



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 24th March 2021

To 23rd March 2022

Charity name: Stand Up and Build Project

Charity registration number: 1172818

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the advancement of education in the subject of construction, in particular by providing and assisting in the provision of funding, equipment and facilities for education at Stand Up and Build Technical School in Muyinga, Burundi.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity has led the following main activities in relation to public benefit:</p> <ul style="list-style-type: none">- Providing grants to enable improved education at Stand Up and Build Technical School of Muyinga- Reviewing progress on the schools development plan- Securing grant funding, e.g. from the Geoff Herrington Foundation to enable grants for increased teacher support (to improve coverage of the syllabus) and a hardship fund (to help the most needy students attend the school by subsidising an element of their school fees, education materials, uniform, travel expenses and maintenance allowance costs)- Providing grants to fund internet access and hence enable both the teachers to research material for their lessons and provide students with access to technical information that helps them to use Computer Aided Design software- Development of Masterplan for the campus of Stand Up and Build Technical School of Muyinga with 'pro bono' support from Arup Consulting.- Further engagement with the school pupils, teachers, headmaster and technical director to understand progress at the school, seek feedback and ideas on the schools development and help to prioritise future grant decisions
Statement confirming whether the trustees have had regard to the guidance issued by the	Para 1.18	The Trustees have taken the Charity Commissions guidance into account when making decisions in regard of the charities'

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Grant applications are made by the team in Muyinga through the Secretary of the Anglican Church of Muyinga who is accountable to the Anglican Bishop.</p> <p>These applications have two 'triggers':</p> <ol style="list-style-type: none">1) They result from our visits to Muyinga including the focus groups held with key stakeholders. These are analysed and developed into a prioritised list that is then further reviewed by the UK Trustees.2) Trustees encourage the team in Muyinga to identify any other arising need that emerges between our annual review visits. This might be driven by an external factor such as a weather event or disease. <p>Applications are considered by the UK Trustees who will seek clarification on anything that they do not understand. Once the Trustees are happy with the proposal and that sufficient funds are available, a transfer is made through the appropriate banks to the receiving account in Muyinga.</p> <p>Progress checks are conducted through the sending of photographs to prove completion, physical reviews during our visits to Muyinga including reviews of the accounting information.</p> <p>We invest in the capital infrastructure of Stand Up and Build Technical School to help provide the infrastructure that enables students to develop their construction skills. This enables the students to win construction-related jobs and support their families. The construction projects provide housing, commercial properties, healthcare buildings, domestic / irrigation water systems and transportation systems that are essential for the communities and country to progress both economically and socially.</p> <p>We also provide support for operational costs that underpin the above (such as provision of internet access and maintenance of buildings).</p> <p>Our grants are conditional – they support the inclusion of pupils regardless of gender, tribe, religion or physical ability.</p> <p>Through the support of a Geoff Herrington Foundation grant, we have been able to provide grant assistance to the poorest students at the school in the form of a hardship grant. This has helped to subsidise an element of their school fees, education materials, uniform, travel expenses and maintenance allowance costs.</p> <p>Without this assistance there would be an increased risk that students would drop out of</p>
Policy on social investment including program related investment	Para 1.38	

their construction education, or even tragically die as a result of a lack of funds to pay for medical treatment (as happened to Leonard Miburo who died on December 27th 2019 following an undiagnosed illness).

Our trustees are all volunteers – donating their time, skills and experience to help the charity.

Contribution made by volunteers

Para 1.38

During the year we have also been fortunate to have continued support from Tony Buckley and Lesley Fenemore who have provided advice and helped to develop fundraising ideas since visiting Burundi in early 2019.

We are proud that the charity has a low overhead cost which means that only a small part of the donated funds are used to cover overheads such as our insurance and bank account costs.

The Trustees are keen to keep an 'open mind' on employment of future fundraisers if a clear business case can be established. Such measures may be necessary to help us maximise the impact we can have through further development of the School's campus.

One of our trustees (Nicola Buckley) and a volunteer (Lesley Fenemore) have established a Community Interest Company CIC that has committed to donate their profit to Stand Up and Build Project. We are hopeful that this will provide funding in future years once they have established their business and started to make a profit.



Achievements and Performance

SORP reference

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

Para 1.20

During this financial year the charity has provided grants to support the school in the following achievements:

- From September 2021 there were 85 students across the 3 year groups (22 girls and 63 boys).
- Internet access was provided to enable teachers to prepare their lessons and students to research and access on-line learning
- A hardship fund provided students from poor families with much needed funding to enable them to continue studying and avoid 'dropping out' of the education system
- Voluntary teachers were provided with funds to pay for their transportation and a nominal wage for their work at the school (providing improved coverage of the syllabus)

We are pleased to see that graduates of the school are continue to be successful in gaining employment and increasing their personal development through further studies. This gives us increasing confidence in a strong demand for construction skills.

Previously the team in Muyinga had confirmed the following success of graduates from the school:

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set

Fundraising recommenced in 2021 following a suspension during the first waves of the Covid Pandemic.

Para 1.41

Nicola Buckley has been particularly active in running events such as a comedy evening / giving auction and also encouraging her students to contribute to Stand Up and Build Project rather than paying her for language training.

Geoff Herrington Foundation have been very pleased with the results we have achieved with their grant funding for student hardship relief and additional teacher over the past 2 years. They have agreed to provide a further 2 years of funding and also cover the cost of providing internet access. This is a total of £7100 and will help to provide the continuity required by the school.

There is potential to engage UK schools and communities. Following an approach from Moordown St Johns School in Bournemouth, they have carried out fundraising activity and made a donation.

Performance of fundraising activities against objectives set

Our fundraising ability for capital projects continues to be a concern. In the past we relied upon personal donations and sponsored events to generate funds.

Para 1.41

The next phase of school development will require a significant amount of money to enable us to provide sufficient grant funding for buildings and other infrastructure associated with operational dormitories.

The trustees are reviewing the Masterplan strategy and phasing following the extended impact of the Covid pandemic. We need to take the following into account

- The ability for trustees to visit Burundi and review progress
- The economic impact on our UK donor base
- How to continue improving educational outcomes for existing students whilst raising funds for the longer term development of the school

See summary of achievements above

Investment performance against objectives

Para 1.41

□

Financial Review

Review of the charity's financial position at the end of

Para 1.21 The charity had funds of £7,349 at the end of the period. This represents an increase of

- Confirmation that 4 graduates have secured construction jobs to support themselves and their families
- Confirmation that 8 graduates are studying at university, utilising the learning from the school and with the aim of securing better opportunities / jobs
- Confirmation that 4 graduates are in Kenya searching for jobs, using the qualifications gained at the school
- Confirmation that 1 graduate and 1 teacher have succeeded in winning jobs with OBUHA which a government agency who are developing construction projects for the ministry of the environment for the benefit of the country

In 2021 the following additional successes have been reported:

- 4 more students (1 female and 3 males) secured places at university
- All other graduates are seeking jobs

We need to explore the job situation for graduates in a future visit. Social media posts by former graduates imply that they have been successful in obtaining jobs in the construction industry, however we have very limited information on their success in obtaining employment.

Student success

12 students graduated in 2018/19 academic year comprising 4 females and 8 males.

18 students passed the second year (5 female and 13 male)

15 students passed the first year (1 female and 14 males)

This represents a drop from the previous year and we need to explore this during a future visit to the school to understand the root causes since it is very difficult to do this remotely.

Development of Masterplan – for improving the long term educational outcomes at SBTS

Development of the school 'Masterplan' based upon information captured during the 2020 visit by Arup (a UK-based architectural business with extensive experience of working in difficult situations such as post-disaster relief). This was shared with the UK trustees, including options for consideration. The aim is to further develop the design once the situation has stabilised following the Covid pandemic which continued to hamper progress and fundraising during the 2021/21 year.

Outcomes from Grant Investment

Progress at the school has been good, with grant funding enabling continuation of wifi connectivity for Computer Aided Design training in the teacher preparation building.

Laptops would be of use to all teachers – allowing them to prepare for lessons and reducing the need for hardcopies of books (which are still not available from the government). Currently the 13 books are on USB sticks and stored on the computer drives.

Student Support Through the Hardship Fund

Grant funding provided by Geoff Herrington Foundation has continued to

Teacher Support Fund

Grant funding from the Geoff Herrington Foundation has continued to provide additional part-time teacher support. This is essential for the school to increase their coverage of the syllabus since the existing full time teaching staff do not

the period

£3153 from the previous period and an increase of circa £4,218 in income (to £7,201 from the previous period).

Expenditure and grant funding awards were increased (from £2,461 in the previous period to £3,544 in the current period) mainly thanks to the Geoff Herrington grant support.

The Trustees recognise that increased fundraising activity will be required to both maintain and grow the ability to grant funds to achieve our ambitions for improved infrastructure at Stand Up & Build Technical School in Muyinga.

Turnover and income levels do not justify the necessity for an independent audit of the accounts.

Statement explaining the policy for holding reserves stating why they are held

Para 1.22 The charity currently has no formal reserve policy as it is a grant making charity with very small fixed overheads. Therefore grants are only made when sufficient funds are available to do so. However as the charity intends to grow in size over the coming years, we will consider implementing a formal reserve policy as appropriate.

Amount of reserves held

Para 1.22 See above

Reasons for holding zero reserves

Para 1.22 See above

Details of fund materially in deficit

Para 1.24 N/a

Explanation of any uncertainties about the charity continuing as a going concern

Para 1.23 The charity relies upon donations and a robust and auditable method for sending grant funding via the banking system for it to continue to function. There is no reason to believe that these factors will change materially over the foreseeable future, however the Trustees continue to review the risks and take actions accordingly.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)

Personal donations and sponsored events inspired by stories and updates from the school.

Para 1.47 Grants from Geoff Herrington Foundation.
See commentary above

Investment policy and objectives including any social investment policy adopted

Para 1.46

Our principle risks are:

A description of the principal risks facing the charity

Para 1.46

- That the Covid-19 outbreak and its economic impact hamper our ability to operate effectively (from fundraising, to meeting key stakeholders both in the UK and Burundi)

- That the effective movement of funds between the UK banks and the destination bank in Muyinga suffers from time delays and excessive conversion / banking fees

- Potential civil unrest in Burundi due to changes in government

- Risk of corruption due to the poverty levels in Burundi

- The ability to raise sufficient funds to develop and support the school

The Trustees have continued to utilise virtual meeting methods and increased email to manage the above risks and maintain communication with the stakeholders in Muyinga – a process that was initially prompted by the Covid pandemic

We have not been able to visit to Muyinga since January / February 2020 due to the global pandemic and ensuing border controls.

Trustees continue to review the situation and assess when it will be appropriate / safe to visit Muyinga in order to understand the current situation in region and review the financial controls being used by the team in Muyinga.

During 2021/22 we have relied upon email and photograph reports to monitor progress and see how grant funding has been invested. We do not see this as a problem because our previous visits completely validated the email and photograph reports.

Structure, Governance and Management

Description of charity's trusts:	None
Type of governing document (trust deed, royal charter)	Para 1.25 We have a constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25 Stand Up and Build Project is a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Para 1.25 Eligibility for trusteeship</p> <p>(a) Every charity trustee must be a natural person.</p> <p>(b) No individual may be appointed as a charity trustee of the CIO:</p> <p>(i) if he or she is under the age of 16 years; or</p> <p>(ii) if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].</p> <p>(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p>(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.</p>

Appointment of Trustees

(1) Apart from the first charity trustees, every

trustee must be appointed [for a term of [three] years] by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees

We do not have policies for this at the moment as we have prioritised the operation of the charity with existing Trustees.

Para 1.51

The charity's organisational structure and any wider network with which the charity works

Tim Fenemore – Chair & Operations
Andy Dodson – Accounts
Nicky Buckley – Education and Welfare
Steve Armstrong – Commercial, Construction & Second Financial Signatory

Para 1.51

Relationship with any related parties

We work alongside Bethesda Project which is established in Muyinga to help with disability integration and health outreach. As a UK-based charity we provide mutual support during visits to Burundi and share information on the situation in region when planning such visits.

Para 1.51

See details of charity below.

Reference and Administrative details

Charity name Stand Up and Build Project

Other name the charity uses N/A

Registered charity number 1172818

Charity's principal address 20 Cawston Way
Rugby
Warwickshire
UK
CV227NR

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Fenemore	Chair		Trustee Board
2	Andrew Dodson	Treasurer		
3	Nicola Buckley	Education & Child Welfare		
4	Stephen Armstrong	Commercial, Construction & Second Financial Signatory		
5				
6				
7				
8				
9				
10				

11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name

N/a

Name of trustees holding title to property belonging to the charity

Trustee name Dates acted if not for whole year

N/a

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity N/A

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects N/A

Details of arrangements for safe custody and segregation of such assets from the charity's own assets N/A

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)		
N/A		

Exemptions from disclosure



Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Timothy John Fenemore	Nicola Buckley
Position (eg Secretary, Chair, etc)	Chair	Education & Welfare
Date	16-1-23	16-1-23

calculations may differ in Excel.

Numbers Sheet Name

Numbers Table Name

SOFA	
	Table 1
B Sheet	
	Table 1
N 1	
	Table 1
N 2	
	Table 1
N 2.2	
	Table 1
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	Table 1
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	Table 1
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	Table 1
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	Table 1
N27.3	
	Table 1
N28	
	Table 1
N29	
	Table 1

Excel Worksheet Name

[SOFA](#)

[B Sheet](#)

[N 1](#)

[N 2](#)

[N 2.2](#)

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[N 6](#)

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 CHARITY COMMISSION FOR ENGLAND AND WALES	Stand Up and Build Project				Charity No (if any)	1172818	
	Annual accounts for the period						
	Period start date		03/24/2021	To	Period end date	03/23/2022	
Section A Statement of financial activities							
Recommended categories by activity			Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
	Guidance N		£	£	£	£	£
Incoming resources (Note 3)			F01	F02	F03	F04	F05
Income and endowments from:							
Donations and legacies		S01	7,201	-	-	7,201	2,983
Charitable activities		S02	-	-	-	-	-
Other trading activities		S03	-	-	-	-	-
Investments		S04	-	-		-	-
Separate material item of income		S05	-	-	-	-	-
Other		S06	-	-	-	-	-
Total		S07	7,201	-	-	7,201	2,983
Resources expended (Note 6)							
Expenditure on:							
Raising funds		S08	-	-	-	-	-
Charitable activities - Grants to Burundi		S09	3,544	-	-	3,544	2,024
Insurance		S10	505	-	-	505	438
Other including Bank Charges		S11		-	-	-	
Total		S12	4,048	-	-	4,048	2,461
Net income/(expenditure) before investment gains/(losses)		S13	3,153	-	-	3,153	522
Net gains/(losses) on investments		S14	-	-	-	-	-
Net income/(expenditure)		S15	3,153	-	-	3,153	522
Extraordinary items		S16	-	-	-	-	-
Transfers between funds		S17	-	-	-	-	-
Other recognised gains/(losses):							
Gains and losses on revaluation of fixed assets for the charity's own use		S18	-	-	-	-	-
Other gains/(losses)		S19	-	-	-	-	-
Net movement in funds		S20	3,153	-	-	3,153	522
Reconciliation of funds:							
Total funds brought forward		S21	4,196	-	-	4,196	3,674
Total funds carried forward		S22	7,349	-	-	7,349	4,196
1							

Section B Balance sheet

	Guidance No	Unrestricted funds	Restricted income funds	Endowment funds
		£	£	£
Fixed assets		F01	F02	F03
Intangible assets (Note 15)	B01	-	-	-
Tangible assets (Note 14)	B02	-	-	-
Heritage assets (Note 16)	B03	-	-	-
Investments (Note 17)	B04	-	-	-
Total fixed assets	B05	-	-	-
Current assets				
Stocks (Note 18)	B06	-	-	-
Debtors (Note 19)	B07	-	-	-
Investments (Note 17.4)	B08	-	-	-
Cash at bank and in hand (Note 24)	B09	7,349	-	-
Total current assets	B10	7,349	-	-
Creditors: amounts falling due within one year (Note 20)	B11	-	-	-
Net current assets/(liabilities)	B12	7,349	-	-
Total assets less current liabilities	B13	7,349	-	-
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-
Provisions for liabilities	B15	-	-	-
Total net assets or liabilities	B16	7,349	-	-
Funds of the Charity				
Endowment funds (Note 27)	B17	-		
Restricted income funds (Note 27)	B18		-	
Unrestricted funds	B19	7,349		-
Revaluation reserve	B20			
Total funds	B21	7,349	-	-
Signed by one or two trustees on behalf of all the trustees	Signature		Print I	

Total this year	Total last year		
£	£		
F04	F05		
-	-		
-	-		
-	-		
-	-		
-	-		
-	-		
-	-		
-	-		
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7,349	4,196		
7,349	4,196		
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7,349	4,196		
-	-		
-	-		
7,349	4,196		
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-	-		
7,349	4,196		
-			
7,349	4,196		
Name	Date of approval dd/mm/yyyy		

Section C		Notes to the accounts	
Note 1 Basis of preparation			
<i>This section should be completed by all charities.</i>			
1.1 Basis of accounting			
These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.			
The accounts have been prepared in accordance with:			
• and with*	<input checked="" type="checkbox"/>	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014	
• and with*	<input checked="" type="checkbox"/>	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)	
• and with the Charities Act 2011.			
The charity constitutes a public benefit entity as defined by FRS 102.*			
* -Tick as appropriate			
1.2 Going concern			
<i>If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:</i>			
An explanation as to those factors that support the conclusion that the charity is a going concern;			
Disclosure of any uncertainties that make the going concern assumption doubtful;			
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.			
1.3 Change of accounting policy			
The accounts present a true and fair view and the accounting policies adopted are those outlined in note { }.			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of the change in accounting policy;			
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and			
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.			
1.4 Changes to accounting estimates			
No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of any changes;			
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and			
(iii) where practicable, the effect of the change in one or more future periods.			
1.5 Material prior year errors			
No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of the prior period error;			
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and			
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.			

Section C

Note 2 Accounting policies

Please complete this note when first reporting under FRS2102. presented, if all are applicable.

2.1 RECONCILIATION WITH PREVIOUS GE PRACTICE

Please provide a description of the nature of each change in accounting policy

Reconciliation of funds per previous GAAP to funds determined

	Start of period	End of period
	£	£
Fund balances as previously stated		
Adjustments:		
Fund balance as restated		

Reconciliation of net income/(net expenditure) per previous period

	End of period
	£
Net income/(expenditure) as previously stated	
Adjustments:	
Previous period net income/(expenditure) as restated	

Notes to the accounts			
Section 35 of FRS102, requires 3 reconciliations to be			
GENERALLY ACCEPTED ACCOUNTING			
etermined under FRS 102			
ous GAAP to net income/(net expenditure) under FRS			

(cont)

[illegible]

Section C		Not
Note 2		Accounting policies
2.2 INCOME		
<i>This standard list of accounting policies has been applied b different or additional policy has been adopted then this is</i>		
Recognition of income	These are included in the Stat	
	<ul style="list-style-type: none"> the charity becomes enti it is more likely than not the monetary value can 	
Offsetting	There has been no offsetting c permitted by the FRS 102 SOF	
Grants and donations	Grants and donations are only criteria are met (5.10 to 5.12	
	In the case of performance rel that the charity has provided only occurs when the perform	
Legacies	Legacies are included in the S grant of probate, the executor estate and any conditions att charity or have been met.	
Government grants	The charity has received gove	
Tax reclaims on donations and gifts	Gift Aid receivable is included Any Gift Aid amount recover treated as an addition to the s terms of the appeal have spec	
Contractual income and performance related grants	This is only included in the So services or met the performar	
Donated goods	Donated goods are measured exchanged) unless impractica	
	The cost of any stock of goods the fair value of those gifts at receipt. In the reporting perio as an expense at the carrying	
	Donated goods for resale are expected proceeds from sale from other trading activities' v sheet. On its sale the value o activities' and the proceeds fr activities'.	

	Goods donated for on-going use and included in the SoFA as in
	Gifts in kind for use by the charity when receivable.
Donated services and facilities	Donated services and facilities: gift to the charity provided the
	Donated services and facilities: with an equivalent amount received the SOFA.
Support costs	The charity has incurred expenditure
Volunteer help	The value of any voluntary help in the trustees' annual report.
Income from interest, royalties and dividends	This is included in the accounts be measured reliably.
Income from membership subscriptions	Membership subscriptions received Legacies.
	Membership subscriptions where benefits are recognised as income from charitable activities
Settlement of insurance claims	Insurance claims are only included if criteria are met (5.10 to 5.12 in the SoFA.
Investment gains and losses	This includes any realised or unrealised any gain or loss resulting from the year.
2.3 EXPENDITURE AND LIABILITIES	
Liability recognition	Liabilities are recognised where a constructive obligation exists and the obligation can be measured
Governance and support costs	Support costs have been allocated Governance costs comprise all compliance with regulation and
	Support costs include central categories on a basis consistent with floor areas, or per capita, staff
Grants with performance conditions	Where the charity gives a grant for a service or output to be provided the recipient of the grant has provided

Grants payable without performance conditions	Where there are no conditions realistically avoid the commitment recognised.	
Redundancy cost	The charity made no redundancy payments	
Deferred income	No material item of deferred income	
Creditors	The charity has creditors which are all due within 12 months	
Provisions for liabilities	A liability is measured on recognition and is measured at the best estimate of the amount required to settle the liability at the reporting date	
Basic financial instruments	The charity accounts for basic financial instruments in accordance with paragraph 11.7 FRS102 SORP. 11.19, FRS102 SORP.	
2.4 ASSETS		
Tangible fixed assets for use by charity	These are capitalised if they are expected to be used for more than 12 months and their cost is greater than £1,000	
	They are valued at cost.	
	The depreciation rates and methods used as disclosed in the notes	
Intangible fixed assets	The charity has intangible fixed assets which do not have physical substance but are identifiable and have legal rights. The amortisation period is 5 years	
	They are valued at cost.	
Heritage assets	The charity has heritage assets which are scientific, technological, geological or historical in nature and are maintained principally for their cultural interest. The depreciation rates and methods used as disclosed in the notes	
	They are valued at cost.	
Investments	Fixed asset investments in quoted securities are initially valued at cost and are subsequently measured reliably in which case they are measured at fair value	
	Investments held for resale or maturity date of less than 1 year are measured at fair value	
Stocks and work in progress	Stocks held for sale as part of the charity's trading activities are measured at the lower of cost and net realisable value.	
	Goods or services provided as part of the charity's trading activities are measured at the lower of cost and net realisable value.	

	Work in progress is valued at c	
Debtors	Debtors (including trade debt settlement amount after any t they are measured at the casl	
Current asset investments	The charity has has investmer equivalents with a maturity d equivalents with a maturity d to meet short term cash comr	
	They are valued at fair value c	
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE		

Notes to the accounts		(cont)				
by the charity except for those ticked "No" or "N/a". Where a detailed in the box below.						
Statement of Financial Activities (SoFA) when:						
entitled to the resources;						
that the trustees will receive the resources; and		Yes	No	N/a		
be measured with sufficient reliability.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
of assets and liabilities, or income and expenses, unless required or		Yes	No	N/a		
FRP or FRS 102.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
included in the SoFA when the general income recognition		Yes	No	N/a		
FRS102 SORP).		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
related grants, income must only be recognised to the extent		Yes	No	N/a		
the specified goods or services as entitlement to the grant		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
ance related conditions are met (5.16 FRS 102 SORP).						
SoFA when receipt is probable, that is, when there has been		Yes	No	N/a		
trustees have established that there are sufficient assets in the		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
attached to the legacy are either within the control of the						
Government grants in the reporting period		Yes	No	N/a		
		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Income in income when there is a valid declaration from the donor.		Yes	No	N/a		
and on a donation is considered to be part of that gift and is		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
the same fund as the initial donation unless the donor or the						
specified otherwise.						
Income once the charity has provided the related goods or		Yes	No	N/a		
service related conditions.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
at fair value (the amount for which the asset could be		Yes	No	N/a		
likely to do so.		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
Stocks donated for distribution to beneficiaries is deemed to be		Yes	No	N/a		
at the time of their receipt and they are recognised on		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
the date in which the stocks are distributed, they are recognised						
at the amount of the stocks at distribution.						
measured at fair value on initial recognition, which is the		Yes	No	N/a		
less the expected costs of sale, and recognised in 'Income		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		
from trading with the corresponding stock recognised in the balance						
sheet of stock is charged against 'Income from other trading						
income. On sale are also recognised as 'Income from other trading						

se by the charity are recognised as tangible fixed assets coming resources when receivable.	Yes	No	N/a	
	✓	✓	✓	
arity are included in the SoFA as income from donations	Yes	No	N/a	
	✓	✓	✓	
s are included in the SOFA when received at the value of the e value of the gift can be measured reliably.	Yes	No	N/a	
	✓	✓	✓	
s that are consumed immediately are recognised as income cognised as an expense under the appropriate heading in	Yes	No	N/a	
	✓	✓	✓	
nditure on support costs.	Yes	No	N/a	
	✓	✓	✓	
lp received is not included in the accounts but is described	Yes	No	N/a	
	✓	✓	✓	
ts when receipt is probable and the amount receivable can	Yes	No	N/a	
	✓	✓	✓	
eived in the nature of a gift are recognised in Donations and	Yes	No	N/a	
	✓	✓	✓	
ich gives a member the right to buy services or other ome earned from the provision of goods and services as ies.	Yes	No	N/a	
	✓	✓	✓	
uded in the SoFA when the general income recognition FRS102 SORP) and are included as an item of other income	Yes	No	N/a	
	✓	✓	✓	
unrealised gains or losses on the sale of investments and n revaluing investments to market value at the end of the	Yes	No	N/a	
	✓	✓	✓	
re it is more likely than not that there is a legal or itting the charity to pay out resources and the amount of ed with reasonable certainty.	Yes	No	N/a	
	✓	✓	✓	
:ated between governance costs and other support. ll costs involving public accountability of the charity and its id good practice.	Yes	No	N/a	
	✓	✓	✓	
functions and have been allocated to activity cost nt with the use of resources, eg allocating property costs by f costs by the time spent and other costs by their usage.	Yes	No	N/a	
	✓	✓	✓	
nt with conditions for its payment being a specific level of ed, such grants are only recognised in the SoFA once the ided the specified service or output.	Yes	No	N/a	
	✓	✓	✓	

by attaching to the grant that enables the donor charity to settle the obligation, a liability for the full funding obligation must be		Yes	No	N/a	
		✓	✓	✓	
agency payments during the reporting period.		Yes	No	N/a	
		✓	✓	✓	
income has been included in the accounts.		Yes	No	N/a	
		✓	✓	✓	
which are measured at settlement amounts less any trade		Yes	No	N/a	
		✓	✓	✓	
at initial recognition at its historical cost and then subsequently at the amount required to settle the obligation at the		Yes	No	N/a	
		✓	✓	✓	
for financial instruments on initial recognition as per Subsequent measurement is as per paragraphs 11.17 to		Yes	No	N/a	
		✓	✓	✓	
can be used for more than one year, and cost at least					
		Yes	No	N/a	
		✓	✓	✓	
methods used are disclosed in note 9.2.					
and assets, that is, non-monetary assets that do not have identifiable and are controlled by the charity through custody of the assets and methods used are disclosed in note 9.5		Yes	No	N/a	
		✓	✓	✓	
		Yes	No	N/a	
		✓	✓	✓	
assets, that is, non-monetary assets with historic, artistic, physical or environmental qualities that are held and for their contribution to knowledge and culture. The depreciation method used is disclosed in note 9.6.1.4.		Yes	No	N/a	
		✓	✓	✓	
		Yes	No	N/a	
		✓	✓	✓	
quoted shares, traded bonds and similar investments are measured subsequently at fair value (their market value) at the year end. This method is applied to unlisted investments unless fair value cannot be determined in which case it is measured at cost less impairment.		Yes	No	N/a	
		✓	✓	✓	
investments pending their sale and cash and cash equivalents with a maturity of less than one year are treated as current asset investments		Yes	No	N/a	
		✓	✓	✓	
non-charitable trade are measured at the lower of cost or net		Yes	No	N/a	
		✓	✓	✓	
items which are part of a charitable activity are measured at net realisable value unless they are provided by items of stock.		Yes	No	N/a	
		✓	✓	✓	

cost less any foreseeable loss that is likely to occur on the contract.		Yes	No	N/a	
		✓	✓	✓	
ors and loans receivable) are measured on initial recognition at trade discounts or amount advanced by the charity. Subsequently, n or other consideration expected to be received.		Yes	No	N/a	
		✓	✓	✓	
nts which it holds for resale or pending their sale and cash and cash ate less than one year. These include cash on deposit and cash ate of less than one year held for investment purposes rather than nitments as they fall due.		Yes	No	N/a	
		✓	✓	✓	
		Yes	No	N/a	
except where they qualify as basic financial instruments.		✓	✓	✓	

Section C

Notes to the accounts

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds
	Analysis			
Donations and legacies:	Donations and gifts	-	-	-
	Gift Aid	-	-	-
	Legacies	-	-	-
	General grants provided by government/other charities	-	-	-
	Membership subscriptions and sponsorships which are in substance donations	-	-	-
	Donated goods, facilities and services	-	-	-
	Other	-	-	-
	Total	-	-	-
Charitable activities:		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	Total	-	-	-
Other trading activities:		-	-	-
		-	-	-
		-	-	-
	Other	-	-	-
	Total	-	-	-
Income from investments:	Interest income	-	-	-
	Dividend income	-	-	-
	Rental and leasing income	-	-	-
	Other	-	-	-
	Total	-	-	-
Separate material item of income:		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Total	-	-	-
Other:	Conversion of endowment funds into income	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-
	Gain on disposal of a programme related investment	-	-	-

	Royalties from the exploitation of intellectual property rights	-	-	-
	Other	-	-	-
	Total	-	-	-
TOTAL INCOME		-	-	-
Other information:				
All income in the prior year was unrestricted except for: (please provide description and amounts)				
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.				
Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.				
Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)				

[illegible]

Section C**Notes to the accounts****Note 4 Analysis of receipts of government grants**

	Description
Government grant 1	
Government grant 2	
Government grant 3	
Other	
	Description
Government grant 1	
Government grant 2	
Government grant 3	
Other	
	This year
<i>Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.</i>	
	This year
<i>Please give details of other forms of government assistance from which the charity has directly benefited.</i>	

(cont)		
	This year	
	£	
	-	
	-	
	-	
	-	
Total	-	
	Last year	
	£	
	-	
	-	
	-	
	-	
Total	-	
Last year		
Last year		

Section C**Notes to the accounts****Note 5 Donated goods, facilities and services****Seconded staff****Use of property****Other****This year**

Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.

Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.

Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.

(cont)				
This year	Last year			
£	£			
-	-			
-	-			
-	-			
-	-			
Last year				

Section C		Notes to the accounts			
Note 6		Analysis of expenditure			
		This year			
Analysis		Unrestricted funds	Restricted income funds	Endowment funds	Total funds
Expenditure on raising funds:					£
Incurred seeking donations		-	-	-	-
Incurred seeking legacies		-	-	-	-
Incurred seeking grants		-	-	-	-
Operating membership schemes and social lotteries		-	-	-	-
Staging fundraising events		-	-	-	-
Fundraising agents		-	-	-	-
Operating charity shops		-	-	-	-
Operating a trading company undertaking non-charitable trading activity		-	-	-	-
Advertising, marketing, direct mail and publicity		-	-	-	-
Start up costs incurred in generating new source of future income		-	-	-	-
Database development costs		-	-	-	-
Other trading activities		-	-	-	-
Investment management costs:		-	-	-	-
Portfolio management costs		-	-	-	-
Cost of obtaining investment advice		-	-	-	-
Investment administration costs		-	-	-	-
Intellectual property licencing costs		-	-	-	-
Rent collection, property repairs and maintenance charges		-	-	-	-
		-	-	-	-
Total expenditure on raising funds		-	-	-	-
Expenditure on charitable activities:					
		-	-	-	-
		-	-	-	-

		-	-	-	-
		-	-	-	-
Total expenditure on charitable activities		-	-	-	-
Separate material item of expense					
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total		-	-	-	-
Other					
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total other expenditure		-	-	-	-
TOTAL EXPENDITURE		-	-	-	-
Other information:					
Analysis of expenditure on charitable activities					
		This year			
Activity or programme		Activities undertaken directly	Grant funding of activities	Support Costs	Total this year
		£	£	£	£
Activity 1		-	-	-	-
Activity 2		-	-	-	-
Other		-	-	-	-
Total		-	-	-	-

(cont)			
Last year			
Unrestricted funds	Restricted income funds	Endowment funds	Total funds
			£
-	-	-	-
-	-	-	-
			-
			-
			-
			-
			-
			-
-	-	-	-
-	-	-	-
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-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
Last year			
Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
£	£	£	£
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

Section C**Notes to the accounts**

Note 7 **Extraordinary items**

--	--	--	--

Please explain the nature of each extraordinary item occurring in the period.

	Description	This year
		£
Extraordinary item 1		-
Extraordinary item 2		-
		-
Extraordinary item 3		-
Extraordinary item 4		-
Total extraordinary items		-

Section C		Notes to the accounts						
Note 8		Funds received as agent						

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

Description/name of party	Related party (Yes or No)	Amount received		Amount paid out		Balance held at period end	
		This year	Last year	This year	Last year	This year	Last year
		£	£	£	£	£	£
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
Total		-	-	-	-	-	-

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party	Balance held at period end	
	This year	Last year
	£	£
	-	-
	-	-
	-	-
	-	-
	-	-
Total		-

Section C		Notes to the accounts		
<div> <div>Note 9</div> <div>Support Costs</div> </div>				
Please complete this note if the charity has analysed its expenses using activity categories and has support costs.				
This year				
Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-
Last year				
Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3
	£	£	£	£
Governance	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Other	-	-	-	-
Total	-	-	-	-

Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.

[illegible]

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Section C		Notes to the accounts		
Note 10	Details of certain items of expenditure			
10.1 Fees for examination of the accounts				
<i>Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).</i>				
Independent examiner's fees				
Assurance services other than audit or independent examination				
Tax advisory fees				
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner				

This year	Last year	
£	£	
-	-	
-	-	
-	-	
-	-	

Section C		Notes to the accounts	
Note 11			
Paid employees			
<i>Please complete this note if the charity has any employees.</i>			
11.1 Staff Costs			
			This year
			£
Salaries and wages			-
Social security costs			-
Pension costs (defined contribution scheme)			
Other employee benefits			-
Total staff costs			-
This year:			
Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party			
Last year:			
Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party			
<i>Please give details of the number of employees whose total employee benefits (excluding pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no transactions, please enter 'true' in the box provided.</i>			
No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000			
Band			
			This year
£60,000 to £69,999			-
£70,000 to £79,999			-
£80,000 to £89,999			-
£90,000 to £99,999			-
£100,000 to £109,999			-
			This year
			£
Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.			-

11.2 Average head count in the year			This year
			Number
The parts of the charity in which the employees work	Fundraising		-
	Charitable Activities		-
	Governance		-
	Other		-
	Total		-
11.3 Ex-gratia payments to employees and others (excluding trustees)			
<i>Please complete if an ex-gratia payment is made.</i>			
Please explain the nature of the payment	This year		
	Last year		
Please state the legal authority or reason for making the payment	This year		
	Last year		
			This year
			£
Please state the amount of the payment (or value of any waiver of a right to an asset)			-
11.4 Redundancy payments			
<i>Please complete if any redundancy or termination payment is made in the period.</i>			
			This year
			£
Total amount of payment			-

The nature of the payment (cash, asset etc.)			
			This year
			£
The extent of redundancy funding at the balance sheet date			-
Please state the accounting policy for any redundancy or termination payments			

(cont)					
Last year					
£					
-					
-					
-					
-					
including employer no such					
employees					
Last year					
-					
-					
-					
-					
-					
Last year					
£					
-					

[illegible]

Last year					
£					
-					

Section C		Notes to the accounts	
Note 12 Defined contribution pension scheme or defined benefit scheme or a defined contribution scheme.			
12.1 Please complete this note if a defined contribution pension scheme is operated.			
			This year
			£
Amount of contributions recognised in the SOFA as an expense			-
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.			
12.2 Please complete this section where the charity participates in a defined benefit pension scheme to ascertain its share of the underlying assets and liabilities.			
Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.			
Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different			
12.3 Please complete this section where the charity participates in a multi-employer defined contribution plan that is accounted for as a defined contribution plan.			

Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details			
Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details			

(cont)		
me accounted for as		
Last year		
£		
-		
sion plan but is unable		
ned benefit pension		

Section C

Notes to the accounts

Note 13 Grantmaking

Please complete this note if the charity made any grants or donations which are included in the charitable activities undertaken.

This year:

13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs

13.2 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period

Other unanalysed grants

TOTAL GRANTS PAID	

Last year:

13.3 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals
Activity or project 1	-	-
Activity or project 2	-	-
Activity or project 3	-	-
Activity or project 4	-	-
Total	-	-

Please enter "Nil" if the charity does not identify and/or allocate support costs

13.4 Grants made to institutions

My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.

Names of institution	Purpose

Total grants to institutions in reporting period	
Other unanalysed grants	
TOTAL GRANTS PAID	

(cont)			
<i>in aggregate form a material part of</i>			
Support costs	Total		
£	£		
-	-		
-	-		
-	-		
-	-		
-	-		
ts.			
Yes	Please provide details of charity's URL.		
No	Provide details below		
se	Total amount of grants paid £		
	-		
	-		
	-		
	-		
	-		
	-		
	-		
	-		

	-		
	-		
	-		
	-		
	-		

Support costs	Total
£	£
-	-
-	-
-	-
-	-
-	-

ts.		

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

se	Total amount of grants paid £
	-
	-
	-
	-
	-
	-
	-
	-

	-		
	-		
	-		
	-		
	-		

Section C**Notes to the accounts**

(

Note 14 **Tangible fixed assets***Please complete this note if the charity has any tangible fixed assets***14.1 Cost or valuation**

	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles
	£	£	£
At the beginning of the year	-	-	-
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers *	-	-	-
At end of the year	-	-	-

14.2 Depreciation and impairments

	**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB
	** Rate			
At beginning of the year		-	-	-
Disposals		-	-	-
Depreciation		-	-	-
Impairment		-	-	-
Transfers*		-	-	-
At end of the year		-	-	-

14.3 Net book value

Net book value at the beginning of the year	-	-	-
Net book value at the end of the year	-	-	-

14.4 Impairment

--	--	--	--

<i>This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.</i>			
<i>Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.</i>			
14.5 Revaluation			
<i>If an accounting policy of revaluation is adopted, please provide:</i>			
<i>the effective date of the revaluation</i>			
<i>the name of independent valuer, if applicable</i>			
<i>the methods applied and significant assumptions</i>			
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>			
14.6 Other disclosures			
<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>			
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>			
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>			
* The "transfers" row is for movements between fixed asset categories.			
** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for percentage annual deduction.			

cont)

[illegible][illegible]

-	-
-	-

This year	Last year	
-	-	
This year	Last year	
£	£	
-	-	
-	-	

RB = reducing balance). Also please reducing balance, what is the

Section C					Notes to the accounts	
Note 15 Intangible assets						
Please complete this note if the charity has any intangible assets						
15.1 Cost or valuation						
	Research & development	Patents and trademarks	Other	Total		
	£	£	£	£		
At beginning of the year	-	-	-	-		
Additions	-	-	-	-		
Disposals	-	-	-	-		
Revaluations	-	-	-	-		
Transfers *	-	-	-	-		
At end of the year	-	-	-	-		
15.2 Amortisation and impairments						
**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")	
** Rate						
At beginning of the year	-	-	-	-		
Disposals	-	-	-	-		
Amortisation	-	-	-	-		
Impairment	-	-	-	-		
Transfers*	-	-	-	-		
At end of year	-	-	-	-		
15.3 Net book value						
Net book value at the beginning of the year	-	-	-	-		
Net book value at the end of the year	-	-	-	-		
15.4 Accounting policy						
Please disclose the accounting policy for intangible fixed assets including:						
Reasons for choosing amortisation rates						
Policies for the recognition of any capital development						
15.5 Impairment						
This year:						
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.						
Last year:						
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.						
15.6 Revaluation						
If an accounting policy of revaluation is adopted, please provide:						
		This year		Last year		
the effective date of the revaluation						
the name of independent valuer, if applicable						
the methods applied						
the carrying amount that would have been recognised had the assets been carried under the cost model.						
15.7 Other disclosures						
(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.						
(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.						
(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.						
(iv) State the amount of research and development expenditure recognised as expenditure in the year.						
(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.						
(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.						
* The "transfers" row is for movements between fixed asset categories.						
** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.						

Section C**Notes to the accounts****Note 16****Heritage assets**

Please complete this note if the charity has heritage assets

16.1 General disclosures for all charities holding heritage assets

	This year		
(i) Explain the nature and scale of heritage assets held.			
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.			

16.2 Cost or valuation

	Heritage asset 1	Heritage asset 2	Heritage asset 3	Heritage asset 4
	£	£	£	£
At beginning of the year	-	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Revaluations	-	-	-	-
Transfers *	-	-	-	-
At end of the year	-	-	-	-

16.3 Depreciation and impairments

**Basis				
** Rate				
At beginning of the year	-	-	-	-
Disposals	-	-	-	-
Depreciation	-	-	-	-
Impairment	-	-	-	-

Transfers*	-	-	-	-
At end of year	-	-	-	-

16.4 Net book value

Net book value at the beginning of the year	-	-	-	-
Net book value at the end of the year	-	-	-	-

16.5 Impairment

This year				
------------------	--	--	--	--

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

Last year				
------------------	--	--	--	--

Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.

16.6 Revaluation

If an accounting policy of revaluation is adopted, please provide:

			This year
<i>the effective date of the revaluation</i>			
<i>the name of independent valuer, if applicable</i>			
<i>qualifications of independent valuer</i>			
<i>the methods applied and significant assumptions</i>			
<i>any significant limitations on the valuation</i>			

16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation

				At valuation Group A
				£

Carrying amount at the beginning of the period				-
Additions				-
Disposals				-
Depreciation/impairment				-
Revaluation				-
Carrying amount at the end of period				-

16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)

	This year			
(i) Explain the reason why heritage assets have not been recognised on the balance sheet.				
(ii) Describe the significance and nature of heritage assets.				
(iii) Disclose information that is helpful in assessing the value of heritage assets.				
(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.				

16.9 Five year summary of heritage assets transactions

	2015	2014	2013	2012
	£	£	£	£
Purchases				
Group A	-	-	-	-
Group B	-	-	-	-
Group C	-			
Other	-			
Donations				
Group A	-	-	-	-
Group B	-	-	-	-
Group C	-	-	-	-
Other	-	-	-	-

Total additions	-	-	-	-
Charge for impairment				
Group A	-	-	-	-
Group B	-	-	-	-
Group C	-	-	-	-
Other	-	-	-	-
Total charge for impairment	-	-	-	-
Disposals				
Group A - carrying amount	-	-	-	-
Group B - carrying amount	-	-	-	-
Group C	-	-	-	-
Other	-	-	-	-
Total disposals	-	-	-	-

(cont)		
Last year		
Total		
£		
-		
-		
-		
-		
-		
-		
	Straight Line ("SL") or Reducing Balance ("RB")	
-		
-		
-		
-		

-		
-		
-		
-		
Last year		
valuation		
At cost Group B	Total	
£	£	

-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
Last year		
2011		
£		
-		
-		
-		
-		
-		
-		

-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		
-		

Section C					Notes to the accounts				
Note 17 Investment assets									
<i>Please complete this note if the charity has any investment assets.</i>									
17.1 Fixed assets investments (please provide for each class of investment)									
	Cash & cash equivalents	Listed investments	Investment properties	Social investments					
Carrying (fair) value at beginning of period	-	-	-	-					
Add: additions to investments during period*	-	-	-	-					
Less: disposals at carrying value	-	-	-	-					
Less: impairments	-	-	-	-					
Add: Reversal of impairments	-	-	-	-					
Add/(deduct): transfer in/(out) in the period	-	-	-	-					
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-					
Carrying (fair) value at end of year	-	-	-	-					
*Please specify additions resulting from acquisitions through business combinations, if any.									
<p><i>Please note that Fair Value in this context is the amount for which an asset could be exchanged with willing parties in an arm's length transaction. For traded securities, the fair value is the value on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no active traded market, it is the trustees' or valuers' best estimate of fair value.</i></p>									
17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet, differentiating between those held at fair value and those held at cost less impairment									
This year:									
Analysis of investments									
					Fair value at year end				
					£				
Cash or cash equivalents					-				

Listed investments			-
Investment properties			-
Social investments			-
Other investments			-
Total			-
Grand total (Fair value at year end+Cost less impairment)			
Last year:			
Analysis of investments			
			Fair value at year end
			£
Cash or cash equivalents			-
Listed investments			-
Investment properties			-
Social investments			-
Other investments			-
Total			-
Grand total (Fair value at year end+Cost less impairment)			

17.3 If your charity holds investment properties, please complete the following note

			This year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity			
(ii) Name or independent valuer, if applicable, and relevant qualifications			
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds			
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements			

17.4 Please provide a breakdown of current asset investments, if applicable, agree

Analysis of current asset investments			This year	
			£	
Cash or cash equivalents			-	
Listed investments			-	
Investment properties			-	
Social investments			-	
Other investments			-	
Total			-	

17.5 Guarantees

			This year	
Please provide details and amount of any guarantee made to or on behalf of a third party				
Name of the entity or entities benefitting from those guarantees				
Please explain how the guarantee furthers the charity's aims				

17.6 Concessionary loans

17.6 Concessionary loans	
Amount of concessionary loans made (<i>Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information</i>).	Description
	Total
Amount of concessionary loans received (<i>Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information</i>).	
	Description

		Total		
		This year		
Terms and conditions eg interest rate, security provided				
Value of any concessionary loans which have been committed but not taken up at the reporting date				
Amounts payable within 1 year				
Amounts payable after more than 1 year				
Amounts receivable within 1 year				
Amounts receivable after more than 1 year				
17.7 Additional information				
		This year		
Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.				
For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.				
Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.				

(cont)				
Other	Total			
-	-			
-	-			
-	-			
-	-			
-	-			
-	-			
-	-			
-	-			
-	-			
-	-			
<p><i>igned between knowlegable e value of the security quoted e is no market price on a</i></p>				
<p>alance sheet row B04 ent.</p>				
Cost less impairment				
£				
-				

[illegible]

ing with the balance sheet.				
Last year				
£				
-				
-				
-				
-				
-				
-				
	Last year			
	This year £	Last year £		
	-	-		
	-	-		
	-	-		
	-	-		
	-	-		
	-	-		
	This year £	Last year £		
	-	-		
	-	-		
	-	-		

	-	-		
Last year				
Last year				

Section C Notes to the accounts				
Note 18 Stocks				
<i>Please complete this note if the charity holds any stock items</i>				
18.1 Please state the carrying amount of stock and work in progress analysed by activities.				
	Stock		Donated goods	
	For distribution	For resale	For distribution	For resale
	£	£	£	£
Charitable activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other trading activities:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Other:				
<i>Opening</i>	-	-	-	-
<i>Added in period</i>	-	-	-	-
<i>Expensed in period</i>	-	-	-	-
<i>Impaired</i>	-	-	-	-
<i>Closing</i>	-	-	-	-
Total this year	-	-	-	-
Total previous year	-	-	-	-

		This year	Last
		£	:
18.2 Please specify the carrying amount of any stocks pledged as security for liabilities			

(cont)			
tween			
Work in progress			
£			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			
-			

year			
£			

Section C**Notes to the accounts****Note 19 Debtors and prepayments**

Please complete this note if the charity has any debtors or prepayments.

19.1 Analysis of debtors			This year
			£
			-
Trade debtors			-
Prepayments and accrued income			-
Other debtors			-
Total			

Please complete 19.2 where a material debtor is recoverable more than a year after the rep

19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)

			This year
			£
			-
Trade debtors			-
Prepayments and accrued income			-
Other debtors			-
			-
Total			-

(cont)	
Last year	
£	
-	
-	
-	
-	
orting date.	
Last year	
£	
-	
-	
-	
-	
-	

Section C		Notes to the accounts	
Note 20	Creditors and accruals		
<i>Please complete this note if the charity has any creditors or accruals.</i>			
20.1 Analysis of creditors			
		Amounts falling due within one year	
		This year	Last year
		£	£
Accruals for grants payable		-	-
Bank loans and overdrafts		-	-
Trade creditors		-	-
Payments received on account for contracts or performance-related grants		-	-
Accruals and deferred income		-	-
Taxation and social security		-	-
Other creditors		-	-
	Total	-	-
20.2 Deferred income			
<i>Please complete this note if the charity has deferred income.</i>			
		This year	
<i>Please explain the reasons why income is deferred.</i>			
Movement in deferred income account			
Balance at the start of the reporting period			
Amounts added in current period			
Amounts released to income from previous periods			
Balance at the end of the reporting period			

(cont)		
Amounts falling due after more than one year		
This year	Last year	
£	£	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
-	-	
Last year		
This year	Last year	
£	£	
-	-	
-	-	
-	-	
-	-	

Section C**Notes to the accounts****Note 21 Provisions for liabilities and charges**

Please complete this note if you have included in charity expenditure any provisions. A charity has a liability of uncertain timing or amount.

21.1 Movements in recognised provisions and funding commitment during the period

Balance at the start of the reporting period		
Amounts added in current period		
Amounts charged against the provision in the current period		
Unused amounts reversed during the period		
Balance at the end of the reporting period		

21.2 Please provide:**This year**

- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;	
- an indication of the uncertainties about the amount or timing of those outflows; and	
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.	

This year

21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).	
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.

(cont)			
A provision is made when the			
This year	Last year		
£	£		
-	-		
-	-		
-	-		
-	-		
-	-		
-	-		
Last year			
Last year			

Section C

Notes to the accounts

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Note 22 Other disclosures for debtors, creditors and other basic financial instruments

	This year	
22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.		
22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.		

(cont)			
1ts			
Last year			

Section C**Notes to the accounts****Note 23 Contingent liabilities and contingent assets****23.1 Contingent liabilities**

Where the charity has contingent liabilities, please complete the following section unless possibility of their existence is remote.

This year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

Last year

Description of item including its legal nature. Please describe any security provided in connection to the liability.	Estimate of financial effect

23.2 Contingent assets

Where the charity has contingent assets, please complete the following section when their probable

This year

Description of item	Estimate of financial effect

Last year

Description of item	Estimate of financial effect

23.4 Other disclosures for contingent assets and/or liabilities			
Please provide the following information where practicable:			
	This year		Last
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement			
Where it is not practical to make one or more of these disclosures, please state this fact			

(cont)	
the	
:	
:	
existence is	
:	
:	

year	

Section C**Notes to the accounts**

Note 24	Cash at bank and in hand		
			This year
			£
Short term cash investments (less than 3 months maturity date)			-
Short term deposits			-
Cash at bank and on hand			-
Other			-
Total			-

(cont)	
Last year	
£	
-	
-	
-	
-	
-	

Section C**Notes to the accounts****Note 25 Fair value of assets and liabilities****This year**

25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.

25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.

Last year			

Section C		Notes to the accounts	
Note 26	Events after the end of the reporting period		
<i>Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting period.</i>			
	This year		
Please provide details of the nature of the event			
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made			

(cont)	

Last year	

Section C	Notes to the accounts	(cont)
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Note 27	Charity funds
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27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balance figure below should reconcile to 'Total funds' in the balance sheet.

** Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including unrestricted funds*

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income
			£	£
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Other funds	N/a	N/a	-	-
Total Funds			-	-

--	--	--	--

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ancing figure for 'Other funds'. The 'Total funds'

iding special trusts, of the charity; and U -

Expenditure	Transfers	Gains and losses	Fund balances carried forward
£	£	£	£
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-

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Section C

Notes to the accounts

(cont)

Note 27

Charity funds (cont)

27.2 Details of material funds held and movements during the PREVIOUS reporting period

Please give details of the movements of material individual funds in the reporting period together with a balance figure below should reconcile to 'Total funds' in the balance sheet.

* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including unrestricted funds

Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income
			£	£
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
Other funds	N/a	N/a	-	-
Total Funds			-	-

Section C**Notes to the accounts****Note 27 Charity funds (cont)****27.3 Transfers between funds****This year**

	Reason for transfer and where endowment is converted to income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

Last year

	Reason for transfer and where endowment is converted to income, legal power for its conversion
Between unrestricted and restricted funds	
Between endowment and restricted funds	
Between endowment and unrestricted funds	

27.4 Designated funds**This year**

Planned use	Purpose of the designation

Last year

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Planned use	Purpose of the designation

(cont)	
Amount	
Amount	
Amount	

Amount	

Section C		Notes to the accounts	
Note 28 Transactions with trustees and related parties			
<i>If the charity has any transactions with related parties (other than the trustee expenses) details of such transactions should be provided in this note. If there are no transactions in the box or "False" if there are transactions to report.</i>			
28.1 Trustee remuneration and benefits			
This year			
None of the trustees have been paid any remuneration or received any other benefits in employment with their charity or a related entity (True or False)			
<i>In the period the charity has paid trustees remuneration and benefits. Please give the details for, any remuneration or other benefits paid to a trustee by the charity or any institution</i>			
Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-
<i>Please give details of why remuneration or other employment benefits were paid.</i>			
<i>Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.</i>			
Last year			
None of the trustees have been paid any remuneration or received any other benefits in employment with their charity or a related entity (True or False)			

In the period the charity has paid trustees remuneration and benefits. Please give the details of any remuneration or other benefits paid to a trustee by the charity or any institution.

Name of trustee	Legal authority (eg order, governing document)	Amounts paid	
		Remuneration	Pension contribution
		£	£
		-	-
		-	-
		-	-
		-	-
		-	-

Please give details of why remuneration or other employment benefits were paid.

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.

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28.2 Trustees' expenses

If the charity has paid trustees expenses for fulfilling their duties, details of such transactions must be included in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".

No trustee expenses have been incurred (True or False)

Type of expenses reimbursed	This
	£
Travel	
Subsistence	
Accommodation	
Other (please specify):	

				TOTAL
Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity				

28.3 Transaction(s) with related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which interest, including where funds have been held as agent for related parties. If there are no transactions, enter 'true' in the box provided.

This year				
------------------	--	--	--	--

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.

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For any related party, please provide details of any guarantees given or received.

Last year				

There have been no related party transactions in the reporting period (True or False)

Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end
			£	£

<i>In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.</i>				
<i>For any related party, please provide details of any guarantees given or received.</i>				

(cont)			
ies explained in guidance notes) ns to report, please enter "True"			
from an			
amount of, and legal authority on or company connected with it.			
aid or benefit value			
Redundancy (including loss of office)/ex gratia	Other	TOTAL	
£	£	£	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
from an			

amount of, and legal authority on or company connected with it.			
aid or benefit value			
Redundancy (including loss of office)/ex gratia	Other	TOTAL	
	£	£	
-	-	-	
-	-	-	
-	-	-	
-	-	-	
actions should be provided in If there are transactions to			
year	Last year		
£	£		
-	-		
-	-		
-	-		
-	-		

[illegible]

Section C		Notes to the accounts		(cont)							
Note 29		Additional Disclosures									
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.											
					</						