

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 4

to end date

3 1 0 3 2 5

Section A

Reference and administration details

Charity name

14th Hove (St Andrews Portslade) Scout Group

Other names the charity is known by

Registered charity number (if any)

1 1 7 2 7 7 1

HQ registration number

2 7 0 7 1

Charity's principal address

Scout Hut, Vale Park

Rear of 104 St Andrews Road

Portslade

East Sussex

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sally Thorley	Group Lead Volunteer	
2	Vacant Position	Chair	
3	Kathy Bruce	Treasurer	
4	Timothy Thorley	Scout Team Leader	
5	Andrew Archibald	Scout Team Leader	
6	Jonathan Leonard	Cub Team Leader	
7	Patricia Awcock	Beaver Team Leader	
8	Emma Porritt	Beaver Team Leader	
9	Jenine Twardzik	Trustee	
10	Lucy Pizer	Trustee	
11			
12			
13			
14			
15			

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Groups Constituion was updated and agreed at the 2023 AGM

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Treasurer and 7 Trustees and meets 3 times per year. The role of Chair is currently covered by the Group Lead Volunteer

Members of the Trustee Board undertake Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income. The Group is primarily reliant upon income from subscriptions. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14.5 years. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>



Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	<p>For the 14th Hove (St Andrews Portslade) Scout Group the main activities in relation to these objectives is the provision of the weekly section meetings. All sections have additional activities to support their programme beyond the weekly meetings</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year	<p>Our focus during the 2024/2025 year was to complete the extension to the Scout Hut and to undertake a complete refurbishment of the existing building. There were just a few tasks outstanding at the end of March 2025 which have now been completed. During 2024 we held our bi-annual Group Camp which was attended by over 100 young people. Our Scout Section spent a week at an International Jamboree in Essex where the got to meet Scouts from across the world as well as taking part in a wide range of activities. The 14th Hove Scout Group continues to run an exciting programme of weekly sessions and weekend activities and we continue to attract new members and new volunteers. All sections have cotinued to award lots of badges and all youth members have continued to work toward the highest awards. All sections have taken part in District Events.</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £6,000.</p> <p>The Group held reserves of approximately £30,000 at year end. The value of funds in the bank is significantly higher than the reserve due to the ongoing building and refurbishment works being carried out and our successful fundraising efforts</p>
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Details of any funds materially in deficit	<p>The Trusee Board are not aware of any funds materially in deficit</p>
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Investment Policy

With the exception of the Youth Investment Grant, the Group's Income and Expenditure is usually small and as a consequence the Group does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The funds being held for the building works and refurbishment needs to be readily available and the decision was made to hold these in a current account

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

During 2025/2026 we will finish all of the refurbishment works including landscaping to the outside of the building. We are also planning on opening a Squirrel Section for 4 and 5 year olds

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Sally Thorley	Kathy Bruce
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Position (eg Secretary, Chair)

Group Lead Volunteer	Treasurer
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Date

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14th Hove Scout Group

Receipts and Payments Account

		Year start date		Year end date		
	For the year from	1st April 2024	T o	31st March 2025		
Receipts						
		2023/2024 Unrestricted funds £		2024/2025 Unrestricted funds £		
Donations, legacies and similar income						
Membership subscriptions		15902.00		16120.60		
Less: Membership subscriptions paid on (National/County/Area/District)		8195.00		9720.00		
Net membership subscriptions retained		7707.00		6400.60		
Donations		784.23		150.00		
Tuck, Scarf and Book Income		209.00		-228.91		
Insurance Claim		1415.80		381.54		
Gift Aid		3719.68		3771.60		
Camp Fees		9649.44		10494.12		
Activity Days		2179.50		2057.50		
Hall Bookings		600.00		684.52		
Sub total		26264.65		23710.97		
Youth Investment Grant		54901.50		149555.50		
Grants		3572.50		500.00		
Sub total		58474.00		150055.50		
Fundraising (gross)						
Fundraising Activities		6469.95		4203.45		
Sub total		6469.95		4203.45		
Investment income						
Bank interest		849.57		0.00		
Sub total		849.57		0.00		
Total Gross Income		92058.17		177969.92		
Asset and investment sales, etc.						
Total receipts		92,058.17		177,969.92		

14th Hove Scout Group

Receipts and Payments Account

		Year start date	Year end date
	For the year from	1st April 2024	To 31st March 2025
Payments			
		2023-2024	2024-2025
		Unrestricted funds	Unrestricted funds
		£	£
Charitable Payments			
Youth programme and activities		3479.62	2882.33
Adult support and training		0.00	0.00
Ground Rent and Business Rates		228.08	176.10
Water, Electricity and Gas		1319.00	2364.24
Insurance		2516.31	1695.86
Maintenance and Cleaning		348.67	1053.49
Materials and equipment		711.80	1433.38
Camp Equipment		476.76	105.13
Stationary, Printing, Stamps		0.99	0.00
Tuck and Refreshments		184.30	130.14
Contribution to camp costs		11142.31	8781.67
Uniforms and Badges		2085.49	2067.44
AGM and trustee expenses		412.78	0.00
Annual Fees		1092.68	381.64
Miscellaneous		30.59	50.00
Bank Charges & GoCardless Fees		1246.36	1274.03
Extension and Lease		70372.08	164835.54
Fire Extinguisher and Boiler Servicing		0.00	0.00
Sub total		95647.82	187230.99
Fundraising expenses			
Fundraising Expenses		1542.08	1635.21
Sub total		1542.08	1635.21
Total Gross Expenditure		97189.90	188866.20
Asset and investment purchases, etc.		0.00	0.00
Total payments		97189.90	188866.20
Net of receipts/(payments)		-5131.73	-10896.28
Cash funds last year end		0.00	0.00
Cash funds this year end		-5131.73	-10896.28

Statement of assets and liabilities at the end of the year

		1st April 2024	31st March 2025
		Unrestricted	Unrestricted
		£	£
Cash funds			
Bank current account		45822.44	34935.68
Bank deposit account		0.00	0.00
Cash/Floats		0.00	0.00
Total cash funds		45822.44	34935.68
Other monetary assets			
Tax claim		0.00	0.00
Debts due from the County/Area/District/Group		0.00	0.00
Insurance claim		0.00	0.00
Sub total		0.00	0.00
Investment assets			
Investment property - detail		0.00	0.00
Quoted investments		0.00	0.00
Other investments - detail		0.00	0.00
Sub total		0.00	0.00
Non monetary assets for charity's own use			
Land and buildings		80000.00	80000.00
Motor vehicles		0.00	0.00
Scouting equipment, furniture etc		7500.00	7500.00
Other		0.00	0.00
Sub total		87500.00	87500.00
Liabilities			
Cheques written but not yet cashed		0.00	0.00
Expenses incurred but not invoiced		0.00	0.00
Subscriptions not yet paid		0.00	0.00
Sub total		0.00	0.00
Contingent liabilities and future obligations			
Liabilities and Future Obligations		0.00	0.00
Net Current Assets		45822.44	34935.68
Fixed Assets		87500.00	87500.00
Net Assets of Group		133322.44	122435.68
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on _____ and signed on their behalf by			
Signature		Print Name	
		Group Lead Volunteer	
		Treasurer	

**Independent examiner's report to the trustees of
14th Hove (St Andrews Portslade) Scout Group**

I report to the trustees on my examination of the accounts of the 14th Hove (St Andrews Portslade) Scout Group for the year ended 31st March 2025

Responsibilities and basis of report

As the charity trustees of the 14th Hove (St Andrews Portslade) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 14th Hove (St Andrews Portslade) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the

Charity Commission under section 145(5)(b) of the Act.

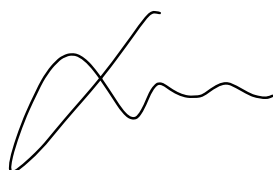
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 14th Hove (St Andrews Portslade) Scout Group] as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mr James Lever

Relevant professional qualification or membership of professional bodies (if any):
Msc in Digital Transformation, MBA (essentials) London School of Economics.

Address: 25 Rutland Road, Hove. BN3 5FF

Date: 29 November 2025