

Farnham Repair Café: Annual Report 2022: 01/01/22 – 31/12/22 [Draft Financial Report as @ 05/03/23]

Template adapted from Section 7, Charity reporting and accounting: the essentials, November 2016 (CC15d), Charity Commission for England and Wales

1. Reference and administrative details

Charity name

Farnham Repair Café

Charity number

1172613

Address

C/O University for the Creative Arts, Falkner Road, Farnham, Surrey GU9 7DS

Names of trustees

- Martin John Charter (Appointed 2017)
- Peter Gordon Dobson (Appointed 2017)
- Helen Lord (Appointed 2021)
- John James Pearce (Appointed 2017)
- David Francis Smith (Appointed 2020)
- Anthony Laurence Warburton (Appointed 2017)
- Meryl Elizabeth Wingfield (Appointed 2019)

Notes

- Edward George Ram (Resigned 2020)
- Stephen Peter Privett (Resigned 2021)

2. Structure, governance and management

Date of constitution

18th April 2017

Number of trustees

7

Trustee policy

Maintain existing trustees (as appropriate receive proposals for new trustees)

Type of charity

Charitable Incorporated Organisation (CIO)

3. Objectives and activities

Purpose of the charity

To protect and safeguard the environment for the public benefit through the promotion of repair and re-use of products as a means of preventing and minimising waste disposal.

Main activities

To organise 12 x 3 hour events related to repair and re-use annually

4. Achievements and performance

Achievements: 5 Year Comparison

	2022	2021 *0	2020 *0 *1	2019	2018
Events	11	7 *10	4 *2	12	13
Visitors	686	316	238	781	680
Average visitors per event	62	45	60	65	52
Products-in	490	216	174	626	506
Repairs	322	142	125	416	337
Repair Rate	66%	66%	72%	67%	67%
Landfill Diversion (tonnes)	0.9	0.4	0.3	1.1	1.1
CO2 Reduction (tonnes)	8.1	3.7	2.9	9.9 *3	9.9 *3
Satisfaction	98%	97%	97% *4	98%	99%
Citizen Savings	£30,367.00	£14,537.00	£10,455.00 *5	£36,877.00	£30,174.00
Website Hits *6	8341	6049	1110	-	-
YouTube Channel Hits *7	412	505	129	-	-
CO2 Calculator - Hits *8 *11	1224	529	926	-	-
CO2 Calculator - Use *8 *11	445	209	129	-	-
Facebook Repair Advice *9	-	-	71	-	-
Webinars	-	1	4	-	-

Notes: *0 FRC activity declined in 2020-21 due to CV19, *1 Updated repair data included for 4 events; *2 Includes 2 x physical & 2 x drop-off events; *3 Updated based on revised CO2 calculation methodology (2018); *4 Data based on 2 x physical events; *5 Includes data on 2 x physical events with 2 x drop-off added; *6 Dedicated website launched April 2020 (Data April – Dec 2020); *7 FRC YouTube channel established on July 2017 (Monthly data collected from August 2020); *8 Online repair CO2 calculator launched April 2020 (Data based on standard tool: April – Dec 2020); *9 Data collected from April 2020 (included 4 x 'live' online chat advise sessions before decision made to move to 'open' service); *10 Includes data on 3 x drop-off/4 x open sessions; *11 CO2 Calculator figures related to Standard Calculator

Performance milestones achieved in 2022 (individual & cumulative)

- Organised 11 'open' sessions
- Return to pre-CV19 activity
- Maintenance of good performance
- Maintenance of core team of repairers (20-25 per session)
- 'FRC All Team' WhatsApp group achieved 32 participants (compared 21 in 2021)
- Successful 'All Team' BBQ organised
- Identification of volunteers with 3D printing experience/interest

5. Financial review (see financial statement)

Financial summary: 5 Year Comparison

	2022	2021	2020	2019	2018
Opening Balance	£3,208.27	£3,070.19	£3,435.92	£3,554.98	£1,674.19
Income	£2,476.54	£1,935.56	£1,254.50	£3,460.80	£2,809.88
Costs	£2,668.20	£1,797.48	£1,620.23	£3,579.86	£929.09
Surplus (deficit)	-£191.66	£138.08	(-£365.73)	(-£119.06)	£1,889.79
Closing Balance (at bank)	£3,016.61	£3,208.27	£3,070.19	£3,435.92	£3,554.98

Income sources: 5 Year Comparison

	2022	2021	2020	2019	2018
Donations - collective	£2,161.54	£965.50	£757.00	£3,460.80	£2,383.30
Donations - individual	£315.00	£277.50	£101.50	-	-
Donations - organisations	-	£400.00	-	-	-
CAF Donation from BP	-	-	-	-	£176.58
Grants	-	-	-	-	£250.00
Gift Aid	-	£162.76	-	-	-
Other	-	£129.80	£396.00	-	-
Total	£2,476.54	£1,935.56	£1,254.50	£3,460.80	£2,809.88

6. 2022: Risk Analysis (Significance/Likelihood) and [Mitigation]

- Infectious diseases (e.g. CV19, flu, etc) non-compliance (Hi/Lo) [Ensure CV19 policy compliance by repairers/customers]
- Infections from infectious diseases amongst repairers/front desk/customers (Hi/Lo) [Ensure CV19 policy compliance by repairers/front desk/customers]
- Major incidents e.g. fire at venue (Hi/Lo) [Ensure H&S culture/'live' insurance]
- Repairers contract asbestos-related medical condition (Hi/Lo) [Raise awareness amongst repairers/front desk over asbestos issues related to products]
- Incorrectly repaired product (Hi/Lo) [H&S culture/'live' insurance/recruit skilled repairers]
- Reduction in completed repairs (Hi/Lo) [Recruit more skilled repairers]
- Loss of donations – short-term (Lo/Lo) [Diversify fundraising]
- Loss of donations – medium/longer-term (Hi/Lo) [Diversify fundraising]
- Loss of customers (Hi/Lo) [Increase marketing]
- Decline in attendance of volunteer repairers (Hi/Mid) [Look after repairers]
- Decline in attendance of volunteer repairers (Hi/Mid) [Recruit new repairers]
- Reduction in customer satisfaction (Hi/Mid) [Maintain high repair rate & friendly atmosphere]
- Bad publicity resulting from unsatisfied customers (Hi/Lo) [Maintain positive visitor experience]
- Loss of venue (Hi/Lo) [Maintain good relationship with The Spire Church (TSC)]
- Discontinued offer of 3D printing (Lo/Mid) [Recruit/train new volunteer(s)]
- Loss of support of partners (Hi/Lo) [Maintain good relationships with TSC/UCA/FTC]
- Non-compliance with General Data Protection Regulation {GDPR} (Hi/Mid) [Maintain & implement documented policy]

7. Public benefit statement (also see 3.)

Public benefit (adherence to): 5 Year Comparison

To protect and safeguard the environment for the public benefit

	2022	2021 *0	2020 *0 *1	2019	2018
Repairs Completed	322	142	125	416	337
Repair Rate	66%	66%	72%	67%	67%
Landfill Diversion (tonnes)	0.9	0.4	0.3	1.1	1.1
CO2 Reduction (tonnes)	8.1	3.7	2.9	9.9 *2	9.9 *2
Citizen Savings	£30,367.00	£14,537.00	£10,455.00 *5	£36,877.00	£30,174.00

Notes: *0 FRC activity declined in 2020-2021 due to CV19, *1 Updated repair data included for 4 events; *2 Updated based on revised CO2 calculation methodology (2018)

8. Information on fundraising

Approach

- To receive donations
 - Regularly (at each event)
 - Periodically (on an ad hoc basis and online)
- To receive small grants

9. Plans for future periods

2023: Aims, objectives and activities

- To organise 12 'open' physical events (pending infectious disease restrictions)
- To complete repair dashboard
- To continue to offer customised repair through 3D printing
- To continue to support repair café activity locally, locally and internationally
- To disseminate information and learning on repair/repair cafes on ad hoc basis through
 - Webinars
 - Presentations
 - Events

By order of the Board of charity trustees

Martin Charter, Chair, Board of Trustees, Farnham Repair Café, 05/03/23

FARNHAM REPAIR CAFE_Financial_Statement_2022
(1st January 2022 - 31st December 2022) as @ 05/03/23

Opening balance as at 01/01/22:	£	3,208.27
Closing balance as at 31/12/22:	£	3,016.61

Income (between 01/01/22 - 31/12/22)

Donations - collective	£	2,161.54
Donations - individual	£	315.00
Donations - organisational	£	-
Grants	£	-
Gift aid	£	-
Other	£	-
Sub-total	£	2,476.54

Expenditure (between 01/01/22 - 31/12/22)

Insurance	£	63.53
Promotion	£	-
PAT calibration	£	18.00
Food/coffee/teas	£	507.45
Equipment	£	218.93

Consumables	£	6.75
Corporate clothing	£	157.74
Team dinner/BBQ	£	559.00
Car parking	£	114.60
Miscellaneous	£	22.20
Distribution to Spire Church	£	1,000.00
Sub-total	£	2,668.20

Annual surplus/defecit	-£	191.66
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Closing balance	£	3,016.61
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