



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2021
31st December 2021

Period start date To
Period end date

Charity name: Pink Champagne Breast Cancer Survivors Dragon Boat Team

Charity registration number: 1172801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote and protect the physical and mental health of those who have had treatment for breast cancer, in particular, but not exclusively, by the provision of support, practical advice and recreational activities in dragon boat racing
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Main activities of our charity (somewhat affected by the Coronavirus pandemic) Pink Champagne were able to return to the water in the late Summer. See "our achievements" for the year as a whole. Organise weekly practices, coaching and training sessions, ensuring the health and safety of members on and off the water at all times Regular attendance twice weekly be 20-30 paddlers. Membership of 40 is now increasing. Winter months include paying for a safety boat to ensure the health and safety of the team Fundraising allows for our boats to be maintained and stored, purchase of team kit, payment of registration fees for dragon boat racing events, nationally and internationally Raising awareness of our charity via breast cancer shops and breast cancer units at hospitals, local events, social media etc Annual Festival

		<p>We continue to support any members who are unable to attend paddling due to ongoing treatment.</p> <p>A “hardship” fund is available to enable members to attend UK events</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>As a Charity, we have regard to the guidance issued by the Charity Commission on public benefit and seek to continue to carry out our purposes as detailed above.</p> <p>Our members benefit from both fitness, social interaction and support from fellow survivors. Our charity demonstrates the positivity of strong teamwork which has carried on throughout the pandemic.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Our Charity relies greatly on volunteers for its success. The board of Trustees, is made up entirely of volunteers who are also members with experience of breast cancer.</p> <p>Our female helms are members and volunteers who we have financed in training</p> <p>Our male helm/coach is a non-cancer volunteer</p> <p>We benefit from countless hours of help from family, friends and local businesses who continually support and strengthen our team.</p>
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The pandemic presented both paddling and social restrictions, however we are proud of our achievements during 2021.</p> <p>“Zoom” paddling where we were joined by other teams from both the UK and abroad</p> <p>The local college who leased our training centre from the council, relinquished their lease due to lack of income during the pandemic. We worked closely with a new User Group and secured a new lease, allowing us to continue with both storage of our boats and paddling from the centre</p> <p>The trustees produced a “paddling questionnaire” for the team, to invite feedback on fitness and preferences for training sessions in preparation for returning to paddling</p> <p>Return to paddling sessions have been well supported with full boats</p> <p>We finally took delivery of a new, Post Code Community funded, dragon boat and held a “Dotting of the Eye” ceremony, attended by the mayor and local press</p> <p>We managed to take teams to two “Henley Winter series” events in October and November</p> <p>Our membership “drive” resulted in 8 new members to date (February) with more awaiting taster sessions</p> <p>Continued fundraising resulted in a successful application to Sport England, who were supporting Charities impacted by Covid. This enabled us to fund first aid training, boat repairs, a storage</p>

		<p>container, hand gels and cleaning materials and new trollies. Our boats and equipment suffered as we were not allowed access to the centre until a new lease was agreed.</p> <p>The team came together to raise funds via a clothing and accessories auction, following the sad loss of a much-loved member</p> <p>A donation was received from Going for Bust allowing us to purchase a new boat cover</p> <p>We managed, finally, to bring the team together for a successful Xmas social</p> <p>Our Welfare trustee supported members who had to return to treatment and those struggling during the pandemic</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>Fundraising was very difficult during the pandemic but in addition to the information above, we continue to be part of “AmazonSmile” and made a few more sales of our “buffs” online. These could be used as face masks.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the financial year Pink Champagne had £43,616 in its bank accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Pink Champagne's policy is to hold sufficient reserves to cover any unforeseen expenses that may occur e.g., boat replacement, safety equipment, repairs etc. Bournemouth, Christchurch & Poole Council (BCP) is redeveloping the Hengistbury Head Outdoor Centre, where the charity is based with consultations taking place with all the users. We anticipate that we will have to contribute to the capital costs of the redevelopment in return in return for reduced future rental payments. Such a capital contribution will come from reserves.</p> <p>Furthermore, we have fundraised in advance for an international breast cancer event that takes place every 4 years with the next event to take place in New Zealand in 2023 following the previous event in Florence in 2018. Funds are required for registration (£400 per team member) and new kit to wear at the event.</p> <p>Coronavirus has impressed on us the need to maintain ample reserves as we have been unable to fundraise.</p>
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties, membership is increasing

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal		Annual festival Moon paddle Donations and Grants
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sources of funds (including any fundraising)	Para 1.47	Wonderful.org online donation site Social media and word of mouth Craft stalls
Investment policy and objectives including any social investment policy adopted	Para 1.46	No separate investment policy. Excess funds are kept in an instant access deposit account
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Invitation to apply Nominations proposed and seconded by members Election at AGM Guidance through publications from Charity Commission All current trustees are available for advice if members are interested in a Trustee role

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Code of Conduct for Trustees Copy of Constitution and Annual report and Accounts Relevant literature from Charity Commission
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Currently eight Trustees (Min 6 Max 12) Other members hold non-Trustee positions i.e., Public Relations and Team Coach
Relationship with any related parties	Para 1.51	None
Other		N/A

Reference and Administrative details

Charity name	Pink Champagne Breast Cancer Survivors Dragon Boat Team
Other name the charity uses	
Registered charity	1172801

number	
Charity's principal address	Hengistbury Head Outdoor Education Centre The Broadway Southbourne Bournemouth BH6 4EN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Angie Davies	Team Manager	Feb 2017 to date	
2	Hilary Bracken	Secretary	June 2019 to date	
3	Mary O'Sullivan	Treasurer	Feb 2017 to date	
4	Ann Scovell	Membership	March 2021 to date	
5	Carolyn Brooke	Welfare	Jan 2021 to date	
6	Karen Kelly	Events/travel/social	Jan 2021 to date	
7	Deborah Jefferies	Co-Chair	July 2020 to date	
8	Jo Keating	Co-Chair	July 2020 to date	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Jo Keating

Full name(s)

Joanna Keating

**Position (eg
Secretary, Chair, etc)**

Co-Chair

Date

28.02.22

Bank Account Balances

Opening Balance

Qtr 1 - 01.01.22 - 31.03.22

Receipts

Payments

Petty Cash

16/01/20 Interest

15/02/20 Interest

15/03/20 Interest

Adjustments

Transfer from savings account

Balance as at 31/03/22

All agreed to bank statements as at 7/02/22

Petty Cash	New Bank Account 1704 2592	Savings Account 2668 6839	TOTAL	Travel Account 2610 3671	
89.94	722.81	42,742.21	43,554.96	60.92	£43,615.88
	359.70			0.00	
	-2,999.28			0.00	
-10.00					
		0.36			
		0.00			
		0.00			
0.00	2,500.00	-2,500.00			
79.94	583.23	40,242.57	40,905.74	60.92	

0.00 unrepresented cheque
 280.00 receipts not yet banked
 303.23
 303.23 bank statement balance
 0.00

40,825.80

Pink Champagne Breast Cancer Survivors Dragon Boat Team

Period 1 January to 31 December 2022

Detailed Income & Expenditure Account

@ 7/02/22

	Qtr 1 - 01.01.22 - 31.03.22	Qtr 2 - 01.04.22 - 30.06.22	Qtr 3 - 01.07.22 - 30.09.22	Qtr 4 - 01.10.22 - 31.12.22	Total 01.01.21 - 31.12.21	Actual 2021	Variance
Income							
Paddling Subs	99.70	0.00	0.00	0.00	99.70	554.69	-454.99
Annual Membership	60.00	0.00	0.00	0.00	60.00	819.70	-759.70
Fitness Class fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coaching/Mini bus income	0.00	0.00	0.00	0.00	0.00	22.46	-22.46
Sale of Kit	0.00	0.00	0.00	0.00	0.00	222.69	-222.69
Donations	200.00	0.00	0.00	0.00	200.00	8,673.76	-8,473.76
Fund Raising	0.00	0.00	0.00	0.00	0.00	1,116.39	-1,116.39
Festival	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trips non-members	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel Account Income				0.00	0.00	0.00	0.00
Interest Income	0.36	0.00	0.00	0.00	0.36	4.42	-4.06
Total Income	360.06	0.00	0.00	0.00	360.06	11,414.11	-11,054.05
Expenditure							
Rent & Insurance	0.00	0.00	0.00	0.00	0.00	1,822.01	-1,822.01
Stationery, Sustenance etc	225.65	0.00	0.00	0.00	225.65	1,915.74	-1,690.09
Boat Expenses	19.50	0.00	0.00	0.00	19.50	1,310.00	-1,290.50
Equipment	2,732.13	0.00	0.00	0.00	2,732.13	4,204.76	-1,472.63
Kit	0.00	0.00	0.00	0.00	0.00	20.17	-20.17
Coaching, Helming etc	0.00	0.00	0.00	0.00	0.00	250.00	-250.00
Fitness classes	0.00	0.00	0.00	0.00	0.00	154.38	-154.38
Fund Raising	32.00	0.00	0.00	0.00	32.00	0.00	32.00
Festival	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BDA events UK	0.00	0.00	0.00	0.00	0.00	560.00	-560.00
BDA events overseas	0.00	0.00	0.00	0.00	0.00	2,773.60	-2,773.60
Major events e.g. Florence	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Travel Account Expenditure				0.00	0.00	0.00	0.00
Total Expenditure	3,009.28	0.00	0.00	0.00	3,009.28	13,010.66	-10,001.38
Excess of Income over Expenditure	-2,649.22	0.00	0.00	0.00	-2,649.22	-1,596.55	-1,052.67

SPORT ENGLAND

URN:2021006489 (Small Grants) :

Pink Champagne Breast Cancer Survivors Dragon Boat Team

Budget for Project: Return to Paddling**Spent to date**

Purchase, delivery and installation of secure storage shed		£1,500	£1,568	£50 not yet paid for concrete blocks etc Jo to make claim for Container additions - yet to get racking
			£162	
2 new trollies to launch boats	£585 x 2	£1,170	£1,104	
Power Boat Course for safety boat	£160 x 3	£480	£25	
Repairs to Dragon Boat		£715	£715	
Motorola 2-way 'walkie-talkie' radio 2 sets (quad pack)		£155		
Coaching on paddling technique	sessions £150 x4	£600		
Helm training course for up to 4 people		£900		
First Aid 1 day training course for water sports		£300	£286	
Cleaning equipment		£150	£210	
Total Grant Request		<u>£5,970</u>	<u>£4,070</u>	



Charity Name	No (if any)
Pink Champagne Breast Cancer Survivors Dragon Boat Team	1172801

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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/01/2021		12/31/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Memberships & Subscriptions	1,374	-	-	1,374	-
Donations	704	7,970	-	8,674	-
Kit	223	-	-	223	-
Fundraising	1,116	-	-	1,116	-
Travel Income	-	-	-	-	-
Fees	22	-	-	22	-
Interest	4	-	-	4	-
Sub total (Gross income for AR)	3,444	7,970	-	11,414	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,444	7,970	-	11,414	-
A3 Payments					
Rent	1,077	-	-	1,077	-
Insurance	745	-	-	745	-
Coaching, helming and fitness	250	-	-	250	-
Boat expenses,equipment	2,399	3,430	-	5,829	-
BDA events, boat and van hire	3,334	-	-	3,334	-
Fundraising costs	-	-	-	-	-
Stationery etc	1,776	-	-	1,776	-
Travel costs	-	-	-	-	-
ROUNDING	-	-	-	-	-
Sub total	9,581	3,430	-	13,011	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	9,581	3,430	-	13,011	-
Net of receipts/(payments)	- 6,137	4,540	-	- 1,597	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	43,818	1,394	-	45,212	-
Cash funds this year end	37,681	5,935	-	43,616	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Accounts	5,151	5,935	-
	Savings Account	42,742	-	-
	Petty Cash	90	-	-
	Total cash funds	37,681	5,935	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £

B2 Other monetary assets

		-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
dragon boat		5,200	-
Computer work station and display board		1,800	-
New dragon boats		9,168	-
GoPro camera		448	-
New laptops with Secretary and Fundraiser		864	-
New boat		8,354	-
2 trollies		1,044	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Mary O'Sullivan	
		Jo Keating	