

THE GOOD SHEPHERD CATHOLIC PRIMARY SCHOOL FUND

Annual Report & Financial Statements

For the year ended

31 Aug 2024

ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUG 2024

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TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUG 2024

The trustees present their report and financial statements together with the independent examiner's report for the year ended 31 Aug 2024.

REFERENCE AND ADMINISTRATIVE DETAILS

Charity Name	The Good Shepherd Catholic Primary School Fund	
Charity No	1172505	
Contact Address	Mrs Imogen Lavelle The Good Shepherd RC Primary School 35 Gayford Road London W12 9BY	
Website Address	goodshepherdrc.lbhf.sch.uk	
Current Trustees	Catherine Goacher Imogen Lavelle Wesley Harcourt	Chair Treasurer Trustee
Bankers	National Westminster Bank	
Independent Examiner	Mark Hill ACMA Living Lightly Ltd 95 Bridge Lanes Hebden Bridge Halifax HX7 6AT	

TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The trustees present their report and financial statements, together with the independent examiner's report, for the year ended 31 August 2024.

Governing Document

The charity is a charitable incorporated organisation ("CIO") governed by its constitution dated 10 Apr 2017 and granted charitable status by the Charity Commission on that date.

Objects & Activities

The objects of the charity are:

Providing outstanding additional supplies, resources, and activities for pupils as part of an extended curriculum.
Offering advocacy, advice, and information to support the school community.

Achievements & Performance

During the year, the fund has provided significant support to the school's staffing and the extracurricular events. These events have had a measurable positive impact on the children's overall performance and well-being, enhancing their confidence, teamwork, and creativity.

The charity's support has also enabled specialist provision in Art, Music, Drama, and Sports, ensuring all children have access to high-quality experiences in these areas. This continued focus on holistic development has allowed pupils to excel, with many demonstrating exceptional skills and talents in these disciplines.

As a result of these initiatives, the school continues to perform significantly above the national average in end-of-key-stage national tests, reflecting the charity's ongoing contribution to academic and extracurricular excellence.

Future Plans

The trustees aim to continue supporting the school in delivering exceptional educational opportunities and enriching the overall experience for its pupils. Potential uses of the school fund in the future include:

Improved Facilities and Resources:

Upgrading outdoor play and learning areas

Investing in state-of-the-art IT equipment, including interactive boards, tablets, and robotics kits, to support digital learning.

Well-being and Mental Health Support:

Funding therapy sessions, and well-being programs for pupils and staff.

Access to Specialist Teaching and Programs:

Expanding specialist-led lessons in modern foreign languages, performing arts, or competitive sports.

Subsidising music lessons or instrument rental programs to ensure inclusivity.

The trustees will review these opportunities regularly to ensure alignment with the school's goals and priorities.

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUG 2024

FINANCIAL REVIEW

Overview

Income has come from membership subscriptions, and donations from individuals. Expenditure was minimal and comprised fixed cost items such as insurance and trustees expenses.

Summary of Receipts & Payments

all figures in £000s	2024	2023	2022	2021	2020
Operating receipts	145.8	129.6	125.3	73.8	90.1
Operating payments	(162.1)	(107.3)	(133.3)	(83.7)	(77.8)
Net receipts/(payments) for the year	(16.3)	22.3	(8.0)	(9.9)	12.3
Balance	8.5	24.8	2.5	10.6	20.5

Reserves Policy

Trustees consider that it is appropriate to hold minimal cash reserves to allow as much funding as possible for events. Reserves at the year-end, were £8.5k (2023: £24.8k).

This report was approved by the trustees on 27th February 2025 and signed on their behalf by:

Catherine Goacher

Chair

INDEPENDENT EXAMINER'S REPORT

FOR THE YEAR ENDED 31 AUG 2024

Independent Examiner's Report to the Trustees

I report on the accounts of the charity for the year ended 31 Aug 2024, which are set out on pages 7 to 11.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

You are satisfied that the charity is not required by charity law to have its accounts audited and you have chosen to have an independent examination instead of an audit.

It is my responsibility to examine the accounts under section 145 of the Act. In carrying out my examination, I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Having completed by examination, I confirm that no matter came to my attention giving me cause to believe in any material respect:

- accounting records were not kept as required by section 130 of the Act; or
- the accounts do not accord with those records.

I confirm there are no other matters to which your attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Hill, ACMA

27th February 2025

STATEMENT OF RECEIPTS & PAYMENTS

FOR THE YEAR ENDED 31 AUG 2024

All Figures in £

	Note	2024	2023	2022
Primary Purpose Trading				
Charitable Trading Receipts				
Uniform income	5a	6,425	29,976	3,627
Event	5b-5h	64,516	36,760	26,385
Other income		-	-	
Total		70,941	66,736	30,107
Charitable Trading Payments				
Uniforms	6a	5,488	3,340	2,861
Clubs/Events	6b-6g	38,434	42,327	39,523
Total		43,922	45,668	42,384
Surplus (Loss) on Primary Purpose Trading		27,019	21,070	(12,277)
Charitable Donations and Expenditure Receipts				
Donations	7a-7f	74,879	62,815	95,145
Capital Funding	8a-8b	-	2	-
Total		74,879	62,818	95,145
Payments				
School Counsellor	9	20,075	28,305	18,870
Curriculum Enrichment/ (Counsellors)	10	18,149	18,404	12,612
Capital Investment	11a-11d	15,471	9,131	-
Administration	12a-12q	7,730	4,764	3,454
Governance costs	13a-13b	1,600	1,000	1,000
Donations Made	14a-14b	54,728	-	54,997
Other costs	15	472		
		118,225	61,604	90,933
Net receipts/(payments)		(16,326)	22,282	(8,065)
Balance as at 01 Sept		24,778	2,496	10,561
Balance as at 31 Aug		8,452	24,778	2,496

All funds are unrestricted.

The above statement includes funds raised for other charities as shown in Note 14

The Notes on pages 7 to 9 form an integral part of these accounts.

STATEMENT OF ASSETS & LIABILITIES

AS AT 31 AUG 2024

	Note	2024	2023	2022
Bank & cash Balances				
Bank current account		18,956	31,460	3,496
Bank deposit account		Nil	Nil	Nil
		18,956	31,460	3,496
Debtors				
		Nil	Nil	Nil
Liabilities				
Creditors: Accrued /unpaid Accounting		(1,550)	(2,000)	(1,000)
Creditors: Unpaid Shooting stars bill		(8,954)	(4,682)	Nil
Funds				
Unrestricted Funds		8,452	24,778	2,496

All funds are unrestricted.

The Notes on pages 7 to 9 form an integral part of these accounts.

These accounts were approved by the trustees on 27th February 2025 and signed on their behalf by:

Catherine Goacher

Chair

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUG 2024

1. Basis of Preparation

These accounts have been prepared on the Receipts & Payments basis in accordance with the Charities Act 2011.

2. Fund Accounting

- (a) Unrestricted funds are those that can be expended at the discretion of the trustees in the furtherance of the objects of the charity.
- (b) Restricted funds are those that may only be used for specific purposes. Restrictions arise when specified by the donor, or when funds are raised for specific purposes.

Currently all of the charity's funds are unrestricted.

3. Taxation

- (a) The charity is not liable to corporation tax nor capital gains tax on its charitable activities.
- (b) The charity is not registered for VAT; thus all costs are shown inclusive of VAT charged.

4. Trustee / Related Parties expenses and remuneration

- (a) There were no related party transactions to report this year.
- (b) No remuneration was paid to trustees during the year or in the previous year.
- (c) The charity's insurance policy includes trustee indemnity insurance cover for all of its trustees.
- (d) There were no expenses paid to trustees this year.

5. Trading Receipts

All Figures in £

	2024	2023	2022
5(a) Uniform Income	6,425	29,796	3,627
5(b) Sports + Music Clubs / School Trip	59,018	36,314	22,383
5(c) Ball Tickets	5,498	1	4,002
5(d) Other Events	-	1	-
Other income	-	(5)	95
	70,941	66,736	30,107

6. Primary purpose trading Payments

6(a) Uniform Payments	5,488	3,340	2,861
6(b) Premises Costs	-	395	-
6(c) School Trips	-	-	1,459
6(d) Sports and Music Clubs	22,665	29,865	24,431
6(e) Food	714	485	785
6(f) School Ball	10,920	10,003	9,615
6(g) Other events	4,135	1,580	3,232
	43,922	45,668	42,384
SURPLUS on Primary Purpose Trading	27,019	21,068	(12,277)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUG 2024

7. Donations

	2024	2023	2022
7(a) Charity Trust	1,008	1,821	-
7(b) Easy fundraising	274	4,356	6,902
7(c) Individual Contributions	39,948	35,117	29,000
7(d) Large Private donations (over £3k)	16,500	14,275	59,243
7(e) Gift Aid	12,354	7,245	-
7(f) Onward Donations	4,795	1	-
	74,879	62,815	95,145
Donations income includes onward donations made of	-	-	2,650

8. Devolved Capital Funding

There was no Devolved Capital Funding this year.

9. School Counselling for Pupils

9(a) School Counsellor	20,075	28,305	18,870
	20,075	28,305	18,870

10. Curriculum Enrichment

10(a) Curriculum enrichment	18,149	18,404	12,612
	18,149	18,404	12,612

11. Capital Investment

	2024	2023	2022	2021
11(a) Playground	4,300	-	-	1,818
11(b) Class Room	9,311	-	-	-
11(c) Other Capital Investment	92	-	-	-
11(d) Other Equipment incl. Air-condition	1,768	9,131	-	-
	15,471	9,131	-	1,818

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUG 2024

12. Welfare Services for staff

All Figures in £

	2024	2023	2022
12(b) Welfare Work for staff	50	2,856	741
12(c) Teaching Materials (additional)	6,862	-	-
12(i) Postage & delivery	430	-	395
12(j) Office Supplies	-	-	136
12(p) Bank charges	-	1	374
12(q) Diocesan Administration	204	1,680	1,544
Other	184	227	264
	7,730	4,764	3,454

13. Governance costs

13(a) Trustees' travel expenses	Nil	Nil	Nil
13(b) Independent examiner's fee	1,550	1,000	1,000
	1,550	1,000	1,000

14. Donations Made

14(a) Donations to the School itself	48,500	-	52,347
14(b) Donations to other charities	6,228	-	2,650
	54,728	-	54,997

15. Other Costs

15 Other costs	472	-	-
	472	-	-