



THORNTON STEWARD INSTITUTE FOUNDATION

Trustees Meeting
19th January 2025

Meeting Location: The Institute, Thornton Steward

Attendance - Trustees	Guests	Apologies
Chairperson - Paul Booth-Burke (PBB)		
Treasurer - Mark Hutchinson (MH)	Andrew Sharp (AS)	
Secretary – Caroline Booth-Burke (CBB)	Sue Sharp (SS)	
Trustee - Carol Brierley (CB)		
Trustee – Vicky Buczak (VB)		

	Item	Actions
1	Minutes of last AGM 24th January 2024 <i>Minutes Agreed and Signed</i>	None
2	Matters arising	None
3	Annual Report & Finance <i>Report Agreed & Signed</i>	None
4	Resignations	Carol Brierley resigns as trustee
5	Election of Officers	Andrew Sharp and Sue Sharp appointed trustees
6	Action Review	None
7	AOB & Close <i>Proposed meeting timing for next year – Sunday 18th January at noon</i>	None

Thornton Steward Institute Foundation Summary Financials

	2021/22	2022/23	2023/24
Income			
Walkers	£ 390.50	£ 527.36	£ 710.51
Yoga	£ 255.00	£ 235.00	£ 205.00
Church Tea Shop	£ -	£ 60.00	£ 90.00
Room Hire/Chair Sale	£ 300.00	£ -	£ 260.85
Grants	£ 500.00	£ 550.00	£ 550.00
Interest	£ 11.74	£ 122.66	£ 291.13
Special Grants	£ 2,888.00	£ 1,508.00	£ 35,000.00
TS Social			£ 900.00
Total Income	£ 4,345.24	£ 3,003.02	£ 38,007.49

Expenses

Electricity	£ 462.12	£ 449.49	£ 704.88
Water	£ 42.00	£ 90.00	£ 154.24
Rates	£ -	£ 137.70	£ 146.97
Insurance	£ 474.26	£ 489.25	£ 503.12
Fire Protection	£ 42.50	£ 79.00	£ 56.40
Electrical Testing	£ 94.80	£ 543.00	
Refreshments	£ 52.51	£ 52.60	£ 149.45
Chimney Sweep	£ 65.00	£ -	£ 293.00
Consumables	£ 174.91	£ 205.44	£ 113.03
Bank Charges	£ 59.62	£ 68.04	£ 65.95
Planning & A1	£ 150.00	£ 1,925.20	£ 2,816.62
Radiators/Electrical	£ 3,109.31		£ -
Building Work Accrual			£ 34,960.80
Total Expenses	£ 4,727.03	£ 4,039.72	£ 39,964.46

Gain/Loss

Gain/Loss	£ (381.79)	£ (1,036.70)	£ (1,956.97)
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Gain/Loss exc Grants	£ (160.48)	£ (619.50)	£ (79.55)
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Bank & Cash Balances

Cash	£ 88.94	£ 146.22	£ 157.15
Current	£ 1,195.29	£ 228.65	£ 142.04
Savings	£ 7,957.61	£ 7,830.27	£ 40,909.78
Total Funds c/fwd	£ 9,241.84	£ 8,205.14	£ 41,208.97

Protected Funds

Building Fund			£ 34,960.80
TS Social			£ 900.00
Contingency Fund	£ 2,000.00	£ 2,000.00	£ 2,000.00

Available Funds

Available Funds	£ 7,241.84	£ 6,205.14	£ 3,348.17
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Renovation Project
2022 - 2025

Accumulated income: 36,508.00 £
Accumulated expenses: 19,291.82 £
Number of relevant transactions: 31
Number of assigned categories (income/expenses): 2 / 1
Number of assigned tags (income/expenses): 1 / 1
Number of distinct payers / payees: 16 / 6
Average income per day: 24.99 £
Average expenses per day: 13.20 £

Top 10 Categories

Income Categories				Expenses Categories			
Sum: 36,508.00 £				Sum: 19,291.82 £			
Category Name	Transactions	Sum	Fraction	Category Name	Transactions	Sum	Fraction
1. Other Income	1	35,000.00 £	95.87 %	1. Renovation	15	19,291.82 £	100.00 %
2. Fundraising	15	1,508.00 £	4.13 %				

Top 10 Payers / Payees

Income Payers				Expenses Payees			
Sum: 36,508.00 £				Sum: 19,291.82 £			
Payer	Transactions	Sum	Fraction	Payees	Transactions	Sum	Fraction
1. UKSPF	1	35,000.00 £	95.87 %	1. Bruce Tunstall	6	14,400.00 £	74.64 %
2. Misc	1	403.00 £	1.10 %	2. A1 Environmental	3	1,920.00 £	9.95 %
3. C Booth-Burke	1	200.00 £	0.55 %	3. The Plan Shop	2	1,365.00 £	7.08 %
4. A & S Sharp	1	177.50 £	0.49 %	4. North Yorkshire Council	2	1,162.82 £	6.03 %
5. A Farrar	1	132.50 £	0.36 %	5. VDG Planning	1	294.00 £	1.52 %
6. M Colver	1	100.00 £	0.27 %	6. MS Architects	1	150.00 £	0.78 %
7. Dickinson	1	85.00 £	0.23 %				
8. N Armostring Nash	1	65.00 £	0.18 %				
9. S Whitney	1	60.00 £	0.16 %				
10. S Brook	1	60.00 £	0.16 %				
6 more payers	6	225.00 £	0.62 %				