

# **ASHFORD BME ASSOCIATION**

## **Trustees Annual Report and Financial Statements**

**For**

**Year Ended 31 March 2022**

**Charity No: 1172705**

**RANA & CO ACCOUNTANTS LTD**

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**97 Walbrook Road**

**DERBY**

**DE23 8SF**

**Ashford BME Association**  
**Trustees Annual Report and Financial Statement**  
**Year ended 31 March 2022**

<b>Contents</b>	<b>Page</b>
Reference and Administrative Information	1
Trustees Annual Report	2 – 3
Independent Examiner's Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes to the Accounts	7

## **Reference and Administrative Information**

**Charity Name:** Ashford BME Association

**Charity Registration Number:** 1172705

**Registered Office:** 8 Elwick Road  
ASHFORD  
TN23 1PF

**The Board of Trustees:** Guy Alain Kamssu (Chair)  
Loreen Chikara  
Wasiu Olukoya  
Musu Zorokong

**Independent Examiner:** Rana & Co Accountants Ltd  
97 Walbrook Road  
DERBY  
DE23 8SF

**Bankers:** Barclays  
9 St George's St  
CANTERBURY  
CT1 2JX

## **Trustees' Annual Report**

### **Year ended 31 March 2022**

#### **Structure, Governance and Management**

Ashford BME Association is based at Berwick House, Ashford. The registered and the principal address of the Charity is 8 Elwick Road, Ashford. Ashford BME Association has achieved full registration on 24 April 2017 and its Registered Charity Number is 1172705.

#### **Organisational Structure**

Ashford BME Association Board of Trustees met three times during the year. Our board of Trustees are responsible for making decisions on all matters that generally concerns the overall strategic direction and policy of the Charity. The day-to-day responsibility for the provision of service and activities of the Charity are delegated to the Chief Executive Officer, who then report back to the Trustees.

#### **Risk Management Policy**

The Trustees have a duty to identify and review risks to which Ashford BME Association is exposed to and ensure that appropriate controls are in place to provide reasonable assurance against liability, fraud or anything else that could hinder Ashford BME Association services.

The Trustees have numerous control measures to minimise risks in relation to; banking, donations, income, expenditure and approving expenses.

All members that work with vulnerable and young people are DBS checked and are updated regularly trained and kept up to date with current legislation. Staff and volunteers are regularly trained in Safeguarding to ensure they are kept up to date and are competent in this area.

During Board Meetings, Trustees examine and review major risks facing Ashford BME Association. The risk management policy is reviewed on an annual basis. Ashford BME Association has developed systems to monitor and control these risks to mitigate any impact that they may have on the Charity in the future.

#### **Objectives**

To preserve and protect health and wellbeing with a particular focus on, but not limited to, people from the Black, Asian and minority ethnic (BAME) communities, principally in, but not limited to, Ashford, Kent and the surrounding area through: responding to the broad public health needs of the BAME population, health education and training of all communities thereby empowering and enabling them to advance in life and improve their quality of life having positive health outcomes. The Charity provides advice, workshops, advocacy, counselling services on health matters, and by signposting individuals to access other support providers of health and welfare matters.

#### **Activities**

Ashford BME Association was an approved partner for Barnardo's on their See Hear Respond Initiative. The Charity focused on the following core priority groups targeted in See Hear Respond:

- Children from Black Asian and wider minority ethnic groups
- Disabled children and those with special educational needs
- Children requiring mental health and emotional wellbeing support
- Children at risk of abuse and exploitation (in and out of the home)

## **Trustees' Annual Report**

### **Year ended 31 March 2022**

- Young Carers
- Children under 5 years old

The nature of the work completed by Ashford BME included providing: Accessible advice and support to children and their families • Therapeutic support to children and their families who needed support with mental health and emotional wellbeing • Group work activity to children and their families on a variety of issues • Reintegration into education support for children who had become disconnected from schools and required intensive support to help them return to school and rebuild relationships. The Charity shared practice across the network and adapted models of delivery in line with local and national lockdown and COVID safe.

Outcomes of this activity included: Access to accurate information • Improved parent health and wellbeing • Improved connection to informal support services • Improved safety of the child • Improved connection to services • Improved safety of the parent Ashford BME performance was monitored through the required submission of monthly reports and case studies, attendance at monthly contract meetings and a final exit interview. In addition to this all referral, assessment and closure records for children supported were recorded on a central data base and checked for quality.

### **Achievement and Performance**

The Charity has successfully achieved its charity status and also its aims and objectives outlined in the charity constitution.

The Trustees consider the state of affairs to be satisfactory.

Approved by the Trustees and signed on their behalf.

**Guy Kamssu**

**Trustee (Chair)**



**Date: 31/01/2023**

## **Independent Examiner's Report to the Trustees of ASHFORD BME ASSOCIATION**

I report on the accounts of the charity for the year ended 31 March 2022 which are set out on pages 5 to 7.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144 of the Charity Act 2011 (the Charity Act). It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charity Act), and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In the course of my examination, no material matters has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records were not kept in accordance with section 130 of the Charities Act or
  - to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met, or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

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Date: 31/01/2023

**ASHFORD BME ASSOCIATION**  
**Statement of Financial Activities**  
**Year ended 31 March 2022**

		Unrestricted	Restricted		
		Funds	Funds	Total	Total
				2022	2021
<b><u>Income</u></b>	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Grants	2	0	72744	72744	88584
Donations		3120	0	3120	611
Sundry Income		1066	0	1066	1247
		<b>4186</b>	<b>72744</b>	<b>76930</b>	<b>90442</b>
<b><u>Expenditure</u></b>					
Admin costs		150	500	650	150
Volunteer expenses		250	11632	11882	1772
Refreshments		600	5695	6295	809
Stationery and postage		50	2500	2550	43
Training resources		0	7240	7240	1554
Publicity & promotion		0	1245	1245	2470
Insurance		0	618	618	333
Online costs		0	0	0	408
Venue hire		0	3360	3360	7554
Professional costs		1000	10550	11550	8426
Facilitators/Project costs		0	14860	14860	65819
DJ costs		0	0	0	0
Sports Resources		0	5750	5750	2785
Celebration costs		974	1365	2339	1290
Travel costs		0	0	0	0
Coaching fee		0	0	0	0
Miscellaneous costs		0	0	0	53
Equipment & Materials		0	3000	3000	2963
IT Software & Consumables		0	311	311	0
Accountancy fee		500	0	500	500
		<b>3524</b>	<b>68626</b>	<b>72150</b>	<b>96929</b>
<b>Surplus/(Defecit) for year</b>		<b>662</b>	<b>4118</b>	<b>4780</b>	<b>-6487</b>
<b>Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening Balances</b>		<b>0</b>	<b>68</b>	<b>68</b>	<b>6555</b>
<b>Closing Balances</b>		<b>662</b>	<b>4186</b>	<b>4848</b>	<b>68</b>

# **ASHFORD BME ASSOCIATION**

## **Balance Sheet**

**At 31 March 2022**

	Note	Total 2022 £	Total 2021 £
Balance at Bank		4848	68
		<u>4848</u>	<u>68</u>
Creditors	3	0	0
Net Asset		<u>4848</u>	<u>68</u>
<b>Represented by:</b>			
Unrestricted Funds		662	423
Restricted Funds	4	4186	-355
		<u>4848</u>	<u>68</u>

Chair:



Date: 31/01/2023



# **ASHFORD BME ASSOCIATION**

## **Statement of Balances**

### **Notes to the Accounts**

#### **Note 1**

The accounts have been prepared using the concessions allowable under SORP 2005 for small charities, not subject to an audit (Appendix 5.3)

#### **Note 2**

##### **Grants**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Ashford Borough Council	0	1100	1100	2750
Kent County Council	0	2538	2538	2048
Kent Community Foundation	0	0	0	2700
Edseco	0	28060	28060	0
National Lottery	0	19050	19050	35305
Barnardos	0	21996	21996	45781
	<b>0</b>	<b>72745</b>	<b>72745</b>	<b>88584</b>

#### **Note 3**

##### **Creditors**

0

**0**

#### **Note 4**

	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfer</b>	<b>Closing Balance</b>
<b>Restricted funds</b>					
Ashford Borough Council	0	1100	1100	0	0
Kent County Council	0	2538	2538	0	0
Kent Community Foundation	0	0	0	0	0
Edseco	0	28060	28060	0	0
National Lottery	0	19050	14864	0	4186
Barnardos	0	21996	21996	0	0
	<b>0</b>	<b>72745</b>	<b>68626</b>	<b>0</b>	<b>4186</b>