



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2020

To 31 October 2021

Charity name: Maldon Festival

Charity registration number: 1172573

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, improve, develop and maintain public education and appreciation in the arts, including music and the visual arts, in particular but not exclusively by the staging of an annual cultural festival in Maldon.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maldon Festival devises, promotes and stages a varied annual programme of concerts and other cultural events, including educational events and free events, in and around Maldon designed for the enlightenment and enjoyment of the broadest possible public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully cognisant of the need to demonstrate that the CIO's activities are exclusively for the benefit of the public and will always work to provide a diverse, accessible and stimulating festival.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
	Para 1.38	The CIO is reliant on and grateful for volunteer help in many aspects of the

Contribution made by volunteers		running of its events, but chiefly as stewards.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The 2021 Maldon Festival took place against the background of Covid 19. It was impossible to raise any sponsorship this year but, due to having a good balance carried over from 2019, the trustees took the decision to go ahead with a reduced programme in the belief that there was a strong desire from audiences to attend live music events.</p> <p>The Festival has a loyal following and, although there were undoubtedly reservations from certain sections of our audience, turnout was good and we managed to run the festival on ticket returns only. Events were either outdoors or with restricted numbers in order to maintain social distancing.</p> <p>Also, due to Covid, we restricted ourselves to one venue: St Mary's Church, Maldon. This actually worked out very well since the church had recently acquired a brand new pipe organ. We were able to feature this instrument strongly in the programme, including in our annual silent movie presentation.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The trustees were satisfied that our performance in 2021 met our objectives as a formally constituted culture-focussed CIO. We continue to expand on our achievements year by year.
		The trustees were delighted that the 2021 Festival was able to be run

Performance of fundraising activities against objectives set	Para 1.41	based entirely on ticket receipts, and with the safety cushion of a healthy balance carried over from the previous festival in 2019.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Given the circumstances, we were pleased to take a surplus of £3,634 forward to the 2021/22 accounting year.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold no reserves other than the modest operating surplus brought forward.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	Maldon Festival CIO, like many smaller arts festivals, operates on an extremely tight budget, and accruing reserves presents a challenge. We minimise financial risks to the CIO, spending only what we are reasonably sure of accruing, thanks to our loyal audiences and sponsors.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are confident that as our reputation evolves and as we are able better to exploit the talents of our Trustees the CIO will flourish and gain greater financial security.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We usually rely on a small number of local firms and individuals to supplement our box office and other income. Given the difficulties presented by Covid, we have been working hard to find alternative grant aid. This appears to be going well.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are considered on the basis of experience, skills and reputation and elected by majority vote of the Board of Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are guided towards the Commission's own guidelines and outlines of trustee responsibilities. Current trustees are periodically reminded of these.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	At present the CIO's only members are its trustees. The Festival Director, who is also a trustee, receives a modest fee for his services solely as Festival Director, as permitted by the Constitution and verified by the Commission.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Maldon Festival
Other name the charity uses	
Registered charity number	1172573
Charity's principal address	15 Wantz Road Maldon Essex CM9 5DB

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Baldy	Chair (until 23/01/2018)		
2	Mark Brewer	Chair (from 23/01/2018)	Resigned 11/01/2022	
3	John Doubleday			
4	Gill Gadsby	Treasurer (from 01/10/2018)		
5	James Mann		Appointed 10/10/2017	
6	Mary Powell		Appointed 04/02/2018	
7	Nigel Farmer		Appointed 30/11/2018	
8	Alice Oxnam	Honorary Secretary	Appointed 30/11/2018	
9	Paula Spenceley		Appointed 07/12/2021	
10	John D'Ancona		Appointed 15/02/2022	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

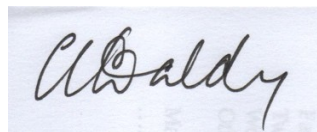
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'C Baldy', is written over a light blue rectangular background. The signature is cursive and fluid.

Full name(s)

Colin Leslie Baldy

Position (eg
Secretary, Chair, etc)

Artistic Director/acting chair

Date

14/03/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Maldon Festival

1172573

Receipts and payments accounts

CC16a

For the period
from

11/1/2020

To

10/31/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Sponsorship	-	-	-	-	-
Donations	125	-	-	125	-
Box Office	5,295	-	-	5,295	-
Programme Sales	-	-	-	-	-
Advertising	-	-	-	-	-
Bar Sales	399	-	-	399	-
ECF Grant	-	-	-	-	-
Sub total (Gross income for AR)	5,819	-	-	5,819	-
A2 Asset and investment sales, (see table).					
None	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,819	-	-	5,819	-
A3 Payments					
Fees (Performers and Director)	6,654	-	-	6,654	150
Marketing	230	-	-	230	-
Website and online costs	-	-	-	-	-
Bar Supplies	86	-	-	86	-
Printing	440	-	-	440	-
Licences	-	-	-	-	775
Venue Hire	180	-	-	180	-
Office costs	104	-	-	104	-
Box Office Refunds	30	-	-	30	-
Piano Hire/Tuning	1,218	-	-	1,218	-
Equipment Hire	222	-	-	222	-
	9,165	-	-	9,165	925
Sub total	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	9,165	-	-	9,165	925
Total payments	3,346	-	-	3,346	925
Net of receipts/(payments)	-	-	-	-	-
A5 Transfers between funds	3,346	-	-	3,346	925
A6 Cash funds last year end	6,980	0	0		7905
Cash funds this year end	3,634	0			6980

Section B Statement of Financial Position

Categories

B1 Cash funds

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
HSBC Bank Account	3,634		-
	-	-	-
	-	-	-
Total cash funds (agree balances with receipts and payments account(s))	3,634	-	-
	Agreement Error	OK	OK

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
None	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
None		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Piano Hire	Unrestricted	468	
Venue Hire	Unrestricted	595	
Administrator expenses	Unrestricted	46	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval