

ACCESS ALL AREAS

UNAUDITED TRUSTEES' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Charity Registration No. 1172706

ACCESS ALL AREAS

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ACCESS ALL AREAS

LEGAL AND ADMINISTRATIVE INFORMATION

Access All Areas previously operated as an unincorporated association registered as a charity no.1120588. On 24 April 2017 a new charitable incorporated organisation (CIO), with the same name and with substantially the same objects as the old charity, was registered by the Charity Commission (registered no.1172706).

On 1 June 2017 the activities, assets and liabilities of the Charity were transferred to the new CIO and the old charity has been removed from the register of charities. As explained in Note 1.1 to the accounts, merger accounting has been adopted so that the comparatives cover income and expenditure for the full year ended 31 March 2021

		Date of appointment
Trustees	Sarah Pickthall (Co-Chair)	2-Feb-2019
	Charlene Salter (trainee Co-Chair)	27-Nov-2019
	Frederick Way (Co-Deputy Chair)	13-Nov-2015
	Paul Christian (trainee Deputy Co-Chair)	18-Oct-2014
	Oludayo Koleosho	15-Jun-2009
	Sheila Bates	26-Apr-2016
	Charlotte Bennett	30-Oct-2019
	Michaela Butter	30-Oct-2019
	Himanshu Acharya (Treasurer)	13-Oct-2020
Independent Examiner	Frank Lachman FCA 16b North End Road London NW11 7PH	
Company Accountants	Streets Chartered Accountants Building 15 Gateway 1000 A1 (M) Junction 7 Hertfordshire Stevenage SG1 2FP	
Sponsors	Arts Council England Alchemy Foundation City Bridge Trust Department for Work and Pensions (Access to Work) East End Community Foundation Hackney Council The Esmée Fairbairn Foundation Sky Studios	
Bankers	NatWest 98 High Street London SW19 5ZH	The Co-operative Bank P.O. Box 250, Delf House Southway Skelmersdale WN8 6WT
Charity number	1172706	
Registered charity address and principal address	Access All Areas Bradbury Studios 138 Kingsland Road London E2 8DY	
Key Management Personnel (other than Trustees)	Patrick Collier Nick Llewellyn	Executive Director and Joint CEO Artistic Director and Joint CEO

ACCESS ALL AREAS TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees submit their annual report and the financial statements of Access All Areas for the year ended 31 March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Objectives and Activities

In setting our Objectives and Activities the Trustees have given careful consideration to the Charity Commission's guidance on public benefit.

The Trustees sum up Access All Areas' charitable purposes, as defined in our Constitution, as:

For the public benefit to advance the education of people with learning disabilities and of the general public about the lives of people with learning disabilities in particular, but not exclusively, through the promotion of the arts of drama, performing arts and related activities, and by working with people with learning disabilities to develop their life skills, improve their quality of life and enlighten audiences.

Executive summary for the year

Looking forward:

2020 has had a profound impact on the wellbeing and mental health of our learning disabled artists and peers. The COVID-19 death toll has been 6 times higher among learning disabled people, cuts to services have disproportionately impacted learning disabled communities, and our learning disabled neighbours, artists, participants and audiences are now at much higher risk of severe isolation and loneliness. Despite and because of this, Access All areas has continued to produce art, develop our artists online, engage a diversity of audiences and improve access in the cultural sectors.

Coming into 2021-22, the work of Access All Areas has never been more vital. We are skilled in adapting, innovating and making things accessible. We will not only underpin the health and wellbeing of our learning disabled artists and collaborators but we will need to commit resources to support the wellbeing of our excellent staff, freelancers and trustees so we can

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respond to the challenges of the coming year.

In this new world, our activity and strategic planning will be entirely co-led by excellent learning disabled professionals, trained and supported through our Transforming Leadership programme. As we work with our board to adopt the Let's Create Investment Principles, the diversity and lived experience of our leadership will be crucial to ensuring our work is inclusive, relevant, ambitious, dynamic, and environmentally sustainable and an exemplary best practice model for the sector.

We'll grow existing strategic partnerships, including with Sky Studios and Netflix, to bring the change-making impact of our artists to the heart of mainstream culture. We'll give a new focus to our digital reach, working with Wilderness Digital Marketing Agency to develop a new understanding of how to cut through on social media, and support learning disabled voices to take the space online.

In the coming year you can expect to see us:

Make great art

We make disruptive theatre and performance by learning disabled artists* Our interactive performance events create intimate moments of connection between performers and public, occupying unexpected spaces in venues, on the streets, and in public buildings.

Our productions sell-out and tour the country, and we engage with partners across the world. This year especially, we'll make sure we properly support the access needs and wellbeing of everyone involved. The Guardian calls our work "defiantly different", and says we have "the power to change theatre".

Make sure our community can Take Part

Art is for everyone, and all our work is built on the idea that everyone has the right to express their creativity. We'll roll out our award-winning Take Part programme across Hackney and beyond. No one will be left out because of their access support needs or circumstances. Our projects will be tailor-made to the access needs of all participants, so everyone who takes part can express their own creative voice.

Nurture great artists

Routes to professional careers remain closed for most learning disabled people. We'll train, support, and network new generations of artists and

ACCESS ALL AREAS TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

theatre makers to make their own waves in the arts industry. Every 2 years, a new group of students will be recruited onto our renowned two-year Performance Making Diploma – one of the best performance training courses in the world for learning disabled artists.

In our performance company, we'll support artists to develop their own work, get acting jobs, or work as trainers and consultants themselves. We'll also run training and host discussions for partners throughout the arts industry, in the UK and beyond, to create more opportunities and platforms for learning disabled art.

Tell everyone!

Our work has the power to shift perceptions and change minds. This happens at performances, but also when we share stories of our successes and challenges in the media and online. We'll make sure more learning disabled and neurotypical audiences can access our work in and beyond regular theatre spaces. We'll speak to the press, speak at conferences, get people talking, and make sure the whole country gets the chance to hear about what we do. It's time our voices were heard!

Develop our organisation

We have a small but specialist team. We'll work closely with our inclusive and representative board and other advisors, and access training to make sure we stay at the forefront of our work. We'll review our plans regularly, and put our ethos of accessibility, inclusivity and wellbeing at the heart of everything we do.

Carefully manage our finances

To ensure we can keep planning and developing work, we'll build diverse income streams, with more multi-year grants and mixed sources of income giving us security for our future plans. Over the course of this business plan, our financial focus will be stability. We'll grow more earned income and private income streams, growing our reserves to give us a secure bedrock for our work.

- *Patrick Collier, Access All Areas' Executive Director and co-CEO*

***Note on language**

Access All Areas artists usually identify as learning disabled or autistic. Some identify as neurodiverse. We respect the right of people to identify as they choose. As a short-hand, we use the term learning disabled in this document.

**ACCESS ALL AREAS
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

Achievements of 2020-21

Despite a difficult year for the arts industry, Access All Areas have continued producing shows, supporting creativity throughout our communities, developing excellent arts leaders, and creating a shift towards inclusion in our culture.

We reached 4,314 audience through our production of “Still, Here”, and continued work on two other live productions and seven films for the NHS (Oliver Magowan Mandatory Training) which will continue work in the coming year.

We worked with 121 learning disabled participants and emerging artists, in Hackney and beyond, to develop their creativity, develop their artistic leadership, build a sense of community through the pandemic, and, crucially, to help manage their wellbeing, mental health, and safety in a difficult time of change.

Through our consultancy partnerships with leading cultural organisations including Netflix, Sky Studios, The National Theatre and many others, we trained 432 people in access, inclusion, disability awareness, and accessible practice.

We also built a new digital structure for our work. Our productions of “Still, Here” in this financial year, and “The Interrogation” in the year to come, are both a fusion of live and digital work, allowing audiences to access excellent learning-disabled-led art while stuck at home through lockdowns. We also continued to connect with new audiences online, reaching an estimated 7,300,000 with online productions, social media content, and press coverage in BBC, ITV, The Guardian, and other leading outlets.

Here are some of our achievements this year:

Transforming Leadership:

Through our Transforming Leadership programme, part of a £283,512 strategic grant from Arts Council England, we continued working through lockdown with 9 new learning disabled arts leaders. This programme is revolutionising how we think about inclusion of learning disabled people in the arts. It insists that learning disabled people must be given the tools, coaching, and support required to make sure they are contributing to leadership conversations, and making real change in our culture.

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Alongside a programme of coaching, mentorships, and ongoing placements as co-directors, trustees, spokespeople, and digital influencers, we are also working with partner venues and organisations to shift practice across the industry.

Shifting the sector

Through our Consultancy and Agency programmes:

Through our consultancy we trained and supported leading UK cultural institutions to make more space for learning disabled people in the cultural mainstream. This year, we ran direct training for 432 arts leaders and staff. We secured a £50,000 commission from Netflix UK to provide access consultancy, training, and direct 1:1 support for any Netflix UK production, opening up a huge cultural platform to learning disabled writers, actors and crew. We started a partnership with The National Theatre to provide access and awareness training to their staff, and to provide direct 1:1 support where needed on their productions. Working both online and in person, we provided training or support for organisations including Leeds Playhouse, Royal Court, Royal Opera House, Sky Studios, BBC, ITV, Channel 4, Battersea Arts Centre, Shoreditch Town Hall and others.

We also supported AA Associate Artists to audition for and secure work in film, TV and stage work, increasing the representation of excellent learning disabled performers across our culture.

Nurturing new talent

Through our Performance Making Diploma:

After a pause during the first stages of COVID, we worked with 10 students online to support them towards graduation in April 2021. By the end of the course, students had undergone intensive training in devising, voice, movement, acting for stage, acting for camera, script writing, live art, and professional development, all through AAA's bespoke accessible methodologies.

This year also saw us run our first ever Writer's Lab with Sky Studios, supporting the students towards an astonishingly successful pitch session with the most senior commissioners in Sky. Students worked with well-known TV Writer Julie Geary, Producer Jules Hussey, Director Carl Tibbetts, and the AAA team to learn about TV pitching and scripting writing, and to create two new pitches for TV content. Sky Commissioners remarked that they were among the most entertaining pitches they'd ever experienced, and that one pitch was the best pitch for a period drama that they'd ever listened to. One of these student-led pitches was then taken forward by Sky Studios for development into a piece of TV. We are now working with Sky Studios to recruit a creative team for the show's

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development.

Engaging the public with learning-disabled-led art Through our outdoor audio exhibition - 'Still, Here':

Created by our Black Cab Company and commissioned by Chats Palace and Shoreditch Town Hall, 'Still, Here' was an audio exhibition across Hackney exploring learning disabled life in lockdown and beyond. Created in response to the pandemic, the production consisted of a series of high profile posters laid out in a walking route through Hackney. Each poster included a QR code with a link to and audio recording of learning disabled artists, sharing their thoughts, poetry, and experiences of living through lockdown. Audiences used their phones to follow the route, providing a socially-distanced, outdoor way to ensure that learning disabled art stayed in people's minds throughout lockdown.

Making sure our learning disabled communities stay creative Through our Take Part programme:

Our Take Part programme was perhaps more essential this year than ever before. We supported 121 learning disabled participants with a total of 1,185 workshops (including 1:1 sessions) during a period of intense isolation for many. At the start of the pandemic, we quickly changed the structure of our work, shifting as much as we could online. We secured a £20,000 grant from Paul Hamlyn Fund to reach the most isolated in our community.

We provided training and 1:1 support for participants who couldn't get online, and provided equipment where needed. Where digital engagement wasn't possible, we work with Access All Areas Associate Artists to create resources to share with participants by post, ensuring that people could stay creative even during the strictest lockdowns.

We ran 1:1 creative wellbeing walks when outdoor meeting was allowed, and provided training to parents and carers over zoom in our intensive sensory methodologies, so that they could engage participants at home.

Many people commented on how much of a lifeline Access All Areas was to them during the year.

Financial Review

In 2020/21 Access All Areas' income was £666,380.

We spent £657,270 on charitable activities. This surplus of £9,110 will be

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added to our reserves.

Access All Areas has a strict system of financial controls in place, which includes two-person checking of all payments and oversight by our Treasurer of payments and budgeting. We have a policy to increase our reserves until we realise our reserves target.

2020/21 was our third year as an Arts Council England National Portfolio Organisation. Under our NPO agreement, we secured £127,300 for the year.

Our Transforming Leadership grant, totalling £283,512 over 3 years, contributed £76,724 to the year.

We also secured £132,098 in emergency funding, made up mostly of Culture Recovery Funds, and individual freelance emergency grants for our Associate Artists which show on our accounts as we managed the grants for the artists, but which were paid out directly in freelance fees.

As well as a regular grant of £30,000 from Esmée Fairbairn, we also received a £15,000 unrestricted emergency grant.

We secured a £20,000 grant from Paul Hamlyn Fund for our Take Part programme, to help us to reach the most isolated learning disabled members of our community.

The Worshipful Company of Tin Plate Workers contributed £1,500 towards our Take Part programme, to help us to reach people with complex needs who were isolating at home, and to provide training to carers and families in sensory interaction with participants.

City Bridge Trust contributed £12,167 towards our Take Part activity and associated costs – part of a 3 year grant.

We received a £50,000 commission from Netflix UK as part of our Consultancy programme, as well as a further £24,109 in earned income from our consultancy and agency programme. This figure was lower than usual years due to the pandemic.

We also received £38,000 from Sky Studios towards our Performance Making Diploma for the year. This was from an overall grant of £80,000, most of which was deferred due to delays in activity resulting from the pandemic.

We received £29,000 from the Coronavirus job retention scheme, which went towards the cost of furloughed staff.

Income from Access to Work contributed £96,996 towards support costs for learning disabled and autistic artists. Other income includes projected

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income from Theatre Tax Relief, Gift Aid, and other smaller donations and earned income receipts.

Reserves Policy

Access All Areas cash reserves have been gradually built up over time from annual budget surpluses. This ongoing year on year surplus is as a result of the tight budgeting controls in place, which involve continual reforecasting to ensure Access All Areas spends within its means across all projects.

The level of this reserve as a minimum should be sufficient to fulfil all staff members' contracts for the duration of their notice periods, settle all outstanding invoices for goods and services provided, and return any funding and income where the outcome will not be completed.

For Access All Areas the target reserve level should cover 6 months of all staff wages on payroll and the rent of the premises. This will allow as much time as possible to recover from any unsuccessful funding.

As a result of increased staff in 2020, our reserves target this year has increased.

The reserves target is £173,702.

The reserves figure at the year-end was £174,850.

Risk Management

The Board periodically reviews the major external risks to which the charity is exposed and has established systems to mitigate those risks, as far as is reasonably possible. Internal risks are mitigated via robust policies and procedures covering all areas of management, human resources, financial probity, health and safety, environmental issues and diversity targets.

Structure, Governance and Management

Access All Areas was established under a Constitution on 24th April 2017, which established the objects and powers of the Charitable Incorporated Organisation. It has the same name and substantially the same objects as the former charity (registered no 1120588). On 1 June 2017 the activities, assets and liabilities of the former charity were transferred to the new CIO. The old association has since been removed from the register of charities.

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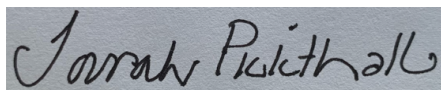
The predecessor of both the charity and CIO was Rainbow Drama Group (Hackney), established 1976 and registered as a charity on 13 June 2007.

As set out in the Constitution, the Chair and new Trustees are nominated and elected by members of the Charity. The Chair must stand down for re-election after every three-year term and, set on rotation according to election dates, a third of Trustees must stand down for re-election each year.

New Trustees meet with the Chair of the Board and receive an induction pack that outlines their legal obligations under charity law. They are also updated on the current situation of the Charity's finances and activities. They are invited to observe at least one meeting before formal election.

The charity implemented a Salary Policy in October 2018 that sets the pay and remuneration of the charity's key management personnel, benchmarked against current industry standards based on executives of the same or similar level and skill.

This report was approved and authorised for issue by the Trustees on 01/12/2021 and signed on their behalf by:



Sarah Pickthall, Co-Chairperson



Himanshu Acharya, Treasurer

5th January 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

ACCESS ALL AREAS

I report to the charity trustees on my examination of the accounts of the company for the year ended 31st March 2021 which are set out on pages 12 to 19 .

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the '2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

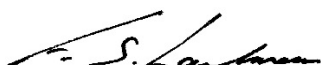
Independent examiner's report

Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England & Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- (1) accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- (2) the accounts do not accord with those accounting records; or
- (3) the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- (4) the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Frank Lachman FCA
Member Institute of Chartered Accountants in England and Wales
Chartered Accountant
Independent Examiner

16b North End Road
London
NW11 7PH
Dated: 5 January 2022

ACCESS ALL AREAS

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021			2020
		Unrestricted funds	Restricted funds	Total	Total
		£	£	£	£
<u>Income from:</u>					
Donations		367	800	1,167	2,043
Charitable activities	3,10	345,256	319,937	665,193	667,218
Investments		20	-	20	68
Other	4	-	-	-	1,990
Total		345,643	320,737	666,380	671,319
<u>Expenditure on:</u>					
Charitable activities	5, 10	82,562	574,708	657,270	630,253
Total		82,562	574,708	657,270	630,253
Net income/(expenditure)		263,081	(253,971)	9,110	41,066
Transfers between funds	10	-	-	-	-
Net movement in funds		263,081	(253,971)	9,110	41,066
Opening fund balances		107,462	58,278	165,740	124,674
Closing fund balances		370,543	(195,693)	174,850	165,740

NOTE

The Statement of financial activities for the year ended 31 March 2021 is shown in Note 15.

The annexed notes form part of these accounts.

ACCESS ALL AREAS

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	2021 £	2020 £	2020 £
Tangible Fixed Assets	6		<u>9,308</u>		<u>7,777</u>
Current Assets					
Debtors	7	119,250		227,612	
Cash at bank and in hand	8	<u>174,887</u>		<u>66,062</u>	
		294,137		293,674	
Current Liabilities					
Creditors: amounts falling within one year	9	128,595		135,711	
Net Current Assets			<u>165,542</u>		<u>157,963</u>
Net Assets			<u>174,850</u>		<u>165,740</u>
Funds					
Restricted funds	10		(195,693)		58,278
Unrestricted funds	10		370,543		107,462
			<u>174,850</u>		<u>165,740</u>

Access All Areas

Statement of Cash Flows

April 2020 - March 2021

	<u>Total</u>
OPERATING ACTIVITIES	
Net Income	13,310.91
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1100 Debtors Active	-35,827.43
1201 DWP Control Account	-3,208.05
1300 Prepaid Expenses	1,686.65
1305 Accrued income	147,326.97
1351 Employee account:Nick Llewellyn Employee Acc	390.81
1352 Employee account:Patrick Collier Employee Acc	80.53
1353 Employee account:Lucy Andrews Employee Acc	49.02
1354 Employee account:Ciara Brennan Employee Acc	57.10
1355 Employee account:Graciela Guerrero Employee Acc	45.24
1356 Employee account:Alex Covell Employee Account	41.72
1357 Employee account:Max May Employee Acc	55.06
1358 Employee account:Helen Jackson-Lyall	-0.20
1400 Deferred Income	-5,084.00
2000 Accounts Payable	-6,747.15
2420 Other Payroll Deductions	697.99
2440 Tax and National Insurance	608.96
2550 VAT Liability	-6,537.01
2600 Accrued Costs	3,634.00
Payroll Liabilities:HMRC	0.00
Payroll Liabilities:Pension	0.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	<u>£ 97,270.21</u>
Net cash provided by operating activities	<u>£ 110,581.12</u>
INVESTING ACTIVITIES	
1500 Furniture and Fixtures	918.81
1600 IT Equipment	-2,449.73
Net cash provided by investing activities	<u>-£ 1,530.92</u>
FINANCING ACTIVITIES	
3150 Restricted Funds	-225.00
Net cash provided by financing activities	<u>-£ 225.00</u>
Net cash increase for period	<u>£ 108,825.20</u>
Cash at beginning of period	66,061.86
Cash at end of period	<u>£ 174,887.06</u>

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 General information and basis of preparation of accounts

The charity constitutes a public benefit entity as defined by the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, as updated on 2 February 2016 (SORP 2016), FRS 102, the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015. FRS 102 should be effective 01/01/2019.

The accounts have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following SORP 2016 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 (SORP 2005) which has since

The accounts are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these accounts are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Income

All income is recognised when there is entitlement to the funds, the receipt is probable and the amount can be measured reliably.

1.3 Expenditure

Liabilities are recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefit will be required in settlement and the amount of the obligation can be measured reliably. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure includes attributable VAT which cannot be recovered. Payments to partner organisations and other expenditure on operational programmes are accordingly recognised in the period they are incurred.

1.4 Reserves policy

As an organisation with fluctuating revenue streams, Access All Areas needs to safeguard its future. Cash reserves are retained to ensure the organisation can operate as a going concern in the instance of reduced income, or to ensure fulfilment of all contracts as part of a solvent liquidation should funding cease entirely.

Access All Areas cash reserves have been gradually built up over time from annual budget surpluses. This ongoing year on year surplus is as a result of the tight budgeting controls in place, which involve continual reforecasting to ensure Access All Areas spends within its means across all projects.

The level of this reserve as a minimum should be sufficient to

- a) Fulfil all staff members' contracts for the duration of their notice periods;
- b) Settle all outstanding invoices for goods and services provided;
- c) Return any funding and income where the outcome will not be completed.

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Access All Areas future budgets are planned with the aim to achieve and surpass that target. At the end of this financial year, the reserves are £174,850.

For Access All Areas the target reserve level should cover 6 months of all staff wages on payroll and rent of the premises. This will allow as much time as possible to recover from any unsuccessful funding.

Access All Areas future budgets are planned with the aim to achieve and surpass that target.

Review

To assess reserve levels a review should be carried out periodically. As the end of year accounts are produced, the financial position will be reviewed alongside an assessment of all payroll costs. This assessment will determine the target surplus for the following year.

1.5 Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the accounts.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the accounts.

1.6 Tangible fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life of 4 years.

1.7 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.8 Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

1.9 Judgements and key sources of estimation uncertainty

No judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies and there are no key sources of estimation uncertainty.

2 Trustees

None of the trustees (or any persons connected with them) received any remuneration or expenses in their role as trustees. The following trustees received performance fees in the year:

Oludayo	£2,840 (2020 - £4,939)
Koleosho	

Paul	£3,600 (2020 - £2,260)
Christian	

Charlene	£6,132 (2020 - £8,204)
Salter	

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

3 Incoming resources from charitable activities

	2021			2020
	Unrestricted funds	Restricted funds	Total	Total
	£	£	£	£
Theatre Tax Relief	4,356	-	4,356	28,343
Grants	332,309	305,274	637,583	519,919
Programme income	8,591	14,663	23,254	118,956
Total incoming resources	345,256	319,937	665,193	667,218

Grants	2021	2020
	£	£
Grants received in prior year for current year		
Arts Council - Catalyst	-	4,178
Alchemy Grant for PMD	-	2,000
Arts Council - Elevate	-	-
Sky	-	23,000
The Esmée Fairbairn Foundation	-	-
The Henry Smith Charity	-	-
Wellcome Trust	-	-
Grants received in, and for use in, current year		
Arts Council- NPO	127,191	125,000
Arts Council England - Other	132,098	-
Arts Council - Transforming Leadership	76,724	77,276
Arts Council - Elevate	-	-
Arts Council - NFS	-	20,579
The Esmée Fairbairn Foundation	45,000	30,000
Arts Council - Catalyst	-	37,353
Arts Council - Artists	-	-
Arts Council - Placement grant	6,300	-
Hackney Council (Hackney Main Grants and HCVS)	-	27,513
Peter Bennet	-	6,000
London Community Foundation	-	3,000
Access to Work (Department for Work and Pensions)	96,996	97,820
City Bridge Trust	12,167	29,200
Sky	38,000	37,000
Netflix	50,000	-
Individual Giving	274	-
Paul Hamlyn Foundation	20,000	-
Welcome Trust	50	-
The Worshipful Company of Tin Plate Workers	1,500	-
Misc income (including Job Retention Scheme)	31,283	-
	637,583	519,919

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Programme Income	2021	2020
Income received in prior year for current year	£	£
PMD income	-	1,745

Programme income received in, and for use in, current year

Spinning Wheel	-	26,130
Box Office income & venue fees	(555)	4,293
Festivals & Performance income	-	2,530
Workshops	-	3,239
Consultancy	5,500	13,784
Dreamthinkspeak - UnReal City	-	21,365
British Council	-	-
Other participant fees	3,646	8,030
Agency income	14,663	37,840
	23,254	118,956

Incoming resources from charitable activities

	2020		
	Unrestricted funds	Restricted funds	Total
	£	£	£
Theatre Tax Relief	(41)	28,384	28,343
Grants	178,461	341,458	519,919
Programme income	61,047	57,909	118,956
Total incoming resources	239,467	427,751	667,218

		2021			2020
		Unrestricted funds	Restricted funds	Total	Total
		£	£	£	£
4	Other Income				
	Shared office rental	-	-	-	-
	Other Income	-	-	-	1,990
		-	-	-	1,990

		2020		
		Unrestricted funds	Restricted funds	Total
		£	£	£
	Other Income			
	Shared office rental	-	-	-
	Other Income	841	1,149	1,990
		841	1,149	1,990

		2021			2020
		Unrestricted funds	Restricted funds	Total	Total
		£	£	£	£
5	Cost of charitable activities				
	Programmes expenditure	23,731	224,409	248,140	312,784
	Support costs (see Note 14)	42,350	38,713	81,063	81,134
	Staff costs	16,481	311,586	328,067	236,334
		82,562	574,708	657,270	630,252

Support costs include Governance costs, comprising the fees payable to the independent examiner (all in respect of the independent examination) of £2,400 (2020 £1,400).

		2020			2019
		Unrestricted funds	Restricted funds	Total	Total
		£	£	£	£
	Cost of charitable activities				
	Programmes expenditure	65,259	247,525	312,784	285,599
	Support costs (see Note 14)	42,297	38,838	81,134	43,556
	Staff costs	23,183	213,151	236,334	225,292
		130,739	499,514	630,252	554,447

6 Tangible Fixed Assets - Furniture and equipment

Cost	£
At 1 April 2020	22,448
Additions	4,986
Disposals	-
At 31 March 2021	<u>27,434</u>
Depreciation	
At 1 April 2020	14,671
Charge for the year	3,455
On disposals	-
At 31 March 2021	<u>18,126</u>
Net book value	
At 31 March 2021	<u>9,308</u>
At 31 March 2020	<u>7,777</u>

	2021	2020
7 Debtors	£	£
Trade debtors	81,299	45,473
Other debtors	-	719
DWP control account	-	-
VAT Claim	6,537	-
Deposit paid	1,600	1,600
Pre-paid expenses	-	1,686
Accrued income	29,813	178,134
	<u>119,250</u>	<u>227,612</u>

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

		2021	2020
		Total	Total
		£	£
8	Cash at bank and in hand		
	Current Account - Nat West	19,042	1,000
	Current Account - Co-operative Bank	104,784	14,012
	Savings 1	51,060	51,040
	Savings 2	1	1
	Petty Cash	-	9
		174,887	66,062
9	Creditors		
	Trade creditors	25,800	32,773
	Taxation and social security	7,804	7,195
	Pensions & other payroll	2,181	1,483
	Deferred income - see below	81,960	87,044
	Accrued costs	10,850	7,216
		128,595	135,711
	<u>Deferred grant income</u>		
	Arts Council England	69,040	21,724
	Esmee Fairbairn Foundation	12,920	12,920
	Alchemy Trust Foundation	-	-
	Netflix	-	50,000
	London Community Foundation	-	-
		81,960	84,644
	Total grants	81,960	84,644
	Participants Fees	-	2,400
	Total deferred income	81,960	87,044

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

10	Net movement in funds 2020/21	At start of the year £	Incoming Resources £	Outgoing Resources £	Transfer From Core £	At end of the year £
	Restricted funds					
	Core Restricted	9,142	194,487	(384,963)	-	(181,334)
	Artist Development	-	75,089	(12,070)	-	63,019
	Black Cab	844	962	(20,950)	-	(19,145)
	Catalyst	-	-	-	-	-
	Consultancy	18,862	4,928	(1,840)	-	21,950
	Departure Lounge	3,134	(680)	(2,018)	-	437
	unReal City (Digital Show)	-	-	-	-	-
	Fix Us	-	3,000	(1,500)	-	1,500
	Imposter 21	-	1,847	-	-	1,847
	Interrogation	-	300	(2,970)	-	(2,670)
	Madhouse	-	50	-	-	50
	NFS	-	(3,524)	(24)	-	(3,549)
	NHS Films	-	451	(3,646)	-	(3,195)
	Other Projects	850	4,054	(1,519)	-	3,385
	Performance Making Diploma	15,520	2,405	(20,262)	-	(2,337)
	PMD	-	-	(1,650)	-	(1,650)
	PMD Summer	-	(54,245)	(1,220)	-	(55,465)
	PMD Winter	-	90,274	(13,035)	-	77,239
	Spring Back	9,747	-	(2,814)	-	6,933
	Transforming Leadership	-	7,839	(96,551)	-	(88,711)
	Transitions	179	(30)	-	-	149
	unReal City	-	(15,894)	(1,392)	-	(17,287)
	Not Specified	-	9,425	(6,284)	-	3,141
	Total restricted funds	58,278	320,737	(574,708)	-	(195,693)
	Unrestricted funds					
	Core funds	63,479	326,522	(54,449)	-	335,552
	Agency	7,233	19,541	(22,888)	-	3,886
	Spinnng Wheel	36,750	(420)	(5,225)	-	31,105
	Totall unrestricted funds	107,462	345,643	(82,562)	-	370,543
	Total Funds	165,740	666,380	(657,270)	-	174,850

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

Net movement in funds 2019/20	At start of the year £	Incoming Resources £	Outgoing Resources £	Transfer From Core £	At end of the year £
Restricted funds					
Core Restricted	(1,381)	22,427	(11,904)	-	9,142
Artist Development	-	19,497	(44,059)	24,562	-
Audience Engagement	-	-	-	-	-
Black Cab	-	15,748	(14,904)	-	844
Catalyst	-	17,200	(17,200)	-	-
Consultancy	5,192	28,276	(14,606)	-	18,862
Departure Lounge	1,916	16,100	(14,882)	-	3,134
unReal City (Digital Show)	-	89,327	(174,284)	84,958	-
Elevate	-	-	-	-	-
Imposter 21	-	2,070	(3,376)	1,306	-
Making Routes	-	-	-	-	-
The Misfit Analysis	-	-	-	-	-
NFS	-	44,646	(42,842)	(1,804)	-
Other Projects	146	2,304	(1,600)	-	850
Performance Company	-	-	-	-	-
Performance Making Diploma	-	71,980	(56,460)	-	15,520
Spring Back	9,101	12,032	(11,386)	-	9,747
Transforming Leadership	-	79,206	(82,593)	3,387	-
Transitions	-	8,097	(7,918)	-	179
Total restricted funds	14,974	428,910	(499,514)	113,908	58,278
Unrestricted funds					
Core funds	79,532	148,217	(50,362)	(113,908)	63,479
Agency	2,693	55,322	(50,782)	-	7,233
Spinning Wheel	27,475	38,870	(29,595)	-	36,750
Total Unrestricted funds	109,700	242,409	(130,739)	(113,908)	107,462
Total Funds	124,674	671,319	(630,253)	-	165,740

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

10 Net movement in funds (continued)

ACCESS ALL AREAS PROJECTS:

Company of Associate Artists

Access All Areas has 16 Associate Artists in our core company, all of whom identify as learning disabled or autistic. We are a devising company, and these artists are the backbone of what we do. We work with them to devise new ideas, create productions, create digital content, and make sure that excellent learning disabled and autistic creative voices are strongly represented at the heart of our culture.

Artist Development

Our Artist Development programme has two parts. The first is a series of regular masterclasses which support our Associate Artists to develop their creative talents and skills. The second part of the programme focuses on professional development. We work with artists to test their own ideas and build networks in the industry. We also provide creative support, access support, and producing support to artists' developing careers. Sometimes we coproduce a production with an artist or group of artists.

Transforming Leadership

Learning disabled and autistic people are hugely underrepresented in arts leadership conversations. Our Transforming Leadership programme seeks to radically change this. This programme recognises and celebrates the importance of diverse leadership, and the impact that it has when we are led by diverse voices.

Our programme mentors 9 learning disabled or autistic creatives in leadership positions across the arts, including as co-directors, co-facilitators, trustees, spokespeople, and digital influencers. With this new generation of neurodiverse leaders, we aim to shift the practice of our culture towards one that expects and encourages learning disabled and autistic people to take up roles at all levels of the arts.

Consultancy

Through our consultancy programme we offer training and support to organisations across the arts, film, media and governmental sectors to improve inclusivity for learning disabled artists, audiences, and participants.

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

11 Reserve target

For Access All Areas the target reserve level should cover 6 months of all staff salaries, NI and pension costs, and 6 months of rent. The total of the reserve target is £173,700.

12	Staff costs	2021 £	2020 £
	Salaries and wages	290,052	213,184
	Social security costs	27,733	16,525
	Less: Employment allowance (for current year)	(4,000)	(3,000)
	Staff training	618	540
	Pensions	13,664	6,434
	Other staff costs	0	2,651
	Total	328,067	236,334

The average number of employees during the year was 10.3 (2020:7.1) with all employee time involved in providing either support to the governance of the charity or support services to charitable activities. No employee received emoluments of more than £60,000.

The total amount of employee benefits received by key management personnel is £87,168 (2020 £77,177), including pension contributions of £2,615 (2020 £2,441). The charity considers its key management personnel comprise the trustees, the Artistic Director and the Executive Director.

ACCESS ALL AREAS

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

14	Support Costs	20/21 £	19/20 £
	Rents & Rates	10,650	21,600
	Depreciation	3,455	3,396
	Insurance	3,747	1,704
	Governance costs- fee payable to independent examiner		
	Independent examination fee	2,400	4,400
	Accountancy support	-	-
	Stationery	6,652	3,548
	Accountancy Fees	13,829	11,712
	Admin Support	11,243	6,072
	Marketing Officer	5,400	5,295
	Office Equipment & Refurbishment	4,806	825
	Travel & Subsistence	3,074	2,519
	Venue/space hire	4,025	5,360
	Storage	4,200	4,463
	Others	7,581	10,240
		81,063	81,134

15 Statement of financial activities for the year ended 31 March 2020

	Unrestricted funds £	Restricted funds £	Total funds £
<u>Income from:</u>			
Donations	2,034	9	2,043
Charitable activities	239,466	427,752	667,218
Investments	68		68
Other	841	1,149	1,990
Total	242,409	428,910	671,319
<u>Expenditure on:</u>			
Raising funds	-	-	-
Charitable activities	130,739	499,514	630,253
Total	130,739	499,514	630,253
Transfer between funds	(113,908)	113,908	0
Net movement in funds	(2,238)	43,304	41,066
Fund balances at 1 April 2019	109,700	14,974	124,674
Fund balances at 31 March 2020	107,462	58,278	165,740

16 Analysis of net assets between funds**CURRENT YEAR**

Tangible fixed assets
Net current assets

Unrestricted funds £	Restricted funds £	Total funds £
9,308	-	9,308
361,235	(195,693)	165,542
370,543	(195,693)	174,850

PRIOR YEAR

Tangible fixed assets
Net current assets

Unrestricted funds £	Restricted funds £	Total funds £
7,777	-	7,777
99,685	58,278	157,963
107,462	58,278	165,740