



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 24th March 2020

To 23rd March 2021

Charity name: Stand Up and Build Project

Charity registration number: 1172818

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit, the advancement of education in the subject of construction, in particular by providing and assisting in the provision of funding, equipment and facilities for education at Stand Up and Build Technical School in Musinga, Burundi.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity has led the following main activities in relation to public benefit:</p> <ul style="list-style-type: none">- Providing grants to enable improved education at Stand Up and Build Technical School of Musinga- Reviewing progress on the schools development plan- Securing grant funding, e.g. from the Geoff Herrington Foundation to enable grants for increased teacher support (to improve coverage of the syllabus) and a hardship fund (to help the most needy students attend the school by subsidising an element of their school fees, education materials, uniform, travel expenses and maintenance allowance costs)- Providing grants to fund internet access and hence enable both the teachers to research material for their lessons and provide students with access to technical information that helps them to use Computer Aided Design software- Seeking and securing the support of professional architectural support (on a

		<p>'pro bono' basis to develop the Masterplan for the campus of Stand Up and Build Technical School of Muyinga and show the staff and introduce the school to new ways of working</p> <ul style="list-style-type: none"> - Further engagement with the school pupils, teachers, headmaster and technical director to understand progress at the school, seek feedback and ideas on the schools development and help to prioritise future grant decisions
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have taken the Charity Commissions guidance into account when making decisions in regard of the charities' contribution to public benefit. They remain focused on maximising the use of charity funds for the advancement of construction education at Stand Up and Build Technical School of Muyinga.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Grant applications are made by the team in Muyinga through the Secretary of the Anglican Church of Muyinga who is accountable to the Anglican Bishop.</p> <p>These applications have two 'triggers':</p> <ol style="list-style-type: none"> 1) They result from our visits to Muyinga including the focus groups held with key stakeholders. These are analysed and developed into a prioritised list that is then further reviewed by the UK Trustees. 2) Trustees encourage the team in Muyinga to identify any other arising need that emerges between our annual review visits. This might be driven by an external factor such as a weather event or disease. <p>Applications are considered by the UK Trustees who will seek clarification on anything that they do not understand. Once the Trustees are happy with the proposal</p>

		<p>and that sufficient funds are available, a transfer is made through the appropriate banks to the receiving account in Muyinga.</p> <p>Progress checks are conducted through the sending of photographs to prove completion, physical reviews during our visits to Muyinga including reviews of the accounting information.</p>
Policy on social investment including program related investment	Para 1.38	<p>We invest in the capital infrastructure of Stand Up and Build Technical School to help provide the infrastructure that enables students to develop their construction skills. This enables the students to win construction-related jobs and support their families. The construction projects provide housing, commercial properties, healthcare buildings, domestic / irrigation water systems and transportation systems that are essential for the communities and country to progress both economically and socially.</p> <p>We also provide support for operational costs that underpin the above (such as provision of internet access and maintenance of buildings).</p> <p>Our grants are conditional – they support the inclusion of pupils regardless of gender, tribe, religion or physical ability.</p> <p>Through the support of a Geoff Herrington Foundation grant, we have been able to provide grant assistance to the poorest students at the school in the form of a hardship grant. This has helped to subsidise an element of their school fees, education materials, uniform, travel expenses and maintenance allowance costs.</p> <p>Without this assistance there would be an increased risk that students would drop out of their construction education, or even tragically die as a result of a lack of funds to pay for medical treatment (as happened to Leonard Miburo who died on December 27th 2019 following an undiagnosed illness).</p>
Contribution made by volunteers	Para 1.38	<p>Our trustees are all volunteers – donating their time, skills and experience to help the charity.</p> <p>During the year we have also been fortunate to have support from Tony Buckley and</p>

		<p>Lesley Fenemore who have provided advice and helped to develop fundraising ideas since visiting Burundi in early 2019.</p> <p>We are proud that the charity has a low overhead cost which means that only a small part of the donated funds are used to cover overheads such as our insurance and bank account costs.</p> <p>The Trustees are keen to keep an 'open mind' on employment of future fundraisers if a clear business case can be established. Such measures may be necessary to help us maximise the impact we can have through further development of the School's campus.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this financial year the charity has provided grants to support the school in the following achievements:</p> <ul style="list-style-type: none"> - From September 2020 23 new students started at the school, making a total of 62 attendees across the 3 year groups - Face masks and handwashing facilities provided to help protect the students from Covid infection and continue education - Internet access was provided to enable teachers to prepare their lessons and students to research and access on-line learning - A hardship fund provided students from poor families with much needed funding to enable them to continue studying and avoid 'dropping out' of the education system - Voluntary teachers were provided with funds to pay for their transportation and a nominal wage for their work at the school (providing improved coverage of the syllabus) <p>We are pleased to see that graduates of the school are now moving employment and increasing their personal development through further studies. There appears to be a strong demand for their skills.</p> <ul style="list-style-type: none"> - Confirmation that 4 graduates have secured construction jobs to support themselves and their families - Confirmation that 8 graduates are studying at university, utilising the learning from the school and with the aim of securing better opportunities / jobs - Confirmation that 4 graduates are in Kenya searching for jobs, using the qualifications gained at the school - Confirmation that 1 graduate and 1 teacher have succeeded in winning jobs with OBUHA which a government agency who are developing construction projects for the ministry of the environment for the benefit of the country <p>Working with Arup Consulting, we have developed a draft phased masterplan for the school campus. This incorporates the input from students and teachers at the school and also take account of the site geography / topography.</p> <p>Examples of the charities previous achievements are best described through the report from our annual visit to Muyinga in January / February 2019:</p>

		<p>Student success</p> <p><i>23 students graduated in 2018/19 academic year comprising 2 females and 21 males.</i></p> <p><i>The number of students passing year 1 was 20, with 14 passing Year 2.</i></p> <p>Pro Bono Support Secured by CIO</p> <p><i>The visit by Arup (a UK-based architectural business with extensive experience of working in difficult situations such as post-disaster relief) proved very successful, with great engagement from the pupils, teachers, headmaster, technical director and the Stand Up and Build Team of the Anglican Church in Muyinga through a series of interactive workshops.</i></p> <p><i>Arup are now developing the 'Masterplan' concept for the school with the aim of presenting these to the UK trustees and providing some options for consideration.</i></p> <p><i>It was particularly pleasing to see how the Headmaster and Technical Director led feedback to Bishop Paisible on the last evening – signifying their 'buy in' to the process and its output.</i></p> <p>Outcomes from Grant Investment</p> <p><i>Progress at the school has been good, with all the 2019 grant funding being invested in protecting the masonry, providing electricity to the classrooms and wifi in the teacher preparation building.</i></p> <p><i>Technology is starting to prove useful, as the computers and wifi are now allowing improved teacher preparation and research. The projector is also proving useful to conduct lessons.</i></p> <p><i>Laptops would now be of use to all teachers – allowing them to prepare for lessons and reducing the need for hardcopies of books (which are still not available from the government). Currently the 13 books are on USB sticks and stored on the computer drives.</i></p> <p>Capturing the success stories... and developing a vision of the future</p> <p><i>A key aim of our visit was to summarise a story for one of the female students. We spent an afternoon with her and her family – attending here classes and then walking with her from the school to her house outside Muyinga. The resulting film has been very useful in explaining the progress we have made so far and the vision we have for the future – if we can secure the funding to develop the school campus, starting with dormitories.</i></p>
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These films help our existing sponsors see how their money is being spent, provide potential sponsors with an insight on the situation in Burundi and are also seen by the students and staff at the school show are very proud of their achievements.

Student Support Through the Hardship Fund

Trustees have spent a considerable amount of time in securing the support of both Arup (for developing the Masterplan) and Geoff Herrington Foundation (who have provided funds for relief of hardship and to improve teaching capability).

During our visit we were keen to define the process for control of the funds. The Hardship Fund was discussed at length with Bishop Paisible, the Diocese Secretary, the Headmaster and Technical Director. They recommended that requests for funding are made by the Headmaster and Technical Director for approval by the Bishop and his Secretary. This will help to focus the funds where they are most needed – the Headmaster and Technical Director explained that they know who the most needy students are. The alternative method of opening applications up to all students was not seen as viable since everyone would apply.

An application form was created to reinforce the process and collect data to explain the circumstances behind each case. Grants will not be publicised as this might cause resentment amongst those that did not receive funds.

The proposed allocations are then agreed with the UK trustees.

Teacher Support Fund

Grant funding from the Geoff Herrington Foundation has helped to provide additional part-time teacher support. This is essential for the school to increase their coverage of the syllabus since the existing full time teaching staff do not have the knowledge to cover it to the required depth.

'Spin off' Initiatives

When we first started the charity sustainability and reforestation were unknown in Muyinga, however the impact of climate change is dramatic in the region where most people are subsistence farmers and totally reliant on successful harvests. We have championed the protection of trees on the school site and always encouraged the planting of further trees. During the visit we witnessed the creation of a nursery for growing much-needed trees that will be planted across the province. We feel that our message has contributed to this initiative.

"Stand Up and Build" has become a mantra for other

		<p><i>initiatives including the creation of sewing training classes and pig rearing by the local Mothers Union groups – they have seen the need to become more self-reliant and reduce the need for external support in the long term.</i></p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>Following the start of the global Covid pandemic in February 2020, the Trustees decided to suspend all but essential activity and fundraising until the situation settled down. We were acutely aware that most of our fundraising base was in the UK and preoccupied with the domestic situation.</p> <p>Our objectives were to maintain the basic operation of the school and work with Arup to develop the draft master plan. This work has been successfully achieved (see section above).</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Our fundraising ability continues to be a concern. In the past we have relied upon personal donations and sponsored events to generate funds. The next phase of school development will require significant tranches of money to enable us to provide grants for buildings associated with the dormitories that are required.</p> <p>We had intended to use the excellent work from Arup to support a targeted corporate funding campaign, however this was put on 'hold' in March 2020 due to the Covid-19 pandemic which restricted movement across the UK and led to the cancellation of Bishop Paisible's visit to the UK.</p> <p>This will be a target for next years</p>

		Trustee work.
Investment performance against objectives	Para 1.41	See summary of achievements above

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The charity had funds of £4,196 at the end of the period. This represents an increase of £522 from the previous period and a reduction of circa £777 in income (to £2,983 from the previous period).</p> <p>Expenditure and grant funding awards were significantly reduced (from £8,272 in the previous period to £2,461 in the current period) due to the impact of the Covid-19 pandemic, primarily on fund raising (due to the fact that donors in the UK were more concerned about their local issues) and also due to an emergency tactical strategy implemented by the Trustees to restrict grant funding to existing commitments and providing funds for basic Covid-19 protection measures at Stand Up & Build Technical School in Muyinga.</p> <p>The Trustees recognise that increased fundraising activity will be required to both maintain and grow the ability to grant funds to achieve our ambitions for improved infrastructure at Stand Up & Build Technical School in Muyinga.</p> <p>Turnover and income levels do not justify the necessity for an independent audit of the accounts.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The charity currently has no formal reserve policy as it is a grant making charity with very small fixed overheads. Therefore grants are only made when sufficient funds are available to do so. However as the charity intends to grow in size over the coming years, we will consider implementing a formal reserve policy as appropriate.</p>
Amount of reserves held	Para 1.22	See above
Reasons for holding zero reserves	Para 1.22	See above
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The charity relies upon donations and a robust and auditable method for sending grant funding via the banking system for it to continue to function. There is no</p>

		reason to believe that these factors will change materially over the foreseeable future, however the Trustees continue to review the risks and take actions accordingly.
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Personal donations and sponsored events inspired by stories and updates from the school.
Investment policy and objectives including any social investment policy adopted	Para 1.46	See commentary above
A description of the principal risks facing the charity	Para 1.46	<p>Our principle risks are:</p> <ul style="list-style-type: none"> - That the Covid-19 outbreak impacts our ability to operate effectively (from fundraising, to meeting key stakeholders both in the UK and Burundi) - That the effective movement of funds between the UK banks and the destination bank in Muyinga suffers from time delays and excessive conversion / banking fees - Potential civil unrest in Burundi due to changes in government - Risk of corruption due to the poverty levels in Burundi <p>The Trustees have been utilising virtual meeting methods and increased email to manage the above risks and maintain communication with the stakeholders in Muyinga through these turbulent times.</p> <p>Our annual visit to Muyinga was for a longer period in January / February 2020 – lasting 3 weeks and enabling us to form an improved understanding of the situation in the region. It also gave us another chance to review the financial</p>

		<p>controls being sued by the team in Muyinga. The financial controls were found to be working and minor changes were identified to further improve the processes.</p> <p>Unfortunately we have not been able to visit Burundi in the 2020/21 year due to Covid restrictions. We have relied upon email and photograph reports to monitor progress and see how grant funding has been invested. We do not see this as a problem because our previous visits completely validated the email and photograph reports.</p>
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Structure, Governance and Management

Description of charity's trusts:		None
Type of governing document (trust deed, royal charter)	Para 1.25	We have a constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Stand Up and Build Project is a CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>Eligibility for trusteeship</p> <p>(a) Every charity trustee must be a natural person.</p> <p>(b) No individual may be appointed as a charity trustee of the CIO:</p> <p style="margin-left: 40px;">(i) if he or she is under the age of 16 years; or</p> <p style="margin-left: 40px;">(ii) if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].</p> <p>(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p>(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the</p>

		<p>charity trustees, or appoint a new charity trustee.</p> <p>Appointment of Trustees</p> <p>(1) Apart from the first charity trustees, every trustee must be appointed [for a term of [three] years] by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We do not have policies for this at the moment as we have prioritised the operation of the charity with existing Trustees.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Tim Fenemore – Chair & Operations</p> <p>Andy Dodson – Accounts</p> <p>Nicky Buckley – Education and Welfare</p> <p>Steve Armstrong – Commercial, Construction & Second Financial Signatory</p>
Relationship with any related parties	Para 1.51	<p>We work alongside Bethesda Project which is established in Muyinga to help with disability integration and health outreach. As a UK-based charity we provide mutual support and shared lessons learned.</p> <p>See details of charity below.</p>

Reference and Administrative details

Charity name	Bethesda Project
Other name the charity uses	N/A
Registered charity number	1015762
Charity's principal address	<p>The Kepplewray Project,</p> <p>The Kepplewray Centre</p> <p>Broughton-in-Furness</p> <p>LA20 6HE</p>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Fenemore	Chair		Trustee Board
2	Andrew Dodson	Treasurer		
3	Nicola Buckley	Education & Child Welfare		
4	Stephen Armstrong	Commercial, Construction & Second Financial Signatory		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


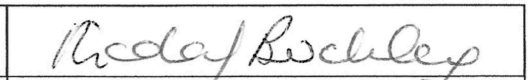
Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Timothy John Fenemore	Nicola Buckley
Position (eg Secretary, Chair, etc)	Chair	Education & Welfare
Date	12/1/22	

Numbers Sheet Name

Numbers Table Name

SOFA	
	Table 1
B Sheet	
	Table 1
N 1	
	Table 1
N 2	
	Table 1
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	Table 1

Excel Worksheet Name

[SOFA](#)

[B Sheet](#)

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 CHARITY COMMISSION FOR ENGLAND AND WALES	Stand Up and Build Project			Charity No (if any)	1172818		
	Annual accounts for the period						
	Period start date		24/03/2020	To	Period end date		23/03/2021
Section A Statement of financial activities							
Recommended categories by activity		Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
			£	£	£	£	£
Incoming resources (Note 3)			F01	F02	F03	F04	F05
Income and endowments from:							
Donations and legacies		S01	2,983	-	-	2,983	3,760
Charitable activities		S02	-	-	-	-	-
Other trading activities		S03	-	-	-	-	-
Investments		S04	-	-		-	-
Separate material item of income		S05	-	-	-	-	-
Other		S06	-	-	-	-	-
Total		S07	2,983	-	-	2,983	3,760
Resources expended (Note 6)							
Expenditure on:							
Raising funds		S08	-	-	-	-	-
Charitable activities - Grants to Burundi		S09	2,024	-	-	2,024	7,812
Insurance		S10	438	-	-	438	245
Other including Bank Charges		S11		-	-	-	215
Total		S12	2,461	-	-	2,461	8,272
Net income/(expenditure) before investment gains/(losses)		S13	522	-	-	522	- 4,512
Net gains/(losses) on investments		S14	-	-	-	-	-
Net income/(expenditure)		S15	522	-	-	522	- 4,512
Extraordinary items		S16	-	-	-	-	-
Transfers between funds		S17	-	-	-	-	-
Other recognised gains/(losses):							
Gains and losses on revaluation of fixed assets for the charity's own use		S18	-	-	-	-	-
Other gains/(losses)		S19	-	-	-	-	-
Net movement in funds		S20	522	-	-	522	- 4,512
Reconciliation of funds:							
Total funds brought forward		S21	3,674	-	-	3,674	8,186
Total funds carried forward		S22	4,196	-	-	4,196	3,674
1							

Section B Balance sheet						
		Guidance No	Unrestricted funds	Restricted income funds	Endowment funds	Total this year
			£	£	£	£
Fixed assets			F01	F02	F03	F04
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	-	-	-	-	-
Total current assets	B10	-	-	-	-	-
Creditors: amounts falling due within one year (Note 20)		B11	-	-	-	-
Net current assets/(liabilities)	B12	-	-	-	-	-
Total assets less current liabilities	B13	-	-	-	-	-
Creditors: amounts falling due after one year (Note 20)		B14	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	-	-	-	-	-
Funds of the Charity						
Endowment funds (Note 27)	B17	-				-
Restricted income funds (Note 27)	B18		-			-
Unrestricted funds	B19				-	-
Revaluation reserve	B20					-
Total funds	B21	-	-	-	-	-
Signed by one or two trustees on behalf of all the trustees		Signature			Print Name	

Section C		Notes to the accounts	
Note 1 Basis of preparation			
<i>This section should be completed by all charities.</i>			
1.1 Basis of accounting			
These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.			
The accounts have been prepared in accordance with:			
• and with*	<input checked="" type="checkbox"/>	the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014	
• and with*	<input checked="" type="checkbox"/>	the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)	
• and with the Charities Act 2011.			
The charity constitutes a public benefit entity as defined by FRS 102.*			
* -Tick as appropriate			
1.2 Going concern			
<i>If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:</i>			
An explanation as to those factors that support the conclusion that the charity is a going concern;			
Disclosure of any uncertainties that make the going concern assumption doubtful;			
Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.			
1.3 Change of accounting policy			
The accounts present a true and fair view and the accounting policies adopted are those outlined in note ().			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of the change in accounting policy;			
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and			
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.			
1.4 Changes to accounting estimates			
No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of any changes;			
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and			
(iii) where practicable, the effect of the change in one or more future periods.			
1.5 Material prior year errors			
No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).			
Yes*	<input checked="" type="checkbox"/>	* -Tick as appropriate	
No*	<input checked="" type="checkbox"/>		
Please disclose:			
(i) the nature of the prior period error;			
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and			
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.			

		Section C	Notes to the accounts	(cont)		
Note 2	Accounting policies					
Please complete this note when first reporting under FRS2102. Section 35 of FRS102, requires 3 reconciliations to be presented, if all are applicable.						
2.1 RECONCILIATION WITH PREVIOUS GENERALLY ACCEPTED ACCOUNTING PRACTICE						
Please provide a description of the nature of each change in accounting policy						
Reconciliation of funds per previous GAAP to funds determined under FRS 102						
	Start of period	End of period				
	£	£				
Fund balances as previously stated						
Adjustments:						
Fund balance as restated						
Reconciliation of net income/(net expenditure) per previous GAAP to net income/(net expenditure) under FRS 102						
		End of				
		£				
Net income/(expenditure) as previously stated						
Adjustments:						
Previous period net income/(expenditure) as restated						

Section C		Notes to the accounts (cont)						
Note 2		Accounting policies						
2.2 INCOME								
This standard list of accounting policies has been applied by the charity except for those ticked "No" or "N/a". Where a different or additional policy has been adopted then this is detailed in the box below.								
Recognition of income	These are included in the Statement of Financial Activities (SoFA) when:							
	• the charity becomes entitled to the resources;				Yes	No	N/a	
	• it is more likely than not that the trustees will receive the resources; and				✓	✓	✓	
	• the monetary value can be measured with sufficient reliability.							
Offsetting	There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.				Yes	No	N/a	
					✓	✓	✓	
Grants and donations	Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).				Yes	No	N/a	
					✓	✓	✓	
	In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).				Yes	No	N/a	
					✓	✓	✓	
Legacies	Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.				Yes	No	N/a	
					✓	✓	✓	
Government grants	The charity has received government grants in the reporting period				Yes	No	N/a	
					✓	✓	✓	
Tax reclaims on donations and gifts	Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.				Yes	No	N/a	
					✓	✓	✓	
Contractual income and performance related grants	This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.				Yes	No	N/a	
					✓	✓	✓	
Donated goods	Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.				Yes	No	N/a	
					✓	✓	✓	
	The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.				Yes	No	N/a	
					✓	✓	✓	
	Donated goods for resale are measured at fair value on initial recognition, which is the expected proceeds from sale less the expected costs of sale, and recognised in 'Income from other trading activities' with the corresponding stock recognised in the balance sheet. On its sale the value of stock is charged against 'Income from other trading activities' and the proceeds from sale are also recognised as 'Income from other trading activities'.				Yes	No	N/a	
					✓	✓	✓	
	Goods donated for on-going use by the charity are recognised as tangible fixed assets and included in the SoFA as incoming resources when receivable.				Yes	No	N/a	
					✓	✓	✓	
	Gifts in kind for use by the charity are included in the SoFA as income from donations when receivable.				Yes	No	N/a	
					✓	✓	✓	
Donated services and facilities	Donated services and facilities are included in the SOFA when received at the value of the gift to the charity provided the value of the gift can be measured reliably.				Yes	No	N/a	
					✓	✓	✓	
	Donated services and facilities that are consumed immediately are recognised as income with an equivalent amount recognised as an expense under the appropriate heading in the SOFA.				Yes	No	N/a	
					✓	✓	✓	
Support costs	The charity has incurred expenditure on support costs.				Yes	No	N/a	
					✓	✓	✓	
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.				Yes	No	N/a	
					✓	✓	✓	
Income from interest, royalties and dividends	This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.				Yes	No	N/a	
					✓	✓	✓	

Income from membership subscriptions	Membership subscriptions received in the nature of a gift are recognised in Donations and Legacies.		Yes	No	N/a
			✓	✓	✓
	Membership subscriptions which gives a member the right to buy services or other benefits are recognised as income earned from the provision of goods and services as income from charitable activities.		Yes	No	N/a
			✓	✓	✓
Settlement of insurance claims	Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP) and are included as an item of other income in the SoFA.		Yes	No	N/a
			✓	✓	✓
Investment gains and losses	This includes any realised or unrealised gains or losses on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.		Yes	No	N/a
			✓	✓	✓
2.3 EXPENDITURE AND LIABILITIES					
Liability recognition	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.		Yes	No	N/a
			✓	✓	✓
Governance and support costs	Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.		Yes	No	N/a
			✓	✓	✓
	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.		Yes	No	N/a
			✓	✓	✓
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.		Yes	No	N/a
			✓	✓	✓
Grants payable without performance conditions	Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.		Yes	No	N/a
			✓	✓	✓
Redundancy cost	The charity made no redundancy payments during the reporting period.		Yes	No	N/a
			✓	✓	✓
Deferred income	No material item of deferred income has been included in the accounts.		Yes	No	N/a
			✓	✓	✓
Creditors	The charity has creditors which are measured at settlement amounts less any trade discounts		Yes	No	N/a
			✓	✓	✓
Provisions for liabilities	A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date		Yes	No	N/a
			✓	✓	✓
Basic financial instruments	The charity accounts for basic financial instruments on initial recognition as per paragraph 11.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.		Yes	No	N/a
			✓	✓	✓
2.4 ASSETS					
Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least				
	They are valued at cost.		Yes	No	N/a
			✓	✓	✓
	The depreciation rates and methods used are disclosed in note 9.2.				
Intangible fixed assets	The charity has intangible fixed assets, that is, non-monetary assets that do not have physical substance but are identifiable and are controlled by the charity through custody or legal rights. The amortisation rates and methods used are disclosed in note 9.5		Yes	No	N/a
			✓	✓	✓
	They are valued at cost.		Yes	No	N/a
			✓	✓	✓
Heritage assets	The charity has heritage assets, that is, non-monetary assets with historic, artistic, scientific, technological, geophysical or environmental qualities that are held and maintained principally for their contribution to knowledge and culture. The depreciation rates and methods used as disclosed in note 9.6.1.4.		Yes	No	N/a
			✓	✓	✓
	They are valued at cost.		Yes	No	N/a
			✓	✓	✓
Investments	Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment.		Yes	No	N/a
			✓	✓	✓
	Investments held for resale or pending their sale and cash and cash equivalents with a		Yes	No	N/a

	Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments		✓	✓	✓	
Stocks and work in progress	Stocks held for sale as part of non-charitable trade are measured at the lower or cost or net realisable value.		Yes	No	N/a	
			✓	✓	✓	
	Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.		Yes	No	N/a	
			✓	✓	✓	
	Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.		Yes	No	N/a	
			✓	✓	✓	
Debtors	Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.		Yes	No	N/a	
			✓	✓	✓	
Current asset investments	The charity has investments which it holds for resale or pending their sale and cash and cash equivalents with a maturity date less than one year. These include cash on deposit and cash equivalents with a maturity date of less than one year held for investment purposes rather than to meet short term cash commitments as they fall due.		Yes	No	N/a	
			✓	✓	✓	
			Yes	No	N/a	
	They are valued at fair value except where they qualify as basic financial instruments.		✓	✓	✓	
POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE						





Section C		Notes to the accounts (cont)						
Note 3		Analysis of income						
			Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year	
	Analysis					£	£	
Donations and legacies:	Donations and gifts	-	-	-	-	-	-	
	Gift Aid	-	-	-	-	-	-	
	Legacies	-	-	-	-	-	-	
	General grants provided by government/other charities	-	-	-	-	-	-	
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-	-	
	Donated goods, facilities and services	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
Charitable activities:		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
Other trading activities:		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
Income from investments:	Interest income	-	-	-	-	-	-	
	Dividend income	-	-	-	-	-	-	
	Rental and leasing income	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
Separate material item of income:		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
Other:	Conversion of endowment funds into income	-	-	-	-	-	-	
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-	-	
	Gain on disposal of a programme related investment	-	-	-	-	-	-	
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-	-	
	Other	-	-	-	-	-	-	
	Total	-	-	-	-	-	-	
TOTAL INCOME		-	-	-	-	-	-	
Other information:								
All income in the prior year was unrestricted except for: (please provide description and amounts)								
Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.								
Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.								

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)						



Section C	Notes to the accounts	(cont)
Note 4	Analysis of receipts of government grants	
	Description	This year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-
	Description	Last year £
Government grant 1		-
Government grant 2		-
Government grant 3		-
Other		-
	Total	-
	This year	Last year
Please provide details of any unfulfilled conditions and other contingencies attaching to grants that have been recognised in income.		
	This year	Last year
Please give details of other forms of government assistance from which the charity has directly benefited.		

Section C		Notes to the accounts	(cont)
Note 5		Donated goods, facilities and services	
			This year
			£
Seconded staff			-
Use of property			-
Other			-
			-
		This year	Last year
Please provide details of the accounting policy for the recognition and valuation of donated goods, facilities and services.			
Please provide details of any unfulfilled conditions and other contingencies attaching to resources from donated goods and services not recognised in income.			
Please give details of other forms of other donated goods and services not recognised in the accounts, eg contribution of unpaid volunteers.			

Last year			
£			
-			
-			
-			
-			
-			
year			

Section C		Notes to the accounts				(cont)			
Note 6		Analysis of expenditure							
		This year				Last year			
Analysis		Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Unrestricted funds	Restricted income funds	Endowment funds	Total funds
Expenditure on raising funds:					£				£
Incurred seeking donations		-	-	-	-	-	-	-	-
Incurred seeking legacies		-	-	-	-	-	-	-	-
Incurred seeking grants		-	-	-	-				
Operating membership schemes and social lotteries		-	-	-	-				-
Staging fundraising events		-	-	-	-				-
Fudraising agents		-	-	-	-				-
Operating charity shops		-	-	-	-				-
Operating a trading company undertaking non-charitable trading activity		-	-	-	-				-
Advertising, marketing, direct mail and publicity		-	-	-	-	-	-	-	-
Start up costs incurred in generating new source of future income		-	-	-	-	-	-	-	-
Database development costs		-	-	-	-	-	-	-	-
Other trading activities		-	-	-	-				-
Investment management costs:		-	-	-	-				-
Portfolio management costs		-	-	-	-	-	-	-	-
Cost of obtaining investment advice		-	-	-	-	-	-	-	-
Investment administration costs		-	-	-	-	-	-	-	-
Intellectual property licencing costs		-	-	-	-	-	-	-	-
Rent collection, property repairs and maintenance charges		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total expenditure on raising funds		-	-	-	-	-	-	-	-
Expenditure on charitable activities:									
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total expenditure on charitable activities		-	-	-	-	-	-	-	-
Separate material item of expense									
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-
Other									
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-
Total other expenditure		-	-	-	-	-	-	-	-

TOTAL EXPENDITURE		-	-	-	-	-	-	-	-
Other information:									
Analysis of expenditure on charitable activities									
		This year				Last year			
Activity or programme		Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Activities undertaken directly	Grant funding of activities	Support Costs	Total last year
		£	£	£	£	£	£	£	£
Activity 1		-	-	-	-	-	-	-	-
Activity 2		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-	-

Section C		Notes to the accounts		(cont)	
Note 7	Extraordinary items				
Please explain the nature of each extraordinary item occurring in the period.					
	Description	This year	Last year		
		£	£		
Extraordinary item 1		-	-		
Extraordinary item 2		-	-		
		-	-		
Extraordinary item 3		-	-		
Extraordinary item 4		-	-		
Total extrordinary items		-	-		

Section C		Notes to the accounts						
Note 8		Funds received as agent						

8.1 Please complete this note if the charity has agreed to administer the funds of another entity as its agent. Note: If a charity is acting as an agent, it should not recognise the income in the Statement of Financial Activities or the Balance Sheet.

			Amount received		Amount paid out		Balance held at period end	
Description/name of party	Related party (Yes or No)	This year	Last year	This year	Last year	This year	Last year	
		£	£	£	£	£	£	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
Total		-	-	-	-	-	-	

8.2 Where a consortia or similar arrangement exists whereby 2 or more charities co-operate to achieve economies in the purchase of goods or services, please disclose details of any balances outstanding between any participating members.

Description/name of party						Balance held at period end		
						This year	Last year	
						£	£	
						-	-	
						-	-	
						-	-	
						-	-	
						-	-	
					Total	-	-	

Section C						Notes to the accounts					
Note 9						Support Costs					
Please complete this note if the charity has analysed its expenses using activity categories and has support costs.											
This year											
Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total						
	£	£	£	£	£						
Governance	-	-	-	-	-						
	-	-	-	-	-						
	-	-	-	-	-						
	-	-	-	-	-						
Other	-	-	-	-	-						
Total	-	-	-	-	-						
Last year											
Support cost (examples)	Raising funds	Activity 1	Activity 2	Activity 3	Grand total						
	£	£	£	£	£						
Governance	-	-	-	-	-						
	-	-	-	-	-						
	-	-	-	-	-						
	-	-	-	-	-						
Other	-	-	-	-	-						
Total	-	-	-	-	-						
Please provide details of the accounting policy adopted for the apportionment of costs between activities and any estimation techniques used to calculate their apportionment.											

[illegible]

Section C		Notes to the accounts					
Note 10		Details of certain items of expenditure					
10.1 Fees for examination of the accounts							
<i>Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner. If nothing was paid please enter '0' in the appropriate box(es).</i>							
						This year	Last year
						£	£
Independent examiner's fees						-	-
Assurance services other than audit or independent examination						-	-
Tax advisory fees						-	-
Other fees (for example: financial advice, consultancy, accountancy services) paid to the independent examiner						-	-

Section C		Notes to the accounts		(cont)
Note 11				
Paid employees				
<i>Please complete this note if the charity has any employees.</i>				
11.1 Staff Costs				
				This year
				£
Salaries and wages				-
Social security costs				-
Pension costs (defined contribution scheme)				
Other employee benefits				-
Total staff costs				-
This year:				
Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party				
Last year:				
Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party				
<i>Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please box provided.</i>				
No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000				
Band				
				Number of
				This year
£60,000 to £69,999				-
£70,000 to £79,999				-
£80,000 to £89,999				-
£90,000 to £99,999				-
£100,000 to £109,999				-
				This year
				£
Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity. For specific amounts paid to trustees, see Note 28.				-

11.2 Average head count in the year			This year
			Number
The parts of the charity in which the employees work	Fundraising		-
	Charitable Activities		-
	Governance		-
	Other		-
		Total	-
11.3 Ex-gratia payments to employees and others (excluding trustees)			
<i>Please complete if an ex-gratia payment is made.</i>			
Please explain the nature of the payment	This year		
	Last year		
Please state the legal authority or reason for making the payment	This year		
	Last year		
			This year
			£
Please state the amount of the payment (or value of any waiver of a right to an asset)			-
11.4 Redundancy payments			
<i>Please complete if any redundancy or termination payment is made in the period.</i>			
			This year
			£
Total amount of payment			-
The nature of the payment (cash, asset etc.)			

			This year
			£
The extent of redundancy funding at the balance sheet date			-
Please state the accounting policy for any redundancy or termination payments			

Last year					
£					
-					
-					
-					
-					
(Employer pension costs)					
Please enter 'true' in the					
employees					
Last year					
-					
-					
-					
-					
-					
Last year					
£					
-					

[illegible]

Last year					
£					
-					

Section C		Notes to the accounts		(cont)	
Note 12 Defined contribution pension scheme or defined benefit scheme accounted for as a defined contribution scheme.					
12.1 Please complete this note if a defined contribution pension scheme is operated.					
				This year	Last year
				£	£
Amount of contributions recognised in the SOFA as an expense				-	-
Please explain the basis for allocating the liability and expense of defined contribution pension scheme between activities and between restricted and unrestricted funds.					
12.2 Please complete this section where the charity participates in a defined benefit pension plan but is unable to ascertain its share of the underlying assets and liabilities.					
Please confirm that although the scheme is accounted for as a defined contribution plan, it is a defined benefit plan.					
Please provide such information as is available about the plan's surplus or deficit and the implications, if any, for the reporting charity for this year and last year, if different					
12.3 Please complete this section where the charity participates in a multi-employer defined benefit pension plan that is accounted for as a defined contribution plan.					
Describe the extent to which the charity can be liable to the plan for other entities' obligations under the terms and conditions of the multi-employer plan. If this is different for last year, provide details					
Provide an explanation of how any liability arising from an agreement with a multi-employer plan to fund a deficit has been determined. If this is different for last year, provide details					

Section C		Notes to the accounts		(cont)	
Note 13		Grantmaking			
<i>Please complete this note if the charity made any grants or donations which in aggregate form a material part of the charitable activities undertaken.</i>					
This year:					
13.1 Analysis of grants paid (included in cost of charitable activities)					
Analysis	Grants to institutions	Grants to individuals	Support costs	Total	
			£	£	
Activity or project 1	-	-	-	-	
Activity or project 2	-	-	-	-	
Activity or project 3	-	-	-	-	
Activity or project 4	-	-	-	-	
Total	-	-	-	-	
<i>Please enter "Nil" if the charity does not identify and/or allocate support costs.</i>					
13.2 Grants made to institutions					
<i>My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.</i>			Yes	Please provide details of charity's URL.	
			No	Provide details below	
Names of institution	Purpose		Total amount of grants paid £		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
			-		
Total grants to institutions in reporting period			-		
Other unanalysed grants			-		
TOTAL GRANTS PAID			-		
Last year:					
13.3 Analysis of grants paid (included in cost of charitable activities)					
Analysis	Grants to institutions	Grants to individuals	Support costs	Total	
			£	£	

Activity or project 1	-	-	-	-
Activity or project 2	-	-	-	-
Activity or project 3	-	-	-	-
Activity or project 4	-	-	-	-
Total	-	-	-	-
Please enter "Nil" if the charity does not identify and/or allocate support costs.				
13.4 Grants made to institutions				
My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.			Yes	Please provide details of charity's URL.
			No	Provide details below
Names of institution		Purpose	Total amount of grants paid £	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
			-	
Total grants to institutions in reporting period			-	
Other unanalysed grants			-	
TOTAL GRANTS PAID			-	

[illegible]

Section C		Notes to the accounts		(cont)	
Note 14		Tangible fixed assets			
<i>Please complete this note if the charity has any tangible fixed assets</i>					
14.1 Cost or valuation					
	Freehold land & buildings	Other land & buildings	Plant, machinery and motor vehicles	Fixtures, fittings and equipment	
	£	£	£	£	
At the beginning of the year	-	-	-	-	
Additions	-	-	-	-	
Revaluations	-	-	-	-	
Disposals	-	-	-	-	
Transfers *	-	-	-	-	
At end of the year	-	-	-	-	
14.2 Depreciation and impairments					
	**Basis	SL or RB (Straight Line or Reducing Balance)	SL or RB	SL or RB	SL or RB
	** Rate				
At beginning of the year		-	-	-	-
Disposals		-	-	-	-
Depreciation		-	-	-	-
Impairment		-	-	-	-
Transfers*		-	-	-	-
At end of the year		-	-	-	-
14.3 Net book value					
Net book value at the beginning of the year		-	-	-	-
Net book value at the end of the year		-	-	-	-
14.4 Impairment					
<i>This year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.</i>					
<i>Last year: Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.</i>					
14.5 Revaluation					
<i>If an accounting policy of revaluation is adopted, please provide:</i>					This year
<i>the effective date of the revaluation</i>					

<i>the name of independent valuer, if applicable</i>		
<i>the methods applied and significant assumptions</i>		
<i>the carrying amount that would have been recognised had the assets been carried under the cost model.</i>		-

14.6 Other disclosures

				This year
				£
<i>(i) Please state the amount of borrowing costs, if any, capitalised in the construction of tangible fixed assets and the capitalisation rate used.</i>				-
<i>(ii) Please provide the amount of contractual commitments for the acquisition of tangible fixed assets.</i>				-
<i>(iii) Details of the existence and carrying amounts of property, plant and equipment to which the charity has restricted title or that are pledged as security for liabilities.</i>				

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the anticipated life of the asset (in years); for reducing balance, what is the percentage annual

Total	
£	
-	
-	
-	
-	
-	
-	
SL or RB	
-	
-	
-	
-	
-	
-	
-	
-	
Last year	

-	
Last year	
£	
-	
-	
Please indicate the rate deduction.	

Section C		Notes to the accounts				(cont)	
Note 15 Intangible assets							
<i>Please complete this note if the charity has any intangible assets</i>							
15.1 Cost or valuation							
	Research & development	Patents and trademarks	Other	Total			
	£	£	£	£			
At beginning of the year	-	-	-	-			
Additions	-	-	-	-			
Disposals	-	-	-	-			
Revaluations	-	-	-	-			
Transfers *	-	-	-	-			
At end of the year	-	-	-	-			
15.2 Amortisation and impairments							
**Basis	SL or RB	SL or RB	SL or RB	SL or RB	Straight Line ("SL") or Reducing Balance ("RB")		
** Rate							
At beginning of the year	-	-	-	-			
Disposals	-	-	-	-			
Amortisation	-	-	-	-			
Impairment	-	-	-	-			
Transfers*	-	-	-	-			
At end of year	-	-	-	-			
15.3 Net book value							
Net book value at the beginning of the year	-	-	-	-			
Net book value at the end of the year	-	-	-	-			
15.4 Accounting policy							
<i>Please disclose the accounting policy for intangible fixed assets including:</i>							
Reasons for choosing amortisation rates							
Policies for the recognition of any capital development							
15.5 Impairment							
This year:							
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.							
Last year:							
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.							
15.6 Revaluation							
If an accounting policy of revaluation is adopted, please provide:							
		This year		Last year			
the effective date of the revaluation							
the name of independent valuer, if applicable							
the methods applied							
the carrying amount that would have been recognised had the assets been carried under the cost model.							
15.7 Other disclosures							
(i) If your intangible asset was acquired by way of grant, provide value on initial recognition and carrying amount of the asset.							
(ii) Details of the carrying amounts of any intangible assets to which the charity has restricted title or that are pledged as security for liabilities.							
(iii) Please provide the amount of contractual commitments for the acquisition of intangible assets.							
(iv) State the amount of research and development expenditure recognised as expenditure in the year.							
(v) Please detail the headings in the SOFA in which a charge for amortisation of intangible assets is included.							
(vi) For any material intangible assets, please provide a description, its carrying amount and any remaining amortisation period.							
* The "transfers" row is for movements between fixed asset categories.							
** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the anticipated life of the asset (in years); for reducing balance, what is the percentage annual deduction.							

Section C		Notes to the accounts			(cont)	
Note 16		Heritage assets				
Please complete this note if the charity has heritage assets						
16.1 General disclosures for all charities holding heritage assets						
		This year			Last year	
(i) Explain the nature and scale of heritage assets held.						
(ii) Explain the policy for the acquisition, preservation, management and disposal of heritage assets.						
16.2 Cost or valuation						
		Heritage asset 1	Heritage asset 2	Heritage asset 3	Heritage asset 4	Total
		£	£	£	£	£
At beginning of the year		-	-	-	-	-
Additions		-	-	-	-	-
Disposals		-	-	-	-	-
Revaluations		-	-	-	-	-
Transfers *		-	-	-	-	-
At end of the year		-	-	-	-	-
16.3 Depreciation and impairments						
**Basis						
						Straight Line ("SL") or Reducing Balance
** Rate						
At beginning of the year		-	-	-	-	-
Disposals		-	-	-	-	-
Depreciation		-	-	-	-	-
Impairment		-	-	-	-	-
Transfers*		-	-	-	-	-
At end of year		-	-	-	-	-
16.4 Net book value						
Net book value at the beginning of the year		-	-	-	-	-
Net book value at the end of the year		-	-	-	-	-
16.5 Impairment						

This year						
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.						
Last year						
Please provide a description of the events and circumstances that led to the recognition or reversal of an impairment loss.						
16.6 Revaluation						
If an accounting policy of revaluation is adopted, please provide:						
			This year		Last year	
the effective date of the revaluation						
the name of independent valuer, if applicable						
qualifications of independent valuer						
the methods applied and significant assumptions						
any significant limitations on the valuation						
16.7 Analysis of heritage assets by class or group distinguishing those at cost and those at valuation						
				At valuation Group A	At cost Group B	Total
				£	£	£
Carrying amount at the beginning of the period				-	-	-
Additions				-	-	-
Disposals				-	-	-
Depreciation/impairment				-	-	-
Revaluation				-	-	-
Carrying amount at the end of period				-	-	-
16.8 Heritage assets (where heritage assets are not recognised on the balance sheet)						
	This year		Last year			
(i) Explain the reason why heritage assets have not been recognised on the balance sheet.						
(ii) Describe the significance and nature of heritage assets.						
(iii) Disclose information that is helpful in assessing the value of heritage assets.						

(iv) Explain the reason why it is not practicable to obtain a valuation of heritage assets.						
16.9 Five year summary of heritage assets transactions						
	2015	2014	2013	2012	2011	
	£	£	£	£	£	
Purchases						
Group A	-	-	-	-	-	
Group B	-	-	-	-	-	
Group C	-					
Other	-					
Donations						
Group A	-	-	-	-	-	
Group B	-	-	-	-	-	
Group C	-	-	-	-	-	
Other	-	-	-	-	-	
Total additions	-	-	-	-	-	
Charge for impairment						
Group A	-	-	-	-	-	
Group B	-	-	-	-	-	
Group C	-	-	-	-	-	
Other	-	-	-	-	-	
Total charge for impairment	-	-	-	-	-	
Disposals						
Group A - carrying amount	-	-	-	-	-	
Group B - carrying amount	-	-	-	-	-	
Group C	-	-	-	-	-	
Other	-	-	-	-	-	
Total disposals	-	-	-	-	-	

[illegible]

Section C		Notes to the accounts			(cont)	
Note 17		Investment assets				
Please complete this note if the charity has any investment assets.						
17.1 Fixed assets investments (please provide for each class of investment)						
	Cash & cash equivalents	Listed investments	Investment properties	Social investments	Other	Total
Carrying (fair) value at beginning of period	-	-	-	-	-	-
Add: additions to investments during period*	-	-	-	-	-	-
Less: disposals at carrying value	-	-	-	-	-	-
Less: impairments	-	-	-	-	-	-
Add: Reversal of impairments	-	-	-	-	-	-
Add/(deduct): transfer in/(out) in the period	-	-	-	-	-	-
Add/(deduct): net gain/(loss) on revaluation	-	-	-	-	-	-
Carrying (fair) value at end of year	-	-	-	-	-	-
*Please specify additions resulting from acquisitions through business combinations, if any.						
Please note that Fair Value in this context is the amount for which an asset could be exchanged between knowledgeable and willing parties in an arm's length transaction. For traded securities, the fair value is the value of the security quoted on the London Stock Exchange Daily Official List or equivalent. For other assets where there is no market price on a traded market, it is the trustees' or valuers' best estimate of fair value.						
17.2 Please provide a breakdown of investments shown above agreeing with the balance sheet row B04 differentiating between those held at fair value and those held at cost less impairment.						
This year:						
Analysis of investments						
		Fair value at year end		Cost less impairment		
		£		£		
Cash or cash equivalents		-		-		
Listed investments		-		-		
Investment properties		-		-		
Social investments		-		-		
Other investments		-		-		
Total		-		-		
Grand total (Fair value at year end+Cost less impairment)		-				
Last year:						
Analysis of investments						
		Fair value at year end		Cost less impairment		
		£		£		
Cash or cash equivalents		-		-		
Listed investments		-		-		
Investment properties		-		-		
Social investments		-		-		
Other investments		-		-		

Total			-	-
Grand total (Fair value at year end+Cost less impairment)			-	
17.3 If your charity holds investment properties, please complete the following note:				
			This year	Last year
(i) Explain the methods and significant assumptions in determining the fair value of investment property held by the charity				
(ii) Name or independent valuer, if applicable, and relevant qualifications				
(iii) Provide details of any restrictions on the ability to realise investment property or on the remittance of income or disposal proceeds				
(iv) Explain any contractual obligations for the purchase, construction or development of investment property or for repairs, maintenance or enhancements				
17.4 Please provide a breakdown of current asset investments, if applicable, agreeing with the balance sheet.				
Analysis of current asset investments			This year	Last year
			£	£
Cash or cash equivalents			-	-
Listed investments			-	-
Investment properties			-	-
Social investments			-	-
Other investments			-	-
Total			-	-
17.5 Guarantees				
			This year	Last year
Please provide details and amount of any guarantee made to or on behalf of a third party				
Name of the entity or entities benefitting from those guarantees				
Please explain how the guarantee furthers the charity's aims				
17.6 Concessionary loans				
Amount of concessionary loans made (Multiple loans made may be disclosed in aggregate provided that such aggregation does not obscure significant information).	Description	This year £	Last year £	
		-	-	
		-	-	
		-	-	
		-	-	
Total		-	-	

Amount of concessionary loans received (Multiple loans received may be disclosed in aggregate provided that such aggregation does not obscure significant information).	Description				This year £	Last year £
					-	-
					-	-
					-	-
	Total				-	-
		This year			Last year	
Terms and conditions eg interest rate, security provided						
Value of any concessionary loans which have been committed but not taken up at the reporting date						
Amounts payable within 1 year						
Amounts payable after more than 1 year						
Amounts receivable within 1 year						
Amounts receivable after more than 1 year						
17.7 Additional information						
		This year			Last year	
Please provide information about the significance of investments to the charity's financial position or performance eg. terms and conditions of loans or the use of hedging to manage financial risk.						
For all investments measured at fair value, the basis for determining the value, including any assumptions applied when using a valuation technique.						
Where a charity has provided financial assets as a form of security, the carrying amount of the financial asset pledged as security and the terms and conditions relating to its pledge.						

Section C		Notes to the accounts				(cont)
Note 18		Stocks				
Please complete this note if the charity holds any stock items						
18.1 Please state the carrying amount of stock and work in progress analysed between activities.						
	Stock		Donated goods		Work in progress	
	For distribution	For resale	For distribution	For resale		
	£	£	£	£	£	
Charitable activities:						
Opening	-	-	-	-	-	
Added in period	-	-	-	-	-	
Expensed in period	-	-	-	-	-	
Impaired	-	-	-	-	-	
Closing	-	-	-	-	-	
Other trading activities:						
Opening	-	-	-	-	-	
Added in period	-	-	-	-	-	
Expensed in period	-	-	-	-	-	
Impaired	-	-	-	-	-	
Closing	-	-	-	-	-	
Other:						
Opening	-	-	-	-	-	
Added in period	-	-	-	-	-	
Expensed in period	-	-	-	-	-	
Impaired	-	-	-	-	-	
Closing	-	-	-	-	-	
Total this year	-	-	-	-	-	
Total previous year	-	-	-	-	-	
		This year		Last year		
		£		£		
18.2 Please specify the carrying amount of any stocks pledged as security for liabilities						

[illegible]

Section C		Notes to the accounts		(cont)	
Note 19 Debtors and prepayments					
<i>Please complete this note if the charity has any debtors or prepayments.</i>					
19.1 Analysis of debtors				This year	Last year
				£	£
				-	-
Trade debtors				-	-
Prepayments and accrued income				-	-
Other debtors				-	-
Total					
<i>Please complete 19.2 where a material debtor is recoverable more than a year after the reporting date.</i>					
19.2 Analysis of debtors recoverable in more than 1 year (included in debtors above)					
				This year	Last year
				£	£
Trade debtors				-	-
Prepayments and accrued income				-	-
Other debtors				-	-
				-	-
Total				-	-

Section C		Notes to the accounts		(cont)	
Note 20		Creditors and accruals			
Please complete this note if the charity has any creditors or accruals.					
20.1 Analysis of creditors					
		Amounts falling due within one year		Amounts falling due after more than one year	
		This year	Last year	This year	Last year
		£	£	£	£
Accruals for grants payable		-	-	-	-
Bank loans and overdrafts		-	-	-	-
Trade creditors		-	-	-	-
Payments received on account for contracts or performance-related grants		-	-	-	-
Accruals and deferred income		-	-	-	-
Taxation and social security		-	-	-	-
Other creditors		-	-	-	-
Total		-	-	-	-
20.2 Deferred income					
Please complete this note if the charity has deferred income.					
		This year		Last year	
Please explain the reasons why income is deferred.					
Movement in deferred income account				This year	Last year
				£	£
Balance at the start of the reporting period				-	-
Amounts added in current period				-	-
Amounts released to income from previous periods				-	-
Balance at the end of the reporting period				-	-

Section C		Notes to the accounts		(cont)	
Note 21 Provisions for liabilities and charges					
<i>Please complete this note if you have included in charity expenditure any provisions. A provision is made when the charity has a liability of uncertain timing or amount.</i>					
21.1 Movements in recognised provisions and funding commitment during the period					
				This year	Last year
				£	£
Balance at the start of the reporting period				-	-
Amounts added in current period				-	-
Amounts charged against the provision in the current period				-	-
Unused amounts reversed during the period				-	-
Balance at the end of the reporting period				-	-
21.2 Please provide:					
		This year		Last year	
- a brief description of any obligations on the balance sheet and the expected amount and timing of resulting payments;					
- an indication of the uncertainties about the amount or timing of those outflows; and					
- the amount of any expected reimbursement, stating the amount of any asset that has been recognised for that expected reimbursement.					
21.3 For any funding commitment that is not recognised as a liability or provision, provide details of commitment made, the time frame of that commitment, any performance-related conditions and details of how the commitment will be funded (with contracts for capital expenditure separately identified).					
		This year		Last year	
21.4 Where unrestricted funds have been designated to a fund commitment, please disclose the nature of any amounts designated and the likely timing of that expenditure.					

Section C				
Notes to the accounts			(cont)	
Note 22 Other disclosures for debtors, creditors and other basic financial instruments				
	This year		Last year	
22.1 Please provide information about the significance of financial instruments (eg. debtors, creditors, investments etc) to the charity's financial position or performance, for example, the terms and conditions of loans or the use of hedging to manage financial risk.				
22.2 If the charity has provided financial assets as a form of security, the carrying amount of the financial assets pledged as security and the terms and conditions related to its pledge should be given here.				

Section C		Notes to the accounts		(cont)	
Note 23 Contingent liabilities and contingent assets					
23.1 Contingent liabilities					
Where the charity has contingent liabilities, please complete the following section unless the possibility of their existence is remote.					
This year					
Description of item including its legal nature. Please describe any security provided in connection to the liability.		Estimate of financial effect			
Last year					
Description of item including its legal nature. Please describe any security provided in connection to the liability.		Estimate of financial effect			
23.2 Contingent assets					
Where the charity has contingent assets, please complete the following section when their existence is probable					
This year					
Description of item		Estimate of financial effect			
Last year					
Description of item		Estimate of financial effect			
23.4 Other disclosures for contingent assets and/or liabilities					
Please provide the following information where practicable:					
	This year	Last year			
Explain any uncertainties relating to the amount or timing of settlement; and the possibility of any reimbursement					

Where it is not practical to make one or more of these disclosures, please state this fact			

Section C		Notes to the accounts		(cont)	
Note 24	Cash at bank and in hand				
			This year	Last year	
			£	£	
Short term cash investments (less than 3 months maturity date)			-	-	
Short term deposits			-	-	
Cash at bank and on hand			-	-	
Other			-	-	
Total			-	-	

Section C		Notes to the accounts			(cont)		
Note 25		Fair value of assets and liabilities					
		This year			Last year		
25.1 Please provide details of the charity's exposure to credit risk (the risk of incurring a loss due to a debtor not paying what is owed) , liquidity risk (the risk of not being able to meet short term financial demands) and market risk (the risk that the value of an investment will fall due to changes in the market) arising from financial instruments to which the charity is exposed at the end of the reporting period and explain how the charity manages those risks.							
25.2 Please give details of the amount of change in the fair value of basic financial instruments (debtors, creditors, investments (see section 11, FRS 102 SORP)) measured at fair value through the SoFA that is attributable to changes in credit risk.							

Section C		Notes to the accounts			(cont)	
Note 26		Events after the end of the reporting period				
Please complete this note events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose after the end of the reporting						
		This year			Last year	
Please provide details of the nature of the event						
Provide an estimate of the financial effect of the event or a statement that such an estimate cannot be made						

[illegible]

Section C		Notes to the accounts (cont)				
Note 27	Charity funds					
27.1 Details of material funds held and movements during the CURRENT reporting period						
Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' reconcile to 'Total funds' in the balance sheet.						
* Key: PE - permanent endowment funds; EE - expendible endowment funds; R - restricted income funds, including special trusts, of the charity; and U						
	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers
Fund names			£	£	£	£
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
Other funds	N/a	N/a	-	-	-	-
Total Funds			-	-	-	-

<i>unds' figure below should</i>	
<i>- unrestricted funds</i>	
Gains and losses	Fund balances carried forward
£	£
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Section C		Notes to the accounts (cont)						
Note 27		Charity funds (cont)						
27.2 Details of material funds held and movements during the PREVIOUS reporting period								
Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'. The 'Total funds' figure below should reconcile to 'Total funds' in the balance sheet.								
* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the charity; and U - unrestricted funds								
Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
			£	£	£	£	£	£
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
			-	-	-	-	-	-
Other funds	N/a	N/a	-	-	-	-	-	-
Total Funds			-	-	-	-	-	-

Section C		Notes to the accounts				(cont)
Note 27		Charity funds (cont)				
27.3 Transfers between funds						
This year						
	Reason for transfer and where endowment is converted to income, legal power for its conversion					Amount
Between unrestricted and restricted funds						
Between endowment and restricted funds						
Between endowment and unrestricted funds						
Last year						
	Reason for transfer and where endowment is converted to income, legal power for its conversion					Amount
Between unrestricted and restricted funds						
Between endowment and restricted funds						
Between endowment and unrestricted funds						
27.4 Designated funds						
This year						
Planned use	Purpose of the designation					Amount
Last year						
Planned use	Purpose of the designation					Amount

[illegible]

Section C		Notes to the accounts		(cont)		
Note 28 Transactions with trustees and related parties						
If the charity has any transactions with related parties (other than the trustee expenses explained in guidance notes) details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box or "False" if there are transactions to report.						
28.1 Trustee remuneration and benefits						
This year						
None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)						
In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.						
Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£	£	£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Please give details of why remuneration or other employment benefits were paid.						
Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.						
Last year						
None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity (True or False)						
In the period the charity has paid trustees remuneration and benefits. Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee by the charity or any institution or company connected with it.						
Name of trustee	Legal authority (eg order, governing document)	Amounts paid or benefit value				
		Remuneration	Pension contribution	Redundancy (including loss of office)/ex gratia	Other	TOTAL
		£	£		£	£
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Please give details of why remuneration or other employment benefits were paid.						

Where an ex gratia payment has been made to a trustee, provide an explanation of the nature of the payment.							
28.2 Trustees' expenses							
If the charity has paid trustees expenses for fulfilling their duties, details of such transactions should be provided in this note. If there are no transactions to report, please enter "True" in the box below. If there are transactions to report, please enter "False".							
No trustee expenses have been incurred (True or False)							
Type of expenses reimbursed				This year		Last year	
				£		£	
Travel				-		-	
Subsistence				-		-	
Accommodation				-		-	
Other (please specify):				-		-	
				-		-	
TOTAL				-		-	
Please provide the number of trustees reimbursed for expenses or who had expenses paid by the charity							
28.3 Transaction(s) with related parties							
Please give details of any transaction undertaken by (or on behalf of) the charity in which a related party has a material interest, including where funds have been held as agent for related parties. If there are no such transactions, please enter 'true' in the box provided.							
This year							
There have been no related party transactions in the reporting period (True or False)							
Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	
			£	£	£	£	
In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.							
For any related party, please provide details of any guarantees given or received.							
Last year							
There have been no related party transactions in the reporting period (True or False)							
Name of the trustee or related party	Relationship to charity	Description of the transaction(s)	Amount	Balance at period end	Provision for bad debts at period end	Amounts written off during reporting period	

			£	£	£	£	
In relation to the transactions above, please provide the terms and conditions, including any security and the nature of any payment (consideration) to be provided in settlement.							
For any related party, please provide details of any guarantees given or received.							

Section C		Notes to the accounts		(cont)				
Note 29		Additional Disclosures						
The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.								