

# **ASHFORD BME ASSOCIATION**

**Trustees Annual Report and Financial Statements**

**For**

**Year Ended 31 March 2021**

**Charity No: 1172705**



**Rana & Co Accountants Ltd**

**97 Walbrook Road  
DERBY  
DE23 8SF**

**Ashford BME Association**  
**Trustees Annual Report and Financial Statement**  
**Year ended 31 March 2021**

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## **Reference and Administrative Information**

**Charity Name:** Ashford BME Association

**Charity Registration Number:** 1172705

**Registered Office:** 8 Elwick Road  
ASHFORD  
TN23 1PF

**The Board of Trustees:** Guy Alain Kamssu (Chair)  
Loreen Chikara  
Wasiu Olukoya  
Musu Zorokong

**Independent Examiner:** Rana & Co Accountants Ltd  
97 Walbrook Road  
DERBY  
DE23 8SF

**Bankers:** Barclays  
9 St George's St  
CANTERBURY  
CT1 2JX

## **Trustees' Annual Report**

### **Year ended 31 March 2021**

#### **Structure, Governance and Management**

Ashford BME Association is based at Berwick House, Ashford. The registered and the principal address of the Charity is 8 Elwick Road, Ashford. Ashford BME Association has achieved full registration on 24 April 2017 and its Registered Charity Number is 1172705.

#### **Organisational Structure**

Ashford BME Association Board of Trustees met three times during the year. Our board of Trustees are responsible for making decisions on all matters that generally concerns the overall strategic direction and policy of the Charity. The day-to-day responsibility for the provision of service and activities of the Charity are delegated to the Chief Executive Officer, who then report back to the Trustees.

#### **Risk Management Policy**

The Trustees have a duty to identify and review risks to which Ashford BME Association is exposed to and ensure that appropriate controls are in place to provide reasonable assurance against liability, fraud or anything else that could hinder Ashford BME Association services.

The Trustees have numerous control measures to minimise risks in relation to; banking, donations, income, expenditure and approving expenses.

All members that work with vulnerable and young people are DBS checked and are updated regularly trained and kept up to date with current legislation. Staff and volunteers are regularly trained in Safeguarding to ensure they are kept up to date and are competent in this area.

During Board Meetings, Trustees examine and review major risks facing Ashford BME Association. The risk management policy is reviewed on an annual basis. Ashford BME Association has developed systems to monitor and control these risks to mitigate any impact that they may have on the Charity in the future.

#### **Objectives**

To preserve and protect health and wellbeing with a particular focus on, but not limited to, people from the Black, Asian and minority ethnic (BAME) communities, principally in, but not limited to, Ashford, Kent and the surrounding area through: responding to the broad public health needs of the BAME population, health education and training of all communities thereby empowering and enabling them to advance in life and improve their quality of life having positive health outcomes. The Charity provides advice, workshops, advocacy, counselling services on health matters, and by signposting individuals to access other support providers of health and welfare matters.

#### **Activities**

Ashford BME Association was an approved partner for Barnardo's on their See Hear Respond Initiative. The Charity focused on the following core priority groups targeted in See Hear Respond:

- Children from Black Asian and wider minority ethnic groups
- Disabled children and those with special educational needs
- Children requiring mental health and emotional wellbeing support
- Children at risk of abuse and exploitation (in and out of the home)

## **Trustees' Annual Report Year ended 31 March 2021**

- Young Carers
- Children under 5 years old

The nature of the work completed by Ashford BME included providing: Accessible advice and support to children and their families • Therapeutic support to children and their families who needed support with mental health and emotional wellbeing • Group work activity to children and their families on a variety of issues • Reintegration into education support for children who had become disconnected from schools and required intensive support to help them return to school and rebuild relationships. The Charity shared practice across the network and adapted models of delivery in line with local and national lockdown and COVID safe.

Outcomes of this activity included: Access to accurate information • Improved parent health and wellbeing • Improved connection to informal support services • Improved safety of the child • Improved connection to services • Improved safety of the parent Ashford BME performance was monitored through the required submission of monthly reports and case studies, attendance at monthly contract meetings and a final exit interview. In addition to this all referral, assessment and closure records for children supported were recorded on a central data base and checked for quality.

### **Achievement and Performance**

The Charity has successfully achieved its charity status and also its aims and objectives outlined in the charity constitution.

The Trustees consider the state of affairs to be satisfactory.

Approved by the Trustees and signed on their behalf.

**Guy Kamssu**

**Trustee (Chair)**



**Date: 31/01/2022**

## **Independent Examiner's Report to the Trustees of ASHFORD BME ASSOCIATION**

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5 to 7.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity trustees consider that an audit is not required for this year under section 144 of the Charity Act 2011 (the Charity Act). It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charity Act), and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

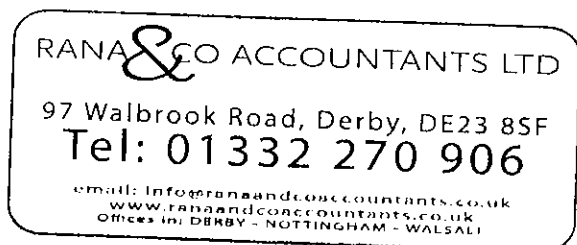
### **Independent examiner's statement**

In the course of my examination, no material matters has come to my attention:

1 which gives me reasonable cause to believe that in any material respect, the requirements

- to keep accounting records were not kept in accordance with section 130 of the Charities Act or
- to prepare accounts which accord with the accounting records and comply with the accounting requirement of the Charities Act have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Rana & Co Accountants Ltd  
97 Walbrook Road  
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Date: 31/01/2022

**ASHFORD BME ASSOCIATION**  
**Statement of Financial Activities**  
**Year ended 31 March 2021**

		Unrestricted	Restricted	Total	Total
		Funds	Funds	2021	2020
<b><u>Income</u></b>	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Grants	2	0	88584	88584	23970
Donations		611	0	611	0
Sundry Income		1247	0	1247	0
		<b>1858</b>	<b>88584</b>	<b>90442</b>	<b>23970</b>
<b><u>Expenditure</u></b>					
Admin costs		150	0	150	0
Volunteer expenses		145	1627	1772	606
Refreshments		250	559	809	100
Stationery and postage		43	0	43	2
Training resources		100	1454	1554	1795
Publicity & promotion		150	2320	2470	660
Insurance		0	333	333	0
Online costs		0	408	408	0
Venue hire		0	7554	7554	144
Professional costs		101	8325	8426	8160
Facilitators		0	65819	65819	0
DJ costs		0	0	0	0
Sports Resources		0	2785	2785	0
Celebration costs		0	1290	1290	0
Travel costs		0	0	0	49
Coaching fee		0	0	0	3175
Miscellaneous costs		0	53	53	189
Equipment & Materials		0	2963	2963	2348
IT Software & Consumables		0	0	0	141
Accountancy fee		500	0	500	250
		<b>1439</b>	<b>95490</b>	<b>96929</b>	<b>17619</b>
<b>Surplus/(Defecit) for year</b>		<b>419</b>	<b>-6906</b>	<b>-6487</b>	<b>6351</b>
<b>Transfers</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Opening Balances</b>		<b>4</b>	<b>6551</b>	<b>6555</b>	<b>204</b>
<b>Closing Balances</b>		<b>423</b>	<b>-355</b>	<b>68</b>	<b>6555</b>

# **ASHFORD BME ASSOCIATION**

## **Balance Sheet**

**At 31 March 2021**

	Note	Total 2021 £	Total 2020 £
Balance at Bank		68	6555
		<u>68</u>	<u>6555</u>
Creditors	3	0	0
Net Asset		<u>68</u>	<u>6555</u>
<b>Represented by:</b>			
Unrestricted Funds		423	4
Restricted Funds	4	-355	6551
		<u>68</u>	<u>6555</u>

Chair:



Date: 31/01/2022



# **ASHFORD BME ASSOCIATION**

## **Statement of Balances**

### **Notes to the Accounts**

#### **Note 1**

The accounts have been prepared using the concessions allowable under SORP 2005 for small charities, not subject to an audit (Appendix 5.3)

#### **Note 2**

##### **Grants**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Ashford Borough Council	0	2750	2750	5250
Kent County Council	0	2048	2048	3000
Kent Community Foundation	0	2700	2700	5000
Sport England	0	0	0	10720
National Lottery (COVID-19 Response)	0	35305	35305	10720
Barnardos	0	45781	45781	0
	<b>0</b>	<b>88584</b>	<b>88584</b>	<b>34690</b>

#### **Note 3**

##### **Creditors**

0

**0**

#### **Note 4**

##### **Restricted funds**

	<b>Opening Balance</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfer</b>	<b>Closing Balance</b>
Ashford Borough Council	2152	2750	4902	0	0
Kent County Council	0	2048	2048	0	0
Kent Community Foundation	0	2700	2700	0	0
Sport England	4044	0	4399	0	-355
National Lottery (COVID-19 Response)	0	35305	35305	0	0
Barnardos	0	45781	45781	0	0
	<b>6196</b>	<b>88584</b>	<b>95135</b>	<b>0</b>	<b>-355</b>