

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	4
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Section A Reference and administration details

Charity name

14th Hove (St Andrews Portslade) Scout Group

Other names the charity is known by

Registered charity number (if any)

1 1 7 2 7 7 1

HQ registration number

2 7 0 7 1

Charity's principal address

Scout Hut, Vale Park

Rear of 104 St Andrews Road

Portslade

East Sussex B N 4 1 1 D E

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Sally Thorley	Group Lead Volunteer	
2	Katie Chipping	Chair	Resigned 31/01/24
3	Kathy Bruce	Treasurer	
4	Timothy Thorley	Scout Lead Leader	
5	Andrew Archibald	Scout Lead Leader	
6	Jonathan Leonard	Cub Team Leader	
7	Patricia Awcock	Beaver Team Leader	
8	Emma Porritt	Beaver Team Leader	
9	Jenine Twardzik	Trustee	
10	Lucy Pizer	Trustee	
11			
12			
13			
14			
15			

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Groups Constituion was updated and agreed at the 2023 AGM

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 7 Trustees and meets 3 times per year

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the membership fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income. The Group is primarily reliant upon income from subscriptions. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14.5 years. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	For the 14th Hove (St Andrews Portslade) Scout Group the main activities in relation to these objectives is the provision of the weekly section meetings. All sections have additional activities to support their programme beyond the weekly meetings
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

During 2023 and into 2024 the Group continued with it's fund raising efforts and successfully applied to the Youth Investment Fund or a grant towards the cost of the extension and refurbishment of the Scout Hut. We were awarded an amount of £193,000 towards the capital project and an additional £6,000 revenue grant. The money is being spent, alongside the fund raising and grants that the Group were awarded in the last financial year on the building and project management of the extension as well as the demolition and rebuilding of the toilets and kitchen, the redecoration of the office, a new boiler and new flooring in the entrance hall along with underfloor heating in the entrance. We were also able to replace both the front and side doors to the hut. The foundations for the new extension were completed at the end of 2023 along with a new cycle stand to the front of the building.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, circa £6,000.

The Group held reserves of approximately £45,822 against this at year end. This is above the level/below required for operating expenses. The value of funds in the bank is significantly higher than the reserve due to the ongoing

Details of any funds materially in deficit

The Trusee Board are not aware of any funds materially in deficit

Investment Policy

With the exception of the Youth Investment Grant, the Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies. The funds being held for the building works and refurbishment needs to be readily available and the decision was made to hold these in a current account. The Group changed from the HSBC to the Co-Op Business Banking so that online payments could be made.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve ..

Extension to the Scout Hut and refurbishment of the main hall

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Sally Thorley

Position (eg Secretary, Chair)

Group Lead Volunteer

Date

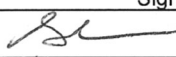
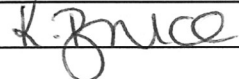
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14th Hove Scout Group			
Receipts and Payments Account			
		Year start date	Year end date
	For the year from	1st April 2023	To 31st March 2024
Receipts			
		22/23	23/24
		Unrestricted	Unrestricted funds
		£	£
Donations, legacies and similar income			
Membership subscriptions		15902.99	15902.00
Less: Membership subscriptions paid on (National/County/Area/District)		15600.00	8195.00
Net membership subscriptions retained		302.99	7707.00
Donations		161.81	784.23
Tuck, Scarf and Book Income		211.91	209.00
Insurance Claim		0.00	1415.80
Gift Aid		5075.15	3719.68
Camp Fees		5614.66	9649.44
Activity Days		2067.57	2179.50
Hall Bookings		865.00	600.00
Sub total		14299.09	26264.65
Youth Investment Grant		7504.63	54901.50
Grants		0.00	3572.50
Sub total		7504.63	58474.00
Fundraising (gross)			
Fundraising Activities		2999.45	6469.95
Sub total		2999.45	6469.95
Investment income			
Bank interest		181.80	849.57
Sub total		181.80	849.57
Total Gross Income		24984.97	92058.17
Asset and investment sales, etc.			
Total receipts		24984.97	92,058.17

14th Hove Scout Group

Receipts and Payments Account

	Year start date	Year end date
For the year from	1st April 2023	To 31st March 2024
Payments		
	2022-23	2023-24
	Unrestricted	Unrestricted funds
	£	£
Charitable Payments		
Youth programme and activities	3033.93	3479.62
Adult support and training	0.00	0.00
Ground Rent and Business Rates	465.04	228.08
Water, Electricity and Gas	1792.95	1319.00
Insurance	1786.10	2516.31
Maintenance and Cleaning	931.15	348.67
Materials and equipment	1433.12	711.80
Camp Equipment	2374.16	476.76
Stationary, Printing, Stamps	209.46	0.99
Tuck and Refreshments	190.81	184.30
Contribution to camp costs	5948.27	11142.31
Uniforms and Badges	2376.99	2085.49
AGM and trustee expenses	472.07	412.78
Annual Fees	352.17	1092.68
Miscellaneous	640.19	30.59
Bank Charges & GoCardless Fees	0.00	1246.36
Extension and Lease	6786.80	70372.08
Fire Extinguisher and Boiler Servicing	515.36	0.00
Sub total	29308.57	95647.82
Fundraising expenses		
Fundraising Expenses	371.77	1542.08
Sub total	371.77	1542.08
Total Gross Expenditure	29680.34	97189.90
Asset and investment purchases. etc.	0.00	0.00
Total payments	29680.34	97189.90
Net of receipts/(payments)	-4695.37	-5131.73
Cash funds last year end	0.00	0.00
Cash funds this year end	-4695.37	-5131.73

Statement of assets and liabilities at the end of the year			
		1st April 2023	31st March 2024
		Unrestricted £	Unrestricted £
Cash funds			
Bank current account		13536.92	45822.44
Bank deposit account		45254.57	0.00
Cash/Floats		0.00	0.00
Total cash funds		58791.49	45822.44
Other monetary assets			
Tax claim		0.00	0.00
Debts due from the County/Area/District/Group		0.00	0.00
Insurance claim		0.00	0.00
Sub total		0.00	0.00
Investment assets			
Investment property - detail		0.00	0.00
Quoted investments		0.00	0.00
Other investments - detail		0.00	0.00
Sub total		0.00	0.00
Non monetary assets for charity's own use			
Land and buildings		80000.00	80000.00
Motor vehicles		0.00	0.00
Scouting equipment, furniture etc		7500.00	7500.00
Other		0.00	0.00
Sub total		87500.00	87500.00
Liabilities			
Cheques written but not yet cashed		7837.32	0.00
Expenses incurred but not invoiced		0.00	0.00
Subscriptions not yet paid		0.00	0.00
Sub total		7837.32	0.00
Contingent liabilities and future obligations			
Liabilities and Future Obligations		0.00	0.00
Net Current Assets		50954.17	45822.44
Fixed Assets		87500.00	87500.00
Net Assets of Group		138454.17	133322.44
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 30/01/25 and signed on their behalf by			
Signature		Print Name	
		SALLY THORNE	Group Lead Volunteer
		KATHY BRUCE	Treasurer

England & Wales

Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of 14th Hove (St Andrews Portslade) Scout Group

I report to the trustees on my examination of the accounts of the 14th Hove (St Andrews Portslade) Scout Group for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the 14th Hove (St Andrews Portslade) Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 14th Hove (St Andrews Portslade) Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 14th Hove (St Andrews Portslade) Scout Group] as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A. Doctors

Name:

ANTHONY DOCTORS

Relevant professional qualification or membership of professional bodies (if any):

Address: 2B PRINCES AVENUE HOVE BN3 4GD

Date:

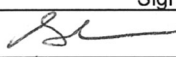
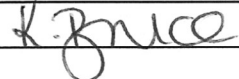
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Signed:

A. Doctors

Name:

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Relevant professional qualification or membership of professional bodies (if any):

Address: 2B PRINCES AVENUE HOVE BN3 4GD

Date:

27/1/2025