, Cleveland, North Yorkshire and Cumbria areas. The charity also offers support to the immediate family members throughout the treatment process and in some cases bereavement, by providing financial assistance, equipment and activities not normally provided by statutory authorities.

**This is achieved through** a number of support services both on site and in the field including:

- Counselling
- Hair and beauty treatments - wig Bank
- Holistic therapies
- Patient transport – to hospitals/GP appointments
- Supply of equipment – stairlifts and mobility aids
- Retail outlets – boutique/furniture stores
- Support hub and kitchen
- Donations and corporate sponsorships
- Partnerships
- Events and fundraising
- Home visits
- Referrals and raising awareness.
- Well-being breaks - afternoon teas, family meals and spa days.
- Community allotment.

### **Achievements and performance**

#### **Review of activities**

The Charity continues to provide a wide range of practical support to Warriors who have been impacted by a cancer diagnosis or bereavement as well as support to their families.

#### **Warrior support**

The Warrior support function provides support to the Warriors and their immediate families throughout their cancer journey. The Charity operates a telephone support service where warriors receive regular calls from our Warrior co-ordinators and monthly/weekly support groups which are to check on their well-being.

Other services such as counselling, holistic therapy, one-to-one support, and wig services were key to providing support to warriors and have helped to address wellbeing and mindfulness. Warrior support also facilitates all warrior requests, for example, patient transport, tradesmen, shopping deliveries, cleaners, and social activities.

## **Retail outlets**

The Charity currently operates two retail outlets based in Spennymoor which sell donated items and charity branded merchandise. The furniture shop opened in 2021 and is now an established part of our retail sector and continues to supply Warriors with additional furniture free of charge. These outlets also allow the charity to support volunteers and warriors by offering them part time roles both paid and voluntary in order to gain in self confidence and to begin to rebuild their lives.

## **Boutique store**

The boutique store continues to lead our retail operations regularly exceeding the sales targets set. It sells a range of men's and women's clothing, books, DVD's, jewellery, bric-a brac and our range of charity branded merchandise.

## **Furniture store**

The furniture store opened in December 2021 and is now an established part of our retail operations. It also continues to supply Warriors with additional furniture free of charge. The store also benefits from having a prominent position on the high street.

## **Support Hub (Hub)**

The Hub opened in August 2021. This has enabled the charity to offer support groups for Warriors who can take part in a range of activities including craft sessions, participate in exercise classes and join in coffee mornings. The Charity has recently held several events including film nights, bingo, quizzes, Valentines event, and Easter egg hunts. The Hub has also been made available to other charities and community groups including Macmillan, Warm Spaces, and Men's Health. This is free of charge to other community groups or charities. In addition, the Hub can also be used as a events/meeting facility for our corporate partners.

## **Grants & Funding**

Throughout the year the Charity has applied for and received grants from Livin, a local housing association and Durham Community Action Team. The grant funding received was used to support a Platinum Jubilee Tea and for allotment maintenance. The Charity has also received funding from locally based businesses including Aldi, and St James Place with funding being used for the Warm Spaces initiative in the Hub, the allotment and kitchen and IT equipment required to run the Charity.

## **Donations**

The Charity has received donations from sponsorships and businesses supporting the Charity. In addition to donations from individuals and third-party fund-raising events, the charity has continued to grow its partnership database and launched a new corporate sponsorship scheme.

## **Referrals**

Referrals are received daily from Macmillan, GP practices, hospitals, self-referral, other charities, and support organisations. The development of relationships with businesses and schools promotes awareness amongst employees who may know someone or have a family member diagnosed with cancer which could lead to an increase in referrals.

## **Partnerships**

Raising awareness is a key priority for the Charity and we do this through various activities, events, social media and our website. The Charity also engages with GP surgeries, hospitals, hospices and other cancer related organisations including Macmillan. The Charity is constantly trying to build new partnerships and relationships with other cancer charities and organisations who operate throughout our catchment area and beyond. The Charity has also developed partnerships with local



builders and tradespeople to provide essential support services for families including gardening, cleaning, decorating, provision of equipment including stair lifts, mobility scooters, downstairs beds which all to help to support Warriors and families struggling with a cancer diagnosis and its associated problems. The Charity continues to work with businesses and organisations to support both Warriors and the day to day operation of the Charity.

**Review of aims and objectives for the 2021/22 year:**

*"Finalise the opening of a furniture store where donations will be accepted from businesses and individuals for resale to continue to support warriors and develop new services and support for current and new warriors".*

The furniture store opened December 2021 and has now been fully integrated into our retail operations. The store has helped the charity to continue to support the Warriors and develop new services.

*"The Charity will be looking to increase its demography to incorporate North and South Tyneside, Gateshead, Newcastle, Sunderland, Hartlepool, Middlesbrough, Redcar and Cleveland, Stockton on Tees. Northumberland, Cumbria, and North Yorkshire. To ensure services can be delivered in these areas, the Charity will be looking to identify and develop key partnerships with the NHS, MacMillan, and similar charities in order to support new referrals".*

The Charity has expanded into new areas and has warriors in Cramlington, Blakelaw, Hendon, Harrogate, Hartlepool, Billingham, Middlesbrough, Stockton, Catterick, Redcar, Skelton, Thornaby, Washington, Hetton and Whitley Bay, covering all the areas set out in the last report. The charity will continue to grow and develop these relationships.

*"Plan for the opening of further outreach shops and drop-in centres throughout the North East of England".*

This is still being developed and will form part of the objectives for the coming year.

*"Recruitment of additional volunteers and the appointment of additional staff to support the day-to-day charity operations".*

Regular volunteers days were held throughout the year which increased our volunteer database. We also recruited 5 paid staff to further strengthen the management team and increase revenue. This included the appointment of a Retail Manager in June 2021 to oversee all the retail operations and the introduction of a member of paid staff to Warrior Support in the form of a co-ordinator role. This has allowed the Charity to launch new Warrior support groups including a new bereavement group which has also filtered in to increased counselling services being offered and for the first time a service to support child bereavement. This has led to an increase in the overall Warrior numbers.

*"Continue to expand outreach support groups to widen support across the Northeast".*

This is still being developed and will form part of the objectives for the coming year.

*"The Charity will be reviewing and increasing the number of Trustees during 2021/22 with a view to enhancing the level of skills and support Trustees can provide to the Charity".*

The charity increased the number of trustees to four by appointing Paul O'Hehir, a local accountant who can support the Charity and in particular, the financial aspects of the Charity's operation.



*“Continue to build support links with third party organisations to both support and raise awareness of the charity and the support available to those suffering from cancer and their families”.*

The Charity held discussions with various other charities and businesses. Relationships were established with charities including CLIC Sargent, Maggie's, Teenage Cancer Trust, Northern Cancer Alliance, Cancern and St Theresa's Hospice. The Charity was handed the use of an allotment by Spennymoor Town Council in December 2021. The allotment was formally a community garden with areas for vegetable growing, fruit growing, a large greenhouse, a Scandinavian style shed with log burner. The intention is to use this for socialising and a shed with numerous items of gardening equipment. with the intention of providing Warriors with a green space for socialising and the ability to grow produce which could be used in the support Hub.

*“Continue to develop relationships with Businesses in the area to raise awareness and support the Charity”.*

The Charity further developed the food surplus programme with Marks and Spencer, Aldi and Lidl and developed a new programme with Sainsburys which allows us to support the Warriors and the Hub. We also launched a cost-of-living support package for Warriors which includes free paint from Akzonobel and access to various trades should Warriors need support in those areas. The Charity also established a partnership with an external social media company who are assisting the charity with the Charity website, Facebook, Twitter, and other associated social media platforms. We are also working in partnership with a local business, Stair Lift Solutions who gives the Charity the ability to provide Warriors with stair lifts when required. The Charity also further developed a link with local football club, Spennymoor Town FC, which has facilitated a link with a charity, Head for Change and has led to a charity football match being held at the Spennymoor Town FC football stadium and through various media outlets and publicity, reached an estimated audience of 100 million people from around the world.

*“Continue to expand the services available to support those with cancer and their families”.*

The Charity has expanded the range of support services with the introduction of patient transport, plumbing and heating, electrical and cleaning and legal support services now available to Warriors.

In accordance with the Charities Act 2011, the trustees have referred to guidance contained in the Charity Commissioners general public benefit when reviewing the aims and objectives of the charity and when planning the future activities.

## **Financial Review**

The charity generated income of £268,667 during the year and incurred expenditure of £232,411. The Trustees are pleased with the results of the charity in its fifth year, believe there is a solid foundation to continue developing in the future and have made plans to do so.

## **Reserves policy**

The Trustees aim to hold between three to six months fixed operating costs as reserves. The charity's undesignated reserves are currently standing at £235,250 representing more than three months expenditure and the Trustees are satisfied with this position. Planned future expenditure includes the opening of additional premises in Spennymoor for the storage and sale of larger items, the further development of the hub with multi use activities available to further support the programme of support to those suffering from cancer and their families and also further outreach shops and drop-in centres throughout the North East of England.

## **Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

## **Plans for the future**

Aims for the 2022/2023 year include:

The Charity will continue to seek to increase Warrior numbers as the demand grows.

The Charity will plan and fully implement a refurbishment the current facilities at the head office following an increase in Warrior numbers and introduction of additional support services. This will include:

- The refurbishment of the hair and beauty room.
- The merger of the of the boutique and furniture store to form one "Super Store" to be located at the site of the current furniture store.
- An off-site warehouse storage.
- An extension to the support Hub to increase capacity
- A change of use of the current boutique space into a support area with three rooms proving hair and beauty, therapy and consultation rroms, a reception area,a mobility equipment storage area and a warrior food bank/ pantry.
- To improve and expand Patient transport services.

Recruitment to the Warrior support team to extend the operation hours to 9am – 5pm Monday to Friday.

Launch outreach support groups throughout the Charity areas.

Launch cancer education and prevention programmes in addition to exercise and wellbeing programmes to be ran from the hub This will include chair pliates and yoga

The Charity is looking at the introduction of a CRM system which will allow for the improved record keeping, enable the Charity to streamline its operation and become more efficient in it' operation and practice, and giving more time and resource to increase the Warrior support provision.

The Charity will look to improve social media services available to Warriors, users and partners by improving the website and social media platforms.

The Charity will look to further increase the use of the Support Hub facilities by continuing the Warm Spaces initiative and by renting out the space to other organisations including Macmillan, Teenage Cancer Trust, and CLIC Sargent, to further strengthen the existing partnerships and to foster new ones.

This coming year, the Charity will also be looking to establish new partnerships with local schools to have the use the Support Hub and allotment and businesses including Mediquip who provide mobility aids.

The Charity will continue to develop the links to local businesses with the planned launch of a revised corporate sponsorship initiative.

The Charity will also looking to recruit staff to support the efficient operation and deliver the anticpated increase in services.. This will include an Operations Manager, Fundraising and Events Manager and a Warrior support Manager.

## **Structure and governance**

### **Structure**

The Charity was incorporated as a Charitable Incorporated Organisation (registered charity number 1172918) in 9th May 2017.

### **Trustees**

The management of the charity is the responsibility of the trustees who are appointed by the current Trustees under the terms of the trust deed. Induction is provided to the new trustees as required.

The Trustees delegate some aspects of the day to day management of the charity to the CEO, and co-ordinators, including the day to day running of the shop, health and safety matters, events and treatment of those with cancer.

### **Risk Management**

The Trustees have assessed the major risks to which the charity is exposed, in particular, those related to the operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate their exposure to the major risks.

This report was approved by the trustees on 1st March 2023.



3/3/2023.

Alan Wootton

Chair Trustee