



# Trustees' Annual Report for the period

Period start date		Period end date	
From	1 <sup>st</sup> April 2020	To	31 <sup>st</sup> March 2021

## Section A

## Reference and administration details

Charity name

Pact House Stanley

Other names charity is known by

Registered charity number (if any) 1172612

Charity's principal address

39 Front Street

Stanley

Durham

Postcode

DH9 0JE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	David Clarke	Chair		
2	Bryan Irving			
3	Sharon McIlvaney			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Memorandum and Articles
How the charity is constituted (eg. trust, association, company)	Company Ltd by Guarantee
Trustee selection methods (eg. appointed by, elected by)	Appointed by committee

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document****Objects**

4. The Charity's objects (the Objects) are:

- 4(1) To further or benefit the residents of the local government area of Stanley, County Durham and its environs without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of

social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

4(2) To promote for the public benefit the efficiency and effectiveness of charities and not-for-profit organisations in the local government area of Stanley, County Durham and its environs which aim to in particular advance education, protect health, relieve poverty and build the capacity of local residents by the development of collaborative work between organisations

4(3) For the purposes of this Article 4:

- (a) "third sector" means charities, voluntary organisations and social enterprises.
- (b) "charities" are organisations which are established for exclusively charitable purposes in accordance with the law of England and Wales.
- (c) "voluntary organisations and social enterprises" are independent organisations, which are established for purposes that add value to the community as a whole, or a significant section of the community, and which are not permitted by their constitution to make a profit for private distribution. Voluntary organisations and social enterprises do not include local government or other statutory authorities

Pact House Stanley will be a welcoming hub for community access to help to reduce isolation, support people with well being, address and support local people in poverty. We support as many members of the local community who come to Pact House in Food poverty to access services or support to access the services, training and the help they need to improve their quality of life. We provide a community café and community activities for the local community and for people in food poverty. We provide free and low cost food for children living in food poverty in the holidays and at weekends, and a free community meal once a week.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

## Additional details of objectives and activities (Optional information)

Many of the people who have gained support in the last year are now volunteering for Pact House to help others in need.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

One evening a week we hold a free community meal which has proven to be a popular event. It helps to reduce isolation, support families on low incomes, it brings members of the community together. We have received donations from local allotments and local businesses to help cater for the 40 to 60 people who attend a weekly community meal. We provide low cost or free meals to people in food poverty and supply food packs to people in crisis.

We began to provide winter warmers sessions every Saturday and Sunday from 10 am to 2 pm last winter but this provision has continued through the year due to the need, providing free meals supported through donations.

We have provided free meals in holiday times for school age children who usually have free school meals.

We have attracted a training provider who is supporting young people to increase skills and take their first steps towards employment.

We offer free meeting space for locally run support groups such as a diabetics support group and an ME support group.

Our volunteers provide clothes, baby items, furniture and white goods to people setting up homes or for people living in poverty who need help with household items. Donations are assessed and collected to be passed on to people in need, white goods are pat tested and in working order before being passed on. Surplus items are offered to local charity shops. The volunteers run a regular jumble sale to raise money to pay for petrol costs and overheads where needed.

The Trustees are very involved with various areas of the local community and have immense local knowledge. We meet on regular basis for update meetings with all of the volunteers and any members who wish to attend. We discuss progress and other issues which have arisen from local knowledge or activities which have taken place. We invite ideas and participation from volunteers and attendees and agree on a way forward, and which Trustee will be champion for any actions or new projects.

We are open 7 days a week to provide support to local people, local events and community projects.

We meet every 2 months for a full Trustee only meeting to agree finances, operational activities, and funding opportunities.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Pact House aim to accumulate reserves for 6 months running costs of the building. As a new Charity to date we hold approximately 3 months running costs at the end of the financial year 31<sup>st</sup> March 2019

### Details of any funds materially in deficit

Nil

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Pact House's principal sources of funding are grant awards for specific projects and are reserved for that purpose. Overheads and running costs are raised through donations to the community café and from the public. The expenditure for Pact House is for the running costs of the building and for the benefit of the public accessing the building for support and needs.

## Section F

## Other optional information

In this period, we have been inundated with requests for food packs. The main provision locally will only allow so many food packs within a specific time frame as is their policy. We support many people on Universal Credit and on benefit reviews, the payments can take a lot longer to come through and claimants fine they are not eligible for the local foodbank due to the amount of packs already received. We receive referrals from the Job Centre, Social Services, Housing providers and local support organisations to help to fill the gap these people need to be able to eat, we provide hot food at our sessions. We work with another community café and have set up a pay forward meal so we can help all ages from the area we cover.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*David Clarke*

Full name(s)

DAVID CLARKE

Position (eg Secretary, Chair, etc)

Chair

Date

21/01/2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

PACTHOUSE STANCEY

On accounts for the year  
ended

31/3/2021

Charity no  
(if any)

1172612

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

21/1/22

Name:

ANGELA HANSON

Relevant professional  
qualification(s) or body

(if any):

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Address:

118 WESTFIELDS
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STANLEY
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CO. DURHAM , DH9 7DF
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**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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**PACT House**  
**Financial Statement as at 31 March 2021**

Income	£
Donations	4,639.39
DCC	78,563.16
CDCF	13,969.66
Peoples Health Trust	6,036.00
Derwentside Mind	15,000.00
Stanley Learning Partnership	12,410.00
Karbon Homes	2,700.00
Stanley Town Council	11,509.10
Durham Works Rent	6,250.00
Bernicia Foundation	6,250.00
Greggs Foundation	15,000.00
Coalfields Regeneration	8,827.00
CAF	3,520.00
Serco	1,000.00
Groundwork	500.00
Smoothy Bike	975.00
Sum Up Payment Account	0.98
<b>Total</b>	<b>187,150.29</b>

Expenditure	£
Bank Charges	72.00
Insurance	1,033.24
Electricity	4,609.82
Water Rates	1,226.00
Telephone & IT	4,449.16
Building Maintenance	17,688.13
Salaries	24,242.19
Supplies	4,962.16
Co-ordinator	25,977.60
Covid Support	29,159.68
Think Positive Counsellors	6,410.00
Projects and Activities	2,594.00
Printing	1,075.00
Consultancy Fees	5,650.00
Room Hire	360.00
Licences	180.00
Companies House	13.00
<b>Total</b>	<b>129,701.98</b>

Balance b/f 1/4/2020	40,728.31
Income	187,150.29
Expenditure	129,701.98
<b>Total</b>	<b>98,176.62</b>
Balance at Bank 31/03/2021	95,319.70
Cash in Hand 31/03/21	2,856.92
<b>Balance 31/03/21</b>	<b>98,176.62</b>

Name:

DAVID CLARKE

Signed:

*David Clarke*

Date:

27/12/21

Name:

Paula Murray Barrett

Signed:

*PMB*

Date:

27/12/21



# PACT House



CAFE • COMMUNITY HUB • MEETING SPACE

## TRUSTEES REPORT 2021

PACT House continues to grow, finding it's place in the heart of the community as the 'go to' place for help and support of any kind.

Food poverty continues to be a huge issue, running alongside problems with Universal Credit and other benefits issues and low incomes. Fuel poverty has now become an increasing worry for many people who access our building and support routes.

PACT has also diversified into delivering accredited and informal training, this has both addressed the needs of people facing barriers to more remote / harder to access centres as well as brought in income to the building.

Our delivery reaches the whole community, providing an increasing amount of clubs and activities, some purely recreational, some addressing addiction, sexuality, mental health and social interaction.

We have provided 2 free community meals each week, our log running Wednesday night one with weekends added initially was a winter warmers project offering hot food on Saturdays.

Free internet access, computer use and printing is still proving well used by all areas of the community as well as job searchers and young people doing homework.

We have broadened our support for those struggling with poor mental health, created the Think Positive Project and offer well-being, alternative, talking therapies and social / peer group sessions.

Our links with the DWP, Social Services and One Point have strengthened and we operate a robust service that backs up their clients in circumstances they are unable to meet

Dave - Chair of Trustees



**Tel: 07720 650 533**

[pacthousestanley@outlook.com](mailto:pacthousestanley@outlook.com)

[@PACTHouseStanley](https://www.facebook.com/PACTHouseStanley)



County Durham  
Community Foundation

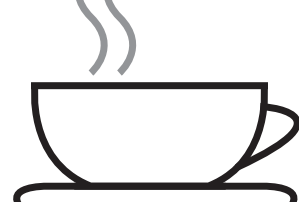
funded  
through



**Stanley  
Town  
Council**



# PACT House



CAFE • COMMUNITY HUB • MEETING SPACE

