



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 November 2022

To 31 October 2023

**Charity name: Maldon Festival**

**Charity registration number: 1172573**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, improve, develop and maintain public education and appreciation in the arts, including music and the visual arts, in particular but not exclusively by the staging of an annual cultural festival in Maldon.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maldon Festival devises, promotes and stages a varied annual programme of concerts and other cultural events, including educational events and free events, in and around Maldon designed for the enlightenment and enjoyment of the broadest possible public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully cognisant of the need to demonstrate that the CIO's activities are exclusively for the benefit of the public and will always work to provide a diverse, accessible and stimulating festival.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO is reliant on and grateful for volunteer help in many aspects of the running of its events, but chiefly as stewards.

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The 2023 Maldon Festival managed to mount a full festival for the first time since the Covid-19 Pandemic started: with a full programme of 20 public events. In addition, we ran several educational workshops, involving 400 children. We also introduced, thanks to generous grant and sponsorship support, a scheme of free tickets for young people. We were particularly pleased that the young people taking advantage of this were mostly year 10s, 11s and 12s: an age group which is notoriously difficult to reach through classical music.</p> <p>Another important development was the creation of a volunteer organising committee, which ran the festival alongside the trustees. This made life much easier for everyone and should ensure smoother running, with the festival even more embedded in the local community, for the future.</p> <p>The festival worked very closely with both primary and secondary schools this year, and both sectors want to be fully involved in the future.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees were satisfied that our performance in 2023 met our objectives as a formally constituted culture-focussed CIO. We continue to expand on our achievements year by year.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities exceeded expectations and the trustees are now setting their sights on increasing footfall and ticket sales.
Investment performance	Para 1.41	

against objectives		
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We had the best year so far since the Pandemic in terms of fund-raising, and were extremely grateful to receive a significant amount of financial support in both grantaid and sponsorship. We were pleased to take a surplus of £4,142 forward to the 2023/24 accounting year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold no reserves other than the £4,142 operating surplus brought forward.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	Maldon Festival CIO, like many smaller arts festivals, operates on an extremely tight budget, and accruing reserves presents a challenge. We minimise financial risks to the CIO, spending only what we are reasonably sure of accruing, thanks to our loyal audiences, local authorities and sponsors.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	This year saw a much greater involvement in the local community since the start of the pandemic: particularly with local schools. We are confident that this will help us build audiences and that, therefore, the CIO will flourish and gain greater financial security.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Local authority funding from both Essex County Council and Maldon District Council. Sponsorship and ticket sales.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are considered on the basis of experience, skills and reputation and elected by majority vote of the Board of Trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are guided towards the Commission's own guidelines and outlines of trustee responsibilities. Current trustees are periodically reminded of these.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	At present the CIO's only members are its trustees. The Festival Director, who is also a trustee, receives a modest fee for his services solely as Festival Director, as permitted by the Constitution and verified by the Commission.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Maldon Festival</b>
Other name the charity uses	
Registered charity number	<b>1172573</b>
Charity's principal address	<b>15 Wantz Road Maldon Essex CM9 5DB</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Baldy	Chair (until 23/01/2018)		
2	Mark Brewer	Chair (from 23/01/2018)	Resigned 11/01/2022	
3	John Doubleday		Resigned 28/11/2022	
4	Gill Gadsby	Treasurer (from 01/10/2018)		
5	James Mann		Appointed 10/10/2017	
6	Mary Powell	Resigned 8/10/23	Until 8/10/23	
7	Nigel Farmer		Appointed 30/11/2018	
8	Alice Oxnam	Honorary Secretary	Appointed 30/11/2018	
9	Paula Spenceley		Appointed 07/12/2021	
10	John D'Ancona	Resigned 8/10/23	Until 8/10/23	
11	Dominic Neville	Resigned 27/09/23	28/11/2022-27/09/23	
12	Christopher Barton		Appointed 28/11/2022	
13	Isabelle Westlake		Appointed 07/03/2023	
14	Hannah Ambrose	Chair (from 8/10/23)	Appointed 07/03/2023	
15	Fr Andrew Appiah		Appointed 08/10/23	
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

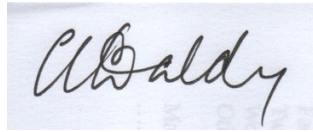
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'C Baldy', is written over a light blue rectangular background. The signature is cursive and fluid.

Full name(s)

Colin Leslie Baldy

Position (eg Secretary,  
Chair, etc)

Artistic Director/acting chair

Date

12/07/2023





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Maldon Festival

1172573

## Receipts and payments accounts

CC16a

For the period  
from

01/11/2022

To

31/10/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sponsorship & Donations	4,600	-	-	4,600	3,675
Grants	5,550	-	-	5,550	-
Box Office	5,327	-	-	5,327	3,961
Programme Sales	-	-	-	-	-
Advertising	-	-	-	-	-
Bar Sales	992	-	-	992	624
<b>Sub total (Gross income for AR)</b>	<b>16,469</b>	<b>-</b>	<b>-</b>	<b>16,469</b>	<b>8,259</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>16,469</b>	<b>-</b>	<b>-</b>	<b>16,469</b>	<b>8,259</b>
<b>A3 Payments</b>					
Fees (Performers and Director)	10,852	-	-	10,852	7,036
Marketing	795	-	-	795	554
Website and online costs	210	-	-	210	-
Bar Supplies	364	-	-	364	213
Printing	190	-	-	190	110
Licences	63	-	-	63	-
Venue Hire	725	-	-	725	550
Office costs	157	-	-	157	170
Box Office Refunds	-	-	-	-	-
Piano Hire/Tuning	818	-	-	818	738
Equipment/Score Hire	84	-	-	84	590
	14,258	-	-	14,258	9,962
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sub total</b>	<b>14,258</b>	<b>-</b>	<b>-</b>	<b>14,258</b>	<b>9,962</b>
<b>Total payments</b>	<b>2,211</b>	<b>-</b>	<b>-</b>	<b>2,211</b>	<b>1,703</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>2,211</b>	<b>-</b>	<b>-</b>	<b>2,211</b>	<b>1,703</b>
<b>A6 Cash funds last year end</b>	<b>1,931</b>	<b>0</b>	<b>0</b>		<b>3634</b>
<b>Cash funds this year end</b>	<b>4,142</b>	<b>0</b>			<b>1931</b>

## Section B Statement of

Categories

### B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
HSBC Bank Account	4,142		-
	-	-	-
	-	-	-
<b>Total cash funds</b>	<b>4,142</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))			

### B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-


### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Gillian Gadsby	6.12.23