

Trustees' Annual Report for the period									
Period start date				Period end date					
Day		Month		Year		To		Day	
01		07		2023				30	
From									

Section A Reference and administration details

Charity name	Upton Junior Football Club (Chester)
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Other names charity is known by	N/A
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Registered charity number (if any)	1172690
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Charity's principal address	30 Appleton Road
	Upton
	Chester
	Postcode CH2 1JJ

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Chris Disley	Treasurer	N/A	
2 Susan Terry	Chartered Standard & Compliance Officer	N/A	
3 Philippa Britchford	Secretary	N/A	
4			

Names of the charity trustees who manage the charity

Name	Dates acted if not for whole year

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Summary of the objects of the charity set out in its governing document

1. To provide a safe, inclusive environment for all players to enjoy football and football related activities.
2. To provide coaching that is appropriate for, and of benefit to, all players regardless of their ability.
3. To support the Club's volunteers and ensure that they all receive the training and equipment that they need to perform their duties on behalf of the Club.
4. To provide strong financial governance thus ensuring that all the Club's financial responsibilities can be met.
5. To work closely with the FA at all levels and to uphold the values and principles of the FA Respect campaign

Section C Objectives and activities

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

Additional governance issues (Optional information)

The Club is governed by an Executive Committee (the committee) whose members are elected in accordance with the Constitution at the Club's Annual General Meeting. The committee meets as required, usually bi-monthly and minutes are recorded.

In addition to the Constitution the Club has policies that cover welfare, training and match day protocols, volunteer onboarding and financial governance. These policies are reviewed annually and published on the Club website.

The Club has close ties with local football providers including the Upton Parish Council, the Dale Barracks and a number of local schools and leisure facilities.

Trustee selection methods
(eg. appointed by, elected by)

How the charity is constituted
(eg. trust, association, company)

Type of governing document
(eg. trust deed, constitution)

Description of the charity's trusts

Constitution

Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees

10. Appointment of charity trustees

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Section B Structure, governance and management

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club is registered with, and affiliated to, the Cheshire County FA as Upton Junior Football Club (Chester). In 2023/24 the Club maintained its FA Accredited status which reflects the strong governance inherent within the club. The Club has an inclusive structure providing football for all children (separate girls and boys teams) as well as male and female adult football.

Purpose - The Club's purpose is to provide inclusive weekly football training and matches for Girls and Juniors aged 5-18 and Adults (18+), regardless of ability or financial status. With over 600 members, the club has established itself as the largest grassroots football club in Chester. As well as a recreational Vets team, the Club has teams that play in the following Leagues:

- Chester & District Junior Football League (U18 mixed teams)
- Mid - Cheshire Girls League (U16 girls' teams)
- Cheshire & Wirral Football League (male adult league)
- Inspire League (recreational women's league)
- Cheshire Football League (male adult league)

Benefit - It is the Trustees' aim to encourage children and adults of all abilities to play football to improve their skill and understanding of the game, but also to provide them with an inclusive environment where they can make friends, gain confidence and nurture their physical and mental health. It is therefore the policy of the Club that players are encouraged to join, regardless of ability or financial status. The Club has a policy of providing financial support to any families who are unable to afford the annual fees, this support is approved by a member of the Executive Committee.

Public Aspect - all suitably qualified members of our local community are welcome to be involved in our Club, whether as a player, coach or volunteer. We liaise with all local schools to ensure a diverse and inclusive programme is maintained.

Furthering our purpose - the Club has partnered with Cheshire FA to endorse a new local 3G facility which is now open and providing excellent quality pitches for local teams, including Upton JFC.

The Club continues to be instrumental in the success of the Chester Girls League with over 10 teams playing in matches each Saturday from U7 to U10. This league enabled teams in Chester and the surrounding areas to play non-competitive matches locally which has and will continue to promote girls' football, expanding participation and the benefits that brings.

As part of the Club's development plan, we are focussing on training and supporting our volunteers, encouraging all coaches to obtain their FA Coaching qualifications with the ongoing focus on welfare and safeguarding.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers - the majority of Club volunteers are relatives (parents, guardians, grandparents, siblings) of the players, and because of this the Club has a strong community presence and agenda. All volunteers are given the skills, support and qualifications required to fulfil their role, paid for by the Club.

Volunteers are provided with Club attire which not only ensures their welfare while pitch side, but also fulfils a critical role in child welfare as coaches can always be identified as being affiliated with the Club.

Coaching volunteers contribute on average 3-4 hours per week to training sessions and match supervision as well as pre- and post-training match preparation and administration.

Members of the Executive Committee are also connected to the Club and their contribution is usually in addition to coaching. Executive Committee members can contribute anywhere from 3-20 hours per week to Club activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Summary of the main achievements of the charity during the year:

The 2023/24 season saw a similar year to the prior season:

The Club:

- Registered over 500 players and over 100 volunteers.
- Secured considerable fundraising from local businesses to support our teams with match kit, supporting inclusiveness by ensuring that all players are provided with the same attire.

Teams:

- Upton JFC Girls section continued to grow with over 180 girls playing regularly across 9 age groups, 8 playing in the Cheshire Girls League and one training only group.
- The Upton JFC Ladies rebranded and continued to play in the Cheshire Inspire League.
- Both the Open Age team's (over 18's) and the Vets team, (over 30/35) competed well in their respective leagues. The Vet team was resurrected after not been able to complete the prior season.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees review the accounts and bank position monthly. The policy is to maintain reserves of at least £5,000 at the end of each season (financial year). The expectation was that costs would rise with our largest outlay being Pitch Hire and a combination of price increases and increasing usage due to more teams has seen this happen.

The largest threat we have seen to the funding of the club has been inflation with costs increasing in all major spend areas due to this (pitch, kit, resource

Details of any funds materially in deficit

To enable the club to retain reserves in the coming season a small increase in fees was proposed and accepted by the membership. The Exec committee continue to look at consolidating pitch hire for training where possible to help mitigate the rising costs in this area in particular.	
None	

Further financial review details (Optional information)

- You may choose to include additional information, where relevant about:
- the charity's principal sources of funds (including any fundraising);
 - how expenditure has supported the key objectives of the charity;
 - investment policy and objectives including any ethical investment policy adopted.

The Club's principal source of funds is membership fees, these are reviewed each year and set at a level to ensure the financial security of the Club. In addition, all teams are encouraged to fund raise to provide match kits and attire for their players. Where teams are unable to find these funds, the club assists with central fundraising.

The main expenditure for the Club is pitch hire, this is fundamental to the goals of the Club, in providing safe and appropriate facilities for all teams. As mentioned earlier efforts have been made to mitigate this rising cost with sensible consolidation of teams for training as well as looking at more cost effective solutions without reducing the quality of pitches.

One area of concern that has been addressed is the funding of the adult teams and the pitches required to play in the Cheshire League. This has been done by approaching local businesses for advertising around the pitch for an annual fee.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Chris Disley	Full name(s)	Phillippa Birchford	Position (e.g. Secretary, Chair, etc)	Treasurer
	Phillippa Birchford		Secretary		

Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Upton Junior Football Club

No (if any)
1172690

Receipts and payments accounts

For the period
from

Period start date
01/07/2023

To

Period end date
30/06/2024

CC16a

Section A Receipts and payments

Unrestricted funds to the nearest £
Restricted funds to the nearest £
Endowment funds to the nearest £
Total funds to the nearest £
Last year to the nearest £

A1 Receipts

Fees	96,819	-	-	96,819
Fundraising Activities	952	-	-	952
Grants	36,562	-	-	36,562
Misc	-	-	-	-
Sub total (Gross income for AR)	134,333	-	-	134,333
A2 Asset and investment sales, (see table).	-	-	-	-
Sub total	-	-	-	-
Total receipts	134,333	-	-	134,333

A3 Payments

Pitch Hire	61,898	-	-	61,898
Resources	41,987	-	-	41,987
League & Match Fees	9,947	-	-	9,947
Other	9,425	-	-	9,425
Sub total	123,257	-	-	123,257
A4 Asset and investment purchases, (see table)	-	-	-	-
Sub total	-	-	-	-
Total payments	123,257	-	-	123,257

Net of receipts/(payments)
11,076
A5 Transfers between funds
11,545
A6 Cash funds last year end
11,545
Cash funds this year end
22,621

11,076	-	-	-	11,076
11,545	-	-	-	11,545
22,621	-	-	-	22,621
11,545	-	-	-	11,545
13,028	-	-	-	13,028
11,545	-	-	-	11,545

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

						Total cash funds
-		-	22,621	-		
-		-		-		
-		-		-		
-		-	22,621			Net Assets

(agree balances with receipts and payments account(s))

OK

OK

OK

B2 Other monetary assets

[illegible]

Details

Unrestricted

Restricted

Endowment

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

Fund to which

Cost (optional)

Current value (optional)

B4 Assets retained for the charity's own use

[illegible]

Details

asset belongs

Cost (optional)

(optional)	
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B5 Liabilities

Details		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Details

liability relates

(optional)

(optional)

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name _____

Date of approval

2

CCXX R2 accounts (SS)

09/04/2025



Report to the trustees/
members of

Upton Junior Football Club

Charity Name

On accounts for the year
ended

30/06/2024

Charity no
(if any)

1172690

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 30 / 06 /2023.

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- accounting records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Philipa Britchford

Date:

11 April 2025

Name:

Philipa Britchford

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants of Ireland

Address:

15A Kenistal Avenue

Chester

CH3 5XA

Give here brief details of
any items that the
examiner wishes to
disclose.

Only complete if the examiner needs to highlight matters of concern (see CC32,
Independent examination of charity accounts: directions and guidance for
examiners).