



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Deputy Mayor
Upton Junior Football Club

**On accounts for the year
ended**

30/06/2021

**Charity no
(if any)**

1172690

Set out on pages

(Indicate the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

K Dutton

Date:

20/04/2022

Name:

KEVIN DUTTON

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

22 WELL LANE, NEWTON, CHESTER
CH2 2HL

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Upton Junlor Football Club

File (if any)
1172930

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/07/2020		30/06/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	66,993	-	-	66,993	59,610
Fundraising Activities	962	-	-	962	237
Grants	9,153	-	-	9,153	9,310
Misc	612	-	-	612	116
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	77,720	-	-	77,720	69,273
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	77,720	-	-	77,720	69,273
A3 Payments					
Pitch Hire	32,358	-	-	32,358	36,873
Resources	15,104	-	-	15,104	21,483
League & Match Fees	2,738	-	-	2,738	6,249
Other	5,623	-	-	5,623	8,538
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	55,823	-	-	55,823	73,143
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	55,823	-	-	55,823	73,143
Net of receipts/(payments)	21,897	-	-	21,897	3,870
A5 Transfers between funds					
A6 Cash funds last year end	1,050	-	-	1,050	4,920
Cash funds this year end	22,947	-	-	22,947	1,050

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Net Assets	22,947	-	-
		-	-	-
		-	-	-
	Total cash funds	22,947	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	<i>C. Vinsley</i>	CHRIS DISLEY	31 Mar 22	

Trustees' Annual Report for the period

	Period start date				Period end date		
	Day	Month	Year		Day	Month	Year
From	01	07	2020	To	30	06	2021

Section A Reference and administration details

Charity name	Upton Junior Football Club (Chester)		
Other names charity is known by	N/A		
Registered charity number (if any)	1172690		
Charity's principal address	30 Appleton Road Upton Chester Postcode CH2 1JJ		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chris Disley	Treasurer	N/A	
2	Lindsay Carrington	Secretary	N/A	
3	Susan Terry	Chartered Standard & Compliance Officer	N/A	
4	Sean Whitfield	Chairperson	N/A	

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document (eg, trust deed, constitution)	Constitution
How the charity is constituted (eg, trust, association, company)	Constitution of a Charitable Incorporated Organisation whose only voting members are its charity trustees
Trustee selection methods (eg, appointed by, elected by)	10. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of 3 years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Club is governed by an Executive Committee (the committee) whose members are elected in accordance with the Constitution at the Club's Annual General Meeting. The committee meets as required, usually bi-monthly and minutes are recorded. In addition to the Constitution the Club has policies that cover welfare, training and match day protocols, volunteer onboarding and financial governance. These policies are reviewed annually and published on the Club website. The Club has close ties with local football pitch providers including the Upton Parish Council, the Dale Barracks and a number of local schools and leisure facilities.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. To provide a safe, inclusive environment for all its players to enjoy football and football related activities.
2. To provide coaching that is appropriate for, and of benefit to, all players regardless of their ability.
3. To support the Club's volunteers and ensure that they all receive the training and equipment that they need to perform their duties on behalf of the Club.
4. To provide strong financial governance thus ensuring that all the Club's financial responsibilities can be met.
5. To work closely with the FA at all levels and to uphold the values and principles of the Respect campaign

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Club is registered with, and affiliated to, the Cheshire County FA as Upton Junior Football Club (Chester). In 2021 the Club was awarded 3 stars by the FA, in the updated recognition programme. This is the highest level and is indicative of the diversity within the Club, reflected by the inclusion of female and adult football in addition to junior football, which is predominantly boys.

Purpose - The Club's purpose is to provide inclusive weekly football training and matches for Girls and Juniors aged 5-18 and Adults (18+), regardless of ability or financial status. With over 500 members, the club has established itself as the largest grassroots football club in Chester. As well as a recreational Vets team, the Club has teams that play in the following Leagues:

- Chester & District Junior Football League (U18 mixed teams)
- Mid - Cheshire Girls League (U17 girl's teams)
- Cheshire & Wirral Football League (male adult league)
- Inspire League (recreational women's league)

Benefit - It is the Trustees' aim to encourage children and adults of all abilities to play football to improve their skill and understanding of the game, but also to provide them with an inclusive environment where they can make friends, gain confidence and nurture their physical and mental health. It is therefore the policy of the Club that players are encouraged to join, regardless of ability or financial status. The Club has a policy of providing financial support to any families who are unable to afford the annual fees, this support is approved by a member of the Executive Committee.

During the pandemic, Upton JFC has provided a safe environment for players to come together and exercise where they wouldn't otherwise have been able to do this. The committee completed detailed risk assessments to ensure that the "return to football" was carried out appropriately. Feedback from parents and players was that the Club provided a vital resource, particularly for young children, but also for parents and guardians who were able to meet and socialise in a covid secure environment, whilst complying with government guidelines.

Public Aspect – all members of our local community are welcome to be involved in our Club, whether as a player, coach or volunteer. We liaise with all the local schools to ensure a diverse and inclusive programme is maintained. We support families who are unable to afford playing kit to maintain an inclusive environment.

Furthering our purpose – the Club has recently engaged with two local initiatives for better quality football pitches in the local area. With support from the Club these initiatives are coming to fruition and will provide better facilities for all local people and pitches to enable the Club to expand memberships and provide football for more players.

The Club has also been instrumental in setting up a Chester league for girls which will start in the 2021/22 season. This league will enabled Chester teams to play non-competitive matches locally which has and will continue to promote girls' football, expanding participation and the benefits that brings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers - the majority of Club volunteers are relatives (parents, guardians, grandparents, siblings) of the players, and because of this the Club has a strong community presence and agenda. All volunteers are given the skills, support and qualifications required to fulfil their role, paid for by the Club.

Volunteers are provided with Club attire which not only ensures their welfare while pitch side, but also fulfils a critical role in child welfare as coaches can always be identified as being affiliated with the Club.

Coaching volunteers contribute on average 3-4 hours per week to training sessions and match supervision as well as pre- and post-training match preparation and administration.

Members of the Executive Committee are also connected to the Club and their contribution is usually in addition to coaching. Executive Committee members can contribute anywhere from 3-20 hours per week to Club activities.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Summary of the main achievements of the charity during the year:

The 2020/21 season continued to be overshadowed by the Covid pandemic and the Club had to make a number of adjustments to protocols and procedures to ensure that it could operate safely and effectively within government guidelines.

The Club:

- Completed risk assessments to ensure compliance with Government and FA Covid guidelines. Worked with local facility providers to implement the necessary safeguarding protocols.
- Received funding to assist with the provision of PPE for all volunteers
- Registered over 520 players and over 100 volunteers.
- Secured considerable fundraising from local businesses to support our teams with match kit, supporting inclusiveness by ensuring that all players are provided with the same attire.

Teams:

- Upton JFC Girls section continued to grow with over 100 girls playing regularly across 8 age groups, 7 playing in the Cheshire Girls League and one training only group.
- The Upton JFC "Footy 4 Females" registered 2 teams playing recreational football in the Inspire League.
- Both the Open Age team's (over 18's) and the Vets team, (over 30/35) had their third successful season in their respective C&WF leagues. All teams won their respective leagues with the Open Age 1st team moving into the Cheshire League.

Generally, we had feedback from parents and guardians that the Club had provided a safe haven for their children during such a challenging time.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees review the accounts and bank position monthly. The policy is to maintain reserves of at least £5,000 at the end of each season (financial year). This was not achieved in this financial year due to the substantial increase in pitch costs after the annual fees were set. For the 2021/22 year, fees were increased which has enabled the Club to offset risk from future prices increases, particularly regarding pitch hire which is the biggest expense. It is also expected that the pandemic has delayed some expenses which will fall into the next financial year (coaches training and onboarding).

Details of any funds materially in deficit

None

Further financial review details (Optional Information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Club's principal source of funds is membership fees, these are reviewed each year and set at a level to ensure the financial security of the Club. In addition, all teams are encouraged to fund raise to provide match kits and attire for their players. Where teams are unable to find these funds, the club assists with central fundraising.

The main expenditure for the Club is pitch hire, this is fundamental to the goals of the Club, in providing safe and appropriate facilities for all teams.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

C. Disley

Susan Terry

Full name(s)

Chris Disley

Susan Terry

Position (e.g. Secretary, Chair, etc)

Treasurer

Chartered Standard & Compliance Officer

Date

15/03/2022