

Charity registration number: 1172852

Littlehampton Heritage Railway Association

Annual Report and Financial Statements

for the Year Ended 31 May 2024

Hodson & Co
Wiston House
1 Wiston Avenue
Worthing
West Sussex
BN14 7QL

Littlehampton Heritage Railway Association

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Statement of Trustees' Responsibilities	5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 17

Littlehampton Heritage Railway Association

Reference and Administrative Details

Trustees	D Harris
	R Cook
	S Shanks
	P Roberts
	C Shanks
Charity Registration Number	1172852
Registered Office	The Engine Shed Mewsbrook Park Hendon Avenue Littlehampton West Sussex BN16 2LX
Independent Examiner	Hodson & Co Wiston House 1 Wiston Avenue Worthing West Sussex BN14 7QL

Littlehampton Heritage Railway Association

Trustees' Report

The trustees, present the annual report together with the financial statements of the charity for the year ended 31 May 2024.

Objectives and activities

Objects and aims

As stated in the charity's memorandum, the object of the charity is:

To restore, preserve, exhibit and operate railway locomotives, carriages, wagons, vehicles and other artefacts of historical interest and the structures connected therewith for the benefit and education of the general public and to conserve books, drawings, records, documents, sound and visual recordings, cinematography, films and photographs and other archive material relating to such artefacts and vehicles, their history and development.

Public benefit

The Littlehampton Heritage Railway Association (LHRA) is run on a not for profit basis and the trustees have had regard to the Charity Commission guidance on public benefit and paid due regard to it in deciding what activities the charity should undertake.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

This year we celebrated 75 years of operating the oldest operating 12 1/4 inch gauge railway in the UK and we held a gala inviting visiting steam engines from Ruislip and Exmoor over 2 days. This generated a huge interest from the heritage railway enthusiasts across the Country.

Despite a big increase in coal and electricity price we managed to hold our prices for an 8th consecutive year but this will be closely monitored for the next season.

During the winter closed season a large section of track and sleepers was replaced including levelling and re ballasting this was undertaken by the volunteers resulting in a large investment of approx £27,000.

The diesel electric engine "Albert" which was owned by two of the members was purchased which means we now have three engines solely owned now by LHRA.

Our junior member scheme continued to be well supported which we hope to grow on and encourage younger members of the public to become involved with the railway.

Several of our policies were updated and improved namely our safeguarding and Risk assessments.

Our Santa specials continue to be a huge success throughout the community and sold out within 3 days of being on sale to the general public and something we hope to improve on for 2024.

We have and are still working with the Blind Veterans Association to ensure we can supply a suitable service for them to enjoy now and into the future.

Other improvements for the year included a new felt roof and updating the Home control system so that we can get remote notification of a fire or smoke and door opening alarm. To assist in decreasing our electrical costs a new supplier was found and all fluorescent lighting was replaced with led lighting. This also improved our green status and along with this we are trialling new environmentally friendly coal, this is still under evaluation.

Littlehampton Heritage Railway Association

Trustees' Report

Structure, governance and management

Nature of governing document

The charity is registered as a charitable incorporated organisation (CIO) as of 3 May 2017.

Organisational structure

The charity is run by a board of trustees who delegate the day to day operation to volunteers.

Financial instruments

Objectives and policies

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

The annual report was approved by the trustees of the charity on 8/1/25 and signed on its behalf by:



C Shanks
Trustee

Littlehampton Heritage Railway Association

Trustees' Report

To help support other railways we undertook the refurbishment of a bogie for Fairbourne railway in North Wales who we have a good relationship with with Ruislip and Exbury Gardens.

We are also trialling new comm system sockets on one of our engines "Philippa" and if this proves successful it will be rolled out across all our engines including "Christopher" a steam engine owned and built by one of our members.

Lastly we have been successful in passing out new guards and drivers and there has been a small increase in our membership.

We also worked closely with "Friends of Mewsbrook Park" by donating a family ticket for travel on the train for all new and existing members for one year.

Financial review

Policy on reserves

The trustees seek to maintain adequate unrestricted reserves to enable the smooth day to day operations of the charity. At the present moment in time the trustees would like to build the level of unrestricted reserves to cover six months expenditure.

Investment policy and objectives

The trustees may borrow or raise money for the objects of the charity on such terms and on such security as may be thought fit and whether by the creation and issue of debentures or debenture stock or otherwise.

They may also invest monies of the company not immediately required for its purpose in or upon such investments, securities or property as may be thought fit, subject nevertheless to such conditions (if any) as may for the time being be imposed or required by law and subject also as hereafter provided.

Going concern

The charity has reviewed its financial performance and general reserves position. The charity has adequate financial resources and is able to manage its business risks. The charity's planning process has taken into consideration the current economic climate and its potential impact on the various sources of income and planned expenditure.

Taking into account all factors the charity has reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future and believe that there are no material uncertainties that call into the charity's ability to continue in operation.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:

D Harris

R Cook

G Bashall (resigned 3 November 2023)

S Shanks

P Roberts (appointed 12 October 2023)

C Shanks

Littlehampton Heritage Railway Association

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year. The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charity's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 8/1/25 and signed on its behalf by:



C Shanks
Trustee

Littlehampton Heritage Railway Association

Independent Examiner's Report to the trustees of Littlehampton Heritage Railway Association ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 May 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

examine the accounts under section 145 of the Charities Act,
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
to state whether particular matters have come to my attention.

Basis of independent examiner's statement

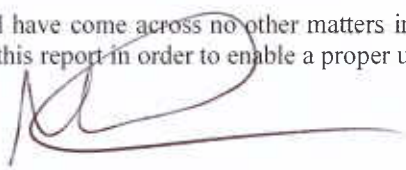
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


M J Hodson BSc FCA
Independent Examiner

Wiston House
1 Wiston Avenue
Worthing
West Sussex
BN14 7QL

Date: 28/1/25

Littlehampton Heritage Railway Association

Statement of Financial Activities for the Year Ended 31 May 2024

	Note	Unrestricted funds £	Total 2024 £	
Income and Endowments from:				
Charitable activities	3	53,252	53,252	
Investment income	4	423	423	
Total income		53,675	53,675	
Expenditure on:				
Charitable activities	5	(66,216)	(66,216)	
Total expenditure		(66,216)	(66,216)	
Net expenditure		(12,541)	(12,541)	
Net movement in funds		(12,541)	(12,541)	
Reconciliation of funds				
Total funds brought forward		96,668	96,668	
Total funds carried forward	12	84,127	84,127	
	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Charitable activities	3	47,849	-	47,849
Investment income	4	83	-	83
Total income		47,932	-	47,932
Expenditure on:				
Charitable activities	5	(39,564)	-	(39,564)
Total expenditure		(39,564)	-	(39,564)
Net income		8,368	-	8,368
Transfers between funds		14	(14)	-
Net movement in funds		8,382	(14)	8,368
Reconciliation of funds				
Total funds brought forward		88,286	14	88,300
Total funds carried forward	12	96,668	-	96,668

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 12.

The notes on pages 9 to 17 form an integral part of these financial statements.

Littlehampton Heritage Railway Association

(Registration number: 1172852)

Balance Sheet as at 31 May 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	8	46,602	39,302
Current assets			
Debtors	9	6,610	6,678
Cash at bank and in hand	10	<u>31,685</u>	<u>51,403</u>
		38,295	58,081
Creditors: Amounts falling due within one year	11	<u>(770)</u>	<u>(715)</u>
Net current assets		<u>37,525</u>	<u>57,366</u>
Net assets		<u>84,127</u>	<u>96,668</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>84,127</u>	<u>96,668</u>
Total funds	12	<u>84,127</u>	<u>96,668</u>

The financial statements on pages 7 to 17 were approved by the trustees, and authorised for issue on 21/1/25 and signed on their behalf by:



C Shanks
Trustee

The notes on pages 9 to 17 form an integral part of these financial statements.

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

1 Charity status

The charity is a Charitable Incorporated Organisation (CIO) and consequently does not have a share capital.

The address of its registered office is:

The Engine Shed
Mewsbrook Park
Hendon Avenue
Littlehampton
West Sussex
BN16 2LX

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Littlehampton Heritage Railway Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the entity.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Judgements

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Income and endowments

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

Donations and legacies

Donations, are recognised when they have been communicated in writing with notification of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliable measurable with a degree of reasonable accuracy and the title to the asset has been transferred to the charity.

Investment income

Interest on funds held on deposit is included upon notification of the interest paid or payable by the Bank.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including strategic management and trustees's meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charity for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £100.00 or more are initially recorded at cost.

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Plant and machinery	over 4 years
Fixture and fittings	15% reducing balance
Equipment	between 2 and 5 years

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Financial instruments

Classification

Financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

3 Income from charitable activities

	Unrestricted funds General £	Total funds £
Railway operation	53,252	53,252
Total for 2024	53,252	53,252
Total for 2023	47,849	47,849

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

4 Investment income

	Unrestricted funds General £	Total funds £
Interest receivable and similar income;		
Interest receivable on bank deposits	423	423
Total for 2024	423	423
Total for 2023	83	83

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2024 £
Railway operation		63,812	63,812
Allocated support costs	6	1,378	1,378
Governance costs	6	1,026	1,026
		<u>66,216</u>	<u>66,216</u>
	Note	Unrestricted funds General £	Total 2023 £
Railway operation		37,207	37,207
Allocated support costs	6	1,202	1,202
Governance costs	6	1,155	1,155
		<u>39,564</u>	<u>39,564</u>
	Activity undertaken directly £	Activity support costs £	2024 £
Railway operations	63,812	1,378	65,190
	Activity undertaken directly £	Activity support costs £	2023 £
Railway operations	37,207	1,202	38,409

In addition to the expenditure analysed above, there are also governance costs of £1,026 (2023 - £1,155) which relate directly to charitable activities. See note 6 for further details.

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

6 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Independent examiner fees		
Examination of the financial statements	1,026	1,026
Total for 2024	1,026	1,026
Total for 2023	1,155	1,155

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

8 Tangible fixed assets

	Furniture and equipment £	Other tangible fixed asset £	Total £
Cost			
At 1 June 2023	20,699	45,011	65,710
Additions	-	14,000	14,000
At 31 May 2024	20,699	59,011	79,710
Depreciation			
At 1 June 2023	9,926	16,482	26,408
Charge for the year	2,199	4,501	6,700
At 31 May 2024	12,125	20,983	33,108
Net book value			
At 31 May 2024	8,574	38,028	46,602
At 31 May 2023	10,773	28,529	39,302

9 Debtors

	2024 £	2023 £
Prepayments	5,057	5,117
Other debtors	1,553	1,561
	6,610	6,678

10 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	151	170
Cash at bank	7,251	27,373
Short-term deposits	24,283	23,860
	31,685	51,403

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

11 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	2	1
Accruals	768	714
	<u>770</u>	<u>715</u>

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

12 Funds

	Balance at 1 June 2023 £	Incoming resources £	Resources expended £	Balance at 31 May 2024 £	
Unrestricted funds					
General					
Railway Operation	96,668	53,675	(66,216)	84,127	
	Balance at 1 June 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 May 2023 £
Unrestricted funds					
General					
Railway Operation	88,286	47,932	(39,564)	14	96,668
Restricted					
Sussex Community Trust	14	-	-	(14)	-
Total funds	88,300	47,932	(39,564)	-	96,668

Littlehampton Heritage Railway Association

Notes to the Financial Statements for the Year Ended 31 May 2024

13 Analysis of net funds

	At 1 June 2023	Financing cash flows	At 31 May 2024
	£	£	£
Cash at bank and in hand	51,403	(19,718)	31,685
Net debt	51,403	(19,718)	31,685

14 Related party transactions

There were no related party transactions in the year.

