

Trustees' Annual Report for the period											
Period start date					Period end date						
Day		Month		Year		Day		Month		Year	
01		07		2024		30		06		2025	
From						To					

Section A Reference and administration details

Charity name

Upton Junior Football Club (Chester)

Other names charity is known by

N/A

Registered charity number (if any)

1172690

Charity's principal address

30 Appleton Road
Upton
Chester
Postcode
CH2 1JJ

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Chris Disley	Treasurer	N/A	
Susan Terry	Chartered Standard & Compliance Officer	N/A	
Phillippa Britchford	Secretary	N/A	

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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Summary of the objects of the charity set out in its governing document

1. To provide a safe, inclusive environment for all players to enjoy football and football related activities.
2. To provide coaching that is appropriate for, and of benefit to, all players regardless of their ability.
3. To support the Club's volunteers and ensure that they all receive the training and equipment that they need to perform their duties on behalf of the Club.
4. To provide strong financial governance thus ensuring that all the Club's financial responsibilities can be met.
5. To work closely with the FA at all levels and to uphold the values and principles of the FA Respect campaign

Section C Objectives and activities

- You may choose to include additional information, where relevant, about:
 - policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

Additional governance issues (Optional information)

The Club is governed by an Executive Committee (the committee) whose members are elected in accordance with the Constitution at the Club's Annual General Meeting. The committee meets as required, usually bi-monthly and minutes are recorded.

In addition to the Constitution the Club has policies that cover welfare, training and match day protocols, volunteer onboarding and financial governance. These policies are reviewed annually and published on the Club website.

The Club has close ties with local football pitch providers including the Upton Parish Council, the Dale Barracks and a number of local schools and leisure facilities.

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)

How the charity is constituted (eg. trust, association, company)

Trustee selection methods (eg. appointed by, elected by)

10. Appointment of charity trustees

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Constitution

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees.

Section B Structure, governance and management

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club is registered with, and affiliated to, the Cheshire County FA as Upton Junior Football Club (Chester). In 2024/25 the Club maintained its FA Accredited status which reflects the strong governance inherent within the club. The Club has an inclusive structure providing football for all children (separate girls and boys teams) as well as male and female adult football.

Purpose - The Club's purpose is to provide inclusive weekly football training and matches for children aged 5-16, Open Age and Adults (16+), regardless of ability or financial status. With over 600 members, the club has established itself as the largest grassroots football club in Chester. As well as a recreational Vets team, the Club has teams that play in the following Leagues:

- Chester & District Junior Football League (U18 mixed teams)
- Cheshire Girls Football League (U7-U15 girls' teams)
- Cheshire & Wirral Football League (male adult league)
- Inspire League (recreational women's league)
- Cheshire Football League (male adult league)

Benefit - It is the Trustees' aim to encourage children and adults of all abilities to play football to improve their skill and understanding of the game, but also to provide them with an inclusive environment where they can make friends, gain confidence and nurture their physical and mental health. It is therefore the policy of the Club that players are encouraged to join, regardless of ability or financial status. The Club has a policy of providing financial support to any families who are unable to afford the annual fees, this support is approved by a member of the Executive Committee.

The club was recently commended by Cheshire FA for the structured way that the club encourages new players by offering a training only option for membership at a reduced rate.

The club has over 150 adult volunteers who benefit by being given access to training courses and CPD events which enable them to support their team. This training and support enhances their engagement with their local community which has a positive effect on mental and physical health.

Public Aspect – all suitably qualified members of our local community are welcome to be involved in our Club, whether as a player or volunteer. We liaise with all local schools to ensure a diverse and inclusive programme is maintained.

Furthering our purpose – the Club continues to be instrumental in the success of the Chester Girls League with over 15 teams playing in matches each Saturday from U7 to U11. This league enabled teams in Chester and the surrounding areas to play non-competitive matches locally which has and will continue to promote girls' football, expanding participation and the benefits that brings and bringing girls football to the City.

As part of the Club's development plan, we are focussing on training and supporting our volunteers, encouraging all coaches to obtain their FA Coaching qualifications with the ongoing focus on welfare and safeguarding.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers - the majority of Club volunteers are relatives (parents, guardians, grandparents, siblings) of the players, and because of this the Club has a strong community presence and agenda. All volunteers are given the skills, support and qualifications required to fulfil their role, paid for by the Club.

Volunteers are provided with Club attire which not only ensures their welfare while pitch side, but also fulfils a critical role in child welfare as coaches can always be identified as being affiliated with the Club.

Coaching volunteers contribute on average 3-4 hours per week to training sessions and match supervision as well as pre- and post-training match preparation and administration.

Members of the Executive Committee are also connected to the Club and their contribution is usually in addition to coaching. Executive Committee members can contribute anywhere from 3-20 hours per week to Club activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Summary of the main achievements of the charity during the year:

The 2024/25 season saw a similar year to the prior season:

The Club:

- Registered over 500 players and over 150 volunteers.
- Secured considerable fundraising from local businesses to support our teams with match kit, supporting inclusiveness by ensuring that all players are provided with the same attire.

Teams:

- Upton JFC Girls section continued to grow with over 180 girls playing regularly across 9 age groups, 8 playing in the Cheshire Girls League and one training only group (under 6).
- Both the Open Age team's (over 18's) and the Vets team, (over 30/35) competed well in their respective leagues.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees review the accounts and bank position monthly. The policy is to maintain reserves of at least £5,000 at the end of each season (financial year). The expectation was that costs would rise with our largest outlay being Pitch Hire and a combination of price increases and a move to better quality pitches has seen this happen.

The largest threat we have seen to the funding of the club has been inflation with costs increasing in all major spend areas due to this (pitch, kit, resource etc). To enable the club to retain reserves in the coming season a small

Signed on behalf of the charity's trustees		
The trustees declare that they have approved the trustees' report above.		
Section G Declaration		
Date		
Position (e.g. Secretary, Chair, etc)		
Full name(s)		
Signature(s)		
Treasurer		
COMPLIANCE MANAGER.		
CHRIS DISLEY		
SUSAN TAYLOR		

Section F Other optional information	

The Club's principal source of funds is membership fees, these are reviewed each year and set at a level to ensure the financial security of the Club. In addition, all teams are encouraged to fund raise to provide match kits and attire for their players. Where teams are unable to find these funds, the club assists with central fundraising. The main expenditure for the Club is pitch hire, this is fundamental to the goals of the Club, in providing safe and appropriate facilities for all teams. As mentioned earlier efforts have been made to mitigate this rising cost with sensible consolidation of teams for training as well as looking at more cost effective solutions without reducing the quality of pitches. One area of concern that has been addressed is the funding of the adult teams and the pitches required to play in the Cheshire League. This has been done by approaching local businesses for advertising around the pitch for an annual fee. The adults group will also do their own fundraising to ensure that they are in a position to be self sufficient. This year saw a gala dinner hosted at the local racecourse as an example.	You may choose to include additional information, where relevant about: - the charity's principal sources of funds (including any fundraising); - how expenditure has supported the key objectives of the charity; - investment policy and objectives including any ethical investment policy adopted.
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Further financial review details (Optional information)	
Details of any funds materially in deficit	
None	
increase in fees was proposed and accepted by the membership. The Exec committee continue to look at consolidating pitch hire for training where possible to help mitigate the rising costs in this area in particular.	



Receipts and payments accounts

For the period	From	Period start date	To	Period end date
		01/07/2024		30/06/2025

CC16a

Section A Receipts and payments

A1 Receipts		Unrestricted funds		Restricted funds		Endowment funds		Total funds		Last year	
to the nearest £		to the nearest £		to the nearest £		to the nearest £		to the nearest £		to the nearest £	
102,520		-		-		-		102,520		96,819	
Fees		-		-		-		-		952	
Fundraising Activities		-		-		-		-		36,562	
Grants		36,460		-		-		36,460		-	
Misc		-		-		-		-		-	
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B3 Investment assets

B2 Other monetary assets

[illegible]



Report to the trustees/ members of	Charity Name Upton Junior Football Club		
On accounts for the year ended	30/06/2025	Charity no (if any)	1172690
Set out on pages	(remember to include the page numbers of additional sheets)		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: P Britchford **Date:** 21 April 2026

Name: Philleppa Britchford

**Relevant professional
qualification(s) or body
(if any):**

Chartered Accountants Ireland

Address:

15A Keristal Avenue
Chester
CH3 5XA

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.