



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 November 2021

To 31 October 2022

**Charity name: Maldon Festival**

**Charity registration number: 1172573**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, improve, develop and maintain public education and appreciation in the arts, including music and the visual arts, in particular but not exclusively by the staging of an annual cultural festival in Maldon.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maldon Festival devises, promotes and stages a varied annual programme of concerts and other cultural events, including educational events and free events, in and around Maldon designed for the enlightenment and enjoyment of the broadest possible public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully cognisant of the need to demonstrate that the CIO's activities are exclusively for the benefit of the public and will always work to provide a diverse, accessible and stimulating festival.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO is reliant on and grateful for volunteer help in many aspects of the running of its events, but chiefly as stewards.

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The 2022 Maldon Festival managed to mount almost a full festival for the first time since the Covid-19 Pandemic started: albeit only promoting events at weekends. This year, for the first time since 2019, we were able to raise sponsorship funds, although much reduced in comparison with pre-Covid levels. The trustees took the decision to go ahead with this somewhat reduced programme in the belief that audiences were keen to see a return to something closer to a normal festival.</p> <p>Turnout was good and we managed to run the festival on ticket returns and the small amount of sponsorship raised; although the festival's bank balance was considerably reduced after two years with little sponsorship and no grant aid.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees were satisfied that our performance in 2022 met our objectives as a formally constituted culture-focussed CIO. We continue to expand on our achievements year by year.
Performance of fundraising activities against objectives set	Para 1.41	The trustees were delighted that the 2022 Festival was able to be run based on ticket receipts, the small amount of sponsorship raised, and with the safety cushion of a healthy balance carried over from the 2019 festival.
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the circumstances, we were pleased to take a surplus of £2,183 forward to the 2022/23 accounting year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold no reserves other than the modest operating surplus brought forward.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	Maldon Festival CIO, like many smaller arts festivals, operates on an extremely tight budget, and accruing reserves presents a challenge. We minimise financial risks to the CIO, spending only what we are reasonably sure of accruing, thanks to our loyal audiences and sponsors.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are confident that as our reputation evolves and as we are able better to exploit the talents of our Trustees the CIO will flourish and gain greater financial security.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We are assured, by many of our sponsors of more sponsorship returning in 2023. In addition, we have been made aware of the possibility of local authority funding returning from both Essex County Council and Maldon District Council in 2023.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are considered on the basis of experience, skills and reputation and elected by majority vote of the Board of Trustees.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are guided towards the Commission's own guidelines and outlines of trustee responsibilities. Current trustees are periodically reminded of these.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	At present the CIO's only members are its trustees. The Festival Director, who is also a trustee, receives a modest fee for his services solely as Festival Director, as permitted by the Constitution and verified by the Commission.
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	<b>Maldon Festival</b>
Other name the charity uses	
Registered charity number	<b>1172573</b>
Charity's principal address	<b>15 Wantz Road Maldon Essex CM9 5DB</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Baldy	Chair (until 23/01/2018)		
2	Mark Brewer	Chair (from 23/01/2018)	Resigned 11/01/2022	
3	John Doubleday		Resigned 28/11/2022	
4	Gill Gadsby	Treasurer (from 01/10/2018)		
5	James Mann		Appointed 10/10/2017	
6	Mary Powell		Appointed 04/02/2018	
7	Nigel Farmer		Appointed 30/11/2018	
8	Alice Oxnam	Honorary Secretary	Appointed 30/11/2018	
9	Paula Spenceley		Appointed 07/12/2021	
10	John D'Ancona		Appointed 15/02/2022	
11	Dominic Neville		Appointed 28/11/2022	
12	Christopher Barton		Appointed 28/11/2022	
13	Isabelle Westlake		Appointed 07/03/2023	
14	Hannah Ambrose		Appointed 07/03/2023	
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

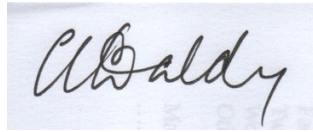
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'Colin Baldy', is written over a light blue rectangular background. The signature is cursive and fluid.

Full name(s)

Colin Leslie Baldy

Position (eg Secretary,  
Chair, etc)

Artistic Director/acting chair

Date

12/07/2023





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Maldon Festival

1172573

## Receipts and payments accounts

CC16a

For the period  
from

11/1/2021

To

10/31/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sponsorship	3,675	-	-	3,675	-
Donations	-	-	-	-	125
Box Office	3,961	-	-	3,961	5,295
Programme Sales	-	-	-	-	-
Advertising	-	-	-	-	-
Bar Sales	624	-	-	624	399
<b>Sub total</b> (Gross income for AR)	<b>8,259</b>	<b>-</b>	<b>-</b>	<b>8,259</b>	<b>5,819</b>
<b>A2 Asset and investment sales, (see table).</b>					
None	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,259</b>	<b>-</b>	<b>-</b>	<b>8,259</b>	<b>5,819</b>
<b>A3 Payments</b>					
Fees (Performers and Director)	7,036	-	-	7,036	6,654
Marketing	554	-	-	554	230
Website and online costs	-	-	-	-	-
Bar Supplies	213	-	-	213	86
Printing	110	-	-	110	440
Licences	-	-	-	-	-
Venue Hire	550	-	-	550	180
Office costs	170	-	-	170	104
Box Office Refunds	-	-	-	-	30
Piano Hire/Tuning	738	-	-	738	1,218
Equipment/Score Hire	590	-	-	590	222
	<b>9,962</b>	<b>-</b>	<b>-</b>	<b>9,962</b>	<b>9,164</b>
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Sub total</b>	<b>9,962</b>	<b>-</b>	<b>-</b>	<b>9,962</b>	<b>9,164</b>
<b>Total payments</b>	<b>- 1,703</b>	<b>-</b>	<b>-</b>	<b>- 1,703</b>	<b>- 3,345</b>
<b>Net of receipts/(payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>- 1,703</b>	<b>-</b>	<b>-</b>	<b>- 1,703</b>	<b>- 3,345</b>
<b>A6 Cash funds last year end</b>	3,634	0	0		6980
<b>Cash funds this year end</b>	1,931	0			3634

## Section B Statement of

Categories

### B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
HSBC Bank Account	1,931		-
	-	-	-
	-	-	-
<b>Total cash funds</b> (agree balances with receipts and payments account(s))	1,931	-	-
	Agreement Error	OK	OK

### B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-

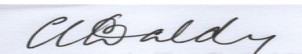
### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Colin Leslie Baldy	7/31/2023