

**Ashridge Nursery CIO  
Charity Number 1172842**

**Accounts for the Year ended 31 August 2021**

**Registered Address:  
Ashridge Nursery  
Ashridge Road  
Wokingham  
RG40 1PG**

**Ashridge Nursery CIO**  
**Year ended 31 August 2021**  
**Trustees Report**

Objectives

Ashridge Nursery is a Charitable Incorporated Organisation (CIO): a CIO is a charity registered as a body corporate under Part 11 of the Charities Act 2011. The charity has been established for 42 years and is run by voluntary committee members. The nursery employs between 10-12 staff and has up to 30 places available for children during each session. The nursery is open during term time and school hours and is located in Wokingham on the same site as a Primary School, Childrens Centre and a Pupil Referral Unit. The aim of Ashridge Nursery is to provide safe, affordable community childcare for the residents of Wokingham.

The following trustees held office during the year ended 31 August 2021:

Chair	Lisa Vickers
Secretary	Anna Peck
Treasurer	Jen Robinson

Setting & Activities

Ashridge Nursery CIO trustees have transferred all activities of Ashridge Nursery Parents Association to the new Ashridge Nursery CIO set up. The nursery has now had a registration visit from OFSTED and the full transfer of activities has now been completed. The management committee and staff continue to work hard to ensure Ashridge is a popular choice for local childcare. We offer a range of flexible session options for children including Universal Entitlement of 15 hours and 30 hour placements. A lunch club is also offered to allow children to stay all day.

Provision

Provision is made for up to 30 pupils per session over 10 sessions per week (Monday to Friday) as follows:

Morning session (8.45am - 11.45am)

Lunch session (11.45am - 12.30pm)

Afternoon session (12.30pm - 3.30pm)

Lease

During this financial year a new lease was agreed with Wokingham Borough Council. A local solicitor was engaged by the committee to complete this process.

Recruitment

We currently have a vacant post for the role of Manager and this is being advertised locally and nationally. We have had a small number of interested applicants but are yet to take anyone through to interview. Within the Early Years Sector there seems to be shortage of staff at many nurseries. Our deputy manager is currently covering this role on a temporary basis

Maintenance

Planning is underway to refurbish the outside area behind the building. The aim is for this area be used as a nature garden and sensory play area to enhance the learning and play opportunities at Ashridge.

COVID19

Our staff remain vigilant and continue to maintain suitable infection control procedures with the children and in the nursery.

Summary of financial results and charitable activity

Please refer to the income/expenditure report and balance sheet for further details.

At the end of this year I can report a surplus of £14,695.14

Total Income:	£ 147,115
Total Expenditure:	£ 132,420

Finally, the Balance Sheet shows total equity of £71,837

Declaration

The Trustees declare that they have laid the financial statements and trustees report before the members

Signed on behalf of the charity's trustees

23rd June 2022

.....  
Jen Robinson  
Trustee

.....  
Date

### **INDEPENDENT EXAMINER'S REPORT OF THE TRUSTEES OF ASHRIDGE NURSERY CIO**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> August 2021.

#### **Respective responsibilities of trustees and examiner**

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this period under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Direction given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements:
  - To keep accounting records in accordance with section 130 of the 2011 Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Mrs S Lilford

Relevant Professional Qualification or Body: ICB

Address: 2 St Nicholas Cottage, Poplar Lane, Hurst, RG10 0DL

Date: 29<sup>th</sup> June 2022

Licensed and Regulated by the Institute of Certified Bookkeepers (ICB)  
Practice Licence Number: 17765

Sandy Lilford t/a GSJ Bookkeepers



**Ashridge Nursery CIO**  
**Year ended 31 August 2021**  
**Income & Expenditure Account**

	<b>2021</b>		<b>2020</b>
	<b>£</b>		<b>£</b>
<b>Income</b>			
Grants	127,774		
Donations & Contributions	190		
Admin Fees	240		
Other Income			463
Session Fees	8,130		
Lunch Club	10,356		471
Late Collection Fee	10		
Fundraising	772		110
Discount allowed	- 358		
Interest Received	1		1
<b>TOTAL INCOME</b>	<b>147,115</b>		<b>1,045</b>
<b>Expenditure</b>			
Salaries	104,232		24,579
Employers NI	680		-
Employers Pension	3,232		635
Staff Training Costs	216		
Staff Uniform	597		
OFSTED	100		91
Water Rates	379	-	18
Business Rates	-		1,337
Rent	675		
Electricity	969		606
Gas	992		838
Entertainment	-		50
Cleaning	2,771		
Accountancy Fees	1,628		521
Legal Fees	4,123		
Businesss Insurance	4,116		3,376
Bank Charges and Interest	121		59
Subscriptions	109		108
Phone and Broadband	204		575
Educational Equipment & Supplies	1,789		
Office Supplies	124		
Computer & Software	983		
Maintenance	1,690		
Storage	355		
Childrens Uniform	295		
Snack Shopping	28		
Gifts, Parties & Trips	1,890		
Other	121		141
	<b>132,420</b>		<b>32,898</b>
<b>Surplus / (Deficit)</b>	<b>14,695</b>		<b>(31,853)</b>

**Ashridge Nursery CIO**  
**Year ended 31 August 2021**  
**Balance Sheet**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>ASSETS</b>		
<b>Fixed Assets</b>	-	100
<b>Current Assets</b>		
Barclays Bank Account	104,558	9,473
CAF Cash Account	984	
Prepayments	-	615
Fees & equipment debtors	- 3	-
Other debtors	-	-
<b>TOTAL ASSETS</b>	<b>105,539</b>	<b>10,188</b>
<b>LIABILITIES</b>		
Trade creditors	-	-
Advance Payments	29,215	-
Accruals	-	11
PAYE due to HMRC	469	406
NI due to HMRC	1,167	293
Pension contributions due	2,852	1,481
<b>TOTAL LIABILITIES</b>	<b>33,702</b>	<b>2,191</b>
<b>Net Current Assets</b>	<b>71,837</b>	<b>7,996</b>
<b>Net Assets</b>	<b>71,837</b>	<b>7,996</b>
<b>Capital Account</b>		
Balance at start of period	7,996	39,849
CIO Transfer	49,146	
Net (Deficit)/Surplus	14,695	(31,853)
	<b>71,837</b>	<b>7,996</b>