

QUEENSBURY SUPPORT CENTRE

England & Wales · Charity number 1172579

Details

Status Registered

Legal form CIO

Registered 2017-04-13

Register [View on the Charity Commission register](#)

Contact

Address Queensbury Support Centre
199 Albert Road
Queensbury
Bradford
West Yorkshire
BD13 1QB

Phone 07513881712

Email enquiries@qsc.org.uk

Website www.qsc.org.uk

Activities

Objects: THE RELIEF OF ELDERLY PEOPLE LIVING IN QUEENSBURY, BRADFORD AND THE SURROUNDING AREA THROUGH THE PROVISION OF DAY CARE FACILITIES FOR THOSE WHO HAVE NEED BY REASON OF THEIR AGE OR INFIRMITY FOR THE CARE, RECREATION AND PHYSICAL AND MENTAL WELL-BEING OF SUCH PERSONS.

Activities: The Centre provides day care, on three days per week, for residents within the Queensbury area who, because of age and infirmity, would not have any social contact with their neighbours. Refreshments are provided throughout the day including a hot mid-day meal. A full programme of activities, entertainments and trips are organised with support given to ensure no-one is excluded.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Disability
- **Who:** Elderly/old People, The General Public/mankind

Geography

- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£57,240	£66,111	-	-
2024-03-31	£55,014	£62,873	-	-
2023-03-31	£47,380	£55,189	-	-
2022-03-31	£53,469	£48,128	-	-
2021-03-31	£26,779	£36,292	-	-

Trustees

Name	Role	Appointed
BARBARA HOLMES		2017-04-13
JOAN SHEPHERD		2017-04-13
Madeline Anne Canavan		2022-04-27
PATRICK SHERRY		2017-04-13
Wendy Clegg		2022-04-27

QUEENSBURY SUPPORT CENTRE

England & Wales - Charity number 1172579

Accounts

Queensbury Support Centre

Charity number 1172579

Annual Report and Financial Statements for the year ended 31 March 2024



Queensbury Support Centre

Annual Report and Financial Statements for the year ended 31 March 2024

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Prepared by West Yorkshire Community Accountancy Service CIO

Queensbury Support Centre

Trustees' report for the year ended 31 March 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Patrick Sherry	Chair	
Wendy Clegg	Treasurer	
Joan Shepherd	Secretary	
Robert Frost		
Barbara Holmes		
Madeline Canavan		
Robert Hargreaves		Resigned 10 April 2024
Colette Jagger		Resigned 7 July 2023
Charity number	1172579	Registered in England and Wales

Registered and principal address	Bankers
Queensbury Support Centre 199 Albert Road Queensbury Bradford BD13 1QB	Virgin Money 7 Waterhouse Street Halifax HX1 1XZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (foundation) formed on 13 April 2017 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a general resolution at a properly constituted meeting of the trustees.

Queensbury Support Centre

Trustees' report (continued) for the year ended 31 March 2024

Objectives and activities

The charity's objects

The relief of elderly people living in Queensbury, Bradford and the surrounding area through the provision of day care facilities for those who have need by reason of their age or infirmity for the care, recreation and physical and mental well-being of such persons.

The charity's main activities

Running a day centre from Tuesday to Thursday for elderly people in Queensbury and surrounding areas.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

During the year, Queensbury Support Centre has made significant strides in enhancing the experience and impact of our day centre services for individuals aged 55 and over. One of our key achievements was relocating to new, modern premises. This move was essential to provide a better and more accessible environment for our clients, as the new facilities are all on one level, ensuring ease of access for those with mobility challenges. While the relocation was a shift for some, nearly all our clients embraced the change, and we have worked closely with them to ensure a smooth transition.

Our upgraded kitchen facilities have been another major milestone. This improvement not only allows us to cook meals more efficiently but also positions us to cater to an increasing number of clients as our services expand. These upgrades demonstrate our commitment to maintaining high standards of care and addressing the growing needs of our community.

Throughout the year, our dedicated team of four staff members and a remarkable group of volunteers have continued to provide vital support that combats social isolation among older individuals. The Centre remains a safe and welcoming space where clients can form meaningful connections, share experiences, and engage in enriching activities with their peers.

The impact of our work extends beyond individual clients, as we contribute to wider societal benefits. By fostering a sense of belonging and reducing feelings of loneliness, we improve the overall well-being of our beneficiaries, enabling them to remain active and engaged within their community. This, in turn, eases pressures on local healthcare and social services by promoting healthier lifestyles and enhancing mental health.

Looking ahead, we are committed to building on this year's achievements, continuing to improve our services, and reaching even more people in need within our community.

Financial review

The net payments for the year were £7,859, including net payments of £9,236 on unrestricted funds and net receipts of £1,377 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £28,892.

The CIO has agreed a reserves policy to ensure its financial stability and to protect its work in running the day centre. Reserves are maintained so as to cover key risks, particularly redundancy costs and rent payments in the event of the charity ceasing to operate. The trustees have agreed a reserves target of £15,000.

Approved by the board of trustees on 28/01/2025

Patrick Sherry (Trustee)

Queensbury Support Centre

Independent examiner's report to the trustees of Queensbury Support Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

28/01/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

**Queensbury Support Centre
Receipts and payments account
for the year ended 31 March 2024**

	Notes	2024	2024	2024	2023
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	2,126	15,139	17,265	5,851
Client contributions		34,706	-	34,706	36,515
Raffle (amenity)		780	-	780	1,265
Shop (amenity)		1,781	-	1,781	2,232
Fundraising		-	-	-	1,517
Other income		482	-	482	-
Total receipts		39,875	15,139	55,014	47,380
Payments					
Salaries and NI		27,539	9,494	37,033	34,605
Payroll fees		340	-	340	380
Food		3,713	3,968	7,681	6,120
Rent		6,480	-	6,480	6,330
Minibus running costs		3,603	-	3,603	2,461
Insurance		350	-	350	363
Equipment, stationery and postage		131	191	322	1,009
Telephone		89	-	89	371
Independent examination		594	-	594	480
Gifts and donations		270	-	270	20
Raffle (amenity)		58	-	58	43
Shop (amenity)		1,573	-	1,573	1,658
Other (amenity)		1,950	109	2,059	1,100
Bingo (amenity)		242	-	242	174
Other expenses		54	-	54	75
Kitchen refurbishment		2,125	-	2,125	-
Total payments		49,111	13,762	62,873	55,189
Net receipts / (payments)		(9,236)	1,377	(7,859)	(7,809)
Fund balances brought forward		38,128	2,100	40,228	48,037
Fund balances carried forward	(3)	28,892	3,477	32,369	40,228

Queensbury Support Centre
Statement of assets and liabilities
as at 31 March 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	28,452	3,477	31,929	39,815
Cash in hand	440	-	440	413
Total cash funds	<u>28,892</u>	<u>3,477</u>	<u>32,369</u>	<u>40,228</u>

Debtors and prepayments	2024
	£
Prepayments	117
	<u>117</u>

Assets retained for the charity's own use	£
Minibus - at cost (purchased March 2019)	12,000
	<u>12,000</u>

Liabilities	2024
	£
Creditors	903
Accruals	780
Taxation and social security	453
	<u>2,136</u>

The financial statements were approved by the board of trustees on 28/01/2025

Patrick Sherry (Trustee)

Queensbury Support Centre

Notes to the accounts

for the year ended 31 March 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Bradford Metropolitan District Council (BDMC)	-	13,014	13,014	3,250
Groundwork UK	-	1,125	1,125	-
We are Queensbury	-	1,000	1,000	-
The Gannett Foundation	-	-	-	643
Donations	2,126	-	2,126	1,958
	<u>2,126</u>	<u>15,139</u>	<u>17,265</u>	<u>5,851</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC - Fundraising & Covid	2,100	-	-	-	2,100
BMDC - Coronation	-	200	200	-	-
BMDC - Day Opportunities	-	12,814	12,785	-	29
Groundwork UK	-	1,125	-	-	1,125
We are Queensbury	-	1,000	777	-	223
	<u>2,100</u>	<u>15,139</u>	<u>13,762</u>	<u>-</u>	<u>3,477</u>

Fund name

BMDC - Fundraising & Covid

Purpose of restriction

To provide support towards pandemic costs in Queensbury and to enable the charity to investigate alternative sources of funding.

BMDC - Coronation

To contribute towards a Coronation celebration event.

BMDC - Day Opportunities

To support the running costs of the Tuesday to Thursday groups for older people.

Groundwork UK

To undertake a pen pals project with the local school.

We are Queensbury

To contribute towards food costs.

4 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Amenity Fund	5,343	3,708	3,993	-	5,058
	<u>5,343</u>	<u>3,708</u>	<u>3,993</u>	<u>-</u>	<u>5,058</u>

Fund name

Amenity Fund

Reason for designation

The fund is for activity costs including trips.

**Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2024**

5 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2024	2023
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Pauline Sherry	Wife of trustee	Salary as cook for the day centre	7,264	7,430
			<u>7,264</u>	<u>7,430</u>

QUEENSBURY SUPPORT CENTRE

England & Wales - Charity number 1172579

Accounts

Queensbury Support Centre

Charity number 1172579

Annual Report and Financial Statements for the year ended 31 March 2023



Queensbury Support Centre

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Queensbury Support Centre

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Patrick Sherry	Chair	
Robert Frost	Treasurer	
Joan Shepherd	Secretary	
Barbara Holmes		
Madeline Canavan		Appointed 27 April 2022
Wendy Clegg		Appointed 27 April 2022
Robert Hargreaves		Appointed 27 April 2022
Colette Jagger		Appointed 27 April 2022 Resigned 7 July 2023

Charity number	1172579	Registered in England and Wales
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Registered and principal address	Bankers
Queensbury Support Centre	Virgin Money
199 Albert Road	7 Waterhouse Street
Queensbury	Halifax
Bradford	HX1 1XZ
BD13 1QB	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (foundation) formed on 13 April 2017 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a general resolution at a properly constituted meeting of the trustees.

Queensbury Support Centre

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

The relief of elderly people living in Queensbury, Bradford and the surrounding area through the provision of day care facilities for those who have need by reason of their age or infirmity for the care, recreation and physical and mental well-being of such persons.

The charity's main activities

Running a day centre from Tuesday to Thursday for elderly people in Queensbury and surrounding areas.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

This year has been a year of rebuilding the charity, following the devastation that was COVID-19 where the number of elderly clients was reduced significantly. We are just coming up to our first anniversary in our new premises which have proven to be a great success as they are much more suited to our purpose. After 28 years in operation the proof that we are still needed in the community perhaps even more than ever is evident; we have had numerous referrals from doctors, social workers, social prescribers, friends and family etc. We have recovered to 70% attendance and hope to continue this recovery in numbers. Funding as ever is an issue but we have had some success and feel confident for the future.

Financial review

The net payments for the year were £7,809 all relating to unrestricted funds.

Reserves policy

The charity's free reserves, at the year end were £38,128.

The charity does not have a reserves policy.

Approved by the board of trustees on Robert Hargreaves

22/1/2024 (Trustee)

Queensbury Support Centre

Independent examiner's report to the trustees of Queensbury Support Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

24/1/2024

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Queensbury Support Centre
Receipts and payments account
for the year ended 31 March 2023

	Notes	2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		funds	funds	funds	funds
		£	£	£	£
Receipts					
Grants and donations	(2)	5,601	250	5,851	34,291
Client contributions		36,515	-	36,515	15,785
Raffle (amenity)		1,265	-	1,265	869
Shop (amenity)		2,232	-	2,232	1,109
Fundraising		1,517	-	1,517	1,415
Total receipts		47,130	250	47,380	53,469
Payments					
Salaries and NI		34,605	-	34,605	33,304
Payroll fees		380	-	380	478
Food		6,070	50	6,120	4,580
Rent		6,330	-	6,330	4,320
Minibus costs		2,461	-	2,461	1,457
Insurance		363	-	363	363
Equipment, stationery and postage		1,009	-	1,009	386
Telephone		371	-	371	457
Fundraising costs		21	-	21	470
Independent examination		480	-	480	564
Gifts and donations		20	-	20	27
Raffle (amenity)		43	-	43	48
Shop (amenity)		1,658	-	1,658	1,000
Other (amenity)		1,100	-	1,100	165
Bingo (amenity)		174	-	174	192
Other expenses		54	-	54	317
Total payments		55,139	50	55,189	48,128
Net receipts / (payments)		(8,009)	200	(7,809)	5,341
Transfers between funds		200	(200)	-	-
Net movement in funds		(7,809)	-	(7,809)	5,341
Fund balances brought forward		45,937	2,100	48,037	42,696
Fund balances carried forward	(3)	38,128	2,100	40,228	48,037

Queensbury Support Centre
Statement of assets and liabilities
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	37,715	2,100	39,815	47,718
Cash in hand	413	-	413	319
Total cash funds	<u>38,128</u>	<u>2,100</u>	<u>40,228</u>	<u>48,037</u>

Debtors and prepayments	2023
	£
Prepayments - Insurance	121
	<u>121</u>

Assets retained for the charity's own use	£
Minibus - at cost (purchased March 2019)	12,000
	<u>12,000</u>

Liabilities	2023
	£
Accruals - Independent Examination fee	594
Taxation and social security	396
	<u>990</u>

The financial statements were approved by the board of trustees on Robert Hargreaves

22/1/2024 (Trustee)

Queensbury Support Centre

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
Bradford Metropolitan District Council (BDMC)	3,000	250	3,250	-
The Gannett Foundation	643	-	643	-
HMRC Job Retention Scheme (JRS)	-	-	-	7,156
Northern Rail	-	-	-	25,000
Donations	1,958	-	1,958	2,135
	<u>5,601</u>	<u>250</u>	<u>5,851</u>	<u>34,291</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
BMDC - Covid Support	500	-	-	-	500
BMDC - Fundraising	1,600	-	-	-	1,600
BMDC - Jubilee Party	-	250	50	(200)	-
	<u>2,100</u>	<u>250</u>	<u>50</u>	<u>(200)</u>	<u>2,100</u>

Fund name

BMDC - Covid Support
 BMDC - Fundraising
 BMDC - Jubilee Party

Purpose of restriction

To provide support towards pandemic costs in Queensbury.
 To enable the charity to investigate alternative sources of funding.
 To contribute to the running of a Jubilee Party. The transfer was for a contribution towards usual client lunch payments.

4 Designated funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Amenity Fund	4,821	-	2,975	3,497	5,343
	<u>4,821</u>	<u>-</u>	<u>2,975</u>	<u>3,497</u>	<u>5,343</u>

Fund name

Amenity Fund

Reason for designation

The fund is for activity costs including trips.

5 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £nil (2021: £nil).

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

Name of trustee or related party	Relationship to charity	Description of transaction	2023	2022
			£	£
Pauline Sherry	Wife of trustee	Salary as cook for the day	7,430	6,969
			<u>7,430</u>	<u>6,969</u>

QUEENSBURY SUPPORT CENTRE

England & Wales - Charity number 1172579

Accounts

Queensbury Support Centre

Charity number 1172579

Annual Report and Financial Statements for the year ended 31 March 2022



West Yorkshire Community Accounting Service

Queensbury Support Centre

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Queensbury Support Centre

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Patrick Sherry	Chair	
Robert Frost	Treasurer	
Joan Shepherd	Secretary	
Barbara Holmes		
Madeline Canavan		Appointed 27 April 2022
Wendy Clegg		Appointed 27 April 2022
Robert Hargreaves		Appointed 27 April 2022
Colette Jagger		Appointed 27 April 2022
Charity number	1172579	Registered in England and Wales
Registered and principal address	Bankers	
Baptist Church Support Centre	Virgin Money	
Chapel Street	7 Waterhouse Street	
Queensbury	Halifax	
Bradford	HX1 1XZ	
BD13 2PZ		

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (foundation) formed on 13 April 2017 and is governed by a constitution. It was formerly known as Queensbury Day Centre.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a general resolution at a properly constituted meeting of the trustees.

Queensbury Support Centre

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

The relief of elderly people living in Queensbury, Bradford and the surrounding area through the provision of day care facilities for those who have need by reason of their age or infirmity for the care, recreation and physical and mental well-being of such persons.

The charity's main activities

Running a day centre from Tuesday to Thursday for elderly people in Queensbury and surrounding areas.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

The last year presented the Centre with a number of extraordinary challenges, mainly caused by the Covid pandemic. At the beginning of the year our three-day per week day care service was cancelled because of the Covid crisis.

During the whole of the close down period, our volunteers and trustees maintained regular contact with the centre clients, mainly by telephone and conversations through open windows at their homes. The minibus was used to deliver shopping and meals, which had been provided by Queensbury Community Project.

We are grateful to Queensbury Tesco and Co-op for their donations of Christmas gifts which, again, were distributed under strict isolation rules.

The Furlough scheme ensured we were able to retain our staff who, though not able to be directly involved, did provide advice and information throughout the period.

We began the year with a healthy bank balance but early in 2022 the drain on the Centre finances was such that our staff were warned of the possibility of redundancy. This, thanks to the last-minute support of Northern Trains Ltd. with their generous donation of £25,000, did not prove to be necessary and we are now in a strong position to continue providing our service throughout the coming year.

My thanks go to our clients, staff, volunteers and all traders and organisations who have helped us to weather the storm and survive to continue serving our local community. We now look forward to another year serving and building on our experience over the last and previous 26 years.

Financial review

The net receipts for the year were £5,341, including net receipts of £5,341 on unrestricted funds and net receipts of £0 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £45,937.

Approved by the board of trustees on 23/11/2022

Patrick Sherry (Trustee)

Queensbury Support Centre

Independent examiner's report to the trustees of Queensbury Support Centre

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2022, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

28/11/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Queensbury Support Centre
Receipts and payments account
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Receipts					
Grants and donations	(2)	27,135	7,156	34,291	26,769
Client contributions		15,785	-	15,785	-
Other		-	-	-	10
Raffle (amenity)		869	-	869	-
Shop (amenity)		1,109	-	1,109	-
Fundraising		1,415	-	1,415	-
Total receipts		<u>46,313</u>	<u>7,156</u>	<u>53,469</u>	<u>26,779</u>
Payments					
Salaries and NI		26,148	7,156	33,304	32,341
Payroll fees		478	-	478	328
Food		4,580	-	4,580	-
Rent		4,320	-	4,320	-
Minibus costs		1,457	-	1,457	1,417
Insurance		363	-	363	936
Equipment, stationery and postage		386	-	386	10
Telephone		457	-	457	420
Fundraising costs		470	-	470	-
Independent examination		564	-	564	564
Covid support costs		-	-	-	250
Gifts and donations		27	-	27	-
Raffle (amenity)		48	-	48	-
Shop (amenity)		1,000	-	1,000	-
Other (amenity)		165	-	165	-
Bingo (amenity)		192	-	192	-
Other		317	-	317	26
Total payments		<u>40,972</u>	<u>7,156</u>	<u>48,128</u>	<u>36,292</u>
Net income / (expenditure)		<u>5,341</u>	<u>-</u>	<u>5,341</u>	<u>(9,513)</u>
Fund balances brought forward		<u>40,596</u>	<u>2,100</u>	<u>42,696</u>	<u>52,209</u>
Fund balances carried forward	(3)	<u>45,937</u>	<u>2,100</u>	<u>48,037</u>	<u>42,696</u>

Queensbury Support Centre
Statement of assets and liabilities
as at 31 March 2022

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	45,618	2,100	47,718	42,286
Cash in hand	319	-	319	410
Total cash funds	<u>45,937</u>	<u>2,100</u>	<u>48,037</u>	<u>42,696</u>
Assets retained for the charity's own use			£	
Minibus - at cost (purchased March 2019)			12,000	
			<u>12,000</u>	
Liabilities			£	
Independent examination			480	
HMRC PAYE			<u>354</u>	
			<u>834</u>	

The financial statements were approved by the board of trustees on 23/11/2022

Patrick Sherry (Trustee)

Queensbury Support Centre

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2022

2 Grants and donations	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Northern Rail	25,000	-	25,000	-
HMRC Job Retention Scheme (JRS)	-	7,156	7,156	25,254
Bradford Metropolitan District Council (BMDC)	-	-	-	750
Donations	2,135	-	2,135	765
	<u>27,135</u>	<u>7,156</u>	<u>34,291</u>	<u>26,769</u>

3 Restricted funds	Balance b/f £	Receipts £	Payments £	Transfers £	Balance c/f £
BMDC - Covid Support	500	-	-	-	500
BMDC - Fundraising	1,600	-	-	-	1,600
HMRC JRS	-	7,156	7,156	-	-
	<u>2,100</u>	<u>7,156</u>	<u>7,156</u>	<u>-</u>	<u>2,100</u>

Fund name

Purpose of restriction

BMDC - Covid Support	To provide support towards pandemic costs in Queensbury.
BMDC - Fundraising	To enable the charity to investigate alternative sources of funding.
HMRC JRS	To support furlough costs of staff.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

Name of trustee or related party	Relationship to charity	Description of transaction	2022 £	2021 £
Pauline Sherry	Wife of trustee	Salary as cook for the day centre	6,969	6,820
			<u>6,969</u>	<u>6,820</u>

5 Designated funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Amenity Fund	4,520	2,017	1,716	-	4,821
	<u>4,520</u>	<u>2,017</u>	<u>1,716</u>	<u>-</u>	<u>4,821</u>

Fund name

Reason for designation

Amenity Fund The fund is for activity costs including trips.

QUEENSBURY SUPPORT CENTRE

England & Wales - Charity number 1172579

Accounts

Queensbury Support Centre

Charity number 1172579

Annual Report and Financial Statements for the year ended 31 March 2021



West Yorkshire Community Accounting Service

Queensbury Support Centre

Annual Report and Financial Statements for the year ended 31 March 2021

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Prepared by West Yorkshire Community Accounting Service

Queensbury Support Centre

Trustees' report for the year ended 31 March 2021

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Patrick Sherry	Chair
Robert Frost	Treasurer
Joan Shepherd	Secretary
Barbara Holmes	

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1172579 on 13 April 2017.

Principal address

Baptist Church Support Centre
Chapel Street
Queensbury
Bradford
BD13 2PZ

Bankers

Yorkshire Bank
7 Waterhouse Street
Halifax
HX1 1XZ

Independent examiner

Rhys North ACA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (foundation) formed on 13 April 2017 and is governed by a constitution. It was formerly known as Queensbury Day Centre.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by a general resolution at a properly constituted meeting of the trustees.

Queensbury Support Centre

Trustees' report (continued) for the year ended 31 March 2021

Objectives and activities

The charity's objects

The relief of elderly people living in Queensbury, Bradford and the surrounding area through the provision of day care facilities for those who have need by reason of their age or infirmity for the care, recreation and physical and mental well-being of such persons.

The charity's main activities

Running a day centre from Tuesday to Thursday for elderly people in Queensbury and surrounding areas.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Achievements and performance

Queensbury Support Centre has been in existence for over 25 years. In that time, other than when closed for scheduled holidays or extreme weather, the centre has succeeded in staying open without a break. – until this last year.

On Thursday 19th March 2020, the trustees took the decision to close the centre until we were certain there was no threat to the wellbeing of our clients, volunteers or staff.

Our expectation was that we would be open again by summer. We were not to know how traumatic the following year would be.

The vulnerability, through age, infirmity or other reasons, has meant that the trustees have been limited in how they have been able to provide any service. Their only contact with clients and volunteers has been by regular telephone calls.

The Government Job Retention Scheme, together with our good financial position before closing, has meant that we have been able to retain our staff in anticipation of being able to re-open in the coming summer time.

We are confident that our funds are sufficient for us to operate throughout 2021 to 2022. Plans have been made in readiness for re-opening the centre and we look forward to being back, supplying the social care we are committed to provide, as soon as we are advised it is safe and appropriate for us to do so.

Financial review

The net payments for the year were £9,511, including net payments of £10,011 on unrestricted funds and net receipts of £500 on restricted funds.

Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £40,596.

Signed on behalf of the board of trustees on 18/11/2021

Patrick Sherry (Trustee)

Queensbury Support Centre

Independent examiner's report to the trustees of Queensbury Support Centre Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2021, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

24/11/2021

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Queensbury Support Centre
Receipts and payments account
for the year ended 31 March 2021

	Notes	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
Receipts					
Grants and donations	(2)	765	26,004	26,769	31,259
Client contributions		-	-	-	31,969
Other		10	-	10	102
Raffle (amenity)		-	-	-	1,639
Shop (amenity)		-	-	-	3,144
Other (amenity)		-	-	-	37
Trips (amenity)		-	-	-	675
Total receipts		<u>775</u>	<u>26,004</u>	<u>26,779</u>	<u>68,825</u>
Payments					
Salaries and NI	(3)	7,087	25,254	32,341	32,057
Food		-	-	-	7,438
Payroll costs		328	-	328	470
Equipment, stationery and postage		10	-	10	575
Rent		-	-	-	7,020
Telephone		420	-	420	446
Minibus costs		1,417	-	1,417	4,689
Independent examination		564	-	564	562
Covid support costs		-	250	250	-
Other		26	-	26	371
Gifts and donations		-	-	-	604
Raffle (amenity)		-	-	-	377
Shop (amenity)		-	-	-	2,424
Other (amenity)		-	-	-	224
Bingo (amenity)		-	-	-	431
Trips(amenity)		-	-	-	1,310
Insurance		936	-	936	523
Total payments		<u>10,788</u>	<u>25,504</u>	<u>36,292</u>	<u>59,521</u>
Net receipts / (payments)		<u>(10,013)</u>	<u>500</u>	<u>(9,513)</u>	<u>9,304</u>
Fund balances brought forward		<u>50,609</u>	<u>1,600</u>	<u>52,209</u>	<u>42,905</u>
Fund balances carried forward	(4)	<u>40,596</u>	<u>2,100</u>	<u>42,696</u>	<u>52,209</u>

Queensbury Support Centre
Statement of assets and liabilities
as at 31 March 2021

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	40,186	2,100	42,286	50,664
Cash in hand	410	-	410	1,545
Total cash funds	<u>40,596</u>	<u>2,100</u>	<u>42,696</u>	<u>52,209</u>
Assets retained for the charity's own use			£	
Minibus - at cost (purchased March 2019)			<u>12,000</u>	
			<u>12,000</u>	
Liabilities			£	
Independent examination			564	
HMRC PAYE			<u>339</u>	
			<u>903</u>	

Approval of the accounts

The financial statements were approved by the board of trustees on 18/11/2021

Patrick Sherry (Trustee)

Queensbury Support Centre

Notes to the accounts

for the year ended 31 March 2021

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2021

2 Grants and donations	2021 Unrestricted funds £	2021 Restricted funds £	2021 Total funds £	2020 Total funds £
HMRC Job Retention Scheme	-	25,254	25,254	-
Bradford Metropolitan District Council (BMDC)	-	750	750	11,600
Leo Group Limited	-	-	-	6,000
Tesco - Groundworks	-	-	-	1,000
The National Lottery Community Fund	-	-	-	10,000
Donations	765	-	765	2,659
	<u>765</u>	<u>26,004</u>	<u>26,769</u>	<u>31,259</u>

3 Staff costs and numbers	2021 £	2020 £
Gross salaries	32,341	32,057
Social security costs	665	687
Employment allowance	(665)	(687)
	<u>32,341</u>	<u>32,057</u>

The average number employees during the year was 4, being an average of 1.6 full time equivalent (2019: 4, 1.6 FTE). There were no employees with emoluments above £60,000.

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BMDC - Covid Support	-	750	250	-	500
BMDC - Fundraising	1,600	-	-	-	1,600
HMRC Job Retention Scheme	-	25,254	25,254	-	-
	<u>1,600</u>	<u>26,004</u>	<u>25,504</u>	<u>-</u>	<u>2,100</u>

Fund name	Purpose of restriction
BMDC - Covid Support	To provide support towards pandemic costs in Queensbury.
BMDC - Fundraising	To enable the charity to investigate alternative sources of funding.
HMRC Job Retention Scheme	To support the furloughing costs of staff during Covid 19.

Queensbury Support Centre
Notes to the accounts continued
for the year ended 31 March 2021

5 Designated funds The Trustees have designated funds to the Amenity fund.
The fund is used mainly for trips.
The balance in the amenity fund at the year end is £4,520.

6 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Other transactions with trustees or related parties

			2021	2020
			£	£
Name of trustee or related party	Relationship to charity	Description of transaction		
Pauline Sherry	Wife of trustee	Salary as cook for the day centre	6,820	6,404
			<hr style="border-top: 1px solid black;"/>	<hr style="border-top: 1px solid black;"/>
			6,820	6,404