



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2019

To 31 October 2020

Charity name: Maldon Festival

Charity registration number: 1172573

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote, improve, develop and maintain public education and appreciation in the arts, including music and the visual arts, in particular but not exclusively by the staging of an annual cultural festival in Maldon.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Maldon Festival devises, promotes and stages a varied annual programme of concerts and other cultural events, including educational events and free events, in and around Maldon designed for the enlightenment and enjoyment of the broadest possible public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are fully cognisant of the need to demonstrate that the CIO's activities are exclusively for the benefit of the public and will always work to provide a diverse, accessible and stimulating festival.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The CIO is reliant on and grateful for volunteer help in many aspects of the running of its events, but chiefly as stewards.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	All programming was cancelled in 2020 as a result of the Covid-19 pandemic. We tried to keep audiences engaged through social media and e-newsletters.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The pandemic made it impossible to achieve our objectives in 2020. However, we are confident that audiences and supporters remain fully engaged. They are thirsty for live performance in 2021.
Performance of fundraising activities against objectives set	Para 1.41	Due to the Covid-19 pandemic all activities were suspended for 2020: apart from the start of our annual educational outreach programme which, sadly, had to be abandoned at the start of lockdown.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We carried our surplus from 2019 over to the 2021 festival.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold no reserves other than the operating surplus brought forward.
Amount of reserves held	Para 1.22	£6,980
Reasons for holding zero reserves	Para 1.22	Maldon Festival CIO, like many smaller arts festivals, operates on an extremely tight budget, and accruing reserves presents a challenge. We minimise financial risks to the CIO, spending only what we are reasonably sure of accruing, thanks to our loyal audiences and sponsors.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are confident that as our reputation evolves and as we are able better to exploit the talents of our Trustees the CIO will flourish and gain greater financial security.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	We rely on a small number of local firms and individuals to supplement our box office and other income. We will work to widen this circle.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	The principal risks in 2021 are a lack of sponsorship. However we hope to receive more grant aid this year and will be particularly careful this year where programming versus expense is concerned.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Potential trustees are considered on the basis of experience, skills and reputation and elected by majority vote of the Board of Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	New trustees are guided towards the Commission's own guidelines and outlines of trustee responsibilities. Current trustees are periodically reminded of these.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	At present the CIO's only members are its trustees. The Festival Director, who is also a trustee, receives a modest fee for his services solely as Festival Director, as permitted by the Constitution and verified by the Commission.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Maldon Festival
Other name the charity uses	
Registered charity number	1172573
Charity's principal address	15 Wantz Road Maldon Essex CM9 5DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Colin Baldy	Chair (until 23/01/2018)		
2	Mark Brewer	Chair (from 23/01/2018)		
3	John Doubleday			
4	Gill Gadsby	Treasurer (from 01/10/2018)		
5	Stephen Pettitt	Vice Chair (from 23/01/2018)	Resigned 10/09/2019	
6	Ruth O'Neill	Treasurer (until 06/09/2018)	Resigned 06/09/2018	
7	Kieran Sampson	Hon Secretary	Deceased 27/02/19	
8	James Mann		Appointed 10/10/2017	
9	Bobbi Davy		Appointed 30/11/2018	
10	Nigel Farmer		Appointed 30/11/2018	
11	Mary Powell		Appointed 04/02/2018	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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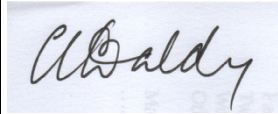
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Colin Leslie Baldy	
Position (eg Secretary, Chair, etc)	Artistic Director	
Date	17/01/21	



Receipts and payments account

For the period
from

01/11/2019

To

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Sponsorship	-	-	-
Donations	-	-	-
Box Office	-	-	-
Programme Sales	-	-	-
Advertising	-	-	-
Bar Sales	-	-	-
ECF Grant	-	-	-
Sub total (Gross income for AR)	-	-	-
A2 Asset and investment sales, (see table).			
None	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	-	-	-
A3 Payments			
Fees (Performers and Director)	150	-	-
Marketing	-	-	-
Website and online costs	-	-	-
Bar Supplies	-	-	-
Printing	-	-	-
Licences	-	-	-
Venue Hire	775	-	-
Office costs	-	-	-
Governance costs	-	-	-
Piano Hire/Tuning	-	-	-
Orchestral Parts/Prop Hire	-	-	-
	925	-	-
Sub total			
	-	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	925	-	-
Total payments	- 925	-	-
Net of receipts/(payments)	-	-	-
CCXX RF accounts (see)	1	-	01/02/2021

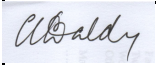
A5 Transfers between funds	-	925	-	-
A6 Cash funds last year end		7,905	0	0
<i>Cash funds this year end</i>		6,980	0	

Section B Statement of a

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	HSBC Bank Account	6,980
		-
		-
	Total cash funds	6,980
	(agree balances with receipts and payments account(s))	Agreement Error
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
CCXX R3 accounts (SS)	Details	Fund to which liability relates
		Unrestricted

B5 Liabilities

Signed by one or two trustees on
behalf of all the trustees

Signature	Print N
	Colin B

172573

units

31/10/2020

CC16a



Total funds

Last year

to the nearest £

to the nearest £

-	7,250
-	-
-	7,105
-	-
-	1,035
-	1,512
-	4,000
-	20,902

-	
-	-
-	-

-	20,902
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150	9,980
-	543
-	-
-	783
-	821
-	-
775	285
-	1,105
-	-
-	65
-	-
925	13,582

-	
-	
-	-

925	13,582
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- 925	7,320
-	-
-	-

-	925	7,320
		585
		7905



Restricted funds	Endowment funds
to nearest £	to nearest £
	-
-	-
-	-
-	-
OK	OK

Restricted funds	Endowment funds
to nearest £	to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
860	

-	
-	
-	
-	

ame	Date of approval
aldy	