

# Harberton Church Community Fund (HCCF) Trustees' Annual Report (TAR) 2022



## Governance

Harberton Church Community Fund is a Charitable Incorporated Organisation registered as a Charity with the Charity Commission (#1172549) whose broad purpose is 'To provide and assist in the preservation, repair and improvement of the fabric (and its monuments, fixtures, fittings, furniture and other chattels) of St Andrew's Church, Harberton for the benefit of the public and the promotion of stronger communities.' In its originating discussions the Trustees decided that its work would also be aimed at enabling the wider community to engage in arts, culture, education and heritage.

HCCF arose from a drive by members of the Parochial Church Council (PCC) – the church's governing body – to address the serious and urgent repair and improvement needs of the church, and to bring together people with relevant expertise and commitment to help in that ambition – whether they were congregants or not. It was decided that a charity should be formed to reassure any individual donors that any gift they made would be used solely for works to the church and churchyard.

The group functions as the Board meetings of the HCCF charity. These meetings are normally monthly, with agendas and papers circulated in advance and Minutes circulated within a week of a meeting. A website ([www.harbertonccf.org.uk](http://www.harbertonccf.org.uk)) promotes the work of the Charity.

The Trustees have formal Terms of Reference for the Trustees and its meetings. Public Liability insurance, a Safeguarding Policy, a Health and Safety Policy and a Privacy Policy are in place and risk assessments form part of the planning for events. Harberton Church Community Fund does not organise events specifically for children or vulnerable adults.

## Objectives

HCCF exists to:

1. promote community engagement with St Andrew's church
2. encourage a wider view of what purposes our church can serve and how to demonstrate that
3. raise funds from individuals to support the stated ambitions of the PCC in this regard
4. support the PCC in deciding:
  - a. how best to proceed in order to preserve our church for future generations
  - b. how to raise and maintain interest and assistance from non-worshipping members of the community
  - c. together with the PCC, what is best value in commissioning repairs and improvements and maintaining the building and its grounds.

### **Activities in the Year**

In the year to 5 April 2022, HCCF focussed its work on three areas:

1. **supporting the PCC** in its work to commission the most urgent repair works to St Andrew's Church, in line with the recommendations of the most recent 2021 Quinquennial Report
2. **promoting wide community engagement** with our church, its challenges and its potential as a wide-reaching community support. This includes updating people through the local email group, dedicated printed updates delivered to every household in the parish and a website
3. **running local fundraising events** – with the aim of bringing the community together and so supporting both engagement and cohesion, and to raise funds for the repair and improvement works agreed by the PCC. A total £6,267 was raised in the year, with £7,040 of that granted to the PCC. As last year, the total raised was considerably less than in previous years – all because of the restrictions caused by the pandemic. We were able, however, to run our Open Gardens and Craft Fair weekend, and our Christmas Tree Festival, including carol singing and the Festival of Light. Funds were raised from this and from cards sold throughout the year and a new Christmas card. The funds raised from our Capital Appeal (Tick Tock) for the Tower works are restricted to those works in the scheme agreed by the PCC in late 2018. We will always ensure that a reserve is kept of £2,000 or 10%, whichever is the greater is maintained.

### **Aims for the coming year**

The charity's aims remain the same as above, and the activities to support will also continue as above.

Final @ 4.4.22

HARBERTON CHURCH COMMUNITY FUND  
 CHARITY COMMISSION REGISTERED NUMBER  
 ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2022

1172549

	Restricted	Total	Total
		2022	2021
		£	£
<b>RECEIPTS</b>			
Donations, legacies and other similar receipts			
Donations		356.09	348.93
2021 donation paid over to PCC		-250.00	
Grants			
Sponsorship			
		<u>106.09</u>	<u>348.93</u>
Operating activities to generate funds			
Cook book		192.00	4455.00
Clock celebration		525.75	
Open/Secret Gardens		3,058.46	
Christmas Tree Festival		1,419.07	
Carole's Cards		733.00	300.00
Jonathan's Cards		<u>232.76</u>	<u>106.12</u>
		<u>6,161.04</u>	<u>4,861.12</u>
Interest received			<u>1.19</u>
Total receipts		<u>6,267.13</u>	<u>5,211.24</u>
<b>PAYMENTS</b>			
Payments for generating funds			
Cook book			2,239.14
Clock celebration		440.22	
Open/Secret Gardens		611.69	
Christmas Tree Festival		653.14	
Carole's Cards			
Jonathan's Cards			
		<u>1,705.05</u>	<u>2,239.14</u>
Charitable payments			
Payments to PCC			
Contribution to utilities costs			
PRS license contribution		41.45	50.00
Clock room floor	-3,629.00	3,629.00	713.96
Ceiling inspection		2,313.00	
Maintenance	-1,057.00	1,057.00	
Window repairs			<u>200.96</u>
		<u>7,040.45</u>	<u>964.92</u>
Support costs			
Bank charges			3.70
Website		336.00	18.00
Insurance		127.68	127.68
Printing		<u>228.30</u>	<u>165.75</u>
		<u>691.98</u>	<u>315.13</u>
Total payments		<u>9,437.48</u>	<u>3,519.19</u>
Net of receipts/(payments)		-3,170.35	1,692.05
Cash funds last year end	<u>30,392.70</u>	<u>59,518.33</u>	<u>57,826.28</u>
Cash funds this year end	<u>25,706.70</u>	<u>56,347.98</u>	<u>59,518.33</u>

**HARBERTON CHURCH COMMUNITY FUND**  
**CHARITY COMMISSION REGISTERED NUMBER 1172549**  
**STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Debtors</b>		
Gift Aid	<u><b>2.00</b></u>	
<b>Cash Funds</b>		
Cash in hand	<b>482.44</b>	628.31
Santander Current account	<u><b>55,863.54</b></u>	<u><b>58,890.02</b></u>
<b>Total Cash Funds</b>	<u><b>56,345.98</b></u>	59,518.33
<b>Liabilities</b>	<u><b>0.00</b></u>	<u><b>0.00</b></u>
	<u><b>56,347.98</b></u>	<u><b>59,518.33</b></u>
 <b>Restricted Funds</b>	 <b>25,706.70</b>	 <b>30,392.70</b>
<b>General Funds</b>	<u><b>30,641.28</b></u>	<u><b>29,125.63</b></u>
	<u><b>56,347.98</b></u>	<u><b>59,518.33</b></u>

The restricted fund relates specifically to works on the church tower, bells and clock raised through the Tick Tock Appeal.

Commitments regarding future funding have been give to the PCC regarding:

Contribution towards the repair of the vault	<b>£804</b>
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Signed on behalf of all the trustees

Celia Atherton