SWANSEA COMMUNITY WORKSHOPS

England & Wales · Charity number 1172508

Details

Status	Registered
Legal form	CIO
Registered	2017-04-10
Register	View on the Charity Commission register

Contact

Address	208 High Street Swansea SA1 1PE
Phone	01792642868
Email	info@sccw.org.uk
Website	sccw.org.uk

Activities

Objects: TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE {PARTICULARLY BUT NOT EXCLUSIVELY MEN AGED 18 OR OVER/OLDER MEN/OLDER MEN AND WOMEN}, WITHIN SWANSEA AND THE SURROUNDING AREA, FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY THROUGH THE PROVISION OF FACILITIES IN WHICH THEY CAN MEET JOINTLY OR INDIVIDUALLY TO UNDERTAKE CREATIVE, PHYSICAL OR RECREATIONAL ACTIVITIES, LEARN OR PASS ON SKILLS AND KNOWLEDGE AND SUPPORT EACH OTHER SOCIALLY.FOR THE PURPOSE OF THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PARTS OF SOCIETY, AS A RESULT OF ONE OF MORE OF THE FOLLOWING FACTORS: UNEMPLOYMENT; FINANCIAL HARDSHIP; YOUTH OR OLD AGE; ILL HEALTH (PHYSICAL OR MENTAL). FOR THE PUBLIC BENEFIT, THE PRESERVATION AND PROTECTION OF GOOD HEALTH AMONG PEOPLE /MEN IN SWANSEA AND THE SURROUNDING AREA, INCLUDING THOSE WHO ARE RETIRED, UNEMPLOYED OR HAVE HEALTH PROBLEMS, THROUGH THE PROVISION OF FACILITIES FOR HOBBIES, RECREATION OR OTHER LEISURE TIME OCCUPATION INCLUDING PRACTICAL INTERESTS, SKILLS SHARING, THE LEARNING OF NEW SKILLS, AND HELPING WITH COMMUNITY BASED PROJECTS.

Activities: Swansea Community Workshops is a collection of fully equipped workshops in central Swansea which provide the opportunity for men and women to do practical projects (wood, metal, plastic,etc), and, at the same time, to acquire skills from other members. The practical projects may be for personal benefit, or making products for sale, or tasks commissioned by outside parties.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Economic/community Development/employment, Recreation, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies

Geography

- City Of Swansea

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£54,905	£53,218	-	-
2024-03-31	£38,006	£37,672	-	-
2023-03-31	£11,333	£23,161	-	-
2022-03-31	£34,903	£25,258	-	-
2021-03-31	£44,136	£13,828	-	-

Trustees

Name	Role	Appointed
Alun Carter		2025-07-17
Douglas Alexander		2024-11-18
John O'Brien		2017-04-10
Paul Munn		2019-07-29

Accounts

2024-2025

SWANSEA COMMUNITY WORKSHOPS

REGISTERED CHARITY (CIO) IN ENGLAND AND WALES

REG: 1172508

ANNUAL TRUSTEE REPORT AND FINANCIAL STATEMENTS

FOR YEAR ENDED 31 MARCH 2025

Trustee Report

Annual Review and Statement of the Board of Trustees

Contents

Introduction

This Trustee Report provides an overview of the activities, financial position, and key developments of Swansea Community Workshops (SCW) for the year ending 31/03/2025.

Governance and Structure

SCW is governed by a Board of Trustees who meet regularly to oversee operations, set strategic direction, and ensure the prudent management of resources. The Trustees are appointed in accordance with the organisation's governing document and collectively bring a diverse range of skills and experience.

Objectives and Activities

The charity provides facilities for craft therapy, hobbies and recreation in a socially interactive and practical environment, sharing and learning skills, & supporting community-based projects.

These facilities are for public benefit, specifically targeting socially excluded members of the local community – people excluded by unemployment, financial hardship, ill health (physical & mental), misfortune, and personal tragedy (bereavement, divorce, learning disabilities, behavioural problems).

Performance Review

Achievements

The financial year began and continued under the direction of the previous year's chair and saw a continuation of important practices like the operation of regular trustee meetings supported by FPPO (financial, property, personal and operational) sub-committees.

Early in the year the charity engaged its first major employee as Centre Manager, initially on a fixed term contract. Under the direction of this manager major work was done to improve the existing pottery, glass and wood studios (workshops). Notably, additional pottery wheels and a firing kiln were purchased, which contributed to a major improvement in studio hire income from £3860.00 (2023-24) to £11326.39.

In the wood studio a new partition wall was installed which provides a proper demarcation of class and workshop activity.

The charity further expanded its activity by starting a sewing studio. This was made possible by the acquisition of further working space vacated by a private business at the premises. This business has operated an industrial sewing and fabric-based production business in healthcare from which SCW expects to gain technical expertise.

At the same time the charity has continued its relationship with The Environment Centre which is based in our High Street shop space. Other complementary charities working with SCW are the Ibero-Latino American group & The African Community (sewing), Swansea Pottery Cooperative and parties referred by Swansea Council Voluntary Services (SCVS).

Financial Review

The Income & Expenditure statement shows that SCW made a small but satisfactory surplus of £1686.84 (2023: £333.64). More importantly, our income increased to its highest level since incorporation - £54905.24 (2023: £38005.55). Much of this increase arises from the charity's improved ability to run courses requiring funding but it is also acknowledged that the improved fund total is mainly for restricted application and is not usable for general running (core) costs. Hence, it is the charity's main financial task at the year end to boost unrestricted funding; and we go into the 2025-26 year with detailed plans to promote self-funded (non-grant funded) charity courses, and the promotion of income-earning studio membership schemes.

Past Year and Present Funding

In chronological order the following restricted funding was received –

Creating Opportunities Across Swansea Together (COAST) Fund

In August we received £4937 from Swansea Council. As in the previous year this was used to provide free recreational craft activity to Swansea citizens in the 50+ age group.

Men's Shed

In September we received £!000 from the Swansea Council programme for all men's sheds in the region. This grant was the 5th Men's shed grant received in 5 years but was also the lowest due to the increased public demand of a growing men's shed community and a static total grant fund. Nevertheless, it signifies our early and continuous awareness of qthe health need of disadvantaged men.

The grant was used to part finance the layout of the wood studio as mentioned earlier.

Period Dignity

In September £1067 was received from Swansea Council to aid personal needs,

National Lottery Community Fund

In November we received a £20000 Award for All grant. This represents the largest grant received since inception in 2017. The grant is being used for a project titled "Let Us Introduce You" (LUIY). It is a 16-month project aimed at 18-25 year old young people with a programme of taster sessions, 12-week courses and open studio access for 6 month (2 rounds total). The ain is to develop craft and entrepreneurial skill in young disadvantaged people not in higher education.

This programme is actively running now and is due to complete February/March 2026.

Austin Bailey Foundation

Finally, £2000 was received in November. This grant was sought to research and identify the personal needs of society that the charity needs to be able to meet and address. It is currently being used to explore widening opportunities and the organisational development of a 3-year business plan of the charity.

Whilst external grant funding is the major source of funding, the charity continues to receive regular income from the Environment Centre in the shop who operate an Energy Awareness Hub and a Repair Space to improve resource recycling.

Income, similar in amount to the shop income, is received from hiring out the studios. This is split in two ways – firstly, income from classes and workshop activity run by the charity's tutors and local artists, and, secondly, independent rent paid by members for small workshop rooms.

Risk Management & Future Plans

The prime risk facing any charity is financial. The risk of failure is measured by the risk of having insufficient funds to meet core costs plus a margin of safety. Hence, the trustees through to management pursue a minimum cost mode of operation. In other words, all costs, depending on size and importance, are approved and monitored through a Cost Scheme of Delegation.

In addition to cost control the charity seeks to finance itself through self-generated income as much as possible. For SCW self-financing is by ticket-sale classes/events, studio & room letting, and shop rental.

In the last year the charity self-financed 48% total income through all of the above routes, compared to 30% in 2023-24. The board consider this to be a significant income which is going to be advanced further in 2025-26 by more ticket-sale courses and membership schemes.

The strength of self-generated income will also be judged by the technical level of our workshops and potential cross-fertilisation between them. New activity at a highr level, driven by society rapidly advancing in social media and AI, are currently being researched. We expect that SCW will match fund new areas co-operatively with other local charities/ bodies.

It is also planned that new developments will be parcelled within a long term business plan supported by core membership and a broadwr volunteer/staff structure.

Trustees' Responsibilities Statement

The Trustees acknowledge their responsibility for preparing this report and the financial statements in accordance with applicable law and regulations. They confirm that, to the best of their knowledge, the information provided gives a true and fair view of the organisation's affairs, and, along with staff, volunteers and supporters, look forward to building on this year's achievements.

Administrative Details

Registered Office

Swansea Community Workshops (SCW)

208 High Street

SWANSEA

SA1 1PE

Trustees (as of 31 March 2025)

Bradley Ewers (Chair)

John O'Brien

Paul Munn

Chris Day

David Priscott

Key Management Personnel

Sarah Symonds (Centre Manager)

John O'Brien (Accounts)

Independent Examiners

Harris Bassett Ltd

5 New Mill Court, Phoenix Way

Enterprise Park

SWANSEA

SA7 9FG

Bankers

The Co-operative Bank

1 Balloon Street

MANCHESTER

M4 4BE

Santander

2 Triton Square

Regent's Place

LONDON

NW1 3AN

Swansea Community Workshop

Independent Examiner's Report to the Trustees of Swansea Community Workshop For the year ended 31 March 2025

I report on the financial statements of Swansea Community Workshop (the charity) for the year ended 31 March 2025.

Respective responsibilities oftrustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and • to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

• to keep accounting records in accordance with section 130 of the 2011 Act. And • to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

N.W. Bassett

Mr Nicholas Bassett
Harris Bassett Limited
Cha:tered Accountants

5 New Mill
Court
03/12/2025
Phoenix Way
Enterprise Park
Swansea
SA7 9FG

2024-2025 INCOME & EXPENDITURE

	2023-24 £	**2024-25 £**
INCOME		
Grants - Unrestricted	10,760.00	**-**
Grants - Restricted	15,930.00	**29,004.00**
Studio Hire	3,860.00	**11,326.39**
Shop Hire	3,060.00	**9,924.00**
Room Hire (Corridor)	-	**1,540.00**
Product Sales	2,870.00	**1,605.00**
Membership Fees	-	**-**
Course Fees	1,090.00	**667.34**
Donations	435.55	**838.51**
Total Income	38,005.55	**54,905.24**
EXPENDITURE		
Rent	-	**-**
Salaries	5,932.80	**25,516.88**
Project Costs	1,140.00	**3,679.05**
Utilities	7,521.80	**7,264.03**
Insurance	1,648.84	**1,098.32**
Subscription & Fees	7,150.00	**575.95**
Equipment & Supplies	7,993.29	**10,358.85**
Postage & Packing	241.46	**494.84**
Marketing/Publicity	534.62	**755.58**
Property Maintenance	5,509.10	**2,799.90**
Training	-	**675.00**
Total Expenditure	37,671.91	**53,218.40**
Profit/(Loss)	333.64	**1,686.84**
Cash at Bank at end of year	37,580.01	**39,266.85**

Accounts

SWANSEA COMMUNITY WORKSHOPS
REGISTERED CHARITY (CIO) IN ENGLAND AND WALES
1172508

ANNUAL TRUSTEE REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR YEAR ENDED 31 MARCH 2024

Contents

Trustees' Report

For year ended 31 March 2024

The trustees of Swansea Community Workshops (SCW) present their annual report and financial statements for the year ended 31 March 2024.

Objectives and activities

SCW provide facilities for hobbies, recreation, and leisure time occupation in a socially interactive and practical environment, sharing skills, learning new skills, & supporting community-based projects.

Facilities are for public benefit, specifically targeting socially excluded members of the local community. People excluded by unemployment, financial hardship, ill health (physical/mental), misfortune, changes in circumstances (bereavement, divorce, learning disabilities, behavioural issues)

SCW operates across Swansea City and County, with our central facility on High Street, Swansea City Centre.

Achievements and performance

This financial year saw huge changes for SCW, particularly in our charity governance – with the appointment of new trustees and key roles in the Board such as Chair, and formalising the existing Treasurer role. Important governance practises were re-established, including regular trustee meetings and sub-group committees for specific projects and tasks.

We strengthened our relationship with local charity The Environment Centre, who continued to operate their energy awareness project from our high street shop space, which started in October 2022, as well as help them to secure funding for a permanent repair café space – which has revitalised some of our previously unused space. Both projects and the working relationship we have established with The Environment Centre is considered of as strategically important to SCW's vision and our future plans.

As well as continuing to strengthen existing relationships with third-parties, we established new connections around Swansea with new tutors, organisations, and beneficiaries. These included organisations such as Adult Learning Wales, the Ibero-Latino American group and key departments in Swansea Council as well as our local Council for Voluntary Service.

We increased our income considerably versus the previous year, by securing both restricted funding for a range of specific projects and unrestricted funding to support further improvements in our facilities to support future income generation opportunities. Further information about the projects we ran can be found in the financial review section.

All of this important work has put SCW in a strong position to begin recruitment for our first management position, which we expect to start in early Spring/Summer 2024.

Conclusion

In summary, SCW has grown considerably in the past financial year and continues to progress well into 2024/2025. We re-established our core charity governance, as well as secured substantial funding which increased awareness of the charity through strategically aimed projects and building on and creating new partnerships with key stakeholders around Swansea.

In reflecting on the previous year, we are grateful for the commitment from our small team of volunteers and tutors who contribute whole-heartedly to the overall success of SCW and play a key role in shaping the future of the charity.

Financial Review

Results

The charity made a surplus of £333.64 (2022: -£11,827.94) for the year ended 31st March 2024

It is the Trustees' policy to try to have adequate general reserves in order to provide financial resources to continue its core activities should there be a loss of income or unexpected expenditure. The amount of reserves available to the SCW will need to be managed diligently to ensure that the charity is able to make the transition through difficult periods.

SCW reserves policy indicates that three months of current expenditure to the value of £5,000 is required. Projects are profiled at the start of the financial year with a budget set against each project.

Unrestricted funds are those funds provided to the charity that the management and trustees can spend as they wish within the confines of any services required for the money, and the requirements of the objectives of the charity. Often this will be resources for providing a service with the charity being able to decide how best to complete the task.

Present income streams

In the last financial year, SCW has had a mix of income streams which provides the charity with both restricted and unrestricted funds to perform our charitable activities.

Restricted funds

Creating Opportunities Across Swansea Together (COAST) Fund
In July we were awarded £7,400 from Swansea Council's COAST Fund to run a series of free-to-attend workshop activities across a mix of crafts. We took this opportunity to grow our understanding of our beneficiaries through a data and information gathering campaign, which provided us with useful insight into what our beneficiaries need and like from our services, as well as key demographic data to support future funding applications. The activities were well attended, with over 110 visitors.

Men's Shed
In October we were awarded £1,550 from Swansea Council's Men's Shed Grant, which allowed us to invest in some key health and safety improvements in our woodwork studio – including improved signage and first aid/PPE wear as well as a replacement piece of equipment.

Enabling Communities Fund
In November we were awarded £3,180 from Swansea Council's Enabling Communities Fund, which included a winter version of the COAST fund we received earlier in the year. As with the previous funding, we ran a series of free-to-attend workshop activities across a mix of crafts.

Community Matters Fund
In November we were also awarded £3,800 from the National Grid's Community Matters Fund, with which we ran 20 free-to-attend Winter Warmers Workshops, all focused around providing people with key skills in sewing repairs and darning as well as classes on making winter warmer items such as slippers, hand warmers, etc.

Unrestricted funds

Postcode Community Trust
In September we were awarded £8,260 from the Postcode Lottery's Community Trust Fund, which we used to employ our first staff member to support our administrative tasks, as well as supporting an interim Centre Manager for one day a week.

St James' Place
In November we were awarded £2,500 from St James' Place and used the funds to purchase two pottery wheels to complete the set-up of our pottery studio, which has since facilitated the start of regular classes and supports our own income generation.

Income generation

The Environment Centre – Switched on Energy Awareness Hub
We have had regular income from a partnership with another local charity in Swansea called The Environment Centre, who operate their SPF funded Switched on Energy Awareness Hub from our High Street shop space.

Studio hire
We operate 4 fully equipped studio spaces (sewing, pottery, glass and woodwork) which are available to hire all year round. At present, we have a regular roster of activities run by local artists and tutors.

Planters/eBay sales
In the last year we have generated £2,870 from the sale of wooden planters and other items from our eBay shop. We make these planters in-house and ship across the UK.

Risk management

The Trustees have a risk management strategy which comprises:

- An annual review of the risks the charity may face.
- The establishment of systems and procedures to mitigate those risks.
- The implementation of procedures designed to minimise any potential impact on the charity should those risks materialise. Along with what could be described as "normal" risks inherent in managing a charity.

The principal risks facing the charity are as follows:

Funding fluctuations

At present, the charity relies heavily on restricted funding through the delivery of projects that support our charitable objectives. Funding opportunities can be inconsistent and there's no guarantee of regular funding which makes forecasting and budgeting difficult and ultimately affects our long-term plans. The risk of little to no funding is medium, mitigated by our current reserves and low-overheads and staffing costs.

Economic downturns

Economic challenges can lead to a decline in grants for charitable organisations resulting in funding becoming more competitive and difficult to access. For a small charity like ours, time spent on unsuccessful funding applications has more than the monetary impact on our operations.

To mitigate this, the Board are looking to write our very first business plan in the next year, which will lay out our strategic vision for the future of SCW.

Inefficient operations

Poor or ineffective management, inefficient or unsafe practises or processes, can hinder the charity's ability to achieve its objectives. Currently, SCW has an interim part-time Centre Manager (1 day per week) and 1 part-time administration assistant, both roles which support the general day to day running of the charity, along with development work and writing funding applications.

To combat this, SCW is seeking to position itself with enough financial stability to hire a Centre Manager and further develop the charity's operations and help us to deliver our business plan.

Plans for future periods

In the coming financial year, the Board has plans to write the first business plan for SCW and to employ a suitable Centre Manager role to oversee and support its' delivery and implementation. We have ambitions to build on our existing activities, and to introduce a full membership offering. There are also plans to renovate our woodwork studio, and to bring our other studio spaces to life with membership and a regular scheme of activities, classes, and workshops.

Overall, we are excited for the future of SCW and are driven by our individual ambitions as well as our collective belief in the charity, what is has to offer and the benefits it can bring to the local and wider communities of Swansea.

Structure, governance and management

Organisation
The organisation is a charitable incorporated organisation (CIO) governed by its Constitution adopted on 17th April 2017.

Governance
SCW is governed by a Board of Trustees. The Board meets monthly at present, due to no other management structure being in place. An interim Centre Manager, working 1 day per week, was appointed by the Board in July 2023 with a focus on running the current day-to-day operations and to seek funding for our charitable activities.

Staff
The staffing compliment at SCW consists of a part-time interim Centre Manager at one day per week, and a part-time administration assistant. Staff renumeration is a fair and transparent process currently decided by the Board.

For our future Centre Manager role, the Board will provide a Scheme of Delegation to the Centre Manager to facilitate effective operation of the charity and its' activities, including finance, employment, and other daily related activities.

Reference and administrative details

Registered charity number
1172508

Registered office
Swansea Community Workshops
208 High Street
Swansea City Centre
SA1 1PE

Trustees *(as of 31 March 2024)*
Bradley Ewers (Chair – appointed June 2023)
John O'Brien (Treasurer - founding trustee 2017)
Alun Carter (appointed 2018)
Jeff Fussell appointed 2018)
Paul Munn (appointed 2019)
Barry Jones (appointed 2019)
Chris Day (appointed 2023)

Key management personnel *(as of 31 March 2024)*
Bradley Ewers (Interim Centre Manager)
John O'Brien (Accounts)

Independent examiners
Harris Bassett Ltd
5 New Mill Court, Phoenix way
Enterprise Park
SWANSEA
SA7 9FG

Bankers

Santander
2 Triton Square
Regent's Place
London
NW1 3AN

The Co-operative Bank
1 Balloon Street
Manchester
M4 4BE

The trustees' report was approved by the Board of Trustees.

Bradley Ewers
Chair of the Board of Trustees
Dated: 10/11/2024

Independent Examiner's Report to the Trustees of Swansea Community Workshop For the year ended 31 March 2024

I report on the financial statements of Swansea Community Workshop (the charity) for the year ended 31 March 2024.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accoun ts to be reached.

MrBassett

Mr Nicholas Bassett
Harris Bassett Limited
Chartered Accountants

5 New Mill Court
Phoenix Way
Enterprise Park
Swansea
SA7 9FG

29/10/2024

Finances for 2023-2024

Income

	2023-2024	2022-2023
Unrestricted Grants	£10,760.00	-
Restricted Grants	£15,930.00	£4,000.00
Online donations	£435.55	-
Members donations	-	£704.90
eBay sales	£2,870.00	£2,955.00
Hire-out of studios	£3,860.00	-
Hire-out of shop	£3,060.00	-
Hire of facilities (shop and studios)	-	£3,764.00
Charity Course fees	£150.00	-
Contracts	£940.00	-
	£38,005.55	**£11,333.90**

Expenditure

	2023-2024	2022-2023
Rent	-	-
Wages	£5,932.80	-
Gas	£1,421.83	-
Electricity	£3,190.77	-
Heat and Lighting (Gas and Electricity)	-	£1,155.88
Insurance/Security	£1,648.84	£171.11
Packing & Delivery	£241.46	£406.25
Ebay/ Paypal Fees	£45.49	£27.00
Administration - Office	£907.13	-
Administration - General	£1,956.58	£1,225.24
Marketing/Publicity	£534.62	
Training	-	£3,501.00
Tutor fees (COAST etc)	£7,150.00	-
Project Costs (Studio Hire)	£1,140.00	-
Equipment/Supplies - office	£539.98	£1,140.00
Equipment/Supplies - wood	£1,137.17	£746.83
Equipment/Supplies - metal	-	£5,412.26
Equipment/Supplies - pottery	£3,847.85	-
Equipment/Supplies - glass	£504.10	-
Equipment/Supplies - art/jewellery/felting	£504.79	-
Equipment/Supplies - sewing	£1,459.40	-
Equipment service and replacement	-	£8,488.14
Property Maintenance	£4,819.24	-
Materials/ Supplies	£689.86	£888.13
	-£37,671.91	**-£23,161.84**

	2023-2024	2022-2023
Surplus (+)/Deficit (-)	**£333.64**	**-£11,827.94**
Cash at bank at end of year	**£37,580.01**	**£37,246.37**

Accounts

2022-23 Annual Trustee Report

The past year marked the return of our charitable activity to the pre-pandemic norm. However, the year's income (£11333) was much lower than the 2021-22 year's income (£34303) due mainly to a reduction in the receipt of grants (£30000 to £4000). Also, Ebay sales were small (like 2021-22).

Moreover, expenditure (£22901) was approximately double our income (£11333) so this was the first year that we have run at a significant loss. Nevertheless, the expenditure can be attributed to the application of accumulated funds to targeted development and further upgrading of our workshops rather than running costs.

The real positive of the year has been a good rise in hiring out our space (studios & shop) when available – from £1260 to £3674. During the year the charity continued to be supported by the Covid grants received in 2020-21 and 2021-22 but it is hoped that the income from shop/studio hire and the earlier Wellness in Winter course programme will be repeated and continue to improve in 2023-24.

The immediate income future & prospects of the charity will depend on

1. Self-generated sales (Ebay, etc)
2. Room hire & courses
3. External funding (for equipment & core costs)

With enterprise the prospects of income from points 1 & 2 above will ensure secure financial operation and day-to-day survival but real money to meet the commencement and cost of paid staff will depend on point 3. As in previous year's there was a significant men's shed grant (£4000) from Swansea Council for the third year running.

Swansea Community Workshops	
2022-23 Income & Expenditure	
	£
INCOME	
Grants - Unrestricted	-
Grants - Restricted	**4,000.00**
Members' Fees	-
Members' Donations	**704.90**
Cash Sales	-
Online Sales (Ebay)	**2,955.00**
Hire of Facilities	**3,674.00**
Course fees	-
Commissions Fees for specific work	-
Service contracts	-
Cash Donations	-
Online Donations (Paypal)	-
	11,333.90
EXPENDITURE	
Rent	-
Sub-Contract	-
Heat and light	**1,155.88**
Insurance	**171.11**
Packing & Delivery	**406.25**
Ebay/ Paypal Fees	**27.00**
Telephone and broadband	-
Administrative costs	**1,225.24**
Security	-
Publicity	-
Training	**3,501.00**
Trustee expenses	-
Equipment - office	**1,140.00**
Equipment - wood work	**746.83**
Equipment - metal work	**5,412.26**
Equipment - glass work	-
Equipment service and replacement	**8,488.14**
Materials/ Supplies	**888.13**
Purchases for resale	-
	23,161.84
Surplus (+)/ Deficit(-)	**-11,827.94**

Accounts

2021-22 Annual Trustee Report

The 2021-22 financial year was marked by the continuation of the Covid-19 pandemic of the previous year and its continuation for a further 9 months till Xmas 2021.

Consequently, the bulk of the year has been marked by a financial pattern similar to the financial year 2020-21. As might be expected the unrestricted state grant support was substantially less, reducing from £24000 in the previous year to £2500 but we received grants for specific equipment and project purchases, increasing from £9000 in the previous year to £27000. The increased project support, assisted by the closing of our premises, enabled further widespread development of SCW, specifically in the multi-functional (pottery) studio and the front of the premises.

It was expected that the Covid-19 pandemic would continue after Xmas 2021. However, this was not the case and the charity came out of lockdown with the Winter of Wellness course programme to help aged 50+ citizens to come out of domestic isolation and to relive communal socialising.

Swansea Community Workshops
2021-22 Income & Expenditure

	£
INCOME	
Grants - Unrestricted	**2,500.00**
Grants - Restricted	**27,450.00**
Members' Fees	-
Members' Donations	-
Cash Sales	-
Online Sales (Ebay)	**3,436.40**
Hire of Facilities	**1,260.00**
Course fees	-
Commissions Fees for specific work	-
Service contracts	-
Cash Donations	**257.00**
Online Donations (Paypal)	-
	34,903.40
EXPENDITURE	
Rent	-
Sub-Contract	
Heat and light	**957.66**
Insurance	**1,402.00**
Packing & Delivery	**551.34**
Ebay/ Paypal Fees	**50.37**
Telephone and broadband	-
Administrative costs	**1,171.90**
Security	**482.42**
Publicity	-
Training	**730.00**
Trustee expenses	-
Equipment - office	-
Equipment - wood work	**6,132.96**
Equipment - metal work	**375.96**
Equipment - glass work	**32.62**
Equipment service and replacement	**11,468.16**
Materials/ Supplies	**1,903.32**
Purchases for resale	-
	25,258.71
Surplus (+)/ Deficit(-)	**9,644.69**

Harris Bassett Ltd
5 New Mill Court, Phoenix way
Enterprise Park
SWANSEA
SA7 9FG

04/12/2022

Dear Sirs,

This representation letter is provided in connection with your independent examination of the financial statements of the charity for the year ended 31 March 2022, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material aspects, (or give a true and fair view) in accordance with the FRS102 Charity SORP and the Charities Act 2011.

We confirm that the following representations are made on the basis of enquiries of the trustees, management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you:

1. **We have fulfilled our responsibilities as trustees under the Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework FRS 102 and the FRS 102 Charity SORP.**

   We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed. We confirm that the selection and application of the accounting policies used in the

preparation of the financial statements are appropriate, and we approve these accounts for the year ended 31 March 2022.

2. **We confirm that all accounting records have been made available to you for the purpose of your independent examination, in accordance with your terms of engagement, and that all the transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management, trustees' and members' meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain independent examination evidence and have provided any additional information that you have requested for the purposes of your independent examination.**

3. **We confirm the charity has satisfactory title to all assets and there are no liens or encumbrances on the assets, except for those disclosed in the financial statements.**

4. **We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.**

5. **We confirm that we have no plans or intentions that may materially alter the carrying value and, where relevant, the fair value measurements or classification of assets and liabilities reflected in the financial statements.**

6. **We confirm that the charity has no liabilities or contingent liabilities other than those disclosed in the financial statements.**

7. **We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to you and accounted for and disclosed in accordance with the FRS102 Charity SORP.**

8. **We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.**

9. We confirm that we are aware of the definition of a related party for the purpose of the accounting framework being applied in the preparation of the accounts. We confirm that there have been no material transactions with related parties.

10. We confirm that the charity neither had, at any time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the charity) for trustees, nor provided guarantees of any kind on behalf of the trustees.

11. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.

12. We confirm that the charity has complied with all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.

13. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities.

14. We acknowledge our responsibility for the design, implementation, and maintenance of internal controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the organisation. There have been no deficiencies in internal control of which we are aware.

15. We confirm that there have been no actual or suspected instances of fraud involving trustees, management or employees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by trustees, former trustees, analysts, employees, former employees, regulators, or others.

16. We confirm that, in our opinion, the charity's financial statements should be prepared on the going concern basis on the grounds that current and future

sources of funding or support will be more than adequate for the charity's needs. In reaching this conclusion, we have taken into account all relevant matters of which we are aware, and have considered a period of at least one year from the date on which the financial statements will be approved.

17. We confirm that in our opinion the effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole.

18. We confirm that all grants, donations and other income, including those subject to special terms or conditions or received for restricted purposes, have been notified to you. There have been no breaches of terms or conditions during the period regarding the application of such income.

19. We acknowledge our legal responsibilities regarding disclosure of information to you as examiners and confirm that:

• so far as each trustee is aware, there is no relevant independent examination information of which you as examiners are unaware; and

• each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant independent examination information and to establish that you are aware of that information.

• recharges are made from Glanmor, a company owned by trustee, John O'Brien, in respect of delivery charges, and overheads. Delivery charges are recharged on an actual basis, and overheads are apportioned.

Yours faithfully,

..

Signed on behalf of the board of trustees

Trustee..

Date.. 2022

Accounts

2020-21 Annual Trustee Report

The year began with the beginning of the Covid-19 pandemic which lead to several social lockdowns that effectively closed the charity and its premises to the public.

Against the background of this public inactivity, the year has been characterised by 3 features – grants, Ebay sales and refurbishment.

Financially, compared to previous years, 2020-21 was a good year. The Covid financial support programme administered by the Welsh government was liberal and enabled the charity to survive generously. A total of £24,000 was received in 5 separate payments. Added to this, approximately £9,000 was received as restricted grants, mainly for equipment – a grand total of £33,000.

The second feature was the achievement of £9538 from the sale of planters via Ebay. For comparison, similar sales in 2019-20 were approx. £1500.

Finally, advantage was taken of the protracted lockdowns to refurbish the workshops, especially the glass and pottery studios, using the proceeds of the state grant support.

The year ended with a continuation of the pandemic and a cloud of uncertainty of when the lockdowns in society would end. Meanwhile, refurbishment of the workshops including wood workshop continues.

Swansea Community Workshops
2020-21 Income & Expenditure

	£
INCOME	
Grants - Unrestricted	**24,000.00**
Grants - Restricted	**9,013.18**
Members' Fees	**300.50**
Members' Donations	**-**
Cash Sales	**784.84**
Online Sales (Ebay)	**9,538.00**
Hire of Facilities	**490.00**
Course fees	**-**
Commissions Fees for specific work	**-**
Service contracts	**-**
Cash Donations	**10.00**
Online Donations (Paypal)	**-**
	44,136.52
EXPENDITURE	
Rent	**-**
Sub-Contract	**5,200.00**
Heat and light	**495.71**
Insurance	**967.47**
Packing & Delivery	**777.52**
Ebay/ Paypal Fees	
Telephone and broadband	**-**
Administrative costs	**607.03**
Security	**138.60**
Publicity	**-**
Training	**-**
Trustee expenses	**-**
Equipment - office	**26.99**
Equipment - wood work	**41.98**
Equipment - metal work	**-**
Equipment - glass work	**167.58**
Equipment service and replacement	**3,412.05**
Materials/ Supplies	**1,850.63**
Purchases for resale	**-**
	13,828.80
Surplus (+)/ Deficit(-)	**30307.72**