

MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales · Charity number 1172691

Details

Status Registered

Legal form CIO

Registered 2017-04-24

Register [View on the Charity Commission register](#)

Contact

Address 68 Oakwood Road
Maidstone
ME16 8AL

Phone 07834845154

Email maidstonecyclecampaignforum-chair@outlook.com

Website maidstonecycling.uk

Activities

Objects: THE CHARITY'S OBJECTS (THE OBJECTS) ARE TO PROMOTE CYCLING FOR THE PUBLIC BENEFIT IN AND AROUND THE BOROUGH OF MAIDSTONE AS A MEANS OF FURTHERING THE FOLLOWING CHARITABLE PURPOSES:(1) THE PROMOTION OF PUBLIC HEALTH;(2) THE PROMOTION OF THE CONSERVATION AND PROTECTION OF THE ENVIRONMENT;(3) THE PROMOTION OF PUBLIC SAFETY, PARTICULARLY ON THE HIGHWAYS;(4) THE PROMOTION OF HEALTHY RECREATION IN THE INTERESTS OF SOCIAL WELFARE, AND COMMUNITY PARTICIPATION IN HEALTHY RECREATION;(5) THE ADVANCEMENT OF EDUCATION; AND(6) TO SUPPORT THE RELIEF OF THE NEEDS OF PEOPLE WITH MENTAL AND PHYSICAL DISABILITIES.

Activities: The object[s] of the Maidstone Cycle Campaign Forum are: [1].To promote cycling in the Borough of Maidstone and surrounding areas. [2]To be the representative voice of the Maidstone Cycling Community [3]To educate people into the environmental, health and other benefits of cycling both for leisure and work/ education purposes [4]To promote events to encourage greater awareness of the b

Classification

- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Environment/conservation/heritage, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** THE BOROUGH OF MAIDSTONE
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees	
2025-12-31		£66	£88	-	-
2024-12-31		£66	£347	-	-
2023-12-31		£162	£301	-	-
2022-12-31		£176	£544	-	-
2021-12-31		£1,487	£659	-	-

Trustees

Name	Role	Appointed
COUNCILLOR PAUL HARPER	Chair	2017-04-24
Ian Kenneth Cooper		2026-06-07
MATTHEW JOHN FRASER		2017-04-24

MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales - Charity number 1172691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2025		31	December	2025

Section A Reference and administration details

Charity name

Maidstone Cycle Campaign Forum

Other names charity is known by

Registered charity number (if any)

1172691

Charity's principal address

c/o Little Oaks,
68 Oakwood Road,
Maidstone, Kent
Postcode ME16 8AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harper	Chair and Treasurer		
2	Matthew Fraser			
3	Duncan Edwards			
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with voting members other than its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Founder Trustees will retire and be eligible for re-election in accordance with the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The Maidstone Cycle Campaign Forum is an affiliated member of Cycling UK (formerly the CTC).</p> <p>Risks to the forum and its finances are regularly reviewed by the Executive Committee, which includes the Trustees.</p> <p>Maidstone Cycle Campaign Forum has an annual business plan and associated budget.</p> <p>In 2020 the Maidstone Cycle Campaign Forum adopted a new organisational structure. This included setting out Job Descriptions for the following roles:</p> <ul style="list-style-type: none"> • Chair • Treasurer • Secretary • Vice Chair • Website and Communication Officer • Infrastructure Planning and Active Transport Officer • Community Liaison and Champion for Active Travel Officer • Membership and Diversity Officer • Non Officer Trustees <p>The Maidstone Cycle Campaign Forum is known as MCCF in short. The above officers form the Committee of the Forum and are responsible for the day to day coordination. Each role holder is entitled to get working groups to assist them, in addition a number of start and finish task groups may be set up as deemed necessary.</p>
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Summary of the objects of the charity set out in its governing document

To promote cycling for the public benefit in and around the Borough of Maidstone as a means of furthering the following charitable purposes:

- (1) the promotion of public health;
- (2) the promotion of the conservation and protection of the environment;
- (3) the promotion of public safety, particularly on the highways;
- (4) the promotion of healthy recreation in the interests of social welfare, and community participation in healthy recreation;
- (5) the advancement of education; and
- (6) to support the relief of the needs of people with mental and physical disabilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is our eighth full year as a registered charity and Charitable Incorporated Organisation.

Our three-year strategic plan completed in 2023.

During 2025 no major activities were undertaken

Additional details of objectives and activities (Optional information)

The Maidstone Cycle Campaign Forum is entirely run by its Trustees and Volunteers.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period under review covers the period from 1st January 2024 to 31st December 2025 our eighth full calendar year of operation. This is our eighth Trustees Annual Report, following on from The Maidstone Cycle Campaign Forum (MCCF) becoming registered as a CIO on the 24th April 2017.

The website has temporarily been decommissioned

No major activities were undertaken in 2025

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Section E

Financial review

Brief statement of the charity's policy on reserves

The Forum operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the forum and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Subscriptions	£40
Donations	£26

The main area of expenditure was:

Affiliation to Cycling UK £88

These areas of expenditure were able to be funded by our restricted funds enabling our unrestricted reserves to modestly grow.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Harper	
Position (eg Secretary, Chair, etc)	Chair	
Date	13 th April 2026	



Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
Incoming resources (Note 3)							
Incoming resources from generated funds							
Voluntary income	66						
Activities for generating funds							
Investment income							
Incoming resources from charitable activities							
Other incoming resources							
	Total incoming resources						
Resources expended (Notes 4-8)							
Costs of Generating Funds							
Costs of generating voluntary income							
Fundraising trading costs							
Investment management costs							
Charitable activities	88						
Governance costs							
Other resources expended							
	Total resources expended						
	Net incoming/(outgoing) resources before transfers						
Gross transfers between funds							
	Net incoming/(outgoing) resources before other recognised gains/(losses)						
Other recognised gains/(losses)							
Gains and losses on revaluation of fixed assets for the charity's own use							
Gains and losses on investment assets							
	Net movement in funds						
Total funds brought forward							
	Total funds carried forward						

Section B Balance sheet

Fixed assets	Current assets	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
Fixed assets							
Tangible assets (Note 9)							
Investments (Note 10)							
	Total fixed assets						
Current assets							
Stock and work in progress							
Debtors (Note 11)							
(Short term) investments							
Cash at bank and in hand							
	Total current assets						
Creditors: amounts falling due within one year (Note 12)							
	Net current assets/(liabilities)						
	Total assets less current liabilities						
Creditors: amounts falling due after one year (Note 12)							
Provisions for liabilities and charges							
	Net assets						
Funds of the Charity							
Unrestricted funds							
Restricted income funds (Note 13)							
Endowment funds (Note 13)							
	Total funds						

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Paul Harper	
		Matthew Fraser	

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells
 Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with* Accounting Standards;
- or Financial Reporting Standards for Smaller Enterprises;
- and with the Charities Act.

[** except for the following].

Give details in this box if a different standard has been followed.

* -Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

** - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

Give details in this box of any material changes that have been made.

§ if no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years (§§ except for the following).

Give details in this box of any material changes that have been made.

§§ if no changes have been made to accounts for previous periods then delete these words.

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional

INCOMING RESOURCES

Recognition of incoming

resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Donated services and facilities

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Membership Fees	40	39
	Donations	26	27
	Other	-	-
	Maidstone Borough Council 'Let's Get Barming Cycling' and CylceFest 2019	-	-
	Kent County Council Grant 'Let's Get Maidstone Cycling'	-	-
	Maidstone Borough Council 'Let's Get Fant Cycling'	-	-
	Maidstone Borough Council CycleFest 2020	-	-
	Maidstone Borough Council Bike Week 2020	-	-
	Waitrose Community Fund	-	-
	Groundwork/ Tesco Bags of Life	-	-
	Total	66	66
	Activities for generating funds		-
		-	-
		-	-
		-	-
Total		-	-
Investment income		-	-
		-	-
		-	-
		-	-
	Total	-	-
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
	Total	-	-

Please complete this note if the charity has any tangible fixed assets

9.1 Cost or valuation

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

9.2 Accumulated depreciation and impairment provisions

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
Balance brought forward	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-
Impairment provisions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers*	-	-	-	-	-
Balance carried forward	-	-	-	-	-

9.3 Net book value

Brought forward	-	-	-	-	-
Carried forward	-	-	-	-	-

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the

Section C Notes to the accounts (cont)

Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

Analysis of investments

Investment properties

Investments listed on a recognised stock exchange or held in common investment funds, open ended investment
Investments in subsidiary or connected undertakings and companies
Securities not listed on a recognised Stock Exchange
Cash held as part of the investment portfolio
Other investments

	10.2 Market value at year end £	10.3 Income from investments for the year £
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments)

Investment held	
Market Value	

Section C Notes to the accounts (cont)

Note 11 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
Total	-	-	-	-

Note 12 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	-	-	-	-

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

Section C Notes to the accounts (cont)

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Lets Get Fant Cycling	675	-	-	-	-	675
Lets Get Barming Cycling	150	-	63	-	-	87
Lets Get Heath Cycling	25	-	25	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total Funds	850	-	88	-	-	762

13.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

Section C Notes to the accounts (cont)

Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in

14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution

Name of trustee or connected party	Legal authority (eg order,	Amounts paid or benefit	
		This year £	Last year £

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

Name of trustee or connected party	Legal authority	Amount owing	
		This year £	Last year £
Due to trustees and related parties			
Due from trustees and related parties			

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the	This year £	Last year £

Section C Notes to the accounts

Note 15 Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales - Charity number 1172691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2024		31	December	2024

Section A Reference and administration details

Charity name

Maidstone Cycle Campaign Forum

Other names charity is known by

Registered charity number (if any)

1172691

Charity's principal address

c/o Little Oaks,
68 Oakwood Road,
Maidstone, Kent
Postcode **ME16 8AL**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harper	Chair and Treasurer		
2	Matthew Fraser			
3	Duncan Edwards			
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with voting members other than its charity trustees
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Additional governance issues (Optional information)

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Summary of the objects of the charity set out in its governing document

To promote cycling for the public benefit in and around the Borough of Maidstone as a means of furthering the following charitable purposes:

- (1) the promotion of public health;
- (2) the promotion of the conservation and protection of the environment;
- (3) the promotion of public safety, particularly on the highways;
- (4) the promotion of healthy recreation in the interests of social welfare, and community participation in healthy recreation;
- (5) the advancement of education; and
- (6) to support the relief of the needs of people with mental and physical disabilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is our seventh full year as a registered charity and Charitable Incorporated Organisation.

Our three-year strategic plan completed in 2023.

The main activities in 2024 included:

Undertook work on a number of major planning reviews

Due to lack of support from Maidstone Borough Council, a decision was taken not to continue with the yearly Maidstone CycleFest, but instead to look at pop up events instead.

We continued to work Maidstone Borough Council on the cycling and walking aspects of major planning applications.

The Forum remains an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge.

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Additional details of objectives and activities (Optional information)

The Maidstone Cycle Campaign Forum is entirely run by its Trustees and Volunteers.

Over the year about 5 people (including the volunteers) have been involved in undertaking all the activities done by the Forum.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period under review covers the period from 1st January 2024 to 31st December 2024 our seventh full calendar year of operation. This is our seventh Trustees Annual Report, following on from The Maidstone Cycle Campaign Forum (MCCF) becoming registered as a CIO on the 24th April 2017.

2024 was the second full year after the Covid-19 Pandemic and restrictions.

As with a lot of charities, we have noticed than in the post covid world, attracting volunteers has become more difficult. Also with the demand on funders we were unable to finance a further Maidstone CycleFest.

Maidstone Bridges Gyratory Campaign, MCCF has serious concerns on the safety of the current arrangements and provision for cyclists around this critical junction and road system in the centre of Maidstone. We have been campaigning and also working with Maidstone Borough Council and Kent County Council to look into improvements. As this is being written only limited progress has been made and our campaign continues.

Medway Towpath Blockages – we have campaigned and raised the issue of blockages along the towpath at East Farleigh (which has been solved) and at Aylesford where the towpath has collapsed due to the February 2020 rain. Kent County Council have delayed the works indefinitely, which is a major scandal.

The Forum remains an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge. A number of our members remain heavily involved with the project which in 2024 has been focusing on getting Village Green status for land adjacent to London Road by the railway bridge.

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Section E

Financial review

Brief statement of the charity's policy on reserves

The Forum operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the forum and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

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- the charity's principal sources of funds (including any fundraising);
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In the period under review the main sources of income were:

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The main area of expenditure were:

Website £259

Affiliation to Cycling UK £88

These areas of expenditure were able to be funded by our restricted funds enabling our unrestricted reserves to modestly grow.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Harper	
Position (eg Secretary, Chair, etc)	Chair	
Date		



Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted	Restricted	Endowment	Total this year	Total last year
			funds	income funds	funds	£	£
			£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)							
Incoming resources from generated funds							
Voluntary income	66	S01	66	-	-	66	162
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	-	-	-	-	-
Incoming resources from charitable activities		S04	-	-	-	-	-
Other incoming resources		S05	-	-	-	-	-
	Total incoming resources	S06	66	-	-	66	162
Resources expended (Notes 4-8)							
Costs of Generating Funds							
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities	347	S10	-	347	-	347	301
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	-	-	-	-	-
	Total resources expended	S13	-	347	-	347	301
	Net incoming/(outgoing) resources before transfers	S14	66	-347	-	-281	-139
Gross transfers between funds	Net incoming/(outgoing) resources before other recognised gains/(losses)	S15	-	-	-	-	-
		S16	66	-347	-	-281	-139
Other recognised gains/(losses)							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
	Net movement in funds	S19	66	-347	-	-281	-139
Total funds brought forward		S20	-	-	-	-	2,806
	Total funds carried forward	S21	66	-347	-	-281	2,667

Section B Balance sheet

Fixed assets	Current assets	Creditors: amounts falling due within one year	Creditors: amounts falling due after one year	Funds of the Charity	Note	Unrestricted	Restricted	Endowment	Total this year	Total last year
						d funds	income funds	funds	£	£
						£ F01	£ F02	£ F03	£ F04	£ F05
Tangible assets (Note 9)					B01	-	-	-	-	-
Investments (Note 10)					B02	-	-	-	-	-
					B03	-	-	-	-	-
					B04	-	-	-	-	-
	Total fixed assets					-	-	-	-	-
Stock and work in progress					B05	-	-	-	-	-
Debtors (Note 11)					B06	-	-	-	-	-
(Short term) investments					B07	-	-	-	-	-
Cash at bank and in hand					B08	1,536	850	-	2,385	2,666
	Total current assets				B09	1,536	850	-	2,385	2,666
					B10	-	-	-	-	-
					B11	1,536	850	-	2,385	2,666
	Net current assets/(liabilities)				B12	1,536	850	-	2,385	2,666
					B13	-	-	-	-	-
					B14	-	-	-	-	-
					B15	1,536	850	-	2,385	2,666
	Net assets					1,536	850	-	2,385	2,666
Unrestricted funds					B16	1,536	-	-	1,536	1,670
Restricted income funds (Note 13)					B17	-	-	-	-	-
Endowment funds (Note 13)					B18	-	850	-	850	1,196
					B19	-	-	-	-	-
	Total funds				B20	1,536	850	-	2,385	2,866

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Paul Harper	
		Matthew Fraser	

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells
 Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);

and with*

or

- and with the Charities Act.

[** except for the following].

Give details in this box if a different standard has been followed.

* - Tick as appropriate:

- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";

- if disclosures completed in these accounts have been restricted to those required by the FRSSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

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1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (§ except for the following).

Give details in this box of any material changes that have been made.

§ if no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years (§§ except for the following).

Give details in this box of any material changes that have been made.

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Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional

INCOMING RESOURCES**Recognition of incoming****resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Donated services and facilities

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Membership Fees	39	127
	Donations	27	16
	Other	-	-
	Maidstone Borough Council 'Let's Get Barming Cycling' and CylceFest 2019	-	-
	Kent County Council Grant 'Let's Get Maidstone Cycling'	-	-
	Maidstone Borough Council 'Let's Get Fant Cycling'	-	-
	Maidstone Borough Council CycleFest 2020	-	-
	Maidstone Borough Council Bike Week 2020	-	-
	Waitrose Community Fund	-	-
	Groundwork/ Tesco Bags of Life	-	-
	Total	66	143
Activities for generating funds		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Investment income		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-

Please complete this note if the charity has any tangible fixed assets

9.1 Cost or valuation

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

9.2 Accumulated depreciation and impairment provisions

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
Balance brought forward	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-
Impairment provisions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers*	-	-	-	-	-
Balance carried forward	-	-	-	-	-

9.3 Net book value

Brought forward	-	-	-	-	-
Carried forward	-	-	-	-	-

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the

Section C Notes to the accounts (cont)

Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

Analysis of investments

Investment properties

Investments listed on a recognised stock exchange or held in common investment funds, open ended investment
Investments in subsidiary or connected undertakings and companies
Securities not listed on a recognised Stock Exchange
Cash held as part of the investment portfolio
Other investments

	10.2 Market value at year end £	10.3 Income from investments for the year £
	-	-
	-	-
	-	-
	-	-
	-	-
Total	-	-

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments)

Investment held	
Market Value	

Section C Notes to the accounts (cont)

Note 11 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
Total	-	-	-	-

Note 12 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	-	-	-	-

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

Section C Notes to the accounts (cont)

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Lets Get Maidstone Cycling		-	-	-	-	-
Lets Get Fant Cycling	675	-	-	-	-	675
Lets Get Barming Cycling	150	-	-	-	-	150
Lets Get Heath Cycling	250	-	225	-	-	25
Maidstone CycleFest20	121	-	121	-	-	0
MaidstoneBike Week'20	-	-	-	-	-	-
Groundwork/ Twesco Bag of Life	-	-	-	-	-	-
Total Funds	1,196	-	347	-	-	850

13.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

Section C Notes to the accounts (cont)

Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in

14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution

Name of trustee or connected party	Legal authority (eg order,	Amounts paid or benefit	
		This year £	Last year £

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

Name of trustee or connected party	Legal authority	Amount owing	
		This year £	Last year £
Due to trustees and related parties			
Due from trustees and related parties			

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the	This year £	Last year £

Section C Notes to the accounts

Note 15 Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales - Charity number 1172691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2023		31	December	2023

Section A Reference and administration details

Charity name

Maidstone Cycle Campaign Forum

Other names charity is known by

Registered charity number (if any)

1172691

Charity's principal address

c/o Little Oaks,
68 Oakwood Road,
Maidstone, Kent
Postcode **ME16 8AL**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harper	Chair and Treasurer		
2	Matthew Fraser			
3	Duncan Edwards			
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with voting members other than its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Founder Trustees will retire and be eligible for re-election in accordance with the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The Maidstone Cycle Campaign Forum is an affiliated member of Cycling UK (formerly the CTC).</p> <p>Risks to the forum and its finances are regularly reviewed by the Executive Committee, which includes the Trustees.</p> <p>Maidstone Cycle Campaign Forum has an annual business plan and associated budget.</p> <p>In 2020 the Maidstone Cycle Campaign Forum adopted a new organisational structure. This included setting out Job Descriptions for the following roles:</p> <ul style="list-style-type: none"> • Chair • Treasurer • Secretary • Vice Chair • Website and Communication Officer • Infrastructure Planning and Active Transport Officer • Community Liaison and Champion for Active Travel Officer • Membership and Diversity Officer • Non Officer Trustees <p>The Maidstone Cycle Campaign Forum is known as MCCF in short. The above officers form the Committee of the Forum and are responsible for the day to day coordination. Each role holder is entitled to get working groups to assist them, in addition a number of start and finish task groups may be set up as deemed necessary.</p>
--

Summary of the objects of the charity set out in its governing document

To promote cycling for the public benefit in and around the Borough of Maidstone as a means of furthering the following charitable purposes:

- (1) the promotion of public health;
- (2) the promotion of the conservation and protection of the environment;
- (3) the promotion of public safety, particularly on the highways;
- (4) the promotion of healthy recreation in the interests of social welfare, and community participation in healthy recreation;
- (5) the advancement of education; and
- (6) to support the relief of the needs of people with mental and physical disabilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is our sixth full year as a registered charity and Charitable Incorporated Organisation. Following our setting up in 2017, 2023 was the first full year after the Covid-19 Pandemic and restrictions.

We continued to try to address our three-year strategic objectives, of which this is our final year.

The main activities in 2023 included:

Undertook work on a number of major planning reviews

Holding of our CycleFest'23 which was the third one post Covid-19 Pandemic, following our relaunch CycleFest'21. This was a successful event attracting new members. Kent County Council took part again, unfortunately for the third year there was no support from Maidstone Borough Council.

We had previously been awarded a grant from Groundwork/ Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. This grant has now been fully used to develop our website and also support CycleFest.

We continued to work Maidstone Borough Council on the cycling and walking aspects of major planning applications.

The Forum became an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge.

Additional details of objectives and activities (Optional information)

The Maidstone Cycle Campaign Forum is entirely run by its Trustees and Volunteers.

Over the year about 10 people (including the volunteers) have been involved in undertaking all the activities done by the Forum.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period under review covers the period from 1st January 2023 to 31st December 2023 our sixth full calendar year of operation. This is our sixth Trustees Annual Report, following on from The Maidstone Cycle Campaign Forum (MCCF) becoming registered as a CIO on the 24th April 2017.

2023 was the first full year after the Covid-19 Pandemic and restrictions.

Overall, the year has been one of modest advance for the MCCF.

Due to the Pandemic, there are less people generally volunteering in the charitable sector, following a concerted campaign by our new Membership and Diversity Officer (appointed in January 2021) by the end of 2021 our membership was back up to over 20. Unfortunately, in 2023 membership had fallen to under 20.

Holding of our CycleFest'23 which was the third one post Covid-19 Pandemic, following our relaunch CycleFest'21. This was a successful event attracting new members. Kent County Council took part again, unfortunately since 2020 there was no support from Maidstone Borough Council. Also, we no longer have Lenn Pott's cycle collection as Len has had to move into a care home.

Maidstone Bridges Gyrotory Campaign, MCCF has serious concerns on the safety of the current arrangements and provision for cyclists around this critical junction and road system in the centre of Maidstone. We have been campaigning and also working with Maidstone Borough Council and Kent County Council to look into improvements. As this is being written only limited progress has been made and our campaign continues.

Medway Towpath Blockages – we have campaigned and raised the issue of blockages along the towpath at East Farleigh (which has been solved) and at Aylesford where the towpath has collapsed due to the February 2020 rain. Kent County Council have delayed the works indefinitely, which is a major scandal.

The Forum remains an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge. A number of our members remain heavily involved with the project which in 2022 has been focusing on getting Village Green status for land adjacent to London Road by the railway bridge.

We had previously been awarded a grant from Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. However due to Covid 19 the grant process had not proceeded. We were pleased therefore to receive a one off grant of £1,166 in 2021 which has been spent to sustain our activities over 2021 to 2023.

--

Section E

Financial review

Brief statement of the charity's policy on reserves

The Forum operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the forum and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Subscriptions	£126
Donations	£16

The main area of expenditure were:

Website £214

Affiliation to Cycling UK £88

These areas of expenditure were able to be funded by our restricted funds enabling our unrestricted reserves to modestly grow.

Section F

Other optional information

The Forum is looking forward to 2024. Whilst our current three year strategic plan will come to an end we will be looking to update it and roll it forward.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Harper	
Position (eg Secretary, Chair, etc)	Chair	
Date		



Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£	£	£	£	£
			F01	F02	F03	F04	F05
Incoming resources (Note 3)							
Incoming resources from generated funds							
Voluntary income	162						
Activities for generating funds							
Investment income							
Incoming resources from charitable activities							
Other incoming resources							
	Total incoming resources						
Resources expended (Notes 4-8)							
Costs of Generating Funds							
Costs of generating voluntary income							
Fundraising trading costs							
Investment management costs							
Charitable activities	301						
Governance costs							
Other resources expended							
	Total resources expended						
	Net incoming/(outgoing) resources before transfers						
Gross transfers between funds							
	Net incoming/(outgoing) resources before other recognised gains/(losses)						
Other recognised gains/(losses)							
Gains and losses on revaluation of fixed assets for the charity's own use							
Gains and losses on investment assets							
	Net movement in funds						
Total funds brought forward							
	Total funds carried forward						

Section B Balance sheet

Fixed assets	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Tangible assets (Note 9)	B01					
Investments (Note 10)	B02					
	B03					
	Total fixed assets					
Current assets						
Stock and work in progress	B05					
Debtors (Note 11)	B06					
(Short term) investments	B07					
Cash at bank and in hand	B08	1,470	1,196		2,666	2,806
	Total current assets	1,470	1,196		2,666	2,806
Creditors: amounts falling due within one year (Note 12)	B10					
	Net current assets/(liabilities)	1,470	1,196		2,666	2,806
	Total assets less current liabilities	1,470	1,196		2,666	2,806
Creditors: amounts falling due after one year (Note 12)	B13					
Provisions for liabilities and charges	B14					
	Net assets	1,470	1,196		2,666	2,806
Funds of the Charity						
Unrestricted funds	B16	1,470			1,470	1,308
Restricted income funds (Note 13)	B17		1,196		1,196	1,498
Endowment funds (Note 13)	B18					
	Total funds	1,470	1,196		2,666	2,806

Signed by one or two trustees on behalf of all the trustees

	Signature	Print Name	Date of approval
		Paul Harper	
		Matthew Fraser	

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or

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- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Donated services and facilities

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Membership Fees	127	130
	Donations	16	41
	Other	18	
	Maidstone Borough Council 'Let's Get Barming Cycling' and CylceFest 2019		-
	Kent County Council Grant 'Let's Get Maidstone Cycling'		-
	Maidstone Borough Council 'Let's Get Fant Cycling'	-	-
	Maidstone Borough Council CycleFest 2020	-	-
	Maidstone Borough Council Bike Week 2020	-	-
	Waitrose Community Fund	-	-
	Groundwork/ Tesco Bags of Life	-	5
	Total	162	176
Activities for generating funds		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Investment income		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-

Please complete this note if the charity has any tangible fixed assets

9.1 Cost or valuation

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

9.2 Accumulated depreciation and impairment provisions

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
Balance brought forward	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-
Impairment provisions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers*	-	-	-	-	-
Balance carried forward	-	-	-	-	-

9.3 Net book value

Brought forward	-	-	-	-	-
Carried forward	-	-	-	-	-

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the

Section C Notes to the accounts (cont)

Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

Analysis of investments

Investment properties

	10.2 Market value at year end £	10.3 Income from investments for the year £
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
Total	-	-

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments)

Investment held	
Market Value	

Section C Notes to the accounts (cont)

Note 11 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
Total	-	-	-	-

Note 12 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	-	-	-	-

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

Section C Notes to the accounts (cont)

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Lets Get Maidstone Cycling		-	-	-	-	-
Lets Get Fant Cycling	675	-	-	-	-	675
Lets Get Barming Cycling	400	-	-	-	-	400
Maidstone CycleFest19						
Maidstone CycleFest20	170	-	49			121
MaidstoneBike Week20	200	-	200			
Groundwork/ Twesco Bag of Life	53	-	53			
Total Funds	1,498	-	302	-	-	1,196

13.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

Section C Notes to the accounts (cont)

Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in

14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution

Name of trustee or connected party	Legal authority (eg order,	Amounts paid or benefit	
		This year £	Last year £

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

Name of trustee or connected party	Legal authority	Amount owing	
		This year £	Last year £
Due to trustees and related parties			
Due from trustees and related parties			

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the	This year £	Last year £

Section C Notes to the accounts

Note 15 Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales - Charity number 1172691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2022		31	December	2022

Section A Reference and administration details

Charity name

Maidstone Cycle Campaign Forum

Other names charity is known by

Registered charity number (if any)

1172691

Charity's principal address

c/o Little Oaks,
68 Oakwood Road,
Maidstone, Kent
Postcode **ME16 8AL**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harper	Chair and Treasurer		
2	Matthew Fraser			
3	Duncan Edwards			
4				
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with voting members other than its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Founder Trustees will retire and be eligible for re-election in accordance with the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>The Maidstone Cycle Campaign Forum is an affiliated member of Cycling UK (formerly the CTC).</p> <p>Risks to the forum and its finances are regularly reviewed by the Executive Committee, which includes the Trustees.</p> <p>Maidstone Cycle Campaign Forum has an annual business plan and associated budget.</p> <p>In 2020 the Maidstone Cycle Campaign Forum adopted a new organisational structure. This included setting out Job Descriptions for the following roles:</p> <ul style="list-style-type: none"> • Chair • Treasurer • Secretary • Vice Chair • Website and Communication Officer • Infrastructure Planning and Active Transport Officer • Community Liaison and Champion for Active Travel Officer • Membership and Diversity Officer • Non Officer Trustees <p>The Maidstone Cycle Campaign Forum is known as MCCF in short. The above officers form the Committee of the Forum and are responsible for the day to day coordination. Each role holder is entitled to get working groups to assist them, in addition a number of start and finish task groups may be set up as deemed necessary.</p>
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Summary of the objects of the charity set out in its governing document

To promote cycling for the public benefit in and around the Borough of Maidstone as a means of furthering the following charitable purposes:
(1) the promotion of public health;
(2) the promotion of the conservation and protection of the environment;
(3) the promotion of public safety, particularly on the highways;
(4) the promotion of healthy recreation in the interests of social welfare, and community participation in healthy recreation;
(5) the advancement of education; and
(6) to support the relief of the needs of people with mental and physical disabilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is our fifth full year as a registered charity and Charitable Incorporated Organisation. Following our setting up processed in 2017, 2022, like 2020 and 2021 was a strange year for the Maidstone Cycle Campaign Forum, as with wider society due to the impact of the Covid-19 pandemic on our activities and the move back towards a post covid world and its long term impact on the voluntary sector and number of individuals volunteering.

We continued to try to address our three year strategic objectives.

The main activities in 2022 included:

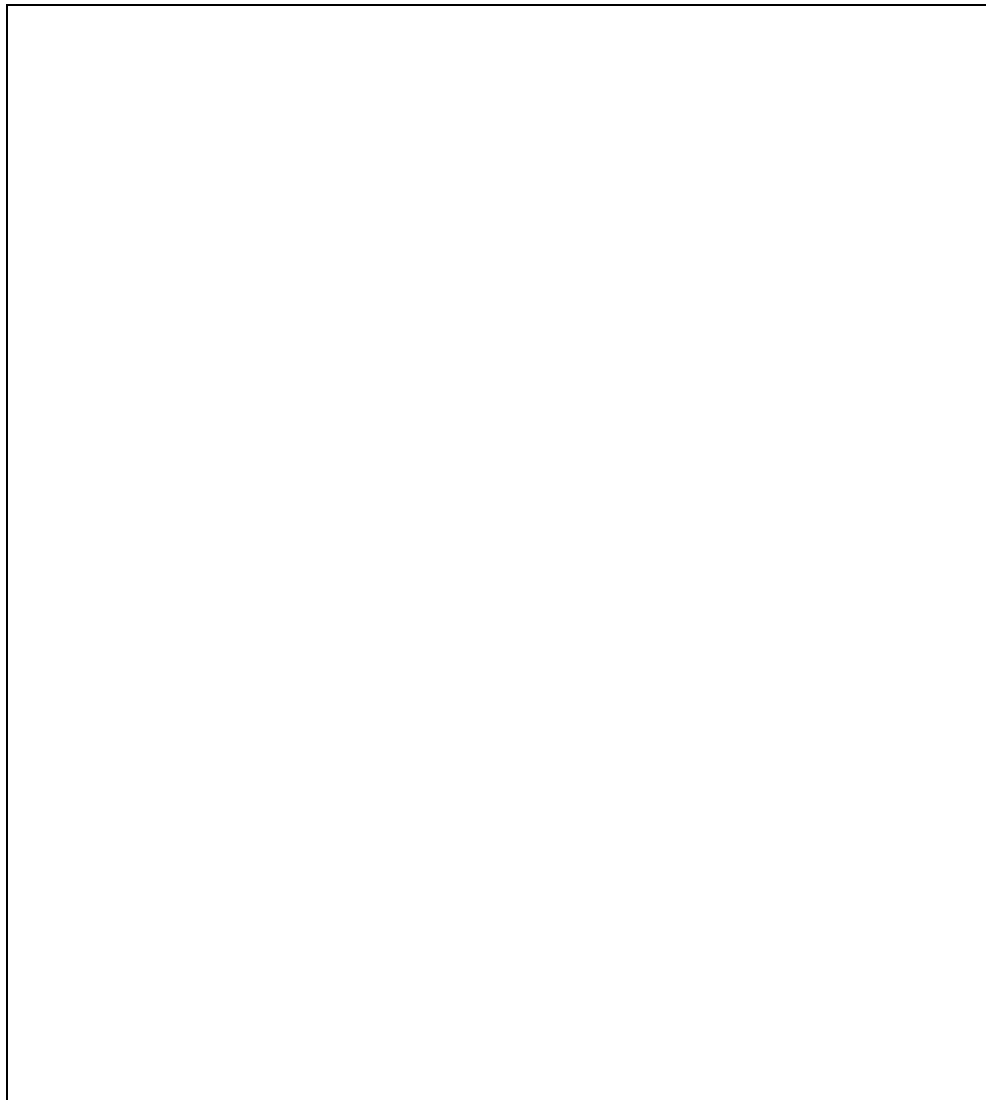
Undertook work on a number of major planning reviews

Holding of our CycleFest'22 which was the second one post Covid-19 Pandemic, following our relaunch CycleFest'21. This was a successful event attracting new members. Kent County Council took part again, unfortunately since 2020 there was no support from Maidstone Borough Council.

We had previously been awarded a grant from Groundwork/ Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. This grant has now been used (only £53 remains) to develop our website and also support CycleFest.

We continued to work Maidstone Borough Council on the cycling and walking aspects of major planning applications. This included our continuing involvement in the Church Road Otham development.

The Forum became an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge.



Additional details of objectives and activities (Optional information)

The Maidstone Cycle Campaign Forum is entirely run by its Trustees and Volunteers.

Over the year about 10 people (including the volunteers) have been involved in undertaking all the activities done by the Forum.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period under review covers the period from 1st January 2022 to 31st December 2022 our fifth full calendar year of operation. This is our fifth Trustees Annual Report, following on from The Maidstone Cycle Campaign Forum (MCCF) becoming registered as a CIO on the 24th April 2017.

2022, was like 2021 and 2020 a strange year for the Maidstone Cycle Campaign Forum, as the world and voluntary sector slowly adjusted to the post Covid-19 pandemic. Overall, the year has been one of modest advance for the MCCF.

Due to the Pandemic, there are less people generally volunteering in the charitable sector, following a concerted campaign by our new Membership and Diversity Officer (appointed in January 2021) by the end of 2021 our membership was back up to over 20. Unfortunately, in 2022 membership had fallen to under 20.

We have had three new volunteers assist the group in the year.

Holding of our CycleFest'22 which was the second one post Covid-19 Pandemic, following our relaunch CycleFest'21. This was a successful event attracting new members. Kent County Council took part again, unfortunately since 2020 there was no support from Maidstone Borough Council. Also, we no longer have Lenn Pott's cycle collection as Len has had to move into a care home.

Maidstone Bridges Gyrotory Campaign, MCCF has serious concerns on the safety of the current arrangements and provision for cyclists around this critical junction and road system in the centre of Maidstone. We have been campaigning and also working with Maidstone Borough Council and Kent County Council to look into improvements. As this is being written only limited progress has been made and our campaign continues.

Medway Towpath Blockages – we have campaigned and raised the issue of blockages along the towpath at East Farleigh (which has been solved) and at Aylesford where the towpath has collapsed due to the February 2020 rain. Kent County Council have delayed the works indefinitely, which is a major scandal.

Church Road Otham – this was our major item of work in 2020. Duncan Edwards led a massive review of this planning inquiry and managed to get MCCF rule 6 status to be an active participant in the inquiry. We prepared a statement of evidence which was presented, and due to the work by Duncan and his team (Including a number of other members of the forum) we managed to get the inspector to accept most of the issue we raised. In 2021 we have had a continuing role in this development to ensure that the developer implements the active travel measures approved by the inspector as part of their getting planning permission approval.

The Forum remains an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge. A number of our members remain heavily involved with the project which in 2022 has been focusing on getting Village Green status for land adjacent to London Road by the railway bridge.

We had previously been awarded a grant from Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. However due to Covid 19 the grant process had not proceeded. We were pleased therefore to receive a one off grant of £1,166 in 2021 which has been spent to sustain our activities over 2021 and 2022.

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Section E

Financial review

Brief statement of the charity's policy on reserves

The Forum operates on a break-even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the forum and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Subscriptions	£130
Donations	£41

The main area of expenditure were:

Website	£441
Affiliation to Cycling UK	£85

Section F

Other optional information

The Forum is looking forward to 2023 to continue work on its three year strategic plan including holding its sixth CycleFest event in 2023.

The Forum delivered a seminar in April 2019 which explored how well-designed roads and well-designed cycling infrastructure, can enable 'active travel,' and achieve a shift to more cycling and walking providing the community with a healthy travel choice for the benefit of all.

Three high profile speakers, Rachel Aldred from the University of Westminster, Neil Guthrie from Atkins Global and Phil Jones, road engineering consultant and chairman of PJA, spoke about the benefits of active travel and about their experience of how well designed cycling infrastructure can achieve a shift to more cycling and walking.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Harper	
Position (eg Secretary, Chair, etc)	Chair	
Date		

Note 2 Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional

INCOMING RESOURCES**Recognition of incoming****resources**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.

Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.

Donated services and facilities

Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Investment income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES**Liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS**Tangible fixed assets for use by charity**

These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.

Investments

Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.

Stocks and work in progress

These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income	Membership Fees	-	208
	Donations	-	75
	Other	-	38
	Maidstone Borough Council 'Let's Get Barming Cycling' and CylceFest 2019	-	-
	Kent County Council Grant 'Let's Get Maidstone Cycling'	-	-
	Maidstone Borough Council 'Let's Get Fant Cycling'	-	-
	Maidstone Borough Council CycleFest 2020	-	-
	Maidstone Borough Council Bike Week 2020	-	-
	Waitrose Community Fund	-	1,166
	Groundwork/ Tesco Bags of Life	-	-
	Total	-	1,487
Activities for generating funds		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Investment income		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-

Please complete this note if the charity has any tangible fixed assets

9.1 Cost or valuation

	Freehold land & buildings £	Other land & buildings £	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
Balance brought forward	-	-	-	-	-	-
Additions	-	-	-	-	-	-
Revaluations	-	-	-	-	-	-
Disposals	-	-	-	-	-	-
Transfers*	-	-	-	-	-	-
Balance carried forward	-	-	-	-	-	-

9.2 Accumulated depreciation and impairment provisions

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB
Balance brought forward	-	-	-	-	-
Depreciation charge for year	-	-	-	-	-
Impairment provisions	-	-	-	-	-
Revaluations	-	-	-	-	-
Disposals	-	-	-	-	-
Transfers*	-	-	-	-	-
Balance carried forward	-	-	-	-	-

9.3 Net book value

Brought forward	-	-	-	-	-
Carried forward	-	-	-	-	-

9.4 Revaluation

If any fixed assets have been revalued please give details of the valuer and method of valuation

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the

Section C Notes to the accounts (cont)

Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

	£
Carrying (market) value at beginning of year	-
Add: additions to investments at cost	-
Less: disposals at carrying value	-
Add/(deduct): net gain/(loss) on revaluation	-
Carrying (market) value at end of year	-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row S03.

Analysis of investments

Investment properties

	10.2 Market value at year end £	10.3 Income from investments for the year £
Investments listed on a recognised stock exchange or held in common investment funds, open ended investment	-	-
Investments in subsidiary or connected undertakings and companies	-	-
Securities not listed on a recognised Stock Exchange	-	-
Cash held as part of the investment portfolio	-	-
Other investments	-	-
Total	-	-

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total investments)

Investment held	
Market Value	

Section C Notes to the accounts (cont)

Note 11 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
Total	-	-	-	-

Note 12 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

	Amounts falling due within one year		Amounts falling due after	
	This year £	Last year £	This year £	Last year £
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	-	-	-	-

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

Section C Notes to the accounts (cont)

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Lets Get Maidstone Cycling		-		-	-	-
Lets Get Fant Cycling	675	-	-	-	-	675
Lets Get Barming Cycling	400	-	-	-	-	400
Maidstone CycleFest19						
Maidstone CycleFest20	170	-				170
MaidstoneBike Week'20	200	-				200
Groundwork/ Twesco Bag of Life	507	5	459			53
	-	-	-			-
Total Funds	1,952	5	459			1,498

13.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

Section C Notes to the accounts (cont)

Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 6) details of such transactions should be provided in

14.1 Remuneration and benefits

Please give the amount of, and legal authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any institution

Name of trustee or connected party	Legal authority (eg order,	Amounts paid or benefit	
		This year £	Last year £

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

Name of trustee or connected party	Legal authority	Amount owing	
		This year £	Last year £
Due to trustees and related parties			
Due from trustees and related parties			

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	Description of the	This year £	Last year £

Section C Notes to the accounts

Note 15 Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.



MAIDSTONE CYCLE CAMPAIGN FORUM

England & Wales - Charity number 1172691

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	January	2021		31	December	2021

Section A Reference and administration details

Charity name	Maidstone Cycle Campaign Forum
Other names charity is known by	
Registered charity number (if any)	1172691
Charity's principal address	c/o Little Oaks, 68 Oakwood Road, Maidstone, Kent
Postcode	ME16 8AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Harper	Chair and Treasurer		
2	Matthew Fraser			
3	Duncan Edwards		Appointed 18 th May 2021	
4	Angelo Martinez		Resigned 18 th May 2021	
5				
6				
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation with voting members other than its charity trustees
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Founder Trustees will retire and be eligible for re-election in accordance with the Constitution

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Maidstone Cycle Campaign Forum is an affiliated member of Cycling UK (formerly the CTC).

Risks to the forum and its finances are regularly reviewed by the Executive Committee, which includes the Trustees.

Maidstone Cycle Campaign Forum has an annual business plan and associated budget.

In 2020 the Maidstone Cycle Campaign Forum adopted a new organisational structure. This included setting out Job Descriptions for the following roles:

- Chair
- Treasurer
- Secretary
- Vice Chair
- Website and Communication Officer
- Infrastructure Planning and Active Transport Officer
- Community Liaison and Champion for Active Travel Officer
- Membership and Diversity Officer
- Non Officer Trustees

The Maidstone Cycle Campaign Forum is known as MCCF in short. The above officers form the Committee of the Forum and are responsible for the day to day coordination. Each role holder is entitled to get working groups to assist them, in addition a number of start and finish task groups may be set up as deemed necessary.

Summary of the objects of the charity set out in its governing document

To promote cycling for the public benefit in and around the Borough of Maidstone as a means of furthering the following charitable purposes:

- (1) the promotion of public health;
- (2) the promotion of the conservation and protection of the environment;
- (3) the promotion of public safety, particularly on the highways;
- (4) the promotion of healthy recreation in the interests of social welfare, and community participation in healthy recreation;
- (5) the advancement of education; and
- (6) to support the relief of the needs of people with mental and physical disabilities

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This is our fourth full year as a registered charity and Charitable Incorporated Organisation. Following our setting up processed in 2017, 2021, like 2020 was a strange year for the Maidstone Cycle Campaign Forum, as with wider society due to the impact of the Covid-19 pandemic on our activities.

We continued to try to address our three year strategic objectives.

The main activities in 2021 included:

Undertook work on a number of major planning reviews

Following the cancellation of our CycleFest'20 which had to be cancelled due to the Covid-19 Pandemic, we were able to hold CycleFest'21. This was a successful event attracting new members. Unfortunately due to Covid 19 there was no support from either Maidstone Borough Council or Kent County Council.

We had previously been awarded a grant from Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. However due to Covid 19 the grant process had not proceeded. We were pleased therefore the receive a one off grant of £1,166 in 2021.

We continued to work Maidstone Borough Council on the cycling and walking aspects of major planning applications. This included our continuing involvement in the Church Road Otham development.

The Forum became an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space for cycling and walking from Allington Lock to Barming Bridge.

Additional details of objectives and activities (Optional information)

The Maidstone Cycle Campaign Forum is entirely run by its Trustees and Volunteers.

Over the year about 10 people (including the volunteers) have been involved in undertaking all the activities done by the Forum.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The period under review covers the period from 1st January 2021 to 31st December 2021 our fourth full calendar year of operation. This is our fourth Trustees Annual Report, following on from The Maidstone Cycle Campaign Forum (MCCF) becoming registered as a CIO on the 24th April 2017.

2021, like 2020 was a strange year for the Maidstone Cycle Campaign Forum, as with wider society due to the impact of the Covid-19 pandemic on our activities. Overall the year has been one of modest advance for the MCCF.

Due to the Pandemic at the end of 2020 we only had 12 fully paid up members with 1 member in arrears. The new Membership and Diversity Officer (appointed in January 2021) is tasked with getting our membership back up to its previous level and then expanding it from there. By the end of 2021 our membership was back up to over 20.

We have had three new volunteers assist the group in the year.

Following the cancellation of our CycleFest'20 which had to be cancelled due to the Covid-19 Pandemic, we were able to hold CycleFest'21. This was a successful event attracting new members and we had as in previous years a display of Len Pott's vintage cycle collection which was the highlight of the day. Unfortunately due to Covid 19 there was no support from either Maidstone Borough Council or Kent County Council

Maidstone Bridges Gyratory Campaign, MCCF has serious concerns on the safety of the current arrangements and provision for cyclists around this critical junction and road system in the centre of Maidstone. We have been campaigning and also working with Maidstone Borough Council and Kent County Council to look into improvements. As this is being written only limited progress has been made and our campaign continues.

Medway Towpath Blockages - we have campaigned and raised the issue of blockages along the towpath at East Farleigh (which has been solved) and at Aylesford where the towpath has collapsed due to the February 2020 rain. Kent County Council have delayed the works indefinitely, which is a major scandal.

Church Road Otham - this was our major item of work in 2020. Duncan Edwards led a massive review of this planning inquiry and managed to get MCCF rule 6 status to be an active participant in the inquiry. We prepared a statement of evidence which was presented, and due to the work by Duncan and his team (Including a number of other members of the forum) we managed to get the inspector to accept most of the issue we raised. In 2021 we have had a continuing role in this development to ensure that the developer implements the active travel measures approved by the inspector as part of their getting planning permission approval.

The Forum remains an active partner in the MERLIN (Medway Ecological Riverine Link), which aims to create an open space

for cycling and walking from Allington Lock to Barming Bridge. A number of our members remain heavily involved with the project which in 2021 has been focusing on getting Village Green status for land adjacent to London Road by the railway bridge.

Undertook work on a number of major planning reviews

We had previously been awarded a grant from Tesco Bag for Life following their collect at a number of local Tesco's in West Maidstone. However due to Covid 19 the grant process had not proceeded. We were pleased therefore the receive a one off grant of £1,166 in 2021.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the user to input text or data related to the 'Achievements and performance' section.

Brief statement of the charity's policy on reserves

The Forum operates on a break even policy. All activities must be covered by project generated income. Membership subscriptions are to cover the running costs of the forum and to support our unfunded campaigning work. Reserves would therefore only normally be held in respect of programmed work.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period under review the main sources of income were:

Subscriptions	£208
Donations	£75
Groundwork/ Tesco Bags of Life	£1,166

The main area of expenditure were:

CycleFest'21	£500
Affiliation to Cycling UK	£82

Section F Other optional information

The Forum is looking forward to 2022 to continue work on its three year strategic plan including holding its fifth CycleFest event in September 2022.

The Forum delivered a seminar in April 2019 which explored how well-designed roads and well-designed cycling infrastructure, can enable 'active travel,' and achieve a shift to more cycling and walking providing the community with a healthy travel choice for the benefit of all.

Three high profile speakers, Rachel Aldred from the University of Westminster, Neil Guthrie from Atkins Global and Phil Jones, road engineering consultant and chairman of PJA, spoke about the benefits of active travel and about their experience of how well designed cycling infrastructure can achieve a shift to more cycling and walking.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Paul Harper	
Position (eg Secretary, Chair, etc)	Chair	
Date		



Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
			£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)							
Incoming resources from generated funds							
Voluntary income	1,487	S01	321	1,166	-	1,487	791
Activities for generating funds		S02	-	-	-	-	-
Investment income		S03	-	-	-	-	-
		S04	-	-	-	-	-
		S05	-	-	-	-	-
Incoming resources from charitable activities							
Other incoming resources							
	Total incoming resources	S06	321	1,166	-	1,487	791
Resources expended (Notes 4-8)							
Costs of Generating Funds							
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	-	-	-	-	-
Investment management costs		S09	-	-	-	-	-
Charitable activities	659	S10	-	659	-	659	286
Governance costs		S11	-	-	-	-	-
Other resources expended		S12	-	-	-	-	-
	Total resources expended	S13	-	659	-	659	286
	Net incoming/(outgoing) resources before transfers	S14	321	507	-	828	505
		S15	-	-	-	-	-
	Net incoming/(outgoing) resources before other recognised gains/(losses)	S16	321	507	-	828	505
Other recognised gains/(losses)							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
	Net movement in funds	S19	321	507	-	828	505
Total funds brought forward		S20	901	1,445	-	2,346	1,841
	Total funds carried forward	S21	1,222	1,952	-	3,174	2,346

Section B Balance sheet

	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£ F01	£ F02	£ F03	£ F04	£ F05
Fixed assets						
Tangible assets (Note 9)						
	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
	B04	-	-	-	-	-
		Total fixed assets				
Current assets						
Stock and work in progress						
Debtors (Note 11)	B05	-	-	-	-	-
(Short term) investments	B06	-	-	-	-	-
Cash at bank and in hand	B07	-	-	-	-	-
	B08	1,222	1,952	-	3,174	1,846
	B09	1,222	1,952	-	3,174	1,846
		Total current assets				
Creditors: amounts falling due within one year (Note 12)						
	B10	-	-	-	-	-
		Net current assets/(liabilities)				
	B11	1,222	1,952	-	3,174	1,846
		Total assets less current liabilities				
	B12	1,222	1,952	-	3,174	1,846
Creditors: amounts falling due after one year (Note 12)						
Provisions for liabilities and charges	B13	-	-	-	-	-
	B14	-	-	-	-	-
		Net assets				
	B15	1,222	1,952	-	3,174	1,846
Funds of the Charity						
Unrestricted funds						
	B16	1,222	-	-	1,222	771
	B17	-	-	-	-	-
Restricted income funds (Note 13)						
	B18	-	1,952	-	1,952	1,075
Endowment funds (Note 13)						
	B19	-	-	-	-	-
		Total funds				
	B20	1,222	1,952	-	3,174	1,846

Signed by one or two trustees on behalf of all the trustees
 Signature: _____ Print Name: Paul Harper / Matthew Fraser Date of approval: _____

Cells highlighted in Yellow contain formulas to add up columns C,D and E but these are not protected cells
 Cells highlighted in Blue contain formulas in protected cells. The protection can be removed from the tools menu

Section C Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.
1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);
- and with* Accounting Standards; Financial Reporting Standards for Smaller Enterprise
- or Accounting Standards; Financial Reporting Standards for Smaller Enterprise
- and with the Charities Act.

[** except for the following.]

Give details in this box if a different standard has been followed.

- *-Tick as appropriate:
- if all relevant disclosures shown in the pack have been given then please tick "Accounting Standards";
- if disclosures completed in these accounts have been restricted to those required by the FRSE, then please tick "Financial Reporting Standards for Smaller Enterprises (FRSSE)".

** - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year (\$ except for the following).

Give details in this box of any material changes that have been made.

\$ if no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years (\$\$ except for the following).

Give details in this box of any material changes that have been made.

\$\$ if no changes have been made to accounts for previous periods then delete these words.

Section C Notes to the accounts (cont)

Note 2 Accounting policies

These accounts are prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities - Statement of Recommended Practice (SORP 2005);
- and with* Accounting Standards; Financial Reporting Standards for Smaller Enterprise
- or Accounting Standards; Financial Reporting Standards for Smaller Enterprise
- and with the Charities Act.

** - If no departures from the chosen standards have been made then delete these words; otherwise give details of any changes in the boxes.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Incoming resources with related expenditure	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
Grants and donations	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
Tax reclaims on donations and gifts	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
Contractual income and performance related grants	This is only included in the SoFA once the related goods or services have been delivered.
Gifts in kind	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
Donated services and facilities	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
Volunteer help	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
Investment income	This is included in the accounts when receivable.
Investment gains and losses	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

EXPENDITURE AND LIABILITIES

Liability recognition	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
Governance costs	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
Grants with performance conditions	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
Grants payable without performance conditions	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
Support Costs	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

ASSETS

Tangible fixed assets for use by charity	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
Investments	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
Stocks and work in progress	These are valued at the lower of cost or market value.

POLICIES ADOPTED ADDITIONAL TO OR DIFFERENT FROM THOSE ABOVE

Section C Notes to the accounts (cont)

Note 3 Analysis of incoming resources Incoming resources may be further analysed if this would help the reader of the accounts.

	Analysis	This year £	Last year £
Voluntary income			
	Membership Fees	208	120
	Donations	75	136
	Other	38	5
	Maidstone Borough Council 'Let's Get Barming Cycling' and CylceFest 2019		-
	Kent County Council Grant 'Let's Get Maidstone Cycling'		-
	Maidstone Borough Council 'Let's Get Fant Cycling'		-
	Maidstone Borough Council CycleFest 2020		170
	Maidstone Borough Council Bike Week 2020		200
	Waitrose Community Fund		160
	Groundwork/ Tesco Bags of Life	1,166	-
	Total	1,487	791
Activities for generating funds		-	-
		-	-
		-	-
		-	-
	Total	-	-
Investment income		-	-
		-	-
		-	-
		-	-
		-	-
	Total	-	-
Incoming resources from charitable activities		-	-
		-	-
		-	-
		-	-
	Total	-	-

Section C Notes to the accounts (cont)

Note 5 Support Costs Please complete this note if the charity has analysed its expenses using activity categories and has support costs.

Support cost type	Fundraising activity £	Charitable Activity £	Governance Activity £	Total Cost £
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total	-	-	-	-

Note 6 Details of certain items of expenditure

6.1 Trustee expenses

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses

Number of trustees who were paid expenses
Nature of the expenses

	This year	Last year

* The "transfers" row is for movements between fixed asset categories.

** Please indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also please indicate the rate of depreciation: for straight line, what is the

Section C Notes to the accounts (cont)

Note 10 Investment assets

Please complete this note if the charity has any investment assets.

10.1 Fixed assets investments

Carrying (market) value at beginning of year
Add: additions to investments at cost
Less: disposals at carrying value
Add/(deduct): net gain/(loss) on revaluation
 Carrying (market) value at end of year

£
-
-
-
-
-

Please provide below:

10.2 A breakdown of the market values of investments shown above agreeing with the balance sheet row B03.

10.3 A breakdown of the income from investments agreeing with SOFA row 503.

Analysis of investments

Investment properties

Investments listed on a recognised stock exchange or held in common investment funds, open ended investment
 Investments in subsidiary or connected undertakings and companies
 Securities not listed on a recognised Stock Exchange
 Cash held as part of the investment portfolio
 Other investments

	10.2 Market value at year end £	10.3 Income from investments for the year £
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
Total	-	-

10.4 Material investment holdings

If any single investment is material in terms of its value (for example represents more than 5 per cent of the value of the charity's total

investment) please provide details

Investment held

Market Value

Section C Notes to the accounts (cont)

Note 11 Debtors and prepayments

Please complete this note if the charity has any debtors or prepayments.

Analysis of debtors

	Amounts falling due within one year		after more than one	
	This year	Last year	This year	Last year
	£	£	£	£
Trade debtors	-	-	-	-
Amounts due from subsidiary and associated undertakings	-	-	-	-
Other debtors	-	-	-	-
Prepayments and accrued income	-	-	-	-
Total	-	-	-	-

Note 12 Creditors and accruals

Please complete this note if the charity has any creditors or accruals.

12.1 Analysis of creditors

	Amounts falling due within one year		after more than one	
	This year	Last year	This year	Last year
	£	£	£	£
Loans and overdrafts	-	-	-	-
Trade creditors	-	-	-	-
Amounts due to subsidiary and associated undertakings	-	-	-	-
Other creditors	-	-	-	-
Accruals and deferred income	-	-	-	-
Total	-	-	-	-

12.2 Security over assets

If any loan, overdraft or other creditor holds a charge or other security over any assets of the charity please provide details.

Section C Notes to the accounts (cont)

Note 13 Endowment and restricted income funds

Please complete this section if the charity has any endowment or restricted income funds.

13.1 Funds held

Please give a brief description of any of the following type of funds held by the charity:

- permanent endowment funds (PE);
- expendable endowment funds (EE); and
- restricted income funds, including special trusts, of the charity (R).

Fund Name	Type PE, EE or R	Purpose and Restrictions

13.2 Movements of major funds

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

Fund names	Fund balances brought forward £	Incomin g resourc es £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Lets Get Maidstone Cycling	-	-	-	-	-	-
Lets Get Fant Cycling	675	-	-	-	-	675
Lets Get Barming Cycling	400	-	-	-	-	400
Maidstone CycleFest'19	-	-	-	-	-	-
Maidstone CycleFest'20	170	-	-	-	-	170
MaidstoneBike Week'20	200	-	-	-	-	200
Groundwork/ Twisco Bag of Life	-	1,166	659	-	-	507
-	-	-	-	-	-	-
Total Funds	1,445	1,166	659	-	-	1,952

13.3 Transfers between funds

Please give details of any transfers between funds.

From Fund (Name)	To Fund (Name)	Reason	Amount

Section C Notes to the accounts (cont)

Note 14 Transactions with related parties

If the charity has any transactions with related parties (other than the trustee expenses explained in note 9) details of such transactions should be

provided in this note. If there are no transactions to report please enter "None" in the relevant boxes

14.1 Remuneration and benefits

Please give the amount of, and regard authority for, any remuneration or other benefits paid to a trustee or other related parties by the charity or any

institution or company connected with it

Name of trustee or connected party	Y (eg order, governi na	Amounts paid or benefit	
		This year £	Last year £

--	--	--	--

14.2 Loans

Please give details of and amounts owing to or from the charity's trustees or other related parties by the charity at the year end.

	Name of trustee or connected party	Legal authority	Amount owing	
			This year £	Last year £
Due to trustees and related parties				
Due from trustees and related parties				

14.3 Other transaction(s) with trustees or related parties

Please give details of any transaction undertaken by (or on behalf of) the charity in which a trustee or related party has a material interest.

Name of the trustee or related party	Relationship to charity	transaction(s)	This year £	Last year £

Section C Notes to the accounts

Note 15 Additional Disclosures

The following are significant matters which are not covered in other notes and need to be included to provide a proper understanding of the accounts. If there is insufficient room here, please add a separate sheet.