



**Haslemere Players
Charity Number 1172917**

**Company no 10433813
Limited by Guarantee**

**Report and Financial Statements
For the period to 30th April, 2022**

THE HASLEMERE PLAYERS

Reference and Administrative Information

Charity Name: The Haslemere Players
Charity Registration Number: 1172917
Company Number 10433813
Registered Office and operational address: Edgecombe, Hill Road, Haslemere, Surrey, GU27 2JN
The Society is affiliated to NODA (the National Operatic and Dramatic Association)

Trustees

The elected members of the Executive Committee are the Directors of the Charity and its Trustees for the purpose of Charity Law.

Hamish Donaldson	President
Vicki Gavin	Chairman
Pamela Depledge	Secretary
Mike Byrne	Treasurer
Alexandra Boughton	
Verity Foster	
Mary Lou Knox	
Fiona McGregor	
Jane McMichael	
Arran Treacher Evans	

Patron

The Rt Hon Jeremy Hunt MP is the Honorary Patron of Haslemere Players

Professional Advisers

Independent Examiner:	Mr Nigel Oldham Massey Oldham Business Services Ltd Foxmead Iping Road Milland, Liphook GU30 7NA
Bankers:	CAF Bank Limited 25 Kingshill Ave Kingshill West Malling, Kent ME19 4JQ
Solicitors:	Potter, Owtram & Peck 42 West Street Haslemere GU27 2AN

Trustees Report

The Trustees present their report and financial statements for the year ended 30th April 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Structure, Governance & Management

Recruitment and appointment of Executive Committee Members (Trustees)

Executive Committee members, including the officers, are elected annually at the Annual General Meeting.

The Executive Committee is responsible for selecting shows to be performed and producing these shows. These responsibilities include, *inter alia*, appointing Directors, Musical Directors and Choreographers, deciding on ticket prices, preparing budgets, promoting the events, casting the shows, deciding on the size and composition of the orchestra, making or hiring costumes, props and scenery, providing box office and front of house staff. The committee is also responsible for encouraging members to join and participate in the Society by organising social events.

Trustee Induction and Training

Membership of the Committee is generally, but not exclusively, from active Society members who are selected for their ability to contribute to the work of the committee. New members are helped to understand their jobs by the use of check lists and the availability of past members to assist, to train and to advise. Those new to Trusteeship are directed to the Charity Commission web site and specifically to the page '*How To Be An Effective Charity Trustee - Signposts To Our Published Guidance That Will Help You*' and '*CC3 - The Essential Trustee: What you need to know*'.

Organisation

In addition to the AGM, the Executive Committee meets approximately eight times a year (about every six weeks). The work involves ensuring the current show is proceeding to plan; to plan the next two or three shows and to select shows for the calendar year subsequent to its term of office.

Objects and Activities

The objects of The Haslemere Players are to educate the public in the dramatic and operatic arts. In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'Public Benefit: running a Charity (PB2)'. The Society currently fulfils its objects by staging two full scale musicals a year as well as a *Variety Show* and occasional functions.

Achievements and Performance

Following the impacts of Covid 19 the society has fought hard to re-establish itself and to re-connect with its audiences. Showstoppers was a success but had its potential limited by seat restrictions following Covid. The production of Legally Blonde was a great success as it drew in significant audience numbers and attracted many new theatre goers and cast. Sadly, our final production of the year, Kipps, was cancelled at the last minute and postponed to 2022/3. The cast were struck by an outbreak of Covid at the last hour after some significant costs of production had already been committed.

It is fair to say, that following a long period off of the stage, the excitement and enthusiasm brought to the society by its members since the return has been wonderful. The need for flexibility to accommodate changes to rules, circumstances and the health of the members has required exemplary patience and planning which have been delivered in spades by Committee, show directors and show cast and crew alike.

The Society is entirely run by volunteers and we would like to record our thanks to them for their contribution to the Society's success. We mention here:

- the Committee who invest a significant amount of time in the society in all of their roles

- all involved in the production of Kipps and Legally Blonde who suffered the late cancellation of shows but have subsequently produced some wonderful productions.
- The Studio Team – in particular Mary-Lou Knox who has been responsible for generating a significant secondary income stream from costume hire (in addition to her costume management of the shows)

Financial review

The net income and expenditure for this year represents a net loss of £10,386. This has been fundamentally driven by two factors; Firstly, the investment in tree removal at the studio grounds at Chestnut Tree Avenue. The trees were overgrown and causing a nuisance to the residents of the nearby houses. Work was undertaken to remove and tidy the grounds which fall under the Haslemere Players responsibility as part of the lease agreement – the Committee were, however, able to negotiate with Waverley BC to part fund the works. Secondly, the costs of delaying the Kipps production following the Covid outbreak. The Kipps production was set to take place in March 2022 but was cancelled at the last minute due to Covid impacting a significant portion of the cast and crew. Given that the show was production ready at that point, a significant amount of costs for advertising, hire of halls, rehearsal pianists, orchestra etc had already been committed and these have been recognised in these accounts. Any costs and or income that was non-repeatable has been carried forward to the 2022/3 accounts during which time the postponed show is due to take place.

In spite of two years of reported losses, the society has retained a strong balance sheet and retains significant cash reserves. Furthermore, the outlook for 2022/3 is positive with a fantastic line up of shows including Kipps, Anything Goes and Kinky Boots. In addition, the society has been able to sell some of its costume stock which has generated additional funds.

Risk Management

The Trustees have identified the main risks and are satisfied that they take reasonable steps to mitigate them. These steps include:

- Insurance against members' and third-party accidents
- Insurance against loss of property
- Insurance against forced show cancellation (e.g. on the death of the sovereign)
- Bank accounts operated by two signatories
- Check lists of activities to ensure nothing is forgotten.

Reserves Policy and Going Concern

The Society continues to have sound reserves. The Trustees believe that it is generally prudent to maintain reserves of £20,000 (plus suitable insurance) to guard against unexpected misfortunes and to cover maintenance of the Studio wardrobe and scenery store. The Society is also aware that the lease on the Studio property (used for the storage of Costumes, Props and Scenery) will run out in 2095 and funds will be required to repurchase the lease.

The Trustees have carefully reviewed the future prospects of the Charity and its future cash flows, including an assessment of the potential impact of the COVID-19 pandemic. The full impact of the COVID-19 pandemic on the Charity remains uncertain but with a full programme of events for the 2022/3 year they remain hopeful that the worst of the impacts are over. Nevertheless, having assessed this the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future being at least the next 12 months from signing of these financial statements.

Investment Policy

The Charity runs current accounts with CAF (Charities Aid Foundation) and a deposit account with CAF. This deposit account meets the needs of the Society to have access to the funds while investing prudently although deposit interest is very poor with the current level of base rate.

Plans for the Future

The Committee has set themselves the objectives:

- To provide a clear strategy and development plan for improving the Society in all aspects of its business (for example, in the areas of recruitment of members, increased ticket sales, rationale in choice of shows/events, capital spending to upgrade facilities, marketing and sponsorship)

- To experiment with shows that may not have a wide appeal but which will be good for Members.

Trustees' responsibilities in relation to the financial statements

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and Charity Accounting Standards.

Generally Accepted Accounting Practice.

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any
- material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

GDPR

The Trustees have considered the new General Data Protection Regulations and are committed to protecting personal information. Privacy policies have been adopted in respect of five identified Data Subjects: Members and Supporters, Trustees, Children, Mailing List and Suppliers. These privacy policies are published on the Trust web site (www.haslemereplayers.com) and are available from the Registered Office.

Approved by order of the Board of Trustees on 14th August 2022 and signed on its behalf by:

Hamish Donaldson

Hamish Donaldson President

Independent Examiner's Report to the Trustees of The Haslemere Players

I report to the Trustees on my examination of the accounts of The Haslemere Players for the year ended 30th April 2022 set out on pages 7 to 11.

This report is made to the Trustees, as a body, in accordance with the terms of my engagement. Our work has been undertaken so that we might carry out an Independent Examination of the financial statements in accordance with the General Directions given by the Charity Commissioners. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees, as a body, for our work or for this report.

Responsibilities and basis of Report

As the charity's trustees (and also the directors for the purposes of company law) of The Haslemere Players, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act or in accordance with Section 386 and 387 of the Companies Act 2006; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in Sections 394 and 395 of the Companies Act 2006 and with the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an Independent Examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name:	Mr Nigel Oldham
Address:	Massey Oldham Business Services Ltd, Foxmead, Iping Road, Milland, Liphook GU30 7NA
Relevant professional qualification:	Chartered Accountant
Date:	14th August 2022

The Haslemere Players, Company Number 1172917, Charity Number 10433813
Statement of Financial Activities for the year to 30 April 2022

Unrestricted funds	Notes	This Year Total	Last Year Total
A Income			
A1 Donations and Legacies	4	2,662	2,615
A2 Charitable Objects	4	26,693	85
A4 Investment Income	4	6	19
Total Income		29,362	2,719
B Expenditure			
B1 Costs of raising Funds	5	(183)	(353)
B2 Expenditure on charitable activities	5	(39,564)	(6,831)
Total Expenditure		(39,747)	(7,184)
Net Income /(Expenditure) and net movement in funds for the year		(10,386)	(4,466)
C Reconciliation of funds			
Total Funds brought Forward		77,105	81,571
Total Funds carried Forward		66,719	77,105

The Haslemere Players, Company Number 1172917, Charity Number 10433813
Statement of Financial Position as at 30th April 2022

	Notes	This Year Total	Last Year Total
A Fixed assets			
Tangible assets	7	30,034	30,225
Total Fixed Assets		30,034	30,225
B Current assets			
Debtors and prepayments	8	6,088	4,717
Cash at bank and in hand	9	35,607	48,154
Total Current Assets		41,695	52,871
C Liabilities			
Creditors: within one year	10	(5,011)	(5,992)
Total assets less current liabilities		66,719	77,105
Net assets		66,719	77,105
E The funds of the charity			
Unrestricted income funds		66,719	77,105
Total charity funds		66,719	77,105

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30th April, 2022.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30th April, 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

(a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and

(b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The notes on pages 9 to 11 form part of these accounts.

The financial statements were approved by the Board of Trustees on 14th August 2022 and were signed on its behalf by:

Hamish Donaldson, President

Hamish Donaldson

Mike Byrne, Trustee

M. E. Byrne

The Haslemere Players, Company Number 1172917, Charity Number 10433813
Notes forming part of the Financial Statements for the year ended 30 April 2022

1. Accounting Policies

General Information

The Haslemere Players is a charitable company incorporated in England and Wales under the Companies Act 2006. A description of the nature of Haslemere Players' operation, its principal activity, and operational address is disclosed in the Report of the Trustees. Registered address Edgecombe, Hill Road, Haslemere. GU27 2JN

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Going Concern No material uncertainties that may cast significant doubt about the ability of the company to continue as a going concern have been identified by the director.

Fund accounting

All the funds are unrestricted.

Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable probability. In particular: grants, donations and gifts are recognised when they are received, interest income is included when received

Donated services and facilities (Benefits in Kind)

Donated professional services and donated facilities are recognised as income and corresponding expenses when the Charity has control, any conditions have been met and the economic benefit can be measured reliably.

Expenditure

Expenditure is recognised as the liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates. However, where expenditure incurred today against services or materials that are consumed across two or more financial reporting periods, or where those materials or services are significantly matched with revenues that are reported in a later accounting period then these will be reported as prepayments – under debtors on the balance sheet.

Costs of raising funds comprise the costs of commercial trading including running the Bar and the Raffle not related to a charitable activity

Expenditure on Charitable Activities includes the costs of the artists, performance costs, outdoor infrastructure and other educational costs to further the objects of the Charity.

Other expenditure represents those items not falling under any other heading.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

The Haslemere Players, Company Number 1172917, Charity Number 10433813
Notes forming part of the Financial Statements for the year ended 30 April 2022

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. Trustee remuneration & related party transactions

No Trustee received any remuneration during the year (2020/1 – Nil).

There are no paid staff and no pensions as the Charity relies on voluntary helpers (2020/1 – Nil).

No trustee or any other person related to the Charity had any personal interest in any contract or transaction entered into by the charity during the year (2020/1 – Nil).

3. Taxation

The Charity is exempt from taxation on income and capital gains. No tax charges have arisen in the charity.

4. Analysis of income by charitable activity

	Donations	Charitable Objects	Investment Income	TOTAL	Last Year
Show Stoppers		5,595		5,595	0
Autumn production		19,570		19,570	0
Spring production		(620)		(620)	(45)
Subscriptions	2,515			2,515	1,690
Donations and Gift Aid	101			101	925
Costumes and Scenery		1,900		1,900	130
Social Events	46	248		294	0
Bank interest			6	6	19
	2,662	26,693	6	29,362	2,719

Subscriptions have recovered from 2020/1 and we saw some excellent income from hire of costumes to third parties throughout the year.

5. Analysis of expenditure by charitable activity

	Raising Funds	Charitable Objects	Investment Costs	TOTAL	Last Year
Show Stoppers		(5,261)		(5,261)	0
Autumn production		(19,173)		(19,173)	0
Spring production		(4,356)		(4,356)	0
Depreciation		(551)		(551)	(461)
Studio		(8,116)		(8,116)	(1,724)
Administration	(183)			(183)	(353)
Support costs		(2,109)		(2,109)	(4,646)
	(183)	(39,564)		(39,747)	(7,184)

Studio cost included some significant landscape/tree removal cost to the grounds outside of the Studio

The Haslemere Players, Company Number 1172917, Charity Number 10433813
Notes forming part of the Financial Statements for the year ended 30 April 2022

6. Result by charitable activity

	This Year	Last Year
Show Stoppers	335	0
Autumn production	397	0
Spring production	(4,976)	(45)
General income and expenditure	(6,142)	(4,420)
	(10,386)	(4,466)

The spring production was cancelled at the last hour due to a Covid outbreak.

7. Fixed Assets

Cost	Leasehold	Microphones	Totals
Start of year	40,550	8,599	49,149
Additions	0	360	360
End of year	40,550	8,959	49,509
Depreciation			
Start of year	10,421	8,503	18,924
Depreciation	413	138	551
End of year	10,834	8,641	19,475
Net book value			
Start of year	30,129	96	30,225
End of year	29,716	318	30,034

8. Debtors & prepayments

	This Year	Last Year
Debtors (less than 1 year)	714	822
Prepayments	5,375	3,895
	6,088	4,717

9. Cash

		This Year	Last Year
Balance at Bank 1	CAF Current	581	3,343
Balance at Bank 2	CAF Gold	35,026	44,811
		35,607	48,154

10. Creditors

	This Year	Last Year
Creditors: within one year	(3,886)	(5,117)
Advance receipts	(1,125)	(875)
	(5,011)	(5,992)

11. Volunteers

The Haslemere Players is run entirely by volunteers and the key organiser is the Management Committee. Haslemere Players is very grateful to the Show Directors, the Properties Team, the Costume Team and the Scenery Making Team, and the many volunteers who give their considerable time and expertise to make the events such a success.

12. Related Party Disclosures

There are no Related party disclosures