



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
CALDICOT MUSICAL THEATRE SOCIETY

No (if any)
1172593

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01-Jul-20		30-Jun-21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SUBSCRIPTIONS	4,230	-	-	4,230	-
DONATIONS AND GRANTS	2,512	-	-	2,512	-
PATRONS	240	-	-	240	-
INTEREST	5	-	-	5	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,987	-	-	6,987	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,987	-	-	6,987	-
A3 Payments					
SET AND PROPS	35	-	-	35	-
MD AND MUSICIANS	475	-	-	475	-
RENT	1,332	-	-	1,332	-
BUSINESS RATES	1,067	-	-	1,067	-
HUB COSTS	826	-	-	826	-
PRINTING AND STATIONERY	85	-	-	85	-
LEGAL ADVICE	300	-	-	300	-
MISC	474	-	-	474	-
INSURANCE	447	-	-	447	-
Sub total	5,041	-	-	5,041	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,041	-	-	5,041	-
Net of receipts/(payments)	1,946	-	-	1,946	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,946	-	-	1,946	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Jo Postle	05-Jul-22



Trustees' Annual Report for the period							
From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A **Reference and administration details**

Charity name	CALDICOT MUSICAL THEATRE SOCIETY
Other names charity is known by	CMTS
Registered charity number (if any)	1172593
Charity's principal address	c/o 25 HILL BARN VIEW
	PORTSKEWETT, NEWPORT
	MONMOUTHSHIRE
Postcode	NP26 5SE

Commented [JP1]:

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Postle	chair		Trustee
2	Vera Willis	Treasurer		Trustee
3	Les Mitchell	President		Trustee
4	Amanda Boswell	Trustee		Trustee
5	Heini Skinner	Trustee		Trustee
6	Nicholas Skinner	Trustee		Trustee
7	Andrew Rigden	Trustee		Trustee
8	Deborah Hughes	Trustee		Trustee
9				
10				
11				
12				
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14				
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17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation (foundation model)
Trustee selection methods (eg. appointed by, elected by)	Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

CMTS shares with trustees its policies and procedures on Health and Safety and Child Protection. All trustees are role models for the culture of the organisation.

The charity holds a committee of 9 including the trustees and other members of the group to ensure a full representation across all areas of the group (e.g. young liaison, child protection etc.)

The group is affiliated to NODA (National Operatic and Dramatic Association) who provide guidance and assistance in legislative matters to ensure the group remains compliant.

Trustees consider risk to the group at regular committee meetings, risks such as financial considerations, membership and safety are agenda points which are thoroughly discussed and considered in this forum, actions agreed upon and a review held at the next meeting if not sooner. The above is how we would normally conduct ourselves, but this year the meetings have had to be held by Zoom, and the society has not met since January 2020, obviously because of Covid.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote, maintain, improve and advance education and appreciation of the arts in all forms among the people of Caldicot and the surrounding area. Although because of Covid only the occasional zoom lesson has been given to the members. We hope to provide an opportunity for local people without exception, to take part in developing all aspects of performing arts through our teaching and coaching. Normally, We would produce live musical theatre in the area to the highest possible standard

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Throughout the year (2019-2020) We have not been able to achieve our objectives.
 Unfortunately, our membership has reduced, possibly due to affordability in this unfortunate climate, we would hope that we will see the increase in membership once we come out of COVID and are able to enjoy regular classes.
 We have been fortunate to receive funding from the Local Authority.

Unfortunately, we are unable to summarise any activities undertaken during this period because the Society has been closed on government instructions.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Some grant applications have been submitted during this past year to support the aims of the society.

Normally, all trustees and committee members, chaperones, front of house and facilities individuals are volunteers, obviously we have not been active this year, but most have a child or family member involved in the group and they contribute a significant amount of their time weekly to help keep the group functioning and delivering it's aims.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Unfortunately, CMTS have been served notice to vacate it's premises where there was a purpose built theatre space together with changing rooms and costume storage. These premises were rented from Monmouthshire County Council, but they wanted the premises returned to them at the end of the current lease because they felt the premises would be best used for start up offices. The premises were used regularly by other community groups including the NHS.

The society has had to move all its equipment into storage until a suitable venue can be found where we can re-create the theatre space that we had in our previous premises.

Section E

Financial review

Brief statement of the charity's policy on reserves

CMTS does have reserves and the Treasurer ensures that these are kept safe so that when we come out of lockdown, we will be in a position to fund performances.

Details of any funds materially in deficit

N/A

Further financial review details

Optional information

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

CMTS keep its subscriptions to the absolute minimum to enable everyone to participate, Normally profits from performances and events together with rental income would be invaluable to the society, together with grant applications and donations, these of course have not been available to us during this period.

Normally, investment would be discussed by the trustees/committee and agreed upon when we have regular meetings.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date