

LITCHAM JUBILEE HALL CIO

England & Wales · Charity number 1172555

Details

Status Registered

Legal form CIO

Registered 2017-04-11

Register [View on the Charity Commission register](#)

Contact

Address Litcham Jubilee Hall
Church Street
Litcham
King's Lynn
Norfolk
PE32 2NS

Phone 07557384638

Email Jubileehalllitcham@gmail.com

Website litcham.wordpress.com/village-organisations/jubilee-hall-2/

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF LITCHAM WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: The trustees hold fund raising events throughout the year in the Jubilee Hall which was built in 1845 as the village school and is now the village hall. We need to raise a large amount to enable us to extend and renovate the hall and maintain it for the future.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** The General Public/mankind

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£6,540	£4,900	-	-
2024-06-30	£6,268	£11,423	-	-
2023-06-30	£2,674	£3,002	-	-
2022-06-30	£1,125	£2,787	-	-
2021-06-30	£10,103	£2,089	-	-

Trustees

Name	Role	Appointed
CLAIRE LAWRENCE		2017-02-23
JULIA BLOOMFIELD		2017-07-23
MIKE OLDFIELD		2017-07-23
SALLY KIDDLE-MORRIS		2023-04-27

LITCHAM JUBILEE HALL CIO

England & Wales - Charity number 1172555

Accounts

Trustees Annual Report for the Charity Commission

1st July 2024 to 30th June 2025

Charity Name: Litcham Jubilee Hall CIO

Charity Reference: 1172555

Registered Address: Jubilee Hall, Church Street, Litcham, Kings Lynn, Norfolk PE32 2NS

Trustees:

Mr Micheal Oldfield (Chair)
Mrs Sally Kiddle – Morris (Deputy Chair)
Mrs Claire Lawrence
Ms Julia Bloomfield

Volunteers:

Mrs Sadie Bailey
Mrs Valerie Horton
Mrs Sarah White (Treasurer)
Mr Martin Dorman (Secretary)
Mrs Elaine Skinner

Objective and Activities

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Litcham without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Activities of the Charity:

- Repairs and Maintenance of existing Village Hall
- Fundraising activities to pay for running costs and repairs and build up funds for future maintenance, restoration and development of the hall
- Provision and maintenance of a safe, fit for purpose space for the use of the community
- Development of a strategy and plans for the future of the hall
- Implementation of the strategy and plans in a staged approach.

Contribution made by volunteers

- Volunteers assist and support Trustees in all aspects of the maintenance, repair, organisation and management of events and fund raising.

Achievements of the Charity

The CIO,

- provides a meeting place for a wide variety of groups and individuals for a variety of purposes
 - provides a valuable asset to the community.
 - by fundraising and other events, promotes social interaction, relieves loneliness and isolation, encourages health and well-being groups.
- by providing a meeting place, encourages and promotes community spirit and cohesion.

During 2024 and 2025 the CIO has restored and continued to maintain the Litcham Jubilee Hall to meet the objective of providing a safe, warm and fit for purpose meeting place for recreational and leisure activities for whoever wishes to use it, in compliance with laws and regulations. This is in spite of the deteriorating condition of the building.

Fundraising activities and hiring the hall have covered the annual maintenance, utility bills, insurance and repair costs of the existing building. In spite of rising costs they have enabled the CIO to meet its objectives by, keeping the Hall clean, serviceable and welcoming for users.

Financial position at the end of the period 1.7.24 to 30.6.25

Income: £5,993.10
Expenditure: £4,900.94

The CIO made an operating profit of £1,693.20

At the end of the financial year the CIO had balances of :

Current Account : £3,268.57
Reserve Account: £607.04

The Trustees agreed a new Reserve Policy to:

- provide adequate financial stability and the means for the CIO to meet its charitable objectives
- demonstrate that the CIO properly manages its resources
- demonstrate the CIO's capacity to manage unforeseen financial difficulties
- provide accountability and give confidence to funders, donors and beneficiaries of the CIO

The amount to be held in a separate Reserve Account was agreed at £2,000. At the end of the period the amount held was £607.04 and it was agreed by the Trustees that a monthly payment of £20 would be transferred from the current account to this account to increase the amount held in reserve until it reached the £2000.

Risks to the charity continuing as a going concern

The major concern is that the existing Jubilee Hall becomes unusable through structural failures requiring repairs which are beyond the resources of the CIO or are not cost effective to undertake.

The Trustees manage this through an annual extraordinary committee meeting which reviews the risks and sets a strategy for the management of the building and finances for the next period.

The strategy for 2024 to 2025 was:

- to spend finances wholly on the maintenance of the hall to ensure that it is fit for purpose.
- to prevent deterioration further and to encourage its use for the community for the next 12 month period.

The activities of the charity are reviewed against this strategy throughout the year at the monthly meetings and adjusted accordingly in line with the finances available.

News

Throughout the 2024 to 2025 period the committee and volunteers of the Litcham Jubilee Hall CIO undertook lots of activities to raise the profile of the newly restored and renovated village hall to encourage members of the community, local groups and individuals to hire and use the building.

There was a lot of interest in the changes that had taken place within the building including the newly fitted kitchen with oven, hob, fridge freezer, microwave, urn and all the equipment necessary to cater for 50 guests. The main hall had new carpet flooring which replaced all the cracked, missing and broken 1970s vinyl tiles. The toilet facilities were all repaired and in working order, the electrics upgraded and all the necessary Health and Safety features checked and certified safe. The whole building had clean and fresh decoration throughout and been furnished to suit different types of events.

The majority of the work was done by the committee and volunteers, but thanks must go to the local trades people who supported the charity by carrying out the bigger, trickier work that required specialist skills at reasonable costs which allowed the work to be done during this period.

The number of bookings was slow to increase, but throughout the year as the community became aware of the enormous amount of work and improvement of the village hall's appearance and facilities, more bookings were taken and the committee was able to stage more fundraising events.

One of the main events that drew the community into the hall was the introduction of a 'Warm Space Community Lunch' on the second Tuesday of every month from October 2024 following a funding application to the Breckland District Council for a Spark Fund donation of £500.

This money allowed the committee and volunteers to put on a free lunch, including choice from 3 soups, a roll and a hot dessert, with unlimited drinks in a warm space, which proved very successful in bringing together at least 30 local members of the community at each event. During the lunches the guests were able to enjoy company, meet new people, access local facilities e.g. community car scheme, and be sign-posted to wider local authority support. These lunches proved so successful that they continued throughout the summer after the grant money had been spent with the committee asking the guests for a small donation towards the provision of the food.

The application for the Spark fund through the local District Council developed a very useful engagement with the Breckland voluntary network organisation and allowed members of the committee to attend meetings and access other support through liaising with the local representative.

The committee and volunteers continued to stage a number of regular events to raise funds, including bingo and quiz evenings, table top sales, plant sales and a Christmas Mingle, all of which proved to be very good fundraisers.

The hall received a number of single private bookings for parties, school meetings and as a rehearsal space for the local Am - Dram group.

Regular hire increased with active Weight Watchers and ukulele groups hiring the hall for regular weekly slots and the Parish Council returning to using the village hall for its bi - monthly meetings.

One of the volunteers generated a regular income through the District Council Lotto scheme and also ink cartridge recycling, both of these providing a very useful regular income.

An application to Tesco for their Blue Token voucher scheme successfully resulted in the Litcham Jubilee Hall CIO being awarded £500 which allowed the committee and volunteers to purchase the expensive, specialised heritage paint that was needed to restore and paint the outside of the building. The blistering, peeling, flaking patchwork of white paint on the

outside of the building gave the appearance of dereliction and really distracted from the warm, welcoming and useable space inside.

The committee, volunteers together with our local decorator and building repair specialist, painted the brickwork and repaired the wooden windows, doors and front façade of the building making it look as impressive as the inside of the hall. This encouraged the local community to be more inclined to come in and see the amazing improvements inside and hire the hall.

The charity continued to investigate the options for both, a total restoration and development of the Jubilee Hall and also, staged projects on parts of the building that needed imminent repairs e.g. roof, heating, insulation, damp proofing.

However the smaller projects were still significant amounts of money in the tens of thousands, with the overall restoration project of the whole building still being quoted in excess of £350,000.

Numerous enquiries were made regarding applications for grant funding, unfortunately most of these were found to be inaccessible by the charity either through criteria ineligibility or the inability to match funds by 80%.

The Litcham Jubilee Hall CIO will continue to seek ways of financing both the total restoration and the staged approach to the smaller projects, and the Trustees will manage the charity using the annual strategy to meet the requirements of the Constitution and ensure that the activities of the Litcham Jubilee Hall CIO are carried out in accordance with that objective and they are of public interest.

The Trustees have regard to the guidance issued by the Charities Commission on Public Benefit.

Prepared by: Sarah White

Approved by: Micheal Oldfield (Chair)

Signed: ...Micheal Oldfield.....

Date.....27th April 2026.....

LITCHAM JUBILEE HALL CIO

England & Wales - Charity number 1172555

Accounts

JUBILEE HALL TRUST CIO
ANNUAL REPORT
1st July 2023 to 30th June 2024

This year has seen some significant changes to our trusts administration. Our finance's also suffered a blow when earlier in the middle of June, the long planned Kings Coronation Street Party had to be cancelled within a day before the event due to a National weather warning of severe winds and potential flooding.

In June/July, two of our long standing dedicated Trustees, Liz Christie (Chair) and June Bevan (Deputy Chair) resigned from the Trust due to ill health. There positions were taken up by Mike Oldfield (Trustee) who became Chair and Sally Kiddle-Morris a Trustee as (Deputy Chair). A former member Mary Anderson also gave up her position as signatory.

Fundraising activities continued with Bingo once a month and other suggestions from the fundraising team included Beetle Drive, Table Top sale, and Art competition and mini table top games. Sadie Bailey also suggested an annual festival event that encompassed a variety of activities including pancake tossing. Weight watchers continue to hire the hall on a weekly basis. On some occasions in partnership with Litcham Methodist Church we jointly arranged Bingo or Quiz nights with profits being equally shared.

In August the poor condition of the interior and exterior of the hall was still causing concern, but with little funds or grants being forthcoming progress was slow. Val Horton and Sarah White suggested forming a working party to carry out our own DIY decorating project for the interior. The working party met in August and proposed that notices and adverts were posted in the village magazine and website to encourage residents to help with this task or to donate decorating materials we could use. This was moderately successful in that Val Horton and Nina Hart both received new and used decorating supplies and a local professional decorator donated tins of paint and varnish. Later it was evident that the task of decorating the main hall ourselves was more challenging due to the high ceilings. It was therefore decided to contact local decorators and obtain quotes for the main hall. The kitchen, toilets and entrance hall would be carried out by committee and volunteers.

Claire Lawrence also contacted a local roofer/builder to view the site exterior especially the roof and gutters. Some repairs were made to ensure the building was water tight.

Val Horton and Sarah White continued to look for grant and funding opportunities, but often we were not eligible or could not meet the application requirements.

The National Lottery Community Fund short listing application that we applied for in June was not successful. In July we closed our 'Just Giving.com' webpage as we felt after almost 7 months it had only generated £85.00.

Sarah White followed up and applied again to the 'Supermarket shopping token scheme 'with Tesco and Waitrose. These were not forthcoming. However two other

grants opportunities with 'Tesco Stronger' and a 'S106 development grant' were applied for (awaiting decision)

The 'Easy Fundraising' site continued to bring in increasing funds after a recent advert in the local village magazine.

To introduce a variety of fundraising activities in the coming months, the fundraising committee suggested a 'Race Night' a 'Novelty Christmas Photo Calendar' and a 'Art Exhibition' All suggestions were warmly welcomed and planned for the middle to end of 2024.

Once again September and October 2023 saw a Quiz night and Bingo respectively, organised by Sadie Bailey, these were well attended, and seemed to be enjoyed by all.

A local photographer was identified by Nina Hart for the photo Calendar, who would take photos of local village people, groups and businesses from January 2024. In May June the format for this competition was changed and opened to a wider audience.

More quotes were obtained from local builders to tackle the exterior renovation, but costs were prohibitive and not available. It was subsequently felt it might be more appropriate to carry out the renovations in stages by applying for smaller bespoke grants for specific projects.

By November remedial work had been completed on the roof and gutters and a local decorator Ian Barker had been appointed to carry out work in the main hall in the middle of January 2024.

There was concern by the treasurer Claire Lawrence regarding the Trusts finances in able to pay for any renovation work, so in November a Extraordinary Meeting was held to vote on how the current trust funds should be spent. The result was unanimous in favour of using the current funds for the maintenance and repair work. This was in order to keep the building in good order and hireable.

December and January 2024 was a quiet period in the Jubilee Hall diary but a Arts and Craft Christmas Mingle morning got everyone in the Christmas spirit.

The weather that morning was cold and icy but that did not deter people from turning out to enjoy the mince pies, mulled wine and the crafts. A lovely morning was had by all.

By the middle of February 2024 the decoration for the main Jubilee Hall was completed. It was amazing to see the transformation, with a light and bright functional room.

March and April saw work for the remainder being undertaken by the committee and private local contractors. The kitchen was installed and plumbing for the gents toilet finished. Work for other minor jobs was prioritised for late summer.

In late April 2024 'it was thought appropriate that an Official Opening be arranged, invitations could be extended to thank all the people who had contributed to the project. Date to be confirmed.

In particular to remember Mrs Liz Christie (former Trustee and committee member) who sadly passed away in the middle of March. She had dedicated the last 10 years raising funds to help preserve the hall for community use. She was a long-time

supporter of the Jubilee Hall and Litcham Village in general. She was so close to seeing her efforts and determination come to fruition. She will be sadly missed.

To encourage the use of the hall a notice was put in the village magazine and on social media platforms to advertise its hiring potential. This resulted in a few more enquiries being forthcoming, namely from a Meditation Guru and for baby and toddler sensory sessions. At the same time an advert was posted asking for more volunteer fundraisers and committee members.

Monthly activities were also in full swing with a 'Beetle Drive' evening and a Quiz in April. These were both a lot of fun. Then a 'Bingo' evening in May. We also had a 'Plant Sales and Coffee afternoon' in the month of May.

For the coming months the committee pledged to continue finding grants and funding that would help with the exterior maintenance and repair issues. To this end Litcham Parish Council in May gave £1000 towards the renovation of the hall. The committee also applied to 'Home Instead Charities' but the application was unsuccessful. At the end of May, We joined the 'Recycle4Charity' Scheme, whereupon used inkjet cartridges could be recycled and money gained donated into Jubilee Hall funds.

In early June a cheque donation of £1000 was received from the daughter of late Liz Christie (former Trustee and Chair of the Jubilee Hall) this had been bequeathed in her last will and testament.

All in All this year has been filled with moments of happy and sad occasions. Notable though is the hall's renovation success. The organisation and planning tasks were at times challenging. The Trustees and I thank the management committee team for all their hard work and perseverance in bringing this project about. Also the local businesses and community supporters who have contributed so much.

The Trustees consider that the main activities of LITCHAM JUBILEE VILLAGE HALL are in accordance with the objective and that they are of public interest.

The Trustees have had regard to the guidance issued by the Charities Commission on Public Benefit.

Prepared by: Valerie Horton

Approved by: Mike Oldfield Trustee & Chairman, on ...

01.03.2025.....

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Charity Commission Annual Return 2024

LITCHAM JUBILEE HALL CIO

Charity registration number: 1172555

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2024.

PART A - Charity information

Financial period

Financial period start date

01/07/2023

Financial period end date

30/06/2024

Income and spending

Income £

£ 6,268

Spending £

£ 11,423

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central

government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 1,885

Charitable activities

£ 2,116

Other trading activities

£ 2,267

Investments

£ 0

Other

£ 0

Grantmaking

Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments

Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK

Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom

Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside England & Wales

Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside England & Wales

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Charity contact details correct

Is the contact address displayed from the Register of Charities, correct?

Yes

Charity headquarters details correct

Is this the same address that you use as your charity's administrative headquarters?

Yes

Charity contact address

Address Line 1

Lime Kiln House

Address Line 2

Back Lane

Address Line 3

Litcham

Address Line 4

KING'S LYNN

Address Line 5

Norfolk

Postcode

PE32 2NP

Country

Charity Headquarters address

Address Line 1

Lime Kiln House

Address Line 2

Back Lane

Address Line 3

Litcham

Address Line 4

KING'S LYNN

Address Line 5

Norfolk

Postcode

PE32 2NP

Country

Membership type

Is your charity part of a wider group structure with a parent body and subsidiary bodies?

no, the charity is not part of a wider group structure

Employment contract types

People were permanently employed by your charity

0

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

0

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Not applicable

Complaints policy and procedures

Not applicable

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

Not applicable

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

Not applicable

Investing charity funds policy and procedures

Not applicable

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Yes

Social media policy and procedures

Not applicable

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

External risk and impact

Donations

Unknown/No Change/Not Applicable

Other income - grants

Negative

Other income - contracts

Unknown/No Change/Not Applicable

Other income - investment

Unknown/No Change/Not Applicable

Expenditure on charitable activities

Unknown/No Change/Not Applicable

Expenditure on overheads

Positive

Number of volunteers

Unknown/No Change/Not Applicable

Number of employees

Unknown/No Change/Not Applicable

Number of trustees

Unknown/No Change/Not Applicable

Fundraising activities

Unknown/No Change/Not Applicable

Capacity to deliver services

Unknown/No Change/Not Applicable

Total service demand

Unknown/No Change/Not Applicable

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

4

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;**
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;**
- (c) data analysis, testing, research, statistical and survey purposes**

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.

The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we

may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

This annual return has not been submitted and no Declaration has been made

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LITCHAM JUBILEE HALL CIO

England & Wales - Charity number 1172555

Accounts

JUBILEE HALL TRUST CIO

ANNUAL REPORT

1st July 2022 - 30th June 2023

Over the last year hire of the hall has remained low. Early in 2023 the Parish Council stopped holding meeting in the hall and moved its meeting to the school, and there was a possibility that the regular Wednesday morning 'Weightwatchers' group will stop in the autumn. Now more than ever the need to refurbish and revitalise the hall is paramount and the three new members of the management committee are committed to making this happen as soon as possible.

In July 2022 a plan was made to approach building companies with a view to obtaining estimates for the renovation on the project. We also discussed exploring new fundraising ideas and forming new partnerships with other local groups. Progress with the builders was slow, but eventually we received 3 estimates to tackle the outside of the building. We further found 4 building companies and three of them have now visited the Jubilee Hall with Trustee members.

Discussions were held to ascertain probable time frames for the project and the heating, lighting and flooring options for efficiency and economy. It is estimated that the project would take approx. 6 months from start to finish.

All estimates were received by late January 2023 these were from Osier Developments" of £282,000. Others include RUTLAND BUILDERS £632,000, ND Willian £330,000, and James Pillinger £83,000 for existing building. The Trust continues to explore new avenues in online fundraising. We are already registered with www.easyfundraising.org.uk but unfortunately Amazon Smile closed at the end of January 2023.

We have also subscribed to 'Charity escapes' a registered charity that offers gifts for Raffles and Auctions, we also joined 'Charity Excellence Foundation' who offer a wealth of information and online support to smaller charities.

In March and April we were conscious that we needed to promote the charity and to gain more expertise on fundraising issues, so we registered with the Chartered Institute of Fundraising (CIOF) we also opened a Justgiving.com crowdfunding page.

In March, Val Horton, from the fundraising team wrote an online article to the regional newspaper EDP24 highlighting our fundraising plight in a bid to widen our profile but sadly this was not taken up. We will explore this again in the coming months.

April again saw our own fundraising team organizing a Bingo night and a Quiz night, both were well attended. The Bingo raised £406.60 and the quiz £ 300.00. We also discussed a possible but delayed Kings Coronation and Birthday Celebration in June. This is now currently planned for 18th June 2023 as a Street Party with the generous help of many community residents.

Towards the end of April (22nd) an open meeting was organised to recruit more volunteers and committee members to the charity. A presentation covered all aspects of the charity including the building plans for the renovation and handouts were provided on the recent questionnaire results, this was well attended, and we successfully attracted some new interested members.

In April/May a bees' nests in the brickwork of the rear of the hall has now expanded to 2 nests.. Local Bee keeping enthusiasts have been called to view the nests, but access was difficult and the options were not easy ones in that they may have to be destroyed.

In May the fundraising team again organized and ran a Jumble and Table Top sale to take place at the village hall. This was well supported by the village and once again very successful.

Also in May Sarah White from the fundraising team submitted an Expression of interest with the National Heritage Lottery Fund.... We are currently awaiting the outcome to ascertain if we have been selected for the next stage. The outside of the hall is still in a poor condition, but funds are still not available yet to fully address this. Our main aim is to ensure that the building is water tight and action is in progress to address the gutters and roof where needed.

In the coming months the committee is considering undertaking ourselves a minor maintenance and re-furbishment initiative. This will temporarily improve the overall look and appeal of the inside of the building for community use.

The Trustees consider that the main activities of LITCHAM JUBILEE VILLAGE HALL are in accordance with the objective and that they are of public benefit.

The Trustees have had regard to the guidance issued by the Charities Commission on Public Benefit.

Prepared by: Julia Bloomfield and Valerie Horton.

Approved by: Committee at the Annual General Meeting held on 10th June 2023



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Litcham Jubilee Hall	No (if any)
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/07/2022	To	Period end date 30/06/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent from hire of Jubilee hall	104	-	-	104	135
Grants and Donations	900	-	-	900	1,055
Fund raising events	867	-	-	867	434
Planned street party income	653	-	-	653	-
Refund from electricity supplier	150	-	-	150	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,674	-	-	2,674	1,624
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,674	-	-	2,674	1,624
A3 Payments					
Jubilee hall running costs and repairs	2,066	-	-	2,066	-
Rent for Jubilee Hall	210	-	-	210	-
Planned street party expenditure	725	-	-	725	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,001	-	-	3,001	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,001	-	-	3,001	-
Net of receipts/(payments)	- 327	-	-	- 327	1,624
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 327	-	-	- 327	1,624

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account 52194736	8,864	-	-
	Old current account 65705254	97	-	-
	Business Reserve account	101	-	-
	Total cash funds	9,062	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
C. Lawrence	C. Lawrence	10.07.2023

LITCHAM JUBILEE HALL CIO

England & Wales - Charity number 1172555

Accounts

LITCHAM JUBILEE HALL TRUST CIO

ANNUAL REPORT

1st July 2021 to 30th June 2022

There has been no significant increase in the use of the hall and the need to improve its facilities remains an

important requirement for increasing use of the hall. Weekly Weight Watchers and the 2 monthly

Litcham Parish Council meetings continue as our only regular users. There are also irregular Quiz Night and

Bingo nights and the occasional private use. A Bingo night was recently moved to another village hall

because of the poor quality of the halls facilities.

These booking do not cover the cost of the continuing running costs of the hall, even though hardly any

electricity is being used standing charges for both electricity and water still have to be paid and the hall still

has to be cleaned regularly although this has been cut back to the minimum. Repairs and a general

refurbishment are now more essential than ever.

In June the Trust members organized a community celebration in the form of a street party to celebrate

Queen Elizabeth's 11 Platinum Jubilee. Litcham Parish Council and Breckland District council were

approached for help with upfront running costs. A kind donation of £500 from each was secured.

This event was the highlight of the year with delicious food, live music, street dancing, and competitions.

An amazing large selection of homemade cakes was donated by some of the residents these were

displayed in the Jubilee Hall and proved very popular. The whole event was very successful.

Following an advert in the village magazine, a new team of fundraisers was formed in late Sumer of 2022.

They organised and carried out a 'clean-up' of the Hall to remove old and broken items left in the storage

area since the 1970's and 80's.

Although the Hall was not in the best condition the committee felt that it was still 'hireable' and so new

advertisements were posted in both the Church & Village Magazine and the Community Village Website to

promote the hall's use. Although not entirely successful it did secure the continued support of the weekly

Weight Watchers Group and encouraged another popular Bingo night.

In July the Trust arranged a meeting with a member of the Charity Action Norfolk group (CAN) with the

new fundraising team to help and advise on fundraising governance, policies and grant applications.

In mid-August a meeting at the hall with Adrian Jarrett (Beeston Architectural Services), a local architect

was arranged to discuss and revive the earlier building plans that had been submitted and approved. It

was agreed that the plans should be re-submitted at a later date when we had assessed the building costs.

Acting on information and advice from (CAN) the committee and the new fundraising team were tasked

with three objectives:

1. To obtain building estimates for the project.
2. Put in place the essential governance and policy documents for grant and funding applications.
3. To organize a regular fundraising event action plan.

In the meantime the exterior condition of the building was causing a concern with crumbling bricks and

peeling paintwork it did not have a nice curb appeal and therefore likely deterred its use. A temporary,

sympathetic re-painting option was considered to keep costs down and the council was approached for

their input and advice. It was noted that due to the age of the building and the specialist cleaning

treatment needed it should only be facilitated by appropriately skilled and experienced companies. It was

agreed that quotes from these specialists should now be sought.

The Trustees consider that the main activities of LITCHAM JUBILEE VILLAGE HALL are in accordance with

the objective and that they are of public benefit. The Trustees have had regard to the guidance issued by

the Charities Commission on Public Benefit.

Prepared by: Julia Bloomfield and Valerie Horton

Approved by council at the meeting held on 24/03/23.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
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Receipts and payments accounts

For the period from	Period start date 7/1/2021	To	Period end date 6/30/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Rent from hire o Jubileef hall	135	-	-	135
Grants and Donations	1,055	-	-	1,055
Income from Jubilee Street Party	434	-	-	434
Compensation	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total(Gross income for AR)	1,624	-	-	1,624
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	1,624	-	-	1,624
A3 Payments				
Jubilee hall running costs and repairs	1,922	-	-	1,922
Rent for Jubilee hall	100	-	-	100
Street Party expenditure	765	-	-	765
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	2,787	-	-	2,787
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	2,787	-	-	2,787
Net of receipts/(payments)	- 1,163	-	-	- 1,163
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	-	-	-	-
Cash funds this year end	- 1,163	-	-	- 1,163

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	6current account 65705254	15	-
	Business Reserve account 67065767	101	-
		-	-
	Total cash funds	116	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

Categories	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

Categories	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

Categories	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
C.Lawrence	C.Lawrence

CC16a



Last year
to the nearest £

95
10,000
-
8
-
-
-
-
10,103

-
-

10,103

1,989
100
-
-
-
-
-
-
-
2,089

-

2,089

8,014
-
-
8,014



Endowment funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

24.03.2023

LITCHAM JUBILEE HALL CIO

England & Wales - Charity number 1172555

Accounts

JUBILEE HALL TRUST

ANNUAL REPORT

September 2020 - to September 2021

Autumn of 2020 and the pandemic was raging and bookings to use the hall had ceased completely. Both of the Jubilee Hall's regular customers, Weight Watchers and Litcham Parish Council were unable to hold meetings due to the COVID 19 restrictions .

Thankfully a £10,000 grant from the government (received in early 2021) helped to pay for the continuing running costs of the hall, even though hardly any electricity was being used standing charges for both electricity and water still had to be paid and the hall still had to be cleaned regularly although this was cut back to the minimum.

Unfortunately since the government has allowed the resumption of public gatherings some of our regular customers have not returned. Litcham Entertainment Group did not put on a Pantomime in 2021, the Ukulele Group and the Coffee morning held by the Church have moved elsewhere. And the lady who put on regular fund-raising Breakfast and Lunch events has decided it was time to retire.

A very few one-off bookings have taken place but apart from that the hall remains very underused. Only Weight Watchers and Litcham Parish Council use the Jubilee Hall on a regular basis. The fabric of the hall is now as poor as are its finances. Repairs and a general refurbishment are now more essential than ever.

The Trust has also lost two valuable committee members, one through an unavoidable illness. Consequently work on plans for the refurbishment has all but ceased. Consequently plans for refurbishment of the hall have stalled. Although all the plans and planning permission is in place the process of sourcing funds for the building work has proved difficult and complex. Several advertisements for new trustees and/or members of the management committee that might help move things on have been placed in the village magazine but little or no response has been received and no one has actually stepped forward to join the management committee.

2020/21 has been an extremely difficult year for the Jubilee Hall and problems will continue into year ahead. The upkeep of the hall continues to drain our finances and there seems little hope of completing the planned refurbishment work in the near future.

Prepared by
Julia Bloomfield
Wednesday, 22 June 2022

Approved by council at Annual General Meeting held on Friday 8th July 2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Litcham Jubilee Hall CIO

1772555

Receipts and payments accounts

CC16a

For the period
from

01/07/2020

To

30/06/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Rent from hire of Jubilee Hall	95	-	-	95	2,331
Grants and donations	10,000	-	-	10,000	265
Compensation	8	-	-	8	100
Interest	-	-	-	-	1
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,103	-	-	10,103	2,697
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,103	-	-	10,103	2,697
A3 Payments					
Jubilee Hall running costs and repairs	1,989	-	-	1,989	2,146
Jubilee Hall rent	100	-	-	100	300
Capital expenditure - legal and architectural fees	-	-	-	-	250
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,089	-	-	2,089	2,696
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,089	-	-	2,089	2,696
Net of receipts/(payments)	8,014	-	-	8,014	1
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,082	-	-	3,082	3,082
Cash funds this year end	11,096	-	-	11,096	3,083

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Current Account 65705254	160	-	-
	NatWest Current Account 52194736	10,836	-	-
	NatWest Business Reserve Account 67065762	100	-	-
	Total cash funds	11,096	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	