

	Trustees' Annual Report for the period					
	From			To		
	Day	Month	Year	Day	Month	Year
	01	07	2021	30	06	2022



Charity name	Upton Junior Football Club (Chester)
Other names charity is known by	N/A
Registered charity number (if any)	1172690

Charity's principal address	30 Appleton Road Upton Chester Postcode CH2 1JJ
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Names of the charity trustees who manage the charity			
Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Chris Disley	Treasurer	N/A	
Susan Terry	Chartered Standard & Compliance Officer	N/A	
Sean Whitfield	Chairperson	N/A	

Names of the trustees for the charity, if any, (for example, any custodian trustees)	
Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address
Name of chief executive or names of senior staff members (Optional information)		

Description of the charity's trusts			
	Type of governing document (eg, trust deed, constitution)	How the charity is constituted (eg, trust, association, company)	Trustee selection methods (eg, appointed by, elected by)
Constitution	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees	10. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.	

Additional governance issues (Optional information)	
You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	The Club is governed by an Executive Committee (the committee) whose members are elected in accordance with the Constitution at the Club's Annual General Meeting. The committee meets as required, usually bi-monthly and minutes are recorded. In addition to the Constitution the Club has policies that cover welfare, training and match day protocols, volunteer onboarding and financial governance. These policies are reviewed annually and published on the Club website. The Club has close ties with local football pitch providers including the Upton Parish Council, the Dale Barracks and a number of local schools and leisure facilities.

Summary of the objects of the charity set out in its governing document	
1. To provide a safe, inclusive environment for all its players to enjoy football and football related activities. 2. To provide coaching that is appropriate for, and of benefit to, all players regardless of their ability. 3. To support the Club's volunteers and ensure that they all receive the training and equipment that they need to perform their duties on behalf of the Club. 4. To provide strong financial governance thus ensuring that all the Club's financial responsibilities can be met. 5. To work closely with the FA at all levels and to uphold the values and principles of the Respect campaign	Summary of the main activities undertaken for the public benefit in Junior Football Club (Chester). In 2021 the Club was awarded 3 stars by the FA, in the updated recognition programme. This is the highest level and is indicative of the diversity within the Club, reflected by the inclusion of female and adult football in addition to junior football, which is predominantly boys. Purpose - The Club's purpose is to provide inclusive weekly football training and matches for Girls and Juniors aged 5-18 and Adults (18+), regardless of ability or financial status. With over 500 members, the club has established itself as the largest grassroots football club in Chester. As well as a recreational Vets team, the Club has teams that play in the following Leagues: • Chester & District Junior Football League (U18 mixed teams) • Mid - Cheshire Girls League (U17 girls teams) • Cheshire & Wirral Football League (male adult league)

Benefit - It is the Trustees' aim to encourage children and adults of all abilities to play football to improve their skill and understanding of the game, but also to provide them with an inclusive environment where they can make friends, gain confidence and nurture their physical and mental health. It is therefore the policy of the Club that players are encouraged to join, regardless of ability or financial status. The Club has a policy of providing financial support to any families who are unable to afford the annual fees, this support is approved by a member of the Executive Committee. Public Aspect – all suitably qualified members of our local community are welcome to be involved in our Club, whether as a player, coach or volunteer. We liaise with all local schools to ensure a diverse and inclusive programme is maintained. Furthering our purpose – the Club has partnered with Cheshire FA to endorse a new local 3G facility which is now open and providing excellent quality pitches for local teams, including Upton JFC. The Club has also been instrumental in setting up a Chester league for girls which had its first season in 2021/23. This league enabled teams in Chester and the surrounding areas to play non-competitive matches locally which has and will continue to promote girls' football, expanding participation and the benefits that brings. As part of the Club's development plan, we are consolidating on the substantial expansion in the past 2/3 years, focussing on training and equipping our volunteers to maintain consistency across all of our teams.	
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Volunteers - the majority of Club volunteers are relatives (parents, guardians, grandparents, siblings) of the players, and because of this the Club has a strong community presence and agenda. All volunteers are given the skills, support and qualifications required to fulfil their role, paid for by the Club. Volunteers are provided with Club attire which not only ensures their welfare while pitch side, but also fulfils a critical role in child welfare as coaches can always be identified as being affiliated with the Club. Coaching volunteers contribute on average 3-4 hours per week to training sessions and match supervision as well as pre- and post-training match preparation and administration. Members of the Executive Committee are also connected to the Club and their contribution is usually in addition to coaching. Executive Committee members can contribute anywhere from 3-20 hours per week to Club activities.	☐ Additional details of objectives and activities (Optional information) - You may choose to include further statements, where relevant, about: - policy on grantmaking; - policy programme related investment; - contribution made by volunteers.
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Summary of the main achievements of the charity during the year Summary of the main achievements of the charity during the year: The 2021/22 season saw a shift to 'business as usual' as we emerged from the Covid Pandemic. The Club: - Registered over 520 players and over 100 volunteers. - Secured considerable fundraising from local businesses to support our teams with match kit, supporting inclusiveness by ensuring that all players are provided with the same attire. Teams: - Upton JFC Girls section continued to grow with over 100 girls playing regularly across 8 age groups, 7 playing in the Cheshire Girls League and one training only group. - The Upton JFC "Footy 4 Females" registered 2 teams playing recreational football in the Inspire League.	
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• Both the Open Age team's (over 18's) and the Vets team, (over 30/35) competed well in their respective leagues. Unfortunately, the Vets team had to retire from their league early due to player resource. The team will be resurrected for the coming season

Brief statement of the charity's policy on reserves The Trustees review the accounts and bank position monthly. The policy is to maintain reserves of at least £5,000 at the end of each season (financial year). The expectation was that costs would rise with our largest outlay being Pitch Hire and a combination of price increases and increasing usage due to more teams has seen this happen. The largest threat we have seen to the funding of the club has been inflation with costs increasing in all major spend areas due to this (pitch, kit, resource etc). To enable the club to retain reserves in the coming season a small increase in fees was proposed and accepted by the membership. The Exec committee has also looked at consolidating pitch hire for training where possible to help mitigate the rising costs in this area in particular.		Details of any funds materially in deficit None	Further financial review details (Optional information) The Club's principal source of funds is membership fees, these are reviewed each year and set at a level to ensure the financial security of the Club. In addition, all teams are encouraged to fund raise to provide match kits and attire for their players. Where teams are unable to find these funds, the club assists with central fundraising. The main expenditure for the Club is pitch hire, this is fundamental to the goals of the Club, in providing safe and appropriate facilities for all teams. As mentioned earlier efforts have been made to mitigate this rising cost with sensible consolidation of teams for training as well as looking at more cost effective solutions without reducing the quality of pitches. One area of concern that has been addressed is the funding of the adult teams and the pitches required to play in the Cheshire League. This has been done by approaching local businesses for advertising around the pitch for an annual fee.
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Section F	Other optional information

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees		Signature(s) <i>[Signature]</i>	Full name(s) Chris Disley	Treasurer Chartered Standard & Compliance Officer	Date 05/04/2022
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Upton Junior Football Club

Receipts and payments accounts

For the period from 01/07/2020 to 30/06/2021

To

Period end date
30/06/2021

No (if any)
1172690

CC16a

Section A Receipts and payments

Unrestricted funds £ to the nearest £
Restricted funds £ to the nearest £
Endowment funds £ to the nearest £
Total funds £ to the nearest £
Last year £ to the nearest £

A1 Receipts

Fees	79,062	-	-	79,062
Fundraising Activities	1,585	-	-	962
Grants	9,577	-	-	9,153
Misc	191	-	-	612
Sub total (Gross income for AR)	90,415	-	-	77,720

A2 Asset and investment sales, (see table).	-	-	-	-
Sub total	-	-	-	-
Total receipts	90,415	-	-	77,720

A3 Payments

Pitch Hire	60,543	-	-	32,358
Resources	22,875	-	-	15,104
League & Match Fees	8,058	-	-	2,738
Other	8,861	-	-	5,623
Sub total	100,337	-	-	55,823

A4 Asset and investment purchases, (see table)	-	-	-	-
Sub total	-	-	-	-
Total payments	100,337	-	-	55,823

Net of receipts/(payments)	-	-	-	21,897
A5 Transfers between funds	22,949	-	-	1,050
A6 Cash funds last year end	13,027	-	-	22,947
Cash funds this year end	13,027	-	-	22,947

Section B Statement of assets and liabilities at the end of the period

Categories

B1 Cash funds

[illegible]

(agree balances with receipts and payments account(s))

OK

OK

OK

Details

B2 Other monetary assets

[illegible]

Details

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

Details

B4 Assets retained for the charity's own use

[illegible]

Details

B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name _____

Date of approval

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

C. Kelly
Brynn

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CHRIS DISLEY	SNASH TRO27
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30 March 23	30 March 23
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 CHARITY COMMISSION FOR ENGLAND AND WALES		Independent examiner's report on the accounts	
Report to the trustees/ members of Upton Junior Football Club Charity Name			
On accounts for the year ended 30/06/2022		Charity no (if any) 1172690	
Set out on pages		(remember to include the page numbers of additional sheets)	
Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 / 06 / 2021. As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.		Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect: • accounting records were not kept in accordance with section 130 of the Act or • the accounts do not accord with the accounting records I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached. * Please delete the words in the brackets if they do not apply.	
Signed:		Date: 25/04/23	
Name:		KEVIN DUTTON	
Relevant professional qualification(s) or body (if any):		FCCA	
Address:		22 NEW LANE NEWTON CHESTER CH2 2HL	
Only complete if the examiner needs to highlight matters of concern (see GC32, Independent examination of charity accounts: directions and guidance for examiners).		Give here brief details of any items that the examiner wishes to disclose.	

March 2022

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