



## **Southwick Methodist Church Trustees Report for the year ending 31<sup>st</sup> August 2023**

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### **1. Objectives and activities**

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

### **2. Achievements and performance**

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise the Remembrance Day service and weekly Prayer meetings. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other Christian festivals. In the course of the year, the Church held a gift day fund-raising event to which members of the wider Southwick community were invited. It also held outdoor events to for celebrations including the coronation of King Charles III.

The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups and Prayer meetings. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies and Junior Church. Young families also meet for monthly Messy Church and twice a week for a parents' and children's group.

During the year, the church conducted some Prayer times on zoom.

The Busy Bees Preschool has continued to meet on the premises, but it is now a charity of its own. The leadership team of the church met once a month to consider how the church can be present in the community. This has led to many programmes and activities that have helped to pastor and support members of the community. In summer 2023, the church spearheaded a Churches' Together mission programme, "Smile for Sunflower" project, that saw many people in the community growing and tendering sunflower plants. Though the bad weather did not bring much rain, some of the sunflowers blossomed and brought hope and smiles onto people's faces.

During the year the church has engaged in regular maintenance of the premises.

## **2.1 Plans for future years**

Encourage initiatives for mission in the community.

Support Churches Together in Southwick.

Ensure that all those required to do so should attend appropriate safeguarding training.

## **3. Financial Review**

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls.

### **3.1 Investment policy and performance**

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit

mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

### **3.2 Reserves Level and policy**

Please see the accompanying Reserves level and policy agreed by the Church Council.

## **4. Trustees' Responsibilities**

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing

Trustees must:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards.
- Prepare accounts using The Methodist Church Standard Form of Accounts.

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **4.1 Risk**

The Church is largely risk averse.

## **5. Structure, governance and management**

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

## **5.1 Structure**

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1) Overall regulatory authority rests with the Methodist Conference.
- 2) The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
- 3) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- 4) The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- 5) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

## **5.2 Purpose of the Church**

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

### **5.3 Governance**

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

### **5.4 Responsibilities of the Church Council**

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 - 604 of the Constitutional Practice and Discipline of the Methodist Church.

## **6. Reference and Administrative Details**

### **6.1 Name of the Church**

Southwick Methodist Church

### **6.2 Charity Registration number**

1172433

### **6.3 Superintendent Minister**

The Revd Rosemarie Clarke

### **6.4 Presbyter in Pastoral Charge**

The Revd Dr. Frank Okai-Sam

### **6.5 Names of Managing Trustees**

The Rev. Dr. Frank Okai-Sam, Ms. Emily Berry, Mrs Rosemary Dixon, Mrs. Pam Couchman, Mrs Anne Harris, Mrs Heather McKay, Miss Bridget Quint, Mrs Kim Upton, Mr Philip Webb, Mrs Yvonne Yates, Mrs. Julie Scarratt, Mrs. Phyllis Nicholls, Mrs. Janet Collett, Mrs. Elayne Peacock, Mrs. Wendy Cooke, Ms. Jenny Harris, Mr. Robert Disney.

### **6.6 Independent Examiner**

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

# Southwick Methodist Church

## Income and Expenditure - Year Ended 31st August 2023

Year Ended 31st Aug 2022		Church Income		Year Ended 31st Aug 2023		Notes
Income from Giving						
£	25,059.92	Giving - Direct Bank	£	24,891.30	▼	1
£	5,016.24	Giving - Cash & Cheques	£	6,056.73	▲	
£	5,779.00	Giving - Envelopes	£	4,048.00	▼	
£	1,814.04	Giving - Online	£	1,314.75	▼	
£	6,938.94	Gift Aid Claim	£	7,378.67	▲	
£	44,608.14		£	43,689.45	▼	
Income from Property						
£	20,960.00	Letting	£	21,698.00	▲	
£	9,355.99	Donations from Internal Organisations	£	8,810.86	▼	
£	30,315.99		£	30,508.86	▲	
Donations for Church Use						
£	9,355.57	In Memoriam	£	59,259.73	▲	2
£	1,411.14	General (Includes Warm Spaces grant)	£	2,461.60	▲	3
£	1,949.97	Gift Day	£	911.75	▼	4
£	837.74	Newsletter	£	195.00	▼	
£	1,407.85	Catering	£	1,541.80	▲	
£	340.00	Flowers	£	358.05	▲	
£	15,302.27		£	64,727.93	▲	
Other Income						
£	83.72	Account Interest	£	1,812.17	▲	5
£	275.00	Fees - Wedding & Funerals	£	150.00	▼	
£	1,154.26	Payments for Photocopying & Telephone	£	1,131.22	▼	
£	6,182.80	Refunds from Circuit Assessments	£	5,226.00	▼	
£	645.25	Utility Refunds	£	1,095.95	▲	
£	1,387.25	Other Receipts	£	201.82	▼	
£	9,728.28		£	9,617.16	▼	
£	99,954.68	Total Church Income	£	148,543.40	▲	

Year Ended 31st Aug 2022		Church Expenditure		Year Ended 31st Aug 2023		Notes
		<b>Direct Expenses</b>				
£	51,332.00	Circuit Assessment		£	51,015.00 ▼	6
£	<b>51,332.00</b>			£	<b>51,015.00</b> ▼	
		<b>Property</b>				
£	17,933.63	Maintenance & Repairs		£	12,893.03 ▼	7
£	9,297.24	Cleaning		£	9,819.17 ▲	
£	2,791.46	Insurance		£	3,174.39 ▲	
£	2,311.70	Gas		£	5,824.34 ▲	8a
£	2,914.98	Electricity		£	5,078.71 ▲	8b
£	830.00	Water		£	818.47 ▼	
£	<b>36,079.01</b>			£	<b>37,608.11</b> ▲	
		<b>Office and Administration</b>				
£	228.44	Stationary & Office Consumables		£	398.72 ▲	
£	2,100.08	Printer		£	1,613.18 ▼	9
£	555.05	Telephone & Broadband Service		£	504.84 ▼	
£	743.39	Copyright Licence		£	351.89 ▼	10
£	390.30	Technology Licences & Software		£	864.75 ▲	11
£	164.47	Technology Hardware		£	2,546.98 ▲	12
£	<b>4,181.73</b>			£	<b>6,280.36</b> ▲	
		<b>Church Expenses</b>				
£	524.57	Worship Books & Cards		£	259.84 ▼	
£	816.24	Flowers		£	804.99 ▼	
£	114.26	Other Supplies (Candles/Communion)		£	27.98 ▼	
£	150.00	Ministers Fund		£	100.00 ▼	
£	-	Layworker		£	857.50 ▲	13
£	-	Other Payments				
£	<b>1,605.07</b>			£	<b>2,050.31</b> ▲	
		<b>Other Expenditure</b>				
£	1,801.60	Professional Services		£	281.70 ▼	
£	-	Wedding Expenses		£	-	
£	65.00	Hall Deposit Refund				
£	538.48	Catering		£	823.78 ▲	
£	1,600.00	Magazine		£	1,679.99 ▲	
£	1,422.95	Other Payments		£	671.90 ▼	
£	<b>5,428.03</b>			£	<b>3,457.37</b> ▼	
£	<b>98,625.84</b>	<b>Total Church Expenditure</b>		£	<b>100,411.15</b> ▲	
£	<b>1,328.84</b>	<b>Overall Surplus/Loss</b>		£	<b>48,132.25</b>	14



Year Ended 31st Aug 2022	Mission	Year Ended 31st Aug 2023
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Notes

£	4,473.14	Balances brought forward from previous year	£	1,607.24
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		<b>Donations for Mission Organisations</b>		
£	941.38	Church Mission	£	6,062.18
£	2,357.59	Other Mission Collections	£	1,641.00

£	3,298.97	<b>Total Mission Income</b>	£	7,703.18
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		<b>Donations to Mission Organisations</b>		
		Church Mission (Adur4 Refugees)	£	1,192.34
		Church Mission (Ghana School))	£	5,615.00
		Other Mission	£	2,004.56

15

£	6,168.00	<b>Total Mission Expenditure</b>	£	8,811.90
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£	1,604.11	<b>Balance Held for distribution</b>	£	498.52
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**Notes:**

1	A slight reduction is being seen which given the increases in overall costs is disappointing. As it can be seen our regular giving is dropping and current projection is this will continue this year as our membership decreases.
2	As it can be seen this was a large increase on normal mainly due to the receipt of the bequest from Elsie Kitson which had taken some years to come through.
3	The increase this year was mainly due to a £1,000 grant to support Warm Spaces, so overall our general donations have remained the same as last year. It should be noted that 'general donations' are deemed to be those where the donor has stated a specific reason and includes such things as Warm Spaces and the Pantry.
4	For unclear reasons the donations to the Newsletter have dropped a lot this year - down from £857 last year to £195 this year. As the cost of the Newsletter is £1600+ this obviously means the church carrying a lot of the production costs directly.
5	The larger amount of Utility refunds this year was based on two things 1) we changed water supplier and got a refund of the amounts they hold & 2) there had been an issue at the end of the previous year because of an overpayment which didn't get refunded until the 22-23 financial year.
6	The lower assessment whilst good for the bank balance is a direct reflection of the fact our membership is lower, in the 23-24 year it has dropped further.
7	Whilst Maintenance and repairs shows a decrease this year it is because last year the cost of the replacement roof and hall doors was within the financial year. We have already spent approx. £7,000 so far this year on the lighting replacement so it should be expected that the 23-24 year costs will increase as we now have the funds from the legacy to carry out some maintenance which we have been able to delay but should now be carried out.
8	Our Gas and Electric bills have increased dramatically as they have for many people. The fact that they are only showing as approx. double is because the original fixed price contract only expired in February 2023 as the winter ended - we should expect the costs for this current years usage to be much higher.
9	The costs of the printer are showing lower as we have a new printer and contract since Nov 22 which is much more cost effective and the next financial report should show a further decrease. We do recover a reasonable amount of these costs from organisations who use the printer.
10	The copyright costs have reduced by 50% because we no longer have to have a licence to cover as many attendees of our services. Again good for the bank balance but sadly a reflection on our decreasing attendance at services.
11	The technology software expenditure shows higher this year as we have a couple of licences we pay only bi-annually which came in this financial year. Some of these costs have been recovered from circuit as they share the software. This also covers the monthly fee for the Dona Digital Collection Plate.
12	The technology hardware was higher this year as we invested in; A new office PC, the new TV, stand and DVD player and the 'Lobbysign' display.
13	This is a partial cost of providing our Family Layworker (Mandy) with 3 extra hours per week over the circuit hours to enhance our outreach to youth and families.
14	At the end of the year whilst it shows us as having a surplus of £48,000 it must be clearly realised that had it not been for the £59,000 we received from the Elsie Kitson Bequest I would have been reporting a deficit of £11,000. This was also the case last year when we had nearly £10,000 bequests and showed an surplus of £1,300. Clearly (and sadly) we are only retaining our financial stability because of bequests.
15	In order to simplify the reporting of payments to mission I have changed the alignment to reflect the church mission for both the financial year in question and the previous one as almost always there is an amount which is carried over to the next financial year and previous only showed the different mission merged. Due to this I have only left last year total and not the split .

## Summary:

The 22-23 financial year reflects a trend that our income is going down whilst our expenses are going up. For the last two years this has been countered by the receipt of kind bequests, but we do have a number of urgent maintenance projects which will consume these resources. Additionally it can be seen that our ability to hire our halls out is critical to our income stream and that requires us to provide a safe and well maintained property. Over the next year and following years we will have to be extremely careful on focusing our expenditure (that which we can control) on projects which help grow the church. This will mean that we will not be able to do everything that we would like to do, or in the manner we would like.

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Southwick Methodist</b>	<b>Church</b>
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**FOR THE YEAR ENDED**

**31 August 2023**

<b>West Sussex (Coast and Downs)</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>3609</b>
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**Registered Charity - Charity Registration number**

1172433

If not a registered charity **Her Majesty's Revenue and**

**Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dr Frank Okai-Sam
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Church Stewards:

Bridget Quint	Philip Webb
Julie Scarratt	Pamela Couchman

Treasurer:

Philip Webb
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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	43,689		<b>43,689</b>	44,608
a3	Bank and CFB interest and Investment income	1,812		<b>1,812</b>	84
a4	Lettings	21,698		<b>21,698</b>	20,960
a5	Other receipts	81,344		<b>81,344</b>	34,926
a6	<b>TOTAL RECEIPTS</b>	<b>148,543</b>		<b>148,543 (a7)</b>	<b>100,577</b>

SECTION B					
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	51,015		<b>51,015</b>	51,332
b3	Donations	274		<b>274</b>	1,014
b4	Repairs and Maintenance	25,259		<b>25,259</b>	27,395
b5	Utilities (Insurances, water charges, heating & lighting)	14,973		<b>14,973</b>	8,933
b6					
b7	Other payments	8,890		<b>8,890</b>	10,051
b8	<b>TOTAL PAYMENTS</b>	<b>100,411</b>		<b>100,411 (b9)</b>	<b>98,725</b>

SECTION C					
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	48,132	<b>48,132</b>	1,852
c2	Total funds brought forward from last year		51,199	<b>51,199 (c6)</b>	49,350
c3	<b>Sub total</b>	<b>(c1+c2)</b>	99,331	<b>99,331</b>	<b>51,202</b>
c4	Transfers and adjustments				(3)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>99,331</b>	<b>99,331 (c8)</b>	<b>51,199 (c6)</b>

SECTION D				
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>				
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>		£	£
d1	Balance brought forward from last year		1,607.24	4,473
d2	Offerings/Gifts - received for external organisations		7,703	3,302
d3	Offerings/Gifts - passed to external organisations		8,812	6,168
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	<b>499</b>	<b>1,607</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Wednesday Fellowship	3,324	4,029	(705)		2,693	1,988
e2 3rd Southwick GB	6,997	6,376	621		10,421	11,042
e3 Cameo	629	596	33		26	60
e4 1st Southwick BB	1,621	1,973	(352)		9,507	9,155
Coffee Shop	756	756			50	50
Manna Lunch Club	2,005	2,006	(1)		1,719	1,718
e5 Teddy Bears	3,796	3,814	(18)		607	590
e6 Ladies that Breakfast	782	794	(12)		476	464
e7 Messy Church	606	632	(26)		320	294
e8 Sub total of Internal Organisations funds	20,516	20,975	(459)		25,819 (e11)	25,360 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	148,543 (a7)	100,411 (b9)	48,132	(c7)	51,199 (c6)	99,331 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	169,059	121,386	47,673		77,018 (x)	124,691 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	31,045	26,199.68
f3 Bank Deposit Account		
f4 Central Finance Board	17,989	21,766.40
f5 Trustees for Methodist Church Purposes	2,165	51,364.29
f6 Other funds		
f7 SUB TOTAL - Church accounts	51,199 (c6)	99,330.37 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	25,819 (e11)	25,360 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	77,018 (x)	124,691 (y)

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

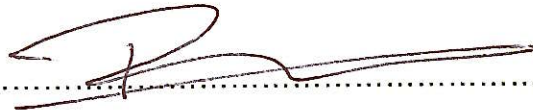


Name of Church . Southwick Methodist

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....



Date .....

30/10/23

Name and address of treasurer .....

PHILIP WEBB 422 UPPER SHOREHAM ROAD

SHOREHAM BY SEA, W. SUSSEX

Post Code .....

BN43 5NE

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on 22/10/23.

Signature of the Chair of the meeting .....



Name of the Chair of the meeting .....

FRANK O'SULLIVAN

Date .....

22/10/23

### Independent Examiner's Report to the Trustees of the

SOUTHWICK METHODIST Church

Charity Number 1172433

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SOUTHWICK METHODIST Church for the year ended 31 August 2022 set out on pages 1 to 2. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church .....Southwick Methodist..... No 360812

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... *J Young* .....

Name of independent examiner ..... *JOHN YOUNG* .....

Relevant professional qualification of independent examiner ..... *FCCA (retired)* .....

Name of firm (where appropriate) ..... *-* .....

Address ..... *7 The Crescent* .....

..... *Southhurst, Sussex* ..... Post Code *BN4 24LB*

Date ..... *8/11/23* .....

\* delete or circle as appropriate