

CITY OF SANCTUARY SHEFFIELD
REGISTERED CHARITY NUMBER 1172694

UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

TINGLE ASHMORE LTD
CHARTERED ACCOUNTANTS
SHEFFIELD

CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025

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CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
LEGAL AND ADMINISTRATIVE INFORMATION

Name and principal address	City of Sanctuary Sheffield 37-39 Chapel Walk, Sheffield, S1 2PD
Charity number	1172694
Trustees	Firas Jabir John Tomlinson Thomas Davies Andrea Antoniou Hasnain Khan Sallyann Turner Sophie Parker Kevin Kennedy Ryan - appointed 15th May 2024 Hannah Dougherty - appointed 18th Nov 2024 Ania Wilczynska - appointed 18th Nov 2024 Helen Jackson - appointed 18th Nov 2024
Key members of staff	Thomas Martin - Director
Bankers	The Unity Trust Bank Plc Four Brindley Place, Birmingham, B1 2HB
Accountants and independent examiners	Tingle Ashmore Ltd Chartered Accountants Enterprise House, Broadfield Court, Sheffield, S8 0XF

CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
TRUSTEES' ANNUAL REPORT

The trustees of the charity present their annual report and the unaudited financial statements for the year 31st March 2025.

Structure, Governance and Management

City of Sanctuary Sheffield is a Charitable Incorporated Organisation, registered charity number 1172694 which was registered with the Charity Commission on 24 April 2017. Previously the organisation was an unincorporated association governed by a constitution adopted on 24 August 2011 and registered as a charity in March 2012. On 30 April 2017 the assets and liabilities were transferred to the Charitable Incorporated Organisation of the same name, by the same trustee group. The governing document was amended on 19 June 2019.

The officers and other trustees, who manage the affairs of the organisation, are appointed at ordinary meetings of the trustees, which are held at least 6 times a year. Trustees are subject to reappointment every three years.

Key changes within the organisation

This year we moved out of our offices, completely renovated our premises, and moved back into the space. The renovation was a unique process that involved direct feedback from the community and was part of our ongoing iterative development of the space.

We laid the groundwork for building up our staff team and we responded to events in the community such as the Far-Right Riots with strength and solidarity.

Objectives and activities

Our Vision, and therefore our charitable objective, is for Sheffield to be a place of safety and welcome for people seeking sanctuary.

This year we have been able to deliver excellent services alongside people seeking sanctuary while also continuing to bring about systemic change for this community.

1. The Sanctuary – Redevelopment

This year we completed a unique, thoughtful redesign of The Sanctuary. We used deep community research to build a space of belonging that speaks to the needs of the community and fills them with joy and power. This work was conducted throughout the whole year with the key building work taking place between July and December.

2. The Sanctuary

The Sanctuary remains a beacon of hope that challenges the environment people seeking sanctuary are forced to exist. During the first quarter and last quarter of the year we were open as usual – providing a place for community to grow and people to thrive.

3. The Drop-in

The weekly Drop-in at Victoria Hall brings together organisations supporting people seeking sanctuary into one welcoming and accessible space. The Drop-in is facilitated by City of Sanctuary Sheffield staff and volunteers, who ensure visitors are greeted, listened to and signposted to the right organisation for their needs.

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4. System Change and Advocacy

This year we continued our work on systemic change to the asylum system. This work looks to influence local, regional and national policy, to improve the environment for people seeking sanctuary. As administrations prioritize hostility and division, our advocacy and system change team fight for long-term system change.

5. Sheffield Project for Refugee Integration and Growth (SPRING)

The Sheffield Project for Refugee Integration and Growth (SPRING) is a collaboration of six organisations helping refugees settle into the local community. It has been running since January 2018 and has worked with over 1000 new refugees in that time.

6. Volunteering

Volunteering is a core part of what we do. It facilitates a huge amount of work and is, in itself, hugely impactful. City of Sanctuary Sheffield couldn't exist without our large, inclusive team of highly competent and compassionate volunteers who are dedicated to our ambition to make Sheffield a city of safety and welcome for people seeking sanctuary.

7. Response to Trigger Events – Citywide Advocacy

Each year we both facilitate city-wide advocacy and use our network to respond to events that impact the community of people seeking sanctuary as they arise.

8. The Psychology Team

The Psychology team is a small team of qualified Clinical Psychologists and a Psychotherapist who work voluntarily within City of Sanctuary Sheffield.

9. The Expert by Experience Team

The Expert by Experience (EbE) Team is made up of 6 to 10 members who meet monthly. They are embedded in City of Sanctuary Sheffield, inform our work, and co-lead us in developing strategies, services and policies.

Public benefit statement

The Trustees of City of Sanctuary Sheffield (CoSS) take their responsibilities seriously and are confident that the organisation's activities meet the public guidance of the Charity Commission.

Achievements and Performance

Below is a summary of the main achievements of each area of City of Sanctuary Sheffield

1. The Sanctuary Redevelopment

Over the past year, The Sanctuary has undergone the most recent iteration of its community led development and has evolved into a vibrant, beautiful space which can better hold Sheffield's community of people seeking sanctuary.

This iteration started with deep research, rooted in the everyday experiences of people using the space and a process of deep consultation with sanctuary seekers, volunteers, staff and partner organisations. This feedback was then actioned by social architects to ensure that we've created a space that truly reflects and responds to the needs of the people who share it.

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Following a six-month closure for building works, The Sanctuary reopened in early 2025. Key improvements include:

- A more welcoming and accessible layout
- Kitchen renovation which better facilitates our weekly community meals and increases our capacity for other community groups to use this resource.
- Improved bathroom and prayer facilities
- Colourful and robust tiles, paint and furnishings that reflect the vibrancy and diversity of our community
- Improving the working environment upstairs for the community of organisations working alongside those seeking sanctuary and making our meeting rooms more confidential, comforting and safe for people seeking sanctuary

Now, as we enter the process of 'enacting' or living in the space, we are embedding new practices that reflect what we have learned and that resist falling patterns identified as unhelpful or damaging before the redesign. This ongoing work ensures we are more resilient in the face of ongoing change and the fluctuating outside world.

2. The Sanctuary

In December 2024, after six months of community redesign, The Sanctuary reopened its doors with a shared community meal cooked by Open Kitchen Social Club on Christmas Eve. Since then, it has once again become a vital space of activity, support, and care— now welcoming over 100 people seeking sanctuary on our busiest days. During those days at The Sanctuary we deliver ESOI classes, Job Clubs, Sewing Groups, Advice Access while also providing a space for the community to build and strengthen.

Over 60% of our volunteers have lived experience of seeking sanctuary. This peer-to-peer support makes The Sanctuary more trusted and welcoming for others navigating the asylum system and helps create a shared sense of place.

This year's journey shows that spaces of sanctuary - when nurtured through care and co-creation - are not just possible, they are essential. This beautiful space is part of the foundations for a more just and welcoming world.

3. The Multi Agency Drop-in

Over the past year, 1,790 people have accessed support at the Drop-In, making a total of 4,795 visits. Each week, between 90 and 130 people come through the doors, many navigating the complex, intersecting challenges of the asylum system, from legal processes and housing to healthcare and destitution. This year, the Drop-In has brought together 19 partner organisations, including the Red Cross, Citizens Advice Sheffield, and Abtisam Mohamed MP's office, to offer a comprehensive range of joined up, expert support in one place.

We've responded to changes in government policy, such as the introduction of the E-visa system and also partnered with Sexual Health Sheffield to provide STI screening.

We have improved our free clothes bank and the process by which we issue food vouchers. We've also expanded our interpreting team to a team of 20 volunteer interpreters who support the Drop-In, collectively speaking 8 different community languages.

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TRUSTEES' ANNUAL REPORT

4. System Change and Advocacy

This year we have continued to work in two areas – advocacy and bringing about systemic change:

- Advocacy
We continued to visit the hotels where people seeking asylum are being housed; listening, supporting, and taking action.

Holding over 260 individual meetings with people seeking asylum in the hotels, we've supported people living through unsafe conditions and complex issues escalating urgent cases to the Home Office, Sheffield City Council, and MEARS (the accommodation provider). We have also challenged systemic failures at the highest levels, leading on regional and national collaboration across the sector. This year, we submitted a report to the Home Affairs Committee about the state of asylum accommodation in Sheffield. The report stands as a testament to the experiences of the community and has since been published by the Committee.

- Campaigning
Our campaigning is directly informed by our advocacy work and is currently focused on three key areas:
 - Lift the Ban: Give People Seeking Asylum the Right to Work
 - Free Bus Travel for People Seeking Asylum
 - Legal Advice and Representation

5. Sheffield Project for Refugee Integration and Growth (SPRING)

This year through SPRING we have:

- Supported 728 newly granted refugees to begin their journey with SPRING
- Provided longer term integration support to 316 existing clients
- Delivered 2,989 one on one support meetings
- Made 2,398 referrals to other organisations and services

This was done in a trauma-informed, person-centred way which is grounded in dignity and care. Our peer-led approach builds trust and ensures support is empathetic, culturally responsive and delivered in many languages.

Beyond direct support, SPRING has challenged systemic barriers newly granted refugees face. Through casework and storytelling, we continued to raise awareness of the injustices within the asylum and housing systems, while also advocating for long-term, citywide solutions. This year we saw a significant policy shift with the Home Office doubling the 'move on' period for newly granted refugees from 28 to 56 days.

6. Volunteering

Volunteers remain central to all of the work we do at City of Sanctuary Sheffield. this year we had over 100 active volunteers, working across nine core teams, over 60% of whom have lived experience of seeking sanctuary.

Since returning to The Sanctuary, we have prioritised volunteer support and development. Key developments include:

- Restarting regular volunteer wellbeing sessions
- Launching a monthly volunteer brunch, generously supported by a local Sheffield restaurant
- Offering tailored one-to-one check-ins to hear feedback, discuss wellbeing, and support personal goals and progress
- Building a program of training opportunities, both internal and external

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7. Response to Trigger Events – Citywide Advocacy

This year, two major trigger events shook our community: the sharp rise in detentions and threats of forced removals to Rwanda in March 2024, and the far-right riots targeting asylum accommodation and people of colour in August.

In both moments, City of Sanctuary Sheffield stepped into our role as a trusted and experienced convener, organiser, and advocate. We acted quickly, holding space for shared pain and anger, amplifying the voices of those most affected, and mobilising people across the city toward collective action.

8. The Psychology Team

The Psychology team have continued to support staff and volunteer wellbeing through:

- Staff wellbeing sessions and away days, designed to strengthen team resilience.
- The introduction of reflective practice, creating space for open dialogue, shared learning, and emotional processing
- Ongoing regular volunteer support sessions

As well as working within City of Sanctuary Sheffield, the Psychology team have delivered training on trauma-informed working and boundaries to partner organisations such as SAVTE and IMIX.

9. The Expert by Experience Team

Our EbE team is made up of between 6 and 8 people who have lived experience of seeking sanctuary and migration. Embedded within City of Sanctuary Sheffield, they co-lead in developing our strategies, services, and policies.

This year EbE team members have:

- Produced a report on the far-right riots of Summer 2024, sharing powerful lived experience insights on safety, belonging, and the response of sanctuary-supporting organisations.
- Shaped City of Sanctuary Sheffield's service delivery and policy through regular input and review.
- Participated in all recruitment processes, offering valuable feedback and insights.
- Actively engaged as members of the Hallam University of Sanctuary Steering Group including collaborating with Sheffield Hallam Staff Race Equity Network to mark International Migrants Day and delivering a lecture for Sheffield Hallam MA students titled 'A World Where Refugees Are Welcomed'.
- Served on School and Church of Sanctuary assessment panels, helping guide local communities to embed sanctuary values into their work.
- Supported the regional strategic Refugee Integration Forum.

Plans for Future Periods

Over the next year we plan to:

- Further develop staffing to meet the needs of the community of people seeking sanctuary
- Continue to effectively do all of our work while challenging the system within which we work
- Plan and facilitate staffing changes that enable us to deliver our work with more resilience
- Support staff to work in an impactful and sustainable way, ensuring they remain well and inspired.

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FOR THE YEAR ENDED 31ST MARCH 2025
TRUSTEES' ANNUAL REPORT

Financial Review

As in previous years our core activities have been supported by key funders, who have previously supported our work. The SPRING project continues, now funded by Sheffield City Council, and has confirmed funding to the end of December 2025.

Grant aid provided by Sheffield City Council continues to be important and facilitates the day to day running of City of Sanctuary Sheffield. In addition to this the local authority has also committed to further funding of the Multiagency Drop-In through the Asylum Dispersal Grant to the end of March 2027, testimony to the increased need and the increased number of new arrivals in the country.

We also continued to receive funding from AB Charitable Trust, which is unrestricted and helps with core costs. We are also supported by the Tudor Trust which provides funding for our System Change and Advocacy, Communication and Fundraising, and Expert by Experience work.

The ICB Sheffield place continues to support a key aspect of the Multiagency Drop-In and The Keystone Fund, facilitated by the Charities Aid Foundation, supported us with capacity building in the staff team. The Lloyds Bank foundation has funded a joint project, the Legal Advice Solidarity Project (LASP), to improve legal access with South Yorkshire Refugee Law and Justice and ASSIST.

A number of funders have supported the building work this year, including the National Lottery through their Awards for All programme, The Clothworkers Foundation, The JG Graves Charitable Trust, The Sheffield Church Burgess Trust and more.

As ever, we also benefitted from additional support from smaller trusts and foundations and statutory funding bodies. The continued support of individual donors with both one off and regular donations is also crucial to our financial stability.

Going concern

We continue to keep an eye on the long-term sustainability of our expenditure. We are aware of pressures on council budgets and the ever-changing international picture that will have implications for our finances going forwards. We are pleased that we ended the year with a surplus and we continue to improve our fundraising strategy to strengthen our financial position.

Internal Financial Controls

Bank signatories are approved by the Board of Trustees. All bank transfers require double signing or authorisation. Petty cash expenses are only paid up to £50 and need double signing.

CITY OF SANCTUARY SHEFFIELD
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TRUSTEES' ANNUAL REPORT

Reserves policy

City of Sanctuary Sheffield (CoSS) is working towards long-term financial stability by reducing its dependence on restricted grant income, by increasing income from voluntary donations and service provision, and by keeping close control on budget expenditure, while building up a prudent level of free reserves.

The free reserves of CoSS are intended to help ensure the charity's long term financial stability, by mitigating income loss or unexpected expenditure. It comprises unrestricted funds less any designated funds. A reasonable target for the future in view of various perceived risks is considered to be 75% to 100% of annual income.

In the event of anticipated insolvency, or closure for other reasons, free reserves provide for a preparatory period before actual closure. The Finance and Premises trustee sub-group will keep the policy and the requirements for the free reserves under review and report to trustees annually, and whenever major financial changes occur.

The free reserves of the charity as of 31 March 2025 were £274,610 (2024 - £269,649).

The Annual Report was approved by the trustees on22/9/25..... and signed on their behalf by

..........

Andrea Antoniou

CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
CITY OF SANCTUARY SHEFFIELD

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2025 which are set out on pages 10 to 19.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
Brendan Ashmore ACA
Tingle Ashmore Ltd
Chartered Accountants
Enterprise House
Broadfield Court
Sheffield
S8 0XF

Dated:13/10/25

CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
STATEMENT OF FINANCIAL ACTIVITIES AND INCOME AND EXPENDITURE ACCOUNT

		Unrestricted funds	Restricted funds	Total funds	Total funds
	Notes	2025	2025	2025	2024
		£	£	£	£
Income from:					
Donations and legacies		46,846	16,309	63,155	67,466
Charitable activities	2	107,000	298,776	405,776	362,899
Other trading activities - Room hire		7,430	-	7,430	8,899
Interest receivable		6,582	-	6,582	-
TOTAL INCOME		<u>167,858</u>	<u>315,085</u>	<u>482,943</u>	<u>439,264</u>
Expenditure on:					
Raising funds		166	-	166	-
Charitable activities	3	<u>125,809</u>	<u>298,776</u>	<u>424,585</u>	<u>358,227</u>
TOTAL EXPENDITURE		<u>125,975</u>	<u>298,776</u>	<u>424,751</u>	<u>358,227</u>
Net income for the year		41,883	16,309	58,192	81,037
Reconciliation of funds:					
Total funds brought forward		<u>269,649</u>	<u>65,383</u>	<u>335,032</u>	<u>253,995</u>
Total funds carried forward		<u>£311,532</u>	<u>£81,692</u>	<u>£393,224</u>	<u>£335,032</u>

The Statement of Financial Activities includes all gains and losses recognised in the period.
All income and expenditure derive from continuing activities.

CITY OF SANCTUARY SHEFFIELD
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FOR THE YEAR ENDED 31ST MARCH 2025
BALANCE SHEET

	Notes	2025	2024
		£	£
Fixed assets			
Tangible assets	7	<u>36,922</u>	<u>-</u>
Current assets			
Debtors	8	70,032	35,232
Cash at bank and on hand		<u>467,902</u>	<u>397,680</u>
		537,934	432,912
Creditors - amounts falling due within one year	9	<u>(181,632)</u>	<u>(97,880)</u>
Net current assets		<u>356,302</u>	<u>335,032</u>
Net assets		<u>£393,224</u>	<u>£335,032</u>
Charity funds			
General funds	11	311,532	269,649
Restricted funds	11	<u>81,692</u>	<u>65,383</u>
Total funds	12	<u>£393,224</u>	<u>£335,032</u>

These financial statements were approved and authorised for issue by the Board on 22/9/25
and signed on their behalf by


.....
Thomas Davies

CITY OF SANCTUARY SHEFFIELD
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025
NOTES TO THE FINANCIAL STATEMENTS

1 Accounting policies

(a) General information and basis of preparation

City of Sanctuary Sheffield is a Charitable Incorporated Organisation registered in England and Wales. The address of the registered office is given in the charity information on page 1 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. These financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard application in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in sterling which is the functional currency of the charity and are rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

(b) Going concern

The financial statements have been prepared on the going concern basis as the trustees believe that there are no material uncertainties. The trustees have considered the level of funds held and the expected level of income and expenditure for the 12 months following the approval of these financial statements and consider the going concern basis appropriate.

(c) Income

All income is accounted for as soon as the charity has entitlement to the income, there is certainty of receipt and the amount can be measured.

Income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Grants received for specific purposes are accounted for as restricted funds. Grants are not recognised as receivable until all conditions for receipt have been complied with. Where donor imposed restrictions apply to the timing of the related expenditure, as a pre-condition for its use, the grant is treated as deferred income until those restrictions are met.

Donations and legacies are accounted for when they are receivable.

Donated goods are included in the Statement of Financial Activities when receivable at their fair value.

(d) Resources expended

All expenditure is included on an accruals basis and is recognised as a liability is incurred. The charity is not registered for VAT and accordingly resources expended are shown gross of irrecoverable VAT.

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1 Accounting policies (continued)

(e) Fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Individual items costing less than £500 are not treated as fixed assets.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Improvements to landlord's property - straight line over the term of the lease

(f) Debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of activities.

Debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for impairment of debtors is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of receivables.

- (g) Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the year, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

(h) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme for its employees. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

(i) Leases

Rentals payable and receivable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

(j) Funds

Funds held by the charity are either:-

Unrestricted funds - these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Restricted funds - these are funds that can only be used for particular restricted purposes, imposed by the donor or through the terms of an appeal.

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NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
2 Income from charitable activities				
Sheffield City Council, SPRING, VAS	-	95,600	95,600	166,039
Core Service Grant - Sheffield City Council	60,000	-	60,000	61,100
The AB Charitable Trust	26,000	-	26,000	22,000
Tudor Trust	-	44,000	44,000	42,000
Asylum Dispersal Grant - Sheffield City Council	-	50,000	50,000	50,000
The Emily Weircroft Charitable Trust	1,000	-	1,000	500
Garfield Weston Foundation	20,000	-	20,000	-
National Lottery Community Fund - Awards for All	-	19,458	19,458	-
Lloyds Bank Foundation	-	18,690	18,690	-
ICB Drop-in grant, NHS South Yorkshire	-	15,240	15,240	-
Clothworkers Foundation	-	7,400	7,400	-
J G Graves Charitable Trust	-	3,000	3,000	-
CAF Keystone Fund	-	33,023	33,023	-
Central LAC	-	2,365	2,365	-
M & H Laing Charitable Trust	-	5,000	5,000	-
Sheffield Church Burgess Trust	-	5,000	5,000	-
South Yorkshire Community Foundation	-	-	-	10,000
The Scurrah Wainwright Charity	-	-	-	4,000
The Screwfix Foundation	-	-	-	4,960
HARC	-	-	-	1,300
Freshgate Trust Foundation	-	-	-	1,000
	<u>£107,000</u>	<u>£298,776</u>	<u>£405,776</u>	<u>£362,899</u>

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NOTES TO THE FINANCIAL STATEMENTS

	Unrestricted funds	Restricted funds	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
3 Expenditure on charitable activities				
Wages and salaries	26,764	201,986	228,750	234,142
Staff expenses, training and recruitment	1,361	4,140	5,501	2,834
Staff wellbeing	1,215	-	1,215	3,034
Volunteer expenses	9,933	1,959	11,892	11,197
Volunteer training	1,209	57	1,266	1,457
Events	11	-	11	1,078
Food and hospitality	5,052	2,084	7,136	9,445
Rent, room hire and security	25,787	14,909	40,696	35,367
Telephone and internet	2,551	29	2,580	3,237
Postage, stationery and office	5,071	868	5,939	8,649
Insurance	902	-	902	895
Rates	5,845	1,473	7,318	6,632
Consumables	1,717	-	1,717	1,767
IT support and equipment	1,578	1,392	2,970	7,275
Accountancy and independent examination	2,000	-	2,000	1,655
Legal and professional fees	3,715	1,000	4,715	5,010
Interpreting and translation	-	2,190	2,190	1,346
Premises development	22,055	63,667	85,722	921
Legal Drop-in	-	-	-	2,100
Utilities	4,115	3,000	7,115	13,789
Other expenses	3,080	22	3,102	3,923
Depreciation	1,136	-	1,136	-
Bank charges	712	-	712	584
Governance	-	-	-	1,890
	<u>£125,809</u>	<u>£298,776</u>	<u>£424,585</u>	<u>£358,227</u>
			2025	2024
			£	£
4 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel				
Salaries			202,038	205,058
Employer's national insurance			10,203	9,700
Employer's pension contributions			16,509	16,619
Agency Staff			-	2,765
			<u>£228,750</u>	<u>£234,142</u>

No employees received total employee benefits in excess of £60,000 in either year.
The average number of staff employed was 11 (2024 - 12).

The key management personnel of the charity comprise the Trustees and the Director.
The total employee benefits of the key management were £41,517 (2024 - £41,936).

The trustees received no remuneration, benefits or expenses in the year except expenses paid in connection with their duties as volunteers (2024 - £nil).

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5 Related party transactions

During the year, the charity purchased catering services from Open Kitchen at a cost of £6,730 (2024 - £7,007). One trustee helps to run this small, not-for-profit catering organisation which caters for the same clientele as our own. He does not participate in discussions or in the award of this contract. The balance outstanding by the charity at 31st March 2025 was £575 (2024 - £nil).

	2025	2024
	£	£
6 Independent examiner's fee and other payments		
Accountancy and independent examination - Voluntary Action Rotherham	-	(205)
Accountancy and independent examination - Tingle Ashmore Ltd	2,000	1,860
	<u>2,000</u>	<u>1,860</u>

7 Tangible assets

	Improvements to landlord's property
	£
Cost	
Additions	38,058
As at 31st March 2025	<u>38,058</u>
Depreciation	
Charge for the year	1,136
As at 31st March 2025	<u>1,136</u>
Net book value	
As at 31st March 2025	<u>£36,922</u>

	2025	2024
	£	£
8 Debtors		
Trade debtors	17,385	8,896
Grants receivable	36,146	1,000
Other debtors and prepayments	12,019	10,336
Accrued income	4,482	15,000
	<u>£70,032</u>	<u>£35,232</u>

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	2025	2024
	£	£
9 Creditors - amounts falling due within one year		
Trade creditors	12,658	12,780
Other taxation and social security	4,652	1,690
Accruals	3,128	9,016
Deferred income	161,194	74,394
	<u>£181,632</u>	<u>£97,880</u>
10 Deferred income		
Balance at 1st April 2024	74,394	-
Amount released to income	(74,394)	-
Amount deferred in the year	161,194	74,394
	<u>£161,194</u>	<u>£74,394</u>
Balance at 31st March 2025	<u>£161,194</u>	<u>£74,394</u>

Deferred income relates to grants received in the year for expenditure which the donor has specified must take place in future years.

11 Analysis of charity funds	Balance at 1st April 2024	Movement in resources Incoming Outgoing		Balance at 31st March 2025
	£	£	£	£
Unrestricted funds:				
General funds	<u>269,649</u>	<u>167,858</u>	<u>(125,975)</u>	<u>311,532</u>
Restricted funds:				
Sheffield City Council, SPRING, VAS	46,826	95,600	(98,287)	44,139
Tudor Trust	-	44,000	(44,000)	-
Asylum Dispersal Grant - Sheffield City Council	6,545	50,000	(54,291)	2,254
The Sanctuary – Redevelopment	5,960	56,532	(62,492)	-
ICB Drop-in grant, NHS South Yorkshire	-	15,240	(15,240)	-
Gina Clayton	3,485	-	(3,485)	-
Laptop Project	2,567	-	(2,567)	-
Lloyds Bank Foundation	-	18,690	(16,000)	2,690
CAF Keystone Fund	-	33,023	(2,414)	30,609
Basement development	-	1,000	-	1,000
Bus campaign	-	1,000	-	1,000
	<u>65,383</u>	<u>315,085</u>	<u>(298,776)</u>	<u>81,692</u>
Total funds	<u>£335,032</u>	<u>£482,943</u>	<u>£(424,751)</u>	<u>£393,224</u>

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11 Analysis of charity funds (continued)

Purpose of restricted funds:

Sheffield City Council, SPRING, VAS - To support the Sheffield Project for Refugee Integration and Growth Project across ourselves and six different partner organisations,

Tudor Trust - To support the costs of an Experts by Experience group and the System Change and Advocacy Coordinator and Communications and Fundraising Officer posts

Asylum Dispersal Grant - Sheffield City Council - To facilitate the running of the Multi Agency Drop-In and associated Core Costs.

The Sanctuary – Redevelopment – To facilitate our unique renovation of The Sanctuary, our welcoming space for people seeking sanctuary.

ICB Drop-in grant, NHS South Yorkshire - To run the refugee/asylum seeker drop-ins at Victoria Hall which provide the framework for people seeking sanctuary to access the support provided by Citizens Advice Sheffield.

Gina Clayton - To fund the work undertaken by the Expert by Experience team co-ordinator.

Laptop Project - To provide IT access for asylum seeking families and their dependants.

Lloyds Bank Foundation – To support our Legal Advice and Solidarity Project in collaboration with ASSIST and South Yorkshire Refugee Law and Justice

CAF Keystone Fund – To build resilience of City of Sanctuary Sheffield through increased staffing

Basement Development – To support the redevelopment of the basement to make it more beautiful and impactful

Bus Campaign – To support ongoing campaigning work to secure free bus passes for asylum seekers in South Yorkshire

Prior year comparison:

	Balance at 1st April 2023	Movement in resources		Balance at 31st March 2024
	£	£	£	£
Unrestricted funds:				
General funds	162,013	171,265	(63,629)	269,649
Restricted funds:				
Asylum and Migration Integration Fund, VAS	60,132	166,039	(179,345)	46,826
Tudor Trust	1,618	42,000	(43,618)	-
Asylum Dispersal Grant - Sheffield City Council	-	50,000	(43,455)	6,545
The Scurrah Wainwright Charity	-	4,000	(4,000)	-
The Screwfix Foundation	-	4,960	-	4,960
Freshgate Trust Foundation	-	1,000	-	1,000
Brelms Trust	4,914	-	(4,914)	-
Victoria Hall Methodist Church	1,054	-	(1,054)	-
ICB Drop-in grant, NHS South Yorkshire	6,900	-	(6,900)	-
Gina Clayton	10,747	-	(7,262)	3,485
Laptop Project	6,617	-	(4,050)	2,567
	91,982	267,999	(294,598)	65,383
Total funds	£253,995	£435,857	£(420,573)	£335,032

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- 12 Analysis of net assets between funds
Total funds are invested as follows:

	General funds	Restricted funds	Total funds
	£	£	£
Tangible fixed assets	36,922	-	36,922
Net current assets	274,610	81,692	356,302
Net assets	<u>£311,532</u>	<u>£81,692</u>	<u>£393,224</u>
Prior year comparison:			
Net current assets	<u>269,649</u>	<u>65,383</u>	<u>335,032</u>
Net assets	<u>£269,649</u>	<u>£65,383</u>	<u>£335,032</u>

2025	2024
£	£

- 13 Financial commitments
The charity had operating leases for buildings at the year end with total future minimum lease payments as follows:

Not later than 1 year	24,996	24,996
Later than 1 and not later than 5 years	99,984	33,328
Later than 5 years	<u>10,415</u>	<u>-</u>

- 14 A detailed breakdown of the prior year statement of financial activities between unrestricted and restricted funds is as follows:

	Unrestricted funds	Restricted funds	Total funds
	2024	2024	2024
	£	£	£
Income from:			
Donations and legacies	67,466	-	67,466
Charitable activities	94,900	267,999	362,899
Other trading activities - Room hire	<u>8,899</u>	<u>-</u>	<u>8,899</u>
Total income	<u>171,265</u>	<u>267,999</u>	<u>439,264</u>
Expenditure on:			
Charitable activities	<u>63,629</u>	<u>294,598</u>	<u>358,227</u>
Total expenditure	<u>63,629</u>	<u>294,598</u>	<u>358,227</u>
Net movement in funds	<u>£107,636</u>	<u>£(26,599)</u>	<u>£81,037</u>

