

LITCHAM JUBILEE HALL TRUST CIO

ANNUAL REPORT

1st July 2021 to 30th June 2022

There has been no significant increase in the use of the hall and the need to improve its facilities remains an

important requirement for increasing use of the hall. Weekly Weight Watchers and the 2 monthly

Litcham Parish Council meetings continue as our only regular users. There are also irregular Quiz Night and

Bingo nights and the occasional private use. A Bingo night was recently moved to another village hall

because of the poor quality of the halls facilities.

These booking do not cover the cost of the continuing running costs of the hall, even though hardly any

electricity is being used standing charges for both electricity and water still have to be paid and the hall still

has to be cleaned regularly although this has been cut back to the minimum. Repairs and a general

refurbishment are now more essential than ever.

In June the Trust members organized a community celebration in the form of a street party to celebrate

Queen Elizabeth's 11 Platinum Jubilee. Litcham Parish Council and Breckland District council were

approached for help with upfront running costs. A kind donation of £500 from each was secured.

This event was the highlight of the year with delicious food, live music, street dancing, and competitions.

An amazing large selection of homemade cakes was donated by some of the residents these were

displayed in the Jubilee Hall and proved very popular. The whole event was very successful.

Following an advert in the village magazine, a new team of fundraisers was formed in late Sumer of 2022.

They organised and carried out a 'clean-up' of the Hall to remove old and broken items left in the storage

area since the 1970's and 80's.

Although the Hall was not in the best condition the committee felt that it was still 'hireable' and so new

advertisements were posted in both the Church & Village Magazine and the Community Village Website to

promote the hall's use. Although not entirely successful it did secure the continued support of the weekly

Weight Watchers Group and encouraged another popular Bingo night.

In July the Trust arranged a meeting with a member of the Charity Action Norfolk group (CAN) with the

new fundraising team to help and advise on fundraising governance, policies and grant applications.

In mid-August a meeting at the hall with Adrian Jarrett (Beeston Architectural Services), a local architect

was arranged to discuss and revive the earlier building plans that had been submitted and approved. It

was agreed that the plans should be re-submitted at a later date when we had assessed the building costs.

Acting on information and advice from (CAN) the committee and the new fundraising team were tasked

with three objectives:

1. To obtain building estimates for the project.
2. Put in place the essential governance and policy documents for grant and funding applications.
3. To organize a regular fundraising event action plan.

In the meantime the exterior condition of the building was causing a concern with crumbling bricks and

peeling paintwork it did not have a nice curb appeal and therefore likely deterred its use. A temporary,

sympathetic re-painting option was considered to keep costs down and the council was approached for

their input and advice. It was noted that due to the age of the building and the specialist cleaning

treatment needed it should only be facilitated by appropriately skilled and experienced companies. It was

agreed that quotes from these specialists should now be sought.

The Trustees consider that the main activities of LITCHAM JUBILEE VILLAGE HALL are in accordance with

the objective and that they are of public benefit. The Trustees have had regard to the guidance issued by

the Charities Commission on Public Benefit.

Prepared by: Julia Bloomfield and Valerie Horton

Approved by council at the meeting held on 24/03/23.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

For the period from	Period start date 7/1/2021	To	Period end date 6/30/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Rent from hire o Jubileef hall	135	-	-	135
Grants and Donations	1,055	-	-	1,055
Income from Jubilee Street Party	434	-	-	434
Compensation	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	1,624	-	-	1,624
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	1,624	-	-	1,624
A3 Payments				
Jubilee hall running costs and repairs	1,922	-	-	1,922
Rent for Jubilee hall	100	-	-	100
Street Party expenditure	765	-	-	765
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	2,787	-	-	2,787
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	2,787	-	-	2,787
Net of receipts/(payments)	- 1,163	-	-	- 1,163
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	- 1,163	-	-	- 1,163

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	6current account 65705254	15	-
	Business Reserve account 67065767	101	-
		-	-
	Total cash funds	116	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)
			-
			-
			-
			-
			-
			-
			-
			-
			-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)
			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees			
Signature		Print Name	
C.Lawrence		C.Lawrence	

CC16a



Last year

to the nearest £

95
10,000
-
8
-
-
-
-
10,103

-
-

10,103

1,989
100
-
-
-
-
-
-
-
2,089

-

2,089

8,014
-
-
8,014



**Endowment
funds**

to nearest £

-
-
-
-

OK

**Endowment
funds**

to nearest £

-
-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-

**Current value
(optional)**

-
-
-
-
-
-
-
-
-

**When due
(optional)**

Date of
approval

24.03.2023