

FYLDE COAST ADVICE AND LEGAL CENTRE

England & Wales · Charity number 1172655

Details

Status Registered

Legal form CIO

Registered 2017-04-20

Register [View on the Charity Commission register](#)

Contact

Address Unit 8 Blackpool Technology Centre
Faraday Way
Blackpool
Lancashire
FY2 0JW

Phone 01253 579450

Email enquiries@fcalc.org.uk

Website www.fyldecoastadviceandlegalcentre.org.uk

Activities

Objects: The object[s] of the CIO are (a) To relieve poor persons in England and Wales in particular but focused on the Boroughs of Blackpool, Fylde and Wyre and the Cities of Lancaster and Preston (the designated area) by providing such person with legal services which they could not otherwise obtain through lack of means (b) B) THE ADVANCEMENT OF EDUCATION AMONG PERSONS RESIDENT OR WORKING IN THE DESIGNATED AREA

Activities: We provide free advice and guidance on benefits, legal advice related to housing repossessions, mortgage arrears, homelessness, health disabilities related to housing, debt advice, education on housing law and community training and development. Free, independent, confidential and impartial advice to everyone on their rights and responsibilities and support other voluntary sector organisations.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Blackpool
- Lancashire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	-	-	-	-
2024-06-30	£45,195	£45,489	-	-
2023-06-30	£56,066	£57,636	-	-
2022-06-30	£134,763	£142,396	-	-
2021-06-30	£142,546	£137,504	-	-
2020-06-30	£52,533	£45,980	-	-

Trustees

Name	Role	Appointed
Kendrick Vilinskis Fowler	Chair	2021-01-22
Christopher Baugh		2025-04-17
Dr ronald heywood		2025-12-04
Holly Swales		2021-10-20
MARTIN MITCHELL		2022-01-12
Paul Greatorex		2020-05-15

FYLDE COAST ADVICE AND LEGAL CENTRE

England & Wales - Charity number 1172655

Accounts

Year end accounts

Fylde Coast Advice and Legal Centre
For the year ended 30 June 2024

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Trustees Report

Fylde Coast Advice and Legal Centre For the year ended 30 June 2024

Report of the trustees for the year ending 30 June 2024

The trustees, present the annual report together with the financial statements and independent examiner's report of the charity for the year ended 30th June 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name:	Fylde Coast Advice and Legal Centre
Charity number:	1172655
Principal office:	Unit 8, Blackpool Technology Centre, Faraday Way, Blackpool

Trustees

The trustees manage the charity on a day to day basis.

The trustees serving the charity are as follows:

Ms Carole Leary	Trustee and Chair	Resigned November 2023
Mr Martin Mitchell	Trustee and Acting Chair	Acting Chair December 2023 - November 2024
Mr Kendrick Fowler	Trustee and Chair	Appointed as Chair November 2024
Ms Jodie Trembles	Trustee and Treasurer	
Ms Amanda Williamson	Trustee	Resigned March 2024
Rev Richard Cartmell	Trustee	Resigned February 2024
Ms Angela Brooke-Steel	Trustee	
Mrs Deborah Heywood	Trustee	Resigned March 2024
Mr Paul Greateorex	Trustee	
Mr John Blott	Trustee	
Ms Holly Swales	Trustee	
Ms Jill Threlfall	Trustee	Appointed April 2025
Mr Christopher Baugh	Trustee	Appointed April 2025
Dr Ronald Heywood	Trustee	Appointed April 2025

Public benefit

The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation and is governed by its Constitution, dated 20th April 2017, which sets out the objects and powers of the charity.

Recruitment and appointment of trustees and members

At the AGM of the CIO, members of the organisation can nominate persons to stand for election as a Trustee. To keep consistency, one third of Trustees are re-elected at each AGM. The Trustees have power to co-opt prospective Trustees between AGMs and are invited to serve as Trustees by the executive committee based on their expression of interest in the objects of the charity. They are then voted on by the Trustees at a meeting.

OBJECTIVES AND ACTIVITIES

The objects and principal activities of the charity are:

- a) to relieve poor persons in the boroughs of Blackpool, Fylde and Wyre and in the cities of Lancaster and Preston (the designated area) by providing such persons with legal services which they could not otherwise obtain through the lack of means
- b) the advancement of education among persons resident or working in the designated area

ACHIEVEMENTS, PERFORMANCE AND PLANS FOR FUTURE PERIODS

Blackpool and the Fylde Coast continues to be an area of deprivation with significant housing, welfare and debt issues, in need of the services offered by the charity.

Since the year end, the charity has been reviewing it's direction going forward, to provide the necessary services of public benefit and to meet the specific needs of the area.

A volunteer who is reviewing the issues in the Blackpool area as part of her PHD research is providing important insight into the local issues arising and gaps in advice, in particular in relation to housing and debt advice. This volunteer is reporting her findings to the Trustees and the Trustees are using this insightful information to assist with reviewing the provision of services required in the area, the gaps in these services which can be addressed by the charity, and the approach to addressing these issues going forward through an improved service dedicated to helping those who are struggling to find the appropriate advice and resolution to their ongoing housing and debt issues.

In addition, the Trustees have been undertaking a review of training and governance, with the intention to updating and increasing the skills of the Trustees and volunteers to ensure the best possible advice and offering of services going forward.

The charity continues to maintain, improve and build upon good partnership networks, with a view to incorporating these in the charity's new action masterplan of services offered going forward.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources for the year ended 30th June 2024 totalled £45,195.

Overall expenditure in the year amounted to £45,489, resulting in a deficit position of £294 for the year ended 30th June 2024.

Reserves carried forward at the year end date in total stand at £4,023, being wholly unrestricted reserves.

Reserves policy

The charity aims to increase reserves to approximately 6 month's minimal base level expenditure, in the region of £10,000, to enable the Charity to remain operational should there be an unexpected fall in grants and donations received or any other unforeseen circumstance.

RESPONSIBILITIES OF THE TRUSTEES

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 29th April 2025 and signed on its behalf by:



Miss J Trembles

Treasurer

Independent Examiner's Report to the Trustees

Fylde Coast Advice and Legal Centre For the year ended 30 June 2024

We report on the accounts of the charity for the year ended 30th June 2024, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matters have come to our attention

1. Which would give us reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2. To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Ms S Grimshaw

29th April 2025

49 Marton Drive, Blackpool

Income and Expenditure Account

Fylde Coast Advice and Legal Centre

For the year ended 30 June 2024

	TUDOR TRUST - 2023 RESTRICTED FUND	GENERAL UNRESTRICTED FUND	2024	2023
Incoming resources				
Donations received	-	319	319	2,716
Grants received	-	30,000	30,000	40,000
Legal Aid Services	-	13,107	13,107	11,271
Other Revenue	-	1,769	1,769	2,079
Total Incoming resources	-	45,195	45,195	56,066
Expenditure				
Personnel expenditure				
Salaries	1,224	22,233	23,457	26,934
Training and reference materials	-	61	61	818
Travel	-	439	439	512
Total Personnel expenditure	1,224	22,733	23,957	28,264
Premises expenditure				
Rent	-	8,168	8,168	7,144
Light, heat and water	-	480	480	707
Repairs & Maintenance	-	-	-	610
Total Premises expenditure	-	8,648	8,648	8,461
Administration expenditure				
Advertising	-	271	271	310
Printing, stationery and postage	-	956	956	715
Telephone & Internet	-	2,625	2,625	2,287
IT Software and Consumables	-	3,582	3,582	3,018
Subscriptions and memberships	-	1,036	1,036	8,551
Professional fees	-	1,129	1,129	-
General Expenses	-	242	242	2,983
Insurance	-	2,621	2,621	2,540
Bank Fees	-	423	423	507
Total Administration expenditure	-	12,885	12,885	20,911
Total Expenditure	1,224	44,265	45,489	57,636
Net income / (expenditure) for the year	(1,224)	930	(294)	(1,570)
Net funds carried forward				
Funds brought forward	1,224	3,093	4,317	5,887
Net income / (expenditure) for the year	(1,224)	930	(294)	(1,570)
Total Net funds carried forward	-	4,023	4,023	4,317

Balance Sheet

Fylde Coast Advice and Legal Centre As at 30 June 2024

	30 JUN 2024	30 JUN 2023
Assets		
Fixed Assets		
Office Equipment	11,291	11,291
Fixtures & fittings	335	335
Total Fixed Assets	11,626	11,626
Current Assets		
Cash at bank and in hand	91	66
Total Current Assets	91	66
Total Assets	11,717	11,692
Liabilities		
Current Liabilities		
VAT	328	-
Loan	7,367	7,367
TSB current account	-	8
Total Current Liabilities	7,695	7,375
Total Liabilities	7,695	7,375
Net Assets	4,023	4,317
Funds		
Unrestricted funds	4,023	3,093
Restricted Funds	-	1,224
Total Funds	4,023	4,317

These financial statements were approved by the board of trustees on 29th April 2025 and are signed on their behalf by:



Miss J Trembles

Trustee

Notes to the income and expenditure account

Fylde Coast Advice and Legal Centre

For the year ended 30 June 2024

1. Accounting policies

The accounting policies adopted are regularly reviewed to ensure that they remain the most appropriate for the circumstances of this Charitable Incorporated Organisation.

The financial statements have been prepared on a receipts and payments basis, under the historical cost convention.

Income is recognised when it is received.

Expenditure is recognised when it is paid.

2. Grants received

Grants received during the year were:

		2024	2023
		£	£
Tudor Trust	<i>Restricted</i>	-	40,000
Tudor Trust	<i>Unrestricted</i>	30,000	-
Total		30,000	40,000

3. Trustees expenses

No amounts were paid to Trustees during the year.

FYLDE COAST ADVICE AND LEGAL CENTRE

England & Wales - Charity number 1172655

Accounts

FYLDE COAST ADVICE AND LEGAL CENTRE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2023

FYLDE COAST ADVICE AND LEGAL CENTRE

YEAR ENDED 30TH JUNE 2023

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FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2023

Report of the trustees for the year ending 30 June 2023

The trustees, present the annual report together with the financial statements and independent examiner's report of the charity for the year ended 30th June 2023.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name:	Fylde Coast Advice and Legal Centre
Charity number:	1172655
Principal office:	Unit 8, Blackpool Technology Centre, Faraday Way, Blackpool

Trustees

The trustees manage the charity on a day to day basis.

The trustees serving the charity are as follows:

Ms Carole Leary	Trustee and Chair	Resigned November 2023
Mr Martin Mitchell	Trustee and Acting Chair	
Ms Jodie Trembles	Trustee and Treasurer	
Ms Amanda Williamson	Trustee	Resigned March 2024
Rev Richard Cartmell	Trustee	Resigned February 2024
Ms Angela Brooke-Steel	Trustee	
Mrs Deborah Heywood	Trustee	
Mr Paul Greatorex	Trustee	
Mr Kendrick Fowler	Trustee	
Mr John Blott	Trustee	
Ms Holly Swales	Trustee	

Public benefit

The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation and is governed by its Constitution, dated 20th April 2017, which sets out the objects and powers of the charity.

Recruitment and appointment of trustees and members

At the AGM of the CIO, members of the organisation can nominate persons to stand for election as a Trustee. To keep consistency, one third of Trustees are re-elected at each AGM. The Trustees have power to co-opt prospective Trustees between AGMs and are invited to serve as Trustees by the executive committee based on their expression of interest in the objects of the charity. They are then voted on by the Trustees at a meeting.

FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2023

OBJECTIVES AND ACTIVITIES

The objects and principal activities of the charity are:

a) to relieve poor persons in the boroughs of Blackpool, Fylde and Wyre and in the cities of Lancaster and Preston (the designated area) by providing such persons with legal services which they could not otherwise obtain through the lack of means

b) the advancement of education among persons resident or working in the designated area

ACHIEVEMENTS, PERFORMANCE AND PLANS FOR FUTURE PERIODS

The year ended 30th June 2023 has been a difficult year, financially, for the Fylde Coast Advice and Legal Centre with a significant reduction in funding during the year, which has unfortunately continued post year end.

Since the year end, the charity has sought to expand connections with the community and local organisations to initiate the development of a hub to focus on addressing housing issues in the Blackpool and Fylde Coast area, continuing the fight against sub-standard accommodation in the area and aiming to breach the gap between tenants and landlords.

Throughout the year ended 30th June 2023, the centre has continued to obtain work referred to us by a number of sources, which includes statutory agencies, voluntary and charitable organisations. Enquiries and case work have also arisen from our website and from national organisations and their websites.

The work done by the charity volunteers and staff is essential to the operation of the charity and their services are very much appreciated by the trustees and all involved in the charity.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources for the year ended 30th June 2023 totalled £56,066.

Overall expenditure in the year amounted to £57,636, resulting in a deficit position of £1,570 for the year ended 30th June 2023.

Reserves carried forward at the year end date in total stand at £4,317, being £1,224 of restricted reserves and £3,093 unrestricted reserves.

Reserves policy

The charity aims to increase reserves to approximately 6 month's expenditure in the region of £30,000, to enable the Charity to remain operational should there be an unexpected fall in grants and donations received or any other unforeseen circumstance.

FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2023

RESPONSIBILITIES OF THE TRUSTEES

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 11 July 2024 and signed on its behalf by:



Miss J Trembles
Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 30TH JUNE 2023

We report on the accounts of the charity for the year ended 30th June 2023, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matters have come to our attention

- 1 Which would give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**67 Badgers Walk East
Lytham
FY8 4BS**



Alexander Murgatroyd

11 July 2024

FYLDE COAST ADVICE AND LEGAL CENTRE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30TH JUNE 2023

	Tudor Trust £	Total restricted funds £	Unrestricted funds £	2023 Total funds £	2022 Total funds £
Receipts:					
Grants received	40,000	40,000	-	40,000	105,336
Donations	-	-	2,716	2,716	2,488
Services	-	-	12,046	12,046	20,945
Other income	-	-	1,304	1,304	5,994
Total receipts	40,000	40,000	16,066	56,066	134,763
Payments:					
Wages	26,934	26,934	-	26,934	80,793
Training, consultancy and reference materials	818	818	-	818	3,373
Travel and accommodation	398	398	114	512	778
Advertising	310	310	-	310	878
Computer expenses	2,746	2,746	272	3,018	3,708
Printing, stationery and postage	715	715	-	715	1,982
General admin expenses	1,103	1,103	1,880	2,983	3,951
Rent	7,144	7,144	-	7,144	8,000
Heat, light and water	707	707	-	707	2,979
Repairs	610	610	-	610	1,055
Telephone	2,287	2,287	-	2,287	2,816
Insurance	2,540	2,540	-	2,540	2,594
Professional services and memberships	6,140	6,140	2,411	8,551	29,028
Bank Charges	507	507	-	507	461
Bookkeeping	-	-	-	-	-
Other expenditure	-	-	-	-	-
Total payments	52,959	52,959	4,677	57,636	142,396
Net of receipts / (payments)	(12,959)	(12,959)	11,389	(1,570)	(7,633)
Transfers between funds	-	-	-	-	-
Cash funds brought forward	14,183	14,183	(8,296)	5,887	13,520
Cash funds carried forward	1,224	1,224	3,093	4,317	5,887

FYLDE COAST ADVICE AND LEGAL CENTRE

BALANCE SHEET

YEAR ENDED 30TH JUNE 2023

2022		2023
£		£ £
	Fixed assets	
335	Fixtures and fittings	335
<u>10,616</u>	Office equipment	<u>11,291</u>
<u>10,951</u>		<u>11,626</u>
	Current assets	
939	Other debtors	-
<u>497</u>	Cash at bank and in hand	<u>58</u>
<u>1,436</u>		58
	Current liabilities	
(6,500)	Other creditors	(7,367)
	Total assets less current liabilities	<u><u>4,317</u></u>
<u><u>5,887</u></u>		
	Represented by:	
(8,296)	General fund	3,093
<u>14,183</u>	Restricted funds	<u>1,224</u>
<u><u>5,887</u></u>		<u><u>4,317</u></u>

These financial statements were approved by the board of trustees on 11 July 2024
and are signed on their behalf by:

Miss J Trembles
Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 30TH JUNE 2023

1 Accounting policies

The accounting policies adopted are regularly reviewed to ensure that they remain the most appropriate for the circumstances of this Charitable Incorporated Organisation.

The financial statements have been prepared on a receipts and payments basis, under the historical cost convention.

Income is recognised when it is received.

Expenditure is recognised when it is paid.

2 Grants received

Grants received during the year were:

		2023	2022
		£	£
CJRS - Furlough grants		-	8,836
Access to Justice Fund	<i>Restricted</i>	-	60,000
Tudor Trust	<i>Restricted</i>	40,000	30,000
Other grants received		-	6,500
		40,000	105,336

3 Trustees expenses

No amounts were paid to Trustees during the year.

FYLDE COAST ADVICE AND LEGAL CENTRE

England & Wales - Charity number 1172655

Accounts

FYLDE COAST ADVICE AND LEGAL CENTRE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2022

FYLDE COAST ADVICE AND LEGAL CENTRE

YEAR ENDED 30TH JUNE 2022

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FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2022

Report of the trustees for the year ending 30 June 2022

The trustees, present the annual report together with the financial statements and independent examiner's report of the charity for the year ended 30th June 2022.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name: Fylde Coast Advice and Legal Centre
Charity number: 1172655
Principal office: 299 Church Street, Blackpool FY1 3PF

Trustees

The trustees manage the charity on a day to day basis.

The trustees serving the charity are as follows:

Ms Carole Leary	Trustee and Chair
Ms Jodie Trembles	Trustee and Treasurer
Ms Amanda Williamson	Trustee
Rev Richard Cartmell	Trustee
Ms Angela Brooke-Steel	Trustee
Mrs Deborah Heywood	Trustee
Mr Paul Greatorex	Trustee
Mr Kendrick Fowler	Trustee
Mr John Blott	Trustee
Ms Holly Swales	Trustee
Mr Martin Mitchell	Trustee

Public benefit

The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

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FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2022

OBJECTIVES AND ACTIVITIES

The objects and principal activities of the charity are:

- a) to relieve poor persons in the boroughs of Blackpool, Fylde and Wyre and in the cities of Lancaster and Preston (the designated area) by providing such persons with legal services which they could not otherwise obtain through the lack of means
- b) the advancement of education among persons resident or working in the designated area

ACHIEVEMENTS, PERFORMANCE AND PLANS FOR FUTURE PERIODS

Throughout the year ended 30th June 2022, the centre has continued to obtain work referred to us by a number of sources, which includes statutory agencies, voluntary and charitable organisations. Enquiries and case work have also arisen from our website and from national organisations and their websites.

Work undertaken has consisted of housing cases; welfare benefits advice and appeals; employment cases including discrimination and unfair dismissal; and bankruptcy issues, to name just a few.

We deal with cases which can seem small issues, but nevertheless, they are important to the individual. right through to larger cases, where the papers spread over numerous lever arch files.

We also deal with cases where a person's liberty is at stake. This is usually in relation to breaches of injunctions where the county court can find them in contempt if they have breached the order and send them to prison. Every person has a right to representation in such a case.

The work done by the charity volunteers and staff is essential to the operation of the charity and their services are very much appreciated by the trustees and all involved in the charity.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources for the year ended 30th June 2022 totalled £134,763.

Overall expenditure in the year amounted to £142,396, resulting in a deficit position of £7,633 for the year ended 30th June 2022.

Reserves carried forward at the year end date in total stand at £5,887, being £14,183 of restricted reserves and negative £8,296 unrestricted reserves.

Reserves policy

The charity aims to increase reserves to approximately 6 month's expenditure in the region of £65,000, to enable the Charity to remain operational should there be an unexpected fall in grants and donations received or any other unforeseen circumstance.

FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2022

RESPONSIBILITIES OF THE TRUSTEES

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 30th April 2023 and signed on its behalf by:

.....
Miss J Trembles
Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

YEAR ENDED 30TH JUNE 2022

We report on the accounts of the charity for the year ended 30th June 2022, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matters have come to our attention

- 1 Which would give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**67 Badgers Walk East
Lytham
FY8 4BS**

**Alexander Murgatroyd
30th April 2023**

FYLDE COAST ADVICE AND LEGAL CENTRE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30TH JUNE 2022

	Access to Justice £	Tudor Trust £	Total restricted funds £	Unrestricted funds £	2022 Total funds £	2021 Total funds £
Receipts:						
Grants received	60,000	30,000	90,000	15,336	105,336	138,156
Donations			-	2,488	2,488	3,706
Services			-	20,945	20,945	-
Other income			-	5,994	5,994	684
Total receipts	60,000	30,000	90,000	44,763	134,763	142,546
Payments:						
Wages	60,000	15,817	75,817	4,976	80,793	75,130
Training, consultancy and reference materials			-	3,373	3,373	8,995
Travel and accommodation			-	778	778	277
Advertising			-	878	878	3,233
Computer expenses			-	3,708	3,708	3,902
Printing, stationery and postage			-	1,982	1,982	2,211
General admin expenses			-	3,951	3,951	5,652
Rent			-	8,000	8,000	11,300
Heat, light and water			-	2,979	2,979	1,117
Repairs			-	1,055	1,055	7,361
Telephone			-	2,816	2,816	2,069
Insurance			-	2,594	2,594	2,593
Professional services and memberships			-	29,028	29,028	11,736
Bank Charges			-	461	461	440
Bookkeeping			-	-	-	1,488
Total payments	60,000	15,817	75,817	66,579	142,396	137,504
Net of receipts / (payments)	-	14,183	14,183	(21,816)	(7,633)	5,042
Transfers between funds	-	-	-	-	-	-
Cash funds brought forward	-	-	-	13,520	13,520	8,478
Cash funds carried forward	-	14,183	14,183	(8,296)	5,887	13,520

FYLDE COAST ADVICE AND LEGAL CENTRE

BALANCE SHEET

YEAR ENDED 30TH JUNE 2022

2021		2022
£		£
	Fixed assets	
335	Fixtures and fittings	335
<u>9,071</u>	Office equipment	<u>10,616</u>
9,406		10,951
	Current assets	
939	Other debtors	939
<u>3,175</u>	Cash at bank and in hand	<u>497</u>
4,114		1,436
	Current liabilities	
-	Other creditors	(6,500)
<u><u>13,520</u></u>	Total assests less current liabilities	<u><u>5,887</u></u>
	Represented by:	
13,520	General fund	(8,296)
	Restricted funds	14,183
<u><u>13,520</u></u>		<u><u>5,887</u></u>

These financial statements were approved by the board of trustees on
and are signed on their behalf by:

Miss J Trembles
Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE

NOTES TO THE INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30TH JUNE 2022

1 Accounting policies

The accounting policies adopted are regularly reviewed to ensure that they remain the most appropriate for the circumstances of this Charitable Incorporated Organisation.

The financial statements have been prepared on a receipts and payments basis, under the historical cost convention.

Income is recognised when it is actually received.

Expenditure is recognised when it is paid.

2 Grants received

Grants received during the year were:

	2022	2021
	£	£
The AB Charitable Trust	-	15,000
CJRS - Furlough grants	8,836	-
National Lottery	-	41,365
Comic Relief	-	1,000
Access to Justice Fund	60,000	76,655
Tudor Trust	30,000	-
Other grants received	6,500	-
	<u>105,336</u>	<u>134,020</u>

3 Trustees expenses

No amounts were paid to Trustees during the year.

FYLDE COAST ADVICE AND LEGAL CENTRE

England & Wales - Charity number 1172655

Accounts

FYLDE COAST ADVICE AND LEGAL CENTRE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30TH JUNE 2021

FYLDE COAST ADVICE AND LEGAL CENTRE

YEAR ENDED 30TH JUNE 2021

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FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2021

Report of the trustees for the year ending 30 June 2021

The trustees, present the annual report together with the financial statements and independent examiner's report of the charity for the year ended 30th June 2021.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered name: Fylde Coast Advice and Legal Centre
Charity number: 1172655
Principal office: 299 Church Street, Blackpool FY1 3PF

Trustees

The trustees manage the charity on a day to day basis.

The trustees serving the charity are as follows:

Ms Carole Leary	Trustee and Chair
Ms Jodie Trembles	Trustee and Treasurer
Ms Amanda Williamson	Trustee
Rev Richard Cartmell	Trustee
Ms Angela Brooke-Steel	Trustee
Mrs Deborah Heywood	Trustee
Mr Paul Greatorex	Trustee
Mr Kendrick Fowler	Trustee
Mr John Blott	Trustee
Ms Holly Swales	Trustee

Public benefit

The trustees have complied with the duty in section 17(5) of the 2011 Charities Act to have due regard to guidance published by the Charity Commission on public benefit.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation and is governed by its Constitution, dated 20th April 2017, which sets out the objects and powers of the charity.

Recruitment and appointment of trustees and members

At the AGM of the CIO, members of the organisation can nominate persons to stand for election as a Trustee. To keep consistency, one third of Trustees are re-elected at each AGM. The Trustees have power to co-opt prospective Trustees between AGMs and are invited to serve as Trustees by the executive committee based on their expression of interest in the objects of the charity. They are then voted on by the Trustees at a meeting.

FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2021

OBJECTIVES AND ACTIVITIES

The objects and principal activities of the charity are:

a) to relieve poor persons in the boroughs of Blackpool, Fylde and Wyre and in the cities of Lancaster and Preston (the designated area) by providing such persons with legal services which they could not otherwise obtain through the lack of means

b) the advancement of education among persons resident or working in the designated area

ACHIEVEMENTS, PERFORMANCE AND PLANS FOR FUTURE PERIODS

Throughout the year ended 30th June 2021, the centre has continued to obtain work referred to us by a number of sources, which includes statutory agencies, voluntary and charitable organisations. Enquiries and case work have also arisen from our website and from national organisations and their websites.

Work undertaken has consisted of housing cases; welfare benefits advice and appeals; employment cases including discrimination and unfair dismissal; and bankruptcy issues, to name just a few.

We deal with cases which can seem small issues, but nevertheless, they are important to the individual. right through to larger cases, where the papers spread over numerous lever arch files.

We also deal with cases where a person's liberty is at stake. This is usually in relation to breaches of injunctions where the county court can find them in contempt if they have breached the order and send them to prison. Every person has a right to representation in such a case.

Throughout the year ended 30th June 2021, the charity continued to be impacted by the Covid-19 pandemic, with Blackpool and the Fylde Coast falling within areas of the country subjected to various local lockdowns and tier 3 restrictions.

With ongoing restrictions on face to face meetings at various times throughout the year, much of the work ongoing continued to be undertaken by telephone and online virtual meetings, with the ongoing difficulties of continued lack of access to these facilities faced by many service users.

One of the breaks in between lockdowns saw the charity move to improved and larger premises where it was possible to put additional measures in place to facilitate client meetings whilst complying with the coronavirus restrictions.

The charity was fortunate to obtain funding from The National Lottery, AB Charitable Trust, Comic Relief and the Community Justice Fund during the year to enable the charity to continue and expend on the much needed services in the area.

The work done by the charity volunteers and staff is essential to the operation of the charity and their services are very much appreciated by the trustees and all involved in the charity.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Incoming resources for the year ended 30th June 2021 totalled £142,546.

Overall expenditure in the year amounted to £137,504, resulting in a surplus position of £5,042 for the year ended 30th June 2021.

FYLDE COAST ADVICE AND LEGAL CENTRE

TRUSTEES ANNUAL REPORT

YEAR ENDED 30TH JUNE 2021

Reserves carried forward at the year end date stand at £13,520, being general unrestricted reserves, of which £9,406 relates to fixed assets and £4,114 are free unrestricted reserves.

Reserves policy

The charity aims to increase reserves to approximately 6 month's expenditure in the region of £65,000, to enable the Charity to remain operational should there be an unexpected fall in grants and donations received or any other unforeseen circumstance.

RESPONSIBILITIES OF THE TRUSTEES

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

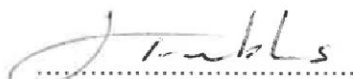
The law applicable to charities requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 17th October 2022 and signed on its behalf by:



Miss J Trembles
Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 30TH JUNE 2021

We report on the accounts of the charity for the year ended 30th June 2021, which are set out on pages 5 to 7.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matters have come to our attention

- 1 Which would give us reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- 2 To which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

67 Badgers Walk East
Lytham
FY8 4BS

Alexander Murgatroyd
17th October 2022

FYLDE COAST ADVICE AND LEGAL CENTRE

INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30TH JUNE 2021

	National Lottery £	AB Charitable Trust £	Comic Relief £	Total restricted funds £	Unrestricted funds £	2021 Total funds £	2020 Total funds £
Receipts:							
Grants received	45,501	15,000	1,000	61,501	76,655	138,156	43,125
Donations				-	3,706	3,706	8,049
Services				-	-	-	1,359
Other income				-	684	684	-
Total receipts	45,501	15,000	1,000	61,501	81,045	142,546	52,533
Payments:							
Wages	24,176	15,000		39,176	35,954	75,130	23,751
Training, consultancy and reference materials	4,540			4,540	4,455	8,995	673
Travel and accommodation	54			54	223	277	1,169
Advertising				-	3,233	3,233	-
Computer expenses	375		1,000	1,375	2,527	3,902	1,453
Printing, stationery and postage				-	2,211	2,211	149
General admin expenses	1,500			1,500	4,152	5,652	1,889
Rent	9,500			9,500	1,800	11,300	3,300
Heat, light and water	74			74	1,043	1,117	462
Repairs	1,200			1,200	6,161	7,361	408
Telephone	360			360	1,709	2,069	970
Insurance	1,200			1,200	1,393	2,593	2,051
Professional services and memberships	2,462			2,462	9,274	11,736	7,866
Bank Charges	60			60	380	440	151
Bookkeeping				-	1,488	1,488	1,688
Total payments	45,501	15,000	1,000	61,501	76,003	137,504	45,980
Net of receipts / (payments)	-	-	-	-	5,042	5,042	6,553
Funds brought forward	-	-	-	-	8,478	8,478	1,925
Funds carried forward	-	-	-	-	13,520	13,520	8,478


FYLDE COAST ADVICE AND LEGAL CENTRE

BALANCE SHEET

YEAR ENDED 30TH JUNE 2021

2020 £		2021 £	£
	Fixed assets		
335	Fixtures and fittings		335
<u>2,095</u>	Office equipment		<u>9,071</u>
2,430			9,406
	Current assets		
161	Vat debtor	-	
4,480	Other debtors	939	
<u>1,407</u>	Cash at bank and in hand	<u>3,175</u>	
6,048			4,114
<u><u>8,478</u></u>	Total assets less current liabilities		<u><u>13,520</u></u>
	Represented by:		
8,478	General fund		13,520
<u><u>8,478</u></u>			<u><u>13,520</u></u>

These financial statements were approved by the board of trustees on 17th October 2022 and are signed on their behalf by:


 Miss J Trembles
 Treasurer

FYLDE COAST ADVICE AND LEGAL CENTRE
NOTES TO THE INCOME AND EXPENDITURE ACCOUNT
YEAR ENDED 30TH JUNE 2021

1 Accounting policies

The accounting policies adopted are regularly reviewed to ensure that they remain the most appropriate for the circumstances of this Charitable Incorporated Organisation.

The financial statements have been prepared on a receipts and payments basis, under the historical cost convention.

Income is recognised when it is actually received.

Expenditure is recognised when it is paid.

2 Grants received

Grants received during the year were:

	2021	2020
		£
The Legal Education Foundation	-	15,000
The AB Charitable Trust	15,000	15,000
Blackpool Borough Council: Covid-19 grant	-	10,000
National Lottery	45,501	-
Comic Relief	1,000	-
Access to Justice Fund	76,655	-
Other grants received	-	3,125
	<u>138,156</u>	<u>43,125</u>

3 Trustees expenses

No amounts were paid to Trustees during the year.