

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Details

Status Registered

Legal form Other

Registered 2017-04-05

Register [View on the Charity Commission register](#)

Contact

Address Southwick Methodist Church
Manor Hall Road
Southwick
Brighton
BN42 4NA

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Website southwickmethodistchurch.co.uk

Activities

Objects: THE PURPOSES OF THE METHODIST CHURCH ARE AND SHALL BE DEEMED TO HAVE BEEN SINCE THE DATE OF UNION THE ADVANCEMENT OF - (A) THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL STANDARDS AND THE DISCIPLINE OF THE METHODIST CHURCH; (B) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY CONNEXIONAL, DISTRICT, CIRCUIT, LOCAL OR OTHER ORGANISATION OF THE METHODIST CHURCH; (C) ANY CHARITABLE PURPOSE FOR THE TIME BEING OF ANY SOCIETY OR INSTITUTION SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH; (D) ANY PURPOSE FOR THE TIME BEING OF ANY CHARITY BEING A CHARITY SUBSIDIARY OR ANCILLARY TO THE METHODIST CHURCH.

Activities: Public worship, fellowship groups, Bible study groups, work with children and young people, pastoral care, social activities, training activities, Safeguarding care for children and adults at risk, all in line with the purposes of the Methodist Church nationally.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£339,072	£148,719	-	-
2024-08-31	£95,892	£105,003	-	-
2023-08-31	£148,543	£100,411	-	-
2022-08-31	£100,577	£98,726	-	-
2021-08-31	£76,054	£78,623	-	-

Trustees

Name	Role	Appointed
Rev Owen Carney	Chair	2025-09-01
ANNE ROSEMARY HARRIS		2017-04-05
Bridget Ann Quint		2016-04-25
HEATHER MCKAY		2017-04-05
Hilary Ann Colbourn		2024-09-01
JANET COLLETT		2022-09-01
JULIE SCARRATT		2018-06-21
James Lelean		2024-10-06
Joanna Markvoort-Weijters		2025-09-01
KIM ANNE UPTON		2017-04-05
Nicola Alison Disney		2025-07-03
PHYLLIS GWENDOLINE NICHOLLS		2022-09-01
Philip Colin WEBB		2014-05-12
ROBERT DUDLEY DISNEY		2024-09-01
Rev ROSEMARIE ELAINE GAYE CLARKE MA		2022-09-01
Rev TONGAYI JOSEPH MATAMBA		2025-09-16
Wendy Cooke		2022-09-01
YVONNE YATES		2017-04-05

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Accounts

The Methodist Church

Southwick Methodist Church
Registered Charity 1129035
in the
West Sussex Coast and Downs Circuit 36/01

Annual Report and Financial Statement
for the year ending 31st August 2025

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

Our mission statement is Worship God, Love People, Grow Disciples.

2. Achievements and performance

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise the Remembrance Day service and weekly Prayer meetings and an open air service on Good Friday. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other events. In the course of the year, the Church held a gift day fund-raising event and coffee morning to which members of the wider Southwick community were invited.

The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups, Coffee Shop and Wednesday Fellowship. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies and Junior Church. Young families also meet for monthly Messy Church and twice a week for a carers and toddlers group.

During the year, we held specific appeals where funds were collected for:
Action for Children, Leprosy Mission, Link to Hope, MHA, Leap into Hope, Christian Aid.

During the year the church has engaged in regular maintenance and improvements of the premises.

The church has now developed a focused musical outreach to encourage the local community to join activities in the church, these range from social musical events to Christian worship.

2.1 Plans for future years

Encourage and organise initiatives for mission in the community.

Develop café style worship.

Support Churches Together in Southwick.

Organise a series of events to celebrate 60 years of worship in our current church.

3. Financial Review

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls. At the end of the year the church was blessed to receive a large bequest which has allowed us to progress some much needed improvements to the premises which will be ongoing over the next couple of years.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

It is SMC's policy to aim to hold at least six months general expenditure plus a buffer amount to cover unexpected fluctuations in income. On this basis funds reserved for the financial year 2025-26 will be £35,000.

Please see the accompanying Reserves level and policy agreed by the Church Council.

4. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing Trustees must:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards.
- Prepare accounts using The Methodist Church Standard Form of Accounts.

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1) Overall regulatory authority rests with the Methodist Conference.
- 2) The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
- 3) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- 4) The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- 5) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

The leadership team of the church met once a month to consider how the church can be present in the community. This has led to many programmes and activities that have helped the pastor and support members of the community. For example, running a course to help people explore the Christian faith and organising social events such as music concerts.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at Methodist Church House, 25 Tavistock Place, London. WC1H 9SF to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Southwick Methodist Church

6.2 Charity Registration number

1172433

6.3 Superintendent Minister

The Revd Rosemarie Clarke

6.4 Presbyter in Pastoral Charge

The Rev. Ian Couchman

6.5 Names of Managing Trustees

Revd. Ian Couchman, Rev. Rosemarie Clarke. Ms Hilary Colbourn, Mrs Dawn Carn, Mrs. Janet Collett, Mrs. Wendy Cooke, Mrs Pam Couchman, Mr Robert Disney, Mrs Mandy Ford, Mrs Anne Harris, Mr James Lelean, Mrs Joanna Markvoot-Weijters, Mrs Heather McKay, Mrs. Phyllis Nicholls, Miss Bridget Quint, Mrs. Julie Scarratt, Mrs Kim Upton, Mr Philip Webb, Mrs Yvonne Yates.

6.6 Independent Examiner

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

The **Methodist** Church

Southwick Methodist Church
Registered Charity 1129035
in the
West Sussex Coast and Downs
Circuit 22/04

ACCOUNTS (ACCRUALS BASIS)

For the year ended 31st August 2025

Minister

Rev'd Ian Couchman

Church Leadership Team

Miss Bridget Quint
Mrs Julie Scarrett
Mrs Pam Couchman
Mr Philip Webb

Church Treasurer

Mr Philip Webb

Name of Church

Southwick Methodist Church

Church No

360812

Statement of Financial Activities (SOFA) for the year ended 31 August 2025

	Notes to the accounts	General Fund (Unrestricted)	Designated Funds (unrestricted)	Restricted Funds	Endowment Funds	Total 2024-25	Total 2023-24
		£	£	£	£	£	£
Income							
1 Offerings	1	29,924				29,924	32,131
2 Donations	4	8,389		3,543		11,931	17,379
3 Gift aid		7,600				7,600	7,398
4 Interest and investment income	2	3,144				3,144	3,322
5 Income from investment properties	3	25,065				25,065	25,138
6 Internal organisations	5		43,743			43,743	354
7 Other charitable income	4	11,764	205,902			217,666	14,319
8 Total income		85,885	249,645	3,543	-	339,072	100,041
Expenditure							
9 Circuit assessment or share	6	30,764				30,764	46,447
10 Grants and donations	13	438	3,116	2,406		5,960	3,054
11 Property maintenance	8	10,804	50,240			61,044	28,119
12 Insurance, utilities etc	9	16,160				16,160	18,695
13 Depreciation						-	0
14 Office expenses	10	2,311				2,311	2,878
15 Other expenditure	10	8,168	593			8,760	7,911
16 Internal organisations	11		23,720			23,720	312
17 Total charitable expenditure		68,644	77,669	2,406	-	148,719	107,416
18 Gains/(losses) on monetary investments						0	
19 Gains/(losses) on investment properties						0	
20 Net income/(expenditure)		17,241	171,976	1,137	-	190,353	-7,375
21 Transfers between funds		100		100		0	0
22 Other gains/(losses)						0	0
23 Net movement in funds	12	17,341	171,976	1,037	-	190,353	- 7,375
24 Total funds brought forward		39,004	51,116	2,333		92,453	99,829
25 Total funds carried forward		56,345	223,092	3,370	-	282,806	92,454

Name of Church

Southwick Methodist Church

Church No

360812

Balance Sheet as at 31 August 2025

Notes to the Accounts	General Fund (Unrestricted)	Designated Funds (Unrestricted)	Restricted Funds	Endowment Funds	Totals 2025	Totals 2024
	£	£	£	£	£	£
Fixed Assets						
Church building and other property	5,174,109				5,174,109	4,999,063
Investment properties	0				0	
Investments					0	
Total fixed assets	5,174,109	0	0	0	5,174,109	4,999,063
Current Assets						
Debtors and prepayments	9,392				9,392	0
Loans by the Churches					0	0
Investments with TMCP		211,843			211,843	43,864
Central Finance Board Deposits	4,524				4,524	16,393
Cash at Bank and in hand	42,429	15,352	3,370		61,152	32,196
Total current assets	56,345	227,195	3,370	0	286,910	92,453
Current liabilities						
Creditors (due in under 1 year)	4,104				4,104	
Grants payable within 2025-26					0	
Total current liabilities	4,104	0	0	0	4,104	0
Net current assets/liabilities	52,241	227,195	3,370	0	282,806	92,453
Total assets less current liabilities	5,226,350	227,195	3,370	0	5,456,915	5,091,516
Long term liabilities (due after more than one year)						
Grants payable after 2025-26					0	
Loans to the Church					0	
					0	
Net assets	5,226,350	227,195	3,370	0	5,456,915	5,091,516
Funds of the Church						
General Fund (Unrestricted)	5,226,350				5,226,350	39,004
Designated Funds (Unrestricted)		227,195			227,195	51,116
Total Unrestricted Funds					5,453,545	90,120
Restricted Funds			3,370		3,370	2,333
Endowment Funds				0	0	
Total Funds	5,226,350	227,195	3,370	0	5,456,915	92,453

Southwick Methodist Church

Analysis of income and expenditure Selected period: 01 September 2024 to 31 August 2025

	General	Designated	Restricted	This year	Last year
Receipts					
Note 1 - Offerings and tax recoverable					
1001 - Weekly offering - cash and cheques	£5,750 -	-		£5,750	£5,494
1002 - Weekly offering - envelopes	£2,480 -	-		£2,480	£3,602
1003 - Offering - Direct Bank Payments	£19,601 -	-		£19,601	£21,348
1006 - Offering - Online	£2,093 -	-		£2,093	£1,687
1010 - Tax reclaimed	£7,600 -	-		£7,600	£7,398
Offerings and tax recoverable Totals	£37,524 -	-		£37,524	£39,529
Note 2 - Bank & CFB interest and investment income					
1102 - Interest - CFB	£625 -	-		£625	£1,073
1103 - Interest - TMCP	£2,519 -	-		£2,519	£2,249
Bank & CFB interest and investment income Totals	£3,144 -	-		£3,144	£3,322
Note 3 - Lettings					
1202 - Lettings - Hall	£25,065 -	-		£25,065	£25,138
Lettings Totals	£25,065 -	-		£25,065	£25,138
Note 4 - Other receipts					
1301 - Fees - Weddings & Funerals	-	-			£275
1302 - Donations - Use of Halls	£9,662 -	-		£9,662	£8,332
1303 - Photocopy & telephone Payments	£605 -	-		£605	£683
1304 - Donations - In Memoriam	£475	£196,562 -		£197,037	£10,150
1305 - Donations - General	£2,179 -	-		£2,179	£1,949
1306 - Donations - Church Mission	-	-	£2,756	£2,756	£2,454
1307 - Donations - Newsletter	£790 -	-		£790	£761
1308 - Fund Raising - Receipts	£42 -	-		£42 -	
1310 - Other Collections - Receipts	-	-			£451
1311 - Payments from Circuit	-	£8,900 -		£8,900	£2,648
1312 - Donations - Catering	£2,195 -	-		£2,195	£1,801
1313 - Donations - Flowers	£590 -	-		£590	£393
1315 - Refunds	£980 -	-		£980	£112
1316 - Donations - Other Mission	-	£440	£786	£1,226	£1,609
1317 - Donations - Gift Day	£2,635 -	-		£2,635	£80
Other receipts Totals	£20,153	£205,902	£3,543	£229,597	£31,697
Note 5 - Internal organisations (income)					
1901 - Internal organisations (inc)	-	£43,743 -		£43,743	£354
Internal organisations (income) Totals	-	£43,743 -		£43,743	£354
Receipts Grand totals	£85,885	£249,645	£3,543	£339,073	£100,041

Payments**Note 6 - Circuit assessment or share**

2001 - Circuit Assessment	£30,764 -	-		£30,764	£46,447
Circuit assessment or share Totals	£30,764 -	-		£30,764	£46,447

Note 7 - Donations

2102 - National Charities	£3	£2,876	£2,406	£5,284	£1,944
2103 - Local Charities	-	£241 -		£241	£690
2105 - Other Collections - Payments	£435 -	-		£435	£420
Donations Totals	£438	£3,116	£2,406	£5,960	£3,054

Note 8 - Repairs and maintenance

2201 - Cleaning - Services	£4,174 -	-		£4,174	£5,027
2203 - Cleaning - Materials	£1,629 -	-		£1,629	£1,550
2218 - Property - Improvements	-	£34,082 -		£34,082	£9,990
2219 - Property - Signage	£900 -	-		£900 -	
2220 - Property - repairs, maintenance etc	£3,571	£14,059 -		£17,630	£10,514
2223 - Organ - Repairs	-	-	-		£120
2224 - Pianos - Repairs	£328	£2,100 -		£2,428	£70
2629 - Technology - Hardware	£201 -	-		£201	£849
Repairs and maintenance Totals	£10,804	£50,240 -		£61,044	£28,119

Note 9 - Utilities, insurances etc

2301 - Insurance - Church	£3,619 -	-		£3,619	£3,502
2310 - Gas	£6,567 -	-		£6,567	£7,254
2312 - Electricity	£3,857 -	-		£3,857	£6,755
2320 - Water	£1,330 -	-		£1,330	£1,095
2321 - Council tax	£787 -	-		£787	£89
Utilities, insurances etc Totals	£16,160 -	-		£16,160	£18,695

Note 10 - Other payments

2002 - LayWorker Salary	£2,014 -	-		£2,014	£1,845
2104 - Ministers Discretionary Fund	£100 -	-		£100	£320
2601 - Equipment - eg Vacuum Cleaner	£125 -	-		£125 -	
2603 - Stationery	£162 -	-		£162	£483
2604 - Office Consumables - paper, cartridges	£74 -	-		£74 -	
2605 - Postage	£5 -	-		£5	£20
2606 - Telephone & Broadband	£767 -	-		£767	£699
2620 - Printer Expenses	£1,302 -	-		£1,302	£1,677
2621 - Professional Service	-	£593 -		£593	£1,630
2624 - Copyright Licence	£396 -	-		£396 -	
2625 - Magazines Costs	£1,875 -	-		£1,875	£1,611
2626 - Technology - Licences & Software	£1,261 -	-		£1,261	£983
2627 - Books & Cards	£229 -	-		£229	£57
2628 - Catering	£468 -	-		£468	£663
2640 - Flowers	£759 -	-		£759	£333
2642 - Hymnbooks	£130 -	-		£130 -	
2643 - Worship Books	£136 -	-		£136 -	
2644 - Church Supplies	£308 -	-		£308	£30
2645 - Outreach Expenses	£368 -	-		£368	£373
2700 - Hall Hire Deposit Refund	-	-	-		£65
Other payments Totals	£10,478	£593 -		£11,071	£10,789

Note 11 - Internal organisations (expenditure)

2901 - Internal organisations (exp)	-	£23,720 -		£23,720	£312
Internal organisations (expenditure) Totals	-	£23,720 -		£23,720	£312

Payments Grand totals	£68,644	£77,669	£2,406	£148,719	£107,416
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Note 4 & 13. Donations to Others

For Mission Funding our policy is to have focused opportunities for members of the congregation and wider community to give to named charities. These are raised through freewill giving and special events. Charities supported are both Methodist and others.

Each year we have a specific Christian charity which is proposed from the membership. In 24-25 we supported the Leap into Hope charity and through donations and social activities raised £2406 which was matched from a specific fund which was designated for supporting missions in the church. This is a principle which has been approved by the trustees and review each year.

Other donations have been collected and made based on individual focused Sunday services such as Action For Children and Methodist Homes for the Aged.

Note 5 & 11 Internal Organisations

Internal Organisations report to Church Council which has ultimate responsibility for them, but they conduct their own financial affairs including an examination of their accounts.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Opening balances	Closing balances
Wednesday Fellowship	3,789.17	4,342.31	(553.14)	1,722.83	1,169.69
3rd Southwick GB	8,199.16	9,844.01	(1,644.85)	9,815.45	8,171
Cameo (Closed in the year)	681.00	743.58	(62.58)	62.58	
1st Southwick Boys Brigade	1,671.00	1,986.01	(315.01)	8,680.53	8,365.52
Manna Lunch Club	2,355.05	2,358.39	(3.34)	1721.28	1,717.94
Teddy Bears	3,267.95	3,441.91	(173.96)	373.87	199.91
Messy Church	814.74	775.97	38.77	289.34	328.11
Sub total of Internal Organisations funds	20,778.07	23,492.18	(2,714)	22,665.88	19,951.77

(Note - in the SOFA report it shows internal organization income as £43,743 – this reflects the addition of the internal organisations previous years balance which was reported externally from the churches accounting software to being reported within the churches accounting package. And funds held in 'Other Funds' which can be seen above in the Statement of Assets and Liabilities in 'Other Funds' as having no opening balance. This occurred as the movement occurred after last year's Financial Year was closed and so no amendment could be made)

Note 6 - Prepayments and Accruals

Prepayments and Accruals

Debtors & Pre-Payments

	General	Restricted	This Year	Last Year
Assessment for Sept to Nov' 2025	£ 9,271.71		£ 9,271.71	N/a
Water Rates Pre-Payment	£ 120.03		£ 120.03	
	<hr/>		<hr/>	
	£ 9,391.74		£ 9,391.74	

Creditors & Accruals

	General	Restricted	This Year	Last Year
Fire Extinguisher Service	£ 1,228.56		£ 1,228.56	N/a
Leap into Hope Missiom pending payment		£ 2,875.58	£ 2,875.58	
	<hr/>		<hr/>	
	£ 1,228.56	£ 2,875.58	£ 4,104.14	

#Accruals Method was not required last year

Note 12 Movement in Funds

Unrestricted Funds are for the use of the trustees in the furtherance of the general objectives of the Church. Restricted Funds are those to which contributions have been made for a specific purpose.

All transfers between funds are approved by Church Council (the Trustees) and made in response to changes in internal requirements or to reflect changes in Circuit Policy.

Southwick Methodist Church Fund movement summary Selected period: 01 September 2024 to 31 August 2025

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
General Fund	£39,003.90	£85,884.94	£68,644.14	£100.00	£56,344.70
Mission 2024 - Leap Into Hope -		£2,706.86 -		£168.72	£2,875.58
Property Fund	£50,519.00	£107,180.99	£49,604.34 -		£108,095.65
Charity Bequest -		£98,280.98 -			£98,280.98
Other Mission	£181.50	£786.48	£2,405.91	£1,932.31	£494.38
Messy Church	£209.16	£299.14	£228.05 -		£280.25
Pantry/Warm Spaces	£272.53	£440.00	£240.60 -		£471.93
Open The Book	£115.32 -				£115.32
Internal Organisation Accounts -		£43,443.95	£23,492.18 -		£19,951.77
Ladies That Breakfast (Closed)	£268.72 -			-£268.72 -	
Mission - Mission (Closed)	£1,883.11	£49.20 -		-£1,932.31 -	
ZReval - Revaluation reserves -			£4,104.14 -		-£4,104.14
Totals	£92,453.24	£339,072.54	£148,719.36 -		£282,806.42

Funds held during 2024-25 Financial Year

General Fund	Unrestricted Funds for general in paying liabilities
Mission 2024 – Leap into Hope	Monies collected for the annual church project, the fund is closed the next financial year after all monies paid.
Property Fund	Monies held for the Maintenance and Upkeep of the Church premises. A specific legacy was left of which 50% was expressed given for the upkeep of Southwick Methodist.
Charity Bequest	Money received as the other 50% of the legacy requested to be given to support charities the Church supports. As the legacy was only received just before end of the financial year no payments have been made.
Other Mission	Monies received for other mission projects (AFC, MHA, Turning Tides etc)
Messy Church	Monies received for Messy Church which are collected via the Church Digital Collect Plate. These remain separate from the Messy Church IOA accounts managed by themselves
Pantry/Warm Spaces	Special Mission for the provision of a food bank and a warm space. Project closed at the end of the financial year and monies are being donated to two local charities with the same aims.
Open The Book	Monies held for the church group who visit schools.
Internal Organization Accounts	Monies held in IO Accounts. These are part of the churches total assets but not held in church accounts.
Ladies that Breakfast	An IO which closed during the year. The Organization asked that the remaining balance be used as a donation to the church for previous use (£100) and the Annual Church Project (£168.72)
Mission	A fund which was closed in order to split the Annual Mission (which starts and ends each financial year) and the Other Missions. All monies collected at that time were assigned to 'Other Missions' .

Note 14 – Assets and Liabilities

Statement of Assets and Liabilities As at: 31 August 2025

		Closing Balances	Openng Balances
Current Asset			
	5001: Barclays Current Account	£22,743	£15,696
	5002: Lloyds Current Account	£18,456	£16,500
	5003: Central Finance Board	£4,524	£16,393
	5005: Other Funds	£19,952	
	5006: Cash in Hand		
	5009: Trustees For Methodist Church Purposes	£211,843	£43,864
	Z05: Accounts Receivable	£9,392	
	Total	£286,911	£92,453
Liability			
	Z04: Accounts Payable	£4,104	
	Total	£4,104	
	Net total assets	£282,806	£92,453

Basis of accounting and accounting policies

- i. Accounting standard**
The financial statements have been prepared in accordance with *Accounting and Reporting by Charities: Statement of Recommended Practice (SORP)* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2015) – (Charities SORP (FRS 102)).
- ii. Public benefit entity**
Southwick Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note below.
- iii. Basis**
These accounts have been prepared on the basis of historical cost except that investments are shown at their market value at the end of the year. The accruals basis has been used and trustees present accounts that show a true and fair view of the Church's financial position and activities.
- iv. Content**
The financial information presented is relevant, reliable, comparable and complete. Where estimates are used, these are based on experience, research and judgement. The accounts are expressed in £Sterling,
- v. FRS102 SORP 2015**
These accounts are compliant with FRS102 and with the FRS102 SORP 2015. The accounts have been prepared in accordance with applicable charity law in England, this being the Charities Act 2011 and SI2008/629 (Charities Accounting and Reporting Regulations) and, pending the making of replacement Regulations specific to SORP 2015 in accordance with Reg.8(4)(d) of SI 2008/629, the charity trustees have departed from the requirement of Reg.8(5) by following SORP (FRS102) instead of SORP 2005 to the extent necessary to give a true and fair view in the circumstances.
- vi. Going concern**
Based on the monetary assets and human resources available at 31 August 2024, the trustees believe that the church is a going concern.
- vii. Income recognition**
Income is brought into the accounts when there is entitlement and the amount is reliably measurable once it is more likely than not that the economic benefit of the income will be forthcoming.
In accordance with the Charities SORP (102), the time of volunteers is not recognised.
- viii. Expenditure**
This is recognised when a liability is incurred, or a constructive obligation arises, where the amount is reliably measurable, and it is considered more likely than not that there will be an outflow of economic benefit.
- ix. Grants**
Grants made by the Church from its own funds are recognised in full at the time of the agreement to make a grant without performance conditions, or as and when the Church accepts that there is a legal or operational obligation to make the payment if it is subject to performance conditions. When the grant to be accrued is recurrent over more than one year, the balance payable in future years is treated as a provision for future commitments in the balance sheet against the appropriate fund, the provision being released in future years in accordance with the originally agreed terms.
- x. VAT**
Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.
- xi. Tangible fixed assets**
These are capitalised if they can be used for more than one year, and individually cost at least £5,000.

xii. Funds

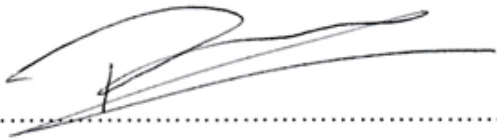
The funds held constitute: General Funds held for any purpose of the Church which are unrestricted. Restricted funds are held for narrower purpose. Details of each material fund are disclosed in the notes to these accounts. Any funds may be represented by more than just cash.

xiii. Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Declarations and Scrutiny

I confirm that these accruals-based accounts for the year to 31 August 2025 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date 10/12/25

Name and address of treasurer:

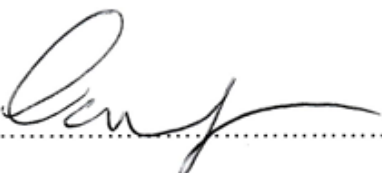
Philip C Webb

422 Upper Shoreham Road, Shoreham By Sea, West Sussex Post Code BN43 5NE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2025 were presented to the meeting of the Church trustees held on 22nd February 2026

Signature of the Chair of the meeting:

..... 

Name of the Chair of the meeting: **Rev Owen Carney**

Date 22 Feb 2026

Independent Examiner's Report to the Trustees of the Southwick Methodist Church

Church No – 360812

Charity Number 1172433

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Southwick Methodist Church for the year ended 31 August 2025 set out on pages 2 to 9. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

[The Church's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of Certified Accountants (Retired).

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *JY/ow*

Name of independent examiner *JOHN YOUNG*

Relevant professional qualification of independent examiner *F.C.C.A.*

Name of firm (where appropriate) -

Address *7 The Crescent*

Southwick Sussex Post Code *BN42 4LB*

Date *8/2/26*

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Accounts



Southwick Methodist Church Trustees Report for the year ending 31st August 2024

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

2. Achievements and performance

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise the Remembrance Day service and weekly Prayer meetings. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other Christian festivals. In the course of the year, the Church held a gift day fund-raising event to which members of the wider Southwick community were invited. It also held outdoor events to for celebrations including the coronation of King Charles III.

The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups and Prayer meetings. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies and Junior Church. Young families also meet for monthly Messy Church and twice a week for a parents' and children's group.

During the year, the church conducted some Prayer times on zoom.

The Busy Bees Preschool has continued to meet on the premises, but it is now a charity of its own. The leadership team of the church met once a month to consider how the church can be present in the community. This has led to many programmes and activities that have helped to pastor and support members of the community. In summer 2023, the church spearheaded a Churches' Together mission programme, "Smile for Sunflower" project, that saw many people in the community growing and tendering sunflower plants. Though the bad weather did not bring much rain, some of the sunflowers blossomed and brought hope and smiles onto people's faces.

During the year the church has engaged in regular maintenance of the premises.

2.1 Plans for future years

Encourage initiatives for mission in the community.

Support Churches Together in Southwick.

Ensure that all those required to do so should attend appropriate safeguarding training.

3. Financial Review

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is

aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

Please see the accompanying Reserves level and policy agreed by the Church Council.

4. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing

Trustees must:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards.
- Prepare accounts using The Methodist Church Standard Form of Accounts.

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1) Overall regulatory authority rests with the Methodist Conference.
- 2) The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
- 3) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- 4) The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- 5) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Tavistock Place, London. WC1H 9SF to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 - 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Southwick Methodist Church

6.2 Charity Registration number

1172433

6.3 Superintendent Minister

The Revd Rosemarie Clarke

6.4 Presbyter in Pastoral Charge

The Revd Dr. Frank Okai-Sam

6.5 Names of Managing Trustees

The Rev. Dr. Frank Okai-Sam, Rev. Rosemarie Clarke, Rev. Dawn Carn, Ms. Emily Berry, Mrs Rosemary Dixon, Mrs. Pam Couchman, Mrs Anne Harris, Mrs Heather McKay, Miss Bridget Quint, Mrs Kim Upton, Mr Philip Webb, Mrs Yvonne Yates, Mrs. Julie Scarratt, Mrs. Phyllis Nicholls, Mrs. Janet Collett, Mrs. Elayne Peacock, Mrs. Wendy Cooke, Ms. Jenny Harris, Mr. Robert Disney.

6.6 Independent Examiner

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

Year Ended 31st Aug 2023	Church Expenditure	Year Ended 31st Aug 2024
-----------------------------	---------------------------	-----------------------------

Year Ended 31st Aug 2023		Year Ended 31st Aug 2024
Direct Expenses		
£ 51,015.00	Circuit Assessment	£ 46,447.00 ▼
£ 51,015.00		£ 46,447.00 ▼
Property		
£ 12,893.03	Maintenance & Repairs	£ 10,513.60 ▼
£ 4,338.00	Improvements	£ 9,990.00 ▲
£ 9,819.17	Cleaning (Cleaner, Supplies & Window Cleaning)	£ 6,576.82 ▼
£ 3,174.39	Insurance	£ 3,502.20 ▲
£ 5,824.34	Gas	£ 7,254.15 ▲
£ 5,078.71	Electricity	£ 6,754.94 ▲
£ 818.47	Water	£ 1,094.81 ▲
£ 41,946.11		£ 45,686.52 ▲
Office and Administration		
£ 398.72	Stationary & Office Consumables	£ 502.58 ▲
£ 1,613.18	Printer	£ 1,677.22 ▲
£ 504.84	Telephone & Broadband Service	£ 698.59 ▲
£ 351.89	Copyright Licence	£ 377.30 ▲
£ 864.75	Technology Licences & Software	£ 606.14 ▼
£ 2,546.98	Technology Hardware	£ 848.80 ▼
£ 6,280.36		£ 4,710.63 ▼
Church Expenses		
£ 259.84	Worship Books & Cards	£ 57.45 ▼
£ 804.99	Flowers	£ 332.62 ▼
£ 27.98	Other Supplies (Candles/Communion)	£ 30.00 ▲
£ 100.00	Ministers Fund	£ 320.00 ▲
£ 857.50	Layworker	£ 1,845.00 ▲
£ -	Other Payments	£ 731.69
£ 2,050.31		£ 3,316.76 ▲
Other Expenditure		
£ 281.70	Professional Services	£ 1,629.60 ▲
£ -	Wedding Expenses	£ -
£ -	Hall Deposit Refund	£ 65.00 ▲
£ 823.78	Catering	£ 663.49 ▼
£ 1,679.99	Magazine	£ 1,611.49 ▼
£ 671.90	Other Payments	£ 89.00 ▼
£ 278.94	Internal Organisations	£ 311.69
£ 3,736.31		£ 4,370.27 ▲
£ 105,028.09	Total Church Expenditure	£ 104,531.18 ▼
£ 43,630.35	Overall Surplus/Loss	-£ 8,513.31

Mission

Year Ended
31st Aug 2024

Balances brought forward from previous year	£	498.52
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Donations for Mission Organisations

Church Mission (Wilderness Trust)	£	2,453.95
Other Mission Collections (Incl Pantry)	£	1,694.46

Total Mission Income	£	4,148.41
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Donations to Mission Organisations

Last year totals

Church Mission (Wilderness Trust)	£	600.00
Church Mission (Ghana School))	£	469.98
Other Mission (Incl Pantry costs)	£	1,343.95

Total Mission Expenditure	£	2,413.93
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Balance Held for distribution	£	2,233.00
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**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

Southwick Methodist	Church
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**FOR THE YEAR ENDED
31 August 2024**

West Sussex (Coast and Downs)	Circuit	Circuit no.	3609
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Registered Charity - Charity Registration number

1172433

If not a registered charity **Her Majesty's Revenue and Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Ian Couchman

Church Stewards:

Bridget Quint	Philip Webb
Julie Scarratt	Pamela Couchman

Treasurer:

Philip Webb

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	39,529		39,529	43,689
a3	Bank and CFB interest and Investment income	3,322		3,322	1,812
a4	Lettings	25,138		25,138	21,698
a5	Other receipts	27,680	224	27,903	81,344
a6	TOTAL RECEIPTS	95,669	224	95,892 (a7)	148,543

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	PAYMENTS				
b2	Circuit Assessment or Share	46,447		46,447	51,015
b3	Donations	640		640	274
b4	Repairs and Maintenance	28,119		28,119	25,259
b5	Utilities (Insurances, water charges, heating & lighting)	18,695		18,695	14,973
b6					
b7	Other payments	10,944	157	11,101	8,890
b8	TOTAL PAYMENTS	104,846	157	105,003 (b9)	100,411

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(9,177) (a6-b8)	67	(9,110)	48,132
c2	Total funds brought forward from last year	99,330		99,330 (c6)	51,198
c3	Sub total	90,153 (c1+c2)	67	90,220	99,330
c4	Transfers and adjustments	(34)	34	(c7)	
c5	TOTAL FUNDS AT END OF YEAR	90,120 (c3+c4)	100	90,220 (c8)	99,330 (c6)

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year			499	1,607
d2	Offerings/Gifts - received for external organisations			4,148	7,703
d3	Offerings/Gifts - passed to external organisations			2,414	8,812
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		2,233	499

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

	INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Wednesday Fellowship	3,707	3,972	(265)		1,988	1,723
e2	3rd Southwick GB	6,911.40	8,138.44	(1,227.04)		11,042.49	9,815.45
e3	Cameo	669.00	666.00	3.00		59.58	62.58
e4	1st Southwick Boys Brigade	1,412.00	1,886.58	(474.58)		9,155.11	8,680.53
e5	Manna Lunch Club	2,280.10	2,276.47	3.63		1,717.65	1,721.28
e6	Teddy Bears	3,230.00	3,445.75	(215.75)		589.62	373.87
e7	Messy Church	499.27	504.24	(4.97)		294.31	289.34
e8	Sub total of Internal Organisations funds	18,709	20,889	(2,181)		24,846 (e11)	22,666 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	95,892 (a7)	105,003 (b9)	(9,110)	(c7)	99,330 (c6)	90,220 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	114,601	125,892	(11,291)		124,177 (x)	112,886 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2024

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand		
f2	Bank Current Account	26,200	29,963
f3	Bank Deposit Account		
f4	Central Finance Board	21,766	16,393
f5	Trustees for Methodist Church Purposes	51,364	43,864
f6	Other funds		
f7	SUB TOTAL - Church accounts	99,330 (c6)	90,220 (c8)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	24,846 (e11)	22,666 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	124,177 (x)	112,886 (y)

SECTION G

OTHER ASSETS and LIABILITIES

		At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)		
g2	Land & Buildings (see notes re Insurance value)	4,825,000	4,999,063
g3	Other Assets		
g4	Loan(s) - show amount outstanding at year end		
g5	Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

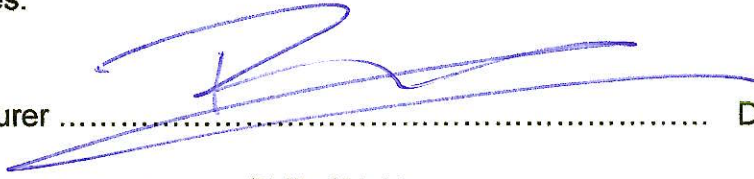
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Southwick Methodist

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer



Date.....

22/12/24

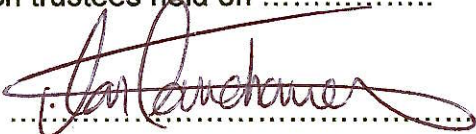
Name and address of treasurer Philip Webb,

422 Upper Shoreham Road, Shoreham By Sea, W Sussex, BN43 5NE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting



Name of the Chair of the meeting

Rev Ian Couchman

Date

6/2/25

Independent Examiner's Report to the Trustees of the

Southwick Methodist Church

Charity Number 1172433

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Southwick Methodist Church for the year ended 31 August 2024 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church - SOUTHWICK METHODIST CHURCH N^o 360812

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/~~have not~~* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *JR Young*

Name of independent examiner *JOHN YOUNG*

Relevant professional qualification of independent examiner *FCCA*

Name of firm (where appropriate) -

Address *7 The Crescent*

..... *Southwick Sussex* Post Code *BN4 7 4LB*

Date *16/1/25*

* delete or circle as appropriate

Sep-24

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Accounts



Southwick Methodist Church Trustees Report for the year ending 31st August 2023

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

2. Achievements and performance

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise the Remembrance Day service and weekly Prayer meetings. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other Christian festivals. In the course of the year, the Church held a gift day fund-raising event to which members of the wider Southwick community were invited. It also held outdoor events to for celebrations including the coronation of King Charles III.

The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups and Prayer meetings. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies and Junior Church. Young families also meet for monthly Messy Church and twice a week for a parents' and children's group.

During the year, the church conducted some Prayer times on zoom.

The Busy Bees Preschool has continued to meet on the premises, but it is now a charity of its own. The leadership team of the church met once a month to consider how the church can be present in the community. This has led to many programmes and activities that have helped to pastor and support members of the community. In summer 2023, the church spearheaded a Churches' Together mission programme, "Smile for Sunflower" project, that saw many people in the community growing and tendering sunflower plants. Though the bad weather did not bring much rain, some of the sunflowers blossomed and brought hope and smiles onto people's faces.

During the year the church has engaged in regular maintenance of the premises.

2.1 Plans for future years

Encourage initiatives for mission in the community.

Support Churches Together in Southwick.

Ensure that all those required to do so should attend appropriate safeguarding training.

3. Financial Review

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit

mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

Please see the accompanying Reserves level and policy agreed by the Church Council.

4. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing

Trustees must:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards.
- Prepare accounts using The Methodist Church Standard Form of Accounts.

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1) Overall regulatory authority rests with the Methodist Conference.
- 2) The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
- 3) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- 4) The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- 5) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 - 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Southwick Methodist Church

6.2 Charity Registration number

1172433

6.3 Superintendent Minister

The Revd Rosemarie Clarke

6.4 Presbyter in Pastoral Charge

The Revd Dr. Frank Okai-Sam

6.5 Names of Managing Trustees

The Rev. Dr. Frank Okai-Sam, Ms. Emily Berry, Mrs Rosemary Dixon, Mrs. Pam Couchman, Mrs Anne Harris, Mrs Heather McKay, Miss Bridget Quint, Mrs Kim Upton, Mr Philip Webb, Mrs Yvonne Yates, Mrs. Julie Scarratt, Mrs. Phyllis Nicholls, Mrs. Janet Collett, Mrs. Elayne Peacock, Mrs. Wendy Cooke, Ms. Jenny Harris, Mr. Robert Disney.

6.6 Independent Examiner

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

Southwick Methodist Church

Income and Expenditure - Year Ended 31st August 2023

Year Ended 31st Aug 2022	Church Income	Year Ended 31st Aug 2023		Notes
	Income from Giving			
£ 25,059.92	Giving - Direct Bank	£ 24,891.30	▼	
£ 5,016.24	Giving - Cash & Cheques	£ 6,056.73	▲	
£ 5,779.00	Giving - Envelopes	£ 4,048.00	▼	
£ 1,814.04	Giving - Online	£ 1,314.75	▼	
£ 6,938.94	Gift Aid Claim	£ 7,378.67	▲	
£ 44,608.14		£ 43,689.45	▼	1
	Income from Property			
£ 20,960.00	Letting	£ 21,698.00	▲	
£ 9,355.99	Donations from Internal Organisations	£ 8,810.86	▼	
£ 30,315.99		£ 30,508.86	▲	
	Donations for Church Use			
£ 9,355.57	In Memoriam	£ 59,259.73	▲	2
£ 1,411.14	General (Includes Warm Spaces grant)	£ 2,461.60	▲	3
£ 1,949.97	Gift Day	£ 911.75	▼	
£ 837.74	Newsletter	£ 195.00	▼	4
£ 1,407.85	Catering	£ 1,541.80	▲	
£ 340.00	Flowers	£ 358.05	▲	
£ 15,302.27		£ 64,727.93	▲	
	Other Income			
£ 83.72	Account Interest	£ 1,812.17	▲	
£ 275.00	Fees - Wedding & Funerals	£ 150.00	▼	
£ 1,154.26	Payments for Photocopying & Telephone	£ 1,131.22	▼	
£ 6,182.80	Refunds from Circuit Assessments	£ 5,226.00	▼	
£ 645.25	Utility Refunds	£ 1,095.95	▲	5
£ 1,387.25	Other Receipts	£ 201.82	▼	
£ 9,728.28		£ 9,617.16	▼	
£ 99,954.68	Total Church Income	£ 148,543.40	▲	

Year Ended 31st Aug 2022	Church Expenditure	Year Ended 31st Aug 2023	Notes
	Direct Expenses		
£ 51,332.00	Circuit Assessment	£ 51,015.00 ▼	6
£ 51,332.00		£ 51,015.00 ▼	
	Property		
£ 17,933.63	Maintenance & Repairs	£ 12,893.03 ▼	7
£ 9,297.24	Cleaning	£ 9,819.17 ▲	
£ 2,791.46	Insurance	£ 3,174.39 ▲	
£ 2,311.70	Gas	£ 5,824.34 ▲	8a
£ 2,914.98	Electricity	£ 5,078.71 ▲	8b
£ 830.00	Water	£ 818.47 ▼	
£ 36,079.01		£ 37,608.11 ▲	
	Office and Administration		
£ 228.44	Stationary & Office Consumables	£ 398.72 ▲	
£ 2,100.08	Printer	£ 1,613.18 ▼	9
£ 555.05	Telephone & Broadband Service	£ 504.84 ▼	
£ 743.39	Copyright Licence	£ 351.89 ▼	10
£ 390.30	Technology Licences & Software	£ 864.75 ▲	11
£ 164.47	Technology Hardware	£ 2,546.98 ▲	12
£ 4,181.73		£ 6,280.36 ▲	
	Church Expenses		
£ 524.57	Worship Books & Cards	£ 259.84 ▼	
£ 816.24	Flowers	£ 804.99 ▼	
£ 114.26	Other Supplies (Candles/Communion)	£ 27.98 ▼	
£ 150.00	Ministers Fund	£ 100.00 ▼	
£ -	Layworker	£ 857.50 ▲	13
£ -	Other Payments		
£ 1,605.07		£ 2,050.31 ▲	
	Other Expenditure		
£ 1,801.60	Professional Services	£ 281.70 ▼	
£ -	Wedding Expenses	£ -	
£ 65.00	Hall Deposit Refund	£ - ▼	
£ 538.48	Catering	£ 823.78 ▲	
£ 1,600.00	Magazine	£ 1,679.99 ▲	
£ 1,422.95	Other Payments	£ 671.90 ▼	
£ 5,428.03		£ 3,457.37 ▼	
£ 98,625.84	Total Church Expenditure	£ 100,411.15 ▲	
£ 1,328.84	Overall Surplus/Loss	£ 48,132.25	14

Year Ended 31st Aug 2022	Mission	Year Ended 31st Aug 2023
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Notes

£	4,473.14	Balances brought forward from previous year	£	1,607.24
		Donations for Mission Organisations		
£	941.38	Church Mission	£	6,062.18
£	2,357.59	Other Mission Collections	£	1,641.00
£	3,298.97	Total Mission Income	£	7,703.18
		Donations to Mission Organisations		
		Church Mission (Adur4 Refugees)	£	1,192.34
		Church Mission (Ghana School))	£	5,615.00
		Other Mission	£	2,004.56
£	6,168.00	Total Mission Expenditure	£	8,811.90
£	1,604.11	Balance Held for distribution	£	498.52

15

Notes:

1	A slight reduction is being seen which given the increases in overall costs is disappointing. As it can be seen our regular giving is dropping and current projection is this will continue this year as our membership decreases.
2	As it can be seen this was a large increase on normal mainly due to the receipt of the bequest from Elsie Kitson which had taken some years to come through.
3	The increase this year was mainly due to a £1,000 grant to support Warm Spaces, so overall our general donations have remained the same as last year. It should be noted that 'general donations' are deemed to be those where the donor has stated a specific reason and includes such things as Warm Spaces and the Pantry.
4	For unclear reasons the donations to the Newsletter have dropped a lot this year - down from £857 last year to £195 this year. As the cost of the Newsletter is £1600+ this obviously means the church carrying a lot of the production costs directly.
5	The larger amount of Utility refunds this year was based on two things 1) we changed water supplier and got a refund of the amounts they hold & 2) there had been an issue at the end of the previous year because of an overpayment which didn't get refunded until the 22-23 financial year.
6	The lower assessment whilst good for the bank balance is a direct reflection of the fact our membership is lower, in the 23-24 year it has dropped further.
7	Whilst Maintenance and repairs shows a decrease this year it is because last year the cost of the replacement roof and hall doors was within the financial year. We have already spent approx. £7,000 so far this year on the lighting replacement so it should be expected that the 23-24 year costs will increase as we now have the funds from the legacy to carry out some maintenance which we have been able to delay but should now be carried out.
8	Our Gas and Electric bills have increased dramatically as they have for many people. The fact that they are only showing as approx. double is because the original fixed price contract only expired in February 2023 as the winter ended - we should expect the costs for this current years usage to be much higher.
9	The costs of the printer are showing lower as we have a new printer and contract since Nov 22 which is much more cost effective and the next financial report should show a further decrease. We do recover a reasonable amount of these costs from organisations who use the printer.
10	The copyright costs have reduced by 50% because we no longer have to have a licence to cover as many attendees of our services. Again good for the bank balance but sadly a reflection on our decreasing attendance at services.
11	The technology software expenditure shows higher this year as we have a couple of licences we pay only bi-annually which came in this financial year. Some of these costs have been recovered from circuit as they share the software. This also covers the monthly fee for the Dona Digital Collection Plate.
12	The technology hardware was higher this year as we invested in; A new office PC, the new TV, stand and DVD player and the 'Lobbysign' display.
13	This is a partial cost of providing our Family Layworker (Mandy) with 3 extra hours per week over the circuit hours to enhance our outreach to youth and families.
14	At the end of the year whilst it shows us as having a surplus of £48,000 it must be clearly realised that had it not been for the £59,000 we received from the Elsie Kitson Bequest I would have been reporting a deficit of £11,000. This was also the case last year when we had nearly £10,000 bequests and showed an surplus of £1,300. Clearly (and sadly) we are only retaining our financial stability because of bequests.
15	In order to simplify the reporting of payments to mission I have changed the alignment to reflect the church mission for both the financial year in question and the previous one as almost always there is an amount which is carried over to the next financial year and previous only showed the different mission merged. Due to this I have only left last year total and not the split .

Summary:

The 22-23 financial year reflects a trend that our income is going down whilst our expenses are going up. For the last two years this has been countered by the receipt of kind bequests, but we do have a number of urgent maintenance projects which will consume these resources. Additionally it can be seen that our ability to hire our halls out is critical to our income stream and that requires us to provide a safe and well maintained property. Over the next year and following years we will have to be extremely careful on focusing our expenditure (that which we can control) on projects which help grow the church. This will mean that we will not be able to do everything that we would like to do, or in the manner we would like.

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

Southwick Methodist	Church
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**FOR THE YEAR ENDED
31 August 2023**

West Sussex (Coast and Downs)	Circuit	Circuit no.	3609
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Registered Charity - Charity Registration number

1172433

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dr Frank Okai-Sam

Church Stewards:

Bridget Quint	Philip Webb
Julie Scarratt	Pamela Couchman

Treasurer:

Philip Webb

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	43,689		43,689	44,608
a3	Bank and CFB interest and Investment income	1,812		1,812	84
a4	Lettings	21,698		21,698	20,960
a5	Other receipts	81,344		81,344	34,926
a6	TOTAL RECEIPTS	148,543		148,543 (a7)	100,577

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	PAYMENTS				
b2	Circuit Assessment or Share	51,015		51,015	51,332
b3	Donations	274		274	1,014
b4	Repairs and Maintenance	25,259		25,259	27,395
b5	Utilities (Insurances, water charges, heating & lighting)	14,973		14,973	8,933
b6					
b7	Other payments	8,890		8,890	10,051
b8	TOTAL PAYMENTS	100,411		100,411 (b9)	98,725

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	48,132	48,132	1,852
c2	Total funds brought forward from last year		51,199	51,199 (c6)	49,350
c3	Sub total	(c1+c2)	99,331	99,331	51,202
c4	Transfers and adjustments				(3)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	99,331	99,331 (c8)	51,199 (c6)

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)			£	£
d1	Balance brought forward from last year			1,607.24	4,473
d2	Offerings/Gifts - received for external organisations			7,703	3,302
d3	Offerings/Gifts - passed to external organisations			8,812	6,168
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		499	1,607

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Wednesday Fellowship	3,324	4,029	(705)		2,693	1,988
e2 3rd Southwick GB	6,997	6,376	621		10,421	11,042
e3 Cameo	629	596	33		26	60
e4 1st Southwick BB	1,621	1,973	(352)		9,507	9,155
Coffee Shop	756	756			50	50
Manna Lunch Club	2,005	2,006	(1)		1,719	1,718
e5 Teddy Bears	3,796	3,814	(18)		607	590
e6 Ladies that Breakfast	782	794	(12)		476	464
e7 Messy Church	606	632	(26)		320	294
e8 Sub total of Internal Organisations funds	20,516	20,975	(459)		25,819 (e11)	25,360 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	148,543 (a7)	100,411 (b9)	48,132	(c7)	51,199 (c6)	99,331 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	169,059	121,386	47,673		77,018 (x)	124,691 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2023

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	31,045	26,199.68
f3 Bank Deposit Account		
f4 Central Finance Board	17,989	21,766.40
f5 Trustees for Methodist Church Purposes	2,165	51,364.29
f6 Other funds		
f7 SUB TOTAL - Church accounts	51,199 (c6)	99,330.37 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	25,819 (e11)	25,360 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	77,018 (x)	124,691 (y)

SECTION G

OTHER ASSETS and LIABILITIES

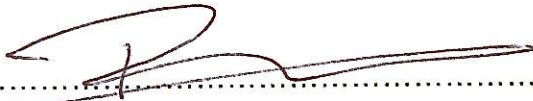
	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board
 f5 Include only Funds held at Trustees for Methodist Church Purposes
 g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Southwick Methodist

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date 30/10/23

Name and address of treasurer PHILIP WEBB 422 UPPER SHOREHAM ROAD
SHOREHAM BY SEA, W. SUSSEX Post Code BN43 5NE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on 22/10/23.

Signature of the Chair of the meeting 

Name of the Chair of the meeting FRANK OKAI-SAM Date 22/10/23

Independent Examiner's Report to the Trustees of the

SOUTHWICK METHODIST Church

Charity Number 1172433

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SOUTHWICK METHODIST Church for the year ended 31 August 2022 set out on pages 1 to 2. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of ChurchSouthwick Methodist..... No 360812

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *J Young*

Name of independent examiner *JOHN YOUNG*

Relevant professional qualification of independent examiner *FCCA (retired)*

Name of firm (where appropriate) *-*

Address *7 The Crescent*

Southwick, Sussex Post Code *BN4 24LB*

Date *8/11/23*

* delete or circle as appropriate

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Accounts

THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS

Southwick Methodist	Church
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FOR THE YEAR ENDED

31 August 2022

West Sussex (Coast and Downs)	Circuit	Circuit no.	3609
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Registered Charity - Charity Registration number

1172433

If not a registered charity Her Majesty's Revenue and
Customs Gift Aid number

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dr Frank Okai-Sam

Church Stewards:

Bridget Quint	Philip Webb
Julie Scarratt	Pamela Couchman

Treasurer:

Philip Webb

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£
a1	RECEIPTS				
a2	Offerings and Tax recovered	44,608		44,608	44,398
a3	Bank and CFB interest and Investment income	84		84	46
a4	Lettings	20,960		20,960	10,713
a5	Other receipts	34,926		34,926	20,898
a6	TOTAL RECEIPTS	100,577		100,577 (a7)	76,055

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£
b1	PAYMENTS				
b2	Circuit Assessment or Share	51,332		51,332	56,040
b3	Donations	1,014		1,014	652
b4	Repairs and Maintenance	27,395		27,395	5,703
b5	Utilities (Insurances, water charges, heating & lighting)	8,933		8,933	8,724
b6					
b7	Other payments	10,051		10,051	7,504
b8	TOTAL PAYMENTS	98,726		98,726 (b9)	78,623

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)	1,852		1,852	(2,568)
c2	Total funds brought forward from last year	49,350		49,350 (c6)	52,105
c3	Sub total (c1+c2)	51,201		51,201	49,537
c4	Transfers and adjustments	(3)		(3) (c7)	(188)
c5	TOTAL FUNDS AT END OF YEAR (c3+c4)	51,198		51,198 (c8)	49,350 (c6)

SECTION D		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
	Note	£	£	£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures above)				
d1	Balance brought forward from last year			4,473	2,536
d2	Offerings/Gifts - received for external organisations			3,302	2,760
d3	Offerings/Gifts - passed to external organisations			6,168	823
d4	BALANCE STILL TO BE PAID (d1+d2-d3)			1,607.00	4,473.00

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Wednesday Fellowship	2,957	3,933	(977)		3,670	2,693
e2 3rd Southwick GB	6,937	10,800	(3,863)		14,284	10,421
e3 Cameo	347	349	(2)		28	26
e4 1st Southwick Boys Brigade	1,015	1,754	(739)		10,246	9,507
e5 Coffee Shop	611	611			50	50
Manna Lunch Club	1,519	1,534	(15)		1,734	1,719
e6 Teddy Bears	3,720	3,705	15		592	607
Ladies that Breakfast	537	486	51		425	476
e7 Messy Church	612	330	282		39	320
Sub total of Internal Organisations funds	18,254	23,501	(5,248)		31,068 (e11)	25,820 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	100,577 (a7)	98,726 (b9)	1,852	(3) (c7)	49,350 (c6)	51,198 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	118,831	122,227	(3,396)	(3)	80,417 (x)	77,018 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	26,946	31,045
f3 Bank Deposit Account		
f4 Central Finance Board	20,239	17,989
f5 Trustees for Methodist Church Purposes	2,165	2,165
f6 Other funds		
f7 SUB TOTAL - Church accounts	49,350 (c6)	51,198 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	31,068 (e11)	25,820 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	80,417 (x)	77,018 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board


f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church . Southwick Methodist

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date 14/11/23

Name and address of treasurer PHILIP COLIN WEBB, 422 UPPER STADEHAM ROAD
STADEHAM BY SEA, W. SUSSEX Post Code BN43 5NE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be* presented to the meeting of the Church trustees held on

Signature of the Chair of the meeting 

Name of the Chair of the meeting FRANK OKA-SAM Date 06/02/23

Independent Examiner's Report to the Trustees of the

.....SOUTHWICK METHODIST.....Church

Charity Number 1172433

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the SOUTHWICK METHODIST Church for the year ended 31 August 2022 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

* delete or circle as appropriate

Name of Church SOUTHWICK METHODIST No 360812

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

~~What/where~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~ have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner JR Young

Name of independent examiner JOHN YOUNG

Relevant professional qualification of independent examiner F.C.C.A

Name of firm (where appropriate) N/A

Address 7 The Crescent, Southwick

Sussex Post Code BN4 2 4LB

Date 29/1/23

* delete or circle as appropriate

RESERVES POLICY

Report on behalf of

Southwick Methodist Church

(*Church Council/ Circuit Meeting/District)

To

West Sussex (Coast and Downs)

(*Circuit Meeting/District)

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- | | |
|---|--|
| <p>(i) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money</p> <p>(ii) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s</p> | <p>(iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report</p> <p>(iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion</p> <p>(v) Our Report is attached overleaf →</p> |
|---|--|

* please delete as appropriate

To be completed by Receiving Body

The West Sussex Coast & Downs

*Circuit Meeting/District received the RESERVES POLICY of

Southwick Methodist Church

*Church Council/Circuit Meeting/District

Policy accepted and acknowledgement sent to the trustees YES / NO

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

*Circuit/District

Signatures Date.....

* Please delete as appropriate

RESERVES POLICY of

Southwick Methodist Church(*Church Council /Circuit Meeting /District)

1.	General Funds held at Y/E 31/08/2022	£51,197
2.	Restricted Funds held	£1,607
3.	Endowment Funds held	£0

4. Reserves policy for General Funds

We aim to hold reserves of up to 6 months of our annual normal expenditure ie:

50% of £52,200 (Circuit Assessment)
£20,000 (Premises Costs & Maintenance)
 £72,200
 Reserves - £36,100

5. Policy for Restricted Funds



Our Restricted Funds relate only to our Mission Offerings which are normally collected and fully donated to the appropriate mission during the year. However, at the end of the 2021-22 financial year we were holding £1,607 to be distributed early in 22-23 Financial Year.

6. Terms relating to Endowment Funds held

N/A

This Reserves Policy has been approved by

Southwick Methodist Church(*Church Council /Circuit Meeting /District)

Treasurer	Trustee
Full name Philip Webb	Full Name FRANK OKA-SAM
Signature 	Signature 

Southwick Methodist Church

Income and Expenditure - Year Ended 31st August 2022

	Year Ended 31st Aug 2021	Church Income	Year Ended 31st Aug 2022		
		Income from Giving			
£	23,063.28	Giving - Direct Bank	£ 25,059.92	▲	
£	3,682.46	Giving - Cash & Cheques	£ 5,016.24	▲	
£	10,009.00	Giving - Envelopes	£ 5,779.00	▼	
£	-	Giving - Online	£ 1,814.04	▲	1a
£	7,643.03	Gift Aid Claim	£ 6,938.94	▼	
£	44,397.77		£ 44,608.14	▲	
		Income from Property			
£	10,712.50	Letting	£ 20,960.00	▲	
£	620.00	Donations from Internal Organisations	£ 9,355.99	▲	
£	11,332.50		£ 30,315.99	▲	
		Donations for Church Use			
£	4,049.49	In Memoriam	£ 9,355.57	▲	
£	4,784.05	General	£ 1,411.14	▼	1b/2
		Gift Day	£ 1,949.97	▲	
£	750.16	Newsletter	£ 837.74	▲	
£	-	Catering	£ 1,407.85	▲	
£	415.00	Flowers	£ 340.00	▼	
£	9,989.70		£ 15,302.27	▲	
		Other Income			
£	46.47	Account Interest	£ 83.72	▲	
£	200.00	Fees - Wedding & Funerals	£ 275.00	▲	
£	754.90	Payments for Photocopying & Telephone	£ 1,154.26	▲	3
£	6,472.27	Refunds from Circuit Assessments	£ 6,182.80	▼	
£	1,432.50	Utility Refunds	£ 645.25	▼	
£	1,428.21	Other Receipts	£ 1,387.25	▼	
£	10,334.35		£ 9,728.28	▼	
£	76,054.32	Total Church Income	£ 99,954.68	▲	

Year Ended 31st Aug 2021	Church Expenditure	Year Ended 31st Aug 2022	Notes
	Direct Expenses		
£ 56,040.00	Circuit Assessment	£ 51,332.00 ▼	
£ 56,040.00		£ 51,332.00 ▼	
	Property		
£ 847.95	Maintenance & Repairs	£ 17,933.63 ▲	4
£ 3,831.68	Cleaning	£ 9,297.24 ▲	5
£ 2,689.10	Insurance	£ 2,791.46 ▲	
£ 2,175.38	Gas	£ 2,311.70 ▲	
£ 2,636.44	Electricity	£ 2,914.98 ▲	
£ 1,223.27	Water	£ 830.00 ▼	
£ 13,403.82		£ 36,079.01 ▲	
	Office and Administration		
£ 283.74	Stationary & Office Consumables	£ 228.44 ▼	
£ 2,164.66	Printer	£ 2,100.08 ▼	
£ 649.96	Telephone & Broadband Service	£ 555.05 ▼	
£ 668.61	Copyright Licence	£ 743.39 ▲	
£ 683.61	Technology Licences & Software	£ 390.30 ▼	
£ 831.95	Technology Hardware	£ 164.47 ▼	
£ 5,282.53		£ 4,181.73 ▼	
	Church Expenses		
£ 504.29	Worship Books & Cards	£ 524.57 ▲	
£ 170.05	Flowers	£ 816.24 ▲	6
£ 405.92	Other Supplies (Candles/Communion)	£ 114.26 ▼	
£ 244.50	Ministers Fund	£ 150.00 ▼	
£ 191.01	Other Payments	£ -	
£ 1,515.77		£ 1,605.07 ▲	
	Other Expenditure		
£ -	Professional Services	£ 1,801.60 ▲	7
£ -	Wedding Expenses	£ -	
£ 55.00	Hall Deposit Refund	£ 65.00 ▲	
£ -	Catering	£ 538.48 ▲	
£ 1,673.50	Magazine	£ 1,600.00 ▼	
£ 652.27	Other Payments	£ 1,422.95	
£ 2,380.77		£ 5,428.03 ▲	
£ 78,622.89	Total Church Expenditure	£ 98,625.84 ▲	
-£ 2,568.57	Overall Surplus/Loss	£ 1,328.84	

Year Ended 31st Aug 2021	Mission	Year Ended 31st Aug 2022
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Notes

£	2,536.23	Balances brought forward from previous year	£	4,473.14
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		Donations for Mission Organisations		
£	1,923.91	Church Mission (Adur 4 Refugess)	£	941.38
£	647.63	Other Mission Collections	£	2,357.59
£	187.87	Transfers to Mission	£	-

£	2,759.41	Total Mission Income	£	3,298.97
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		Donations to Mission Organisations		
£	822.50	National Charities	£	513.00
£	-	Local Charities	£	5,655.00

8

£	822.50	Total Mission Expenditure	£	6,168.00
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£	4,473.14	Balance Held for distribution	£	1,604.11
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Notes:

1	The way we record Online Giving has changed since last year. In the previous year Online Giving was recorded as 'General Donations' (1b) but based on guidance from the circuit it is now clearly identified as 'Giving' in the same way as other types of undesignated giving. Because of this whilst General Donation looks to be almost the same as last year it is actually £1,800 lower than last year. This should be considered a concern as the costs of the church increase and we have to rely more on hiring the halls and legacies.
2	General Donations this year has included funds raised through 'EasyFundRaising', Amazon Smile, Christmas Fair, specific donations for Books and the new 'flags'
3	With the restarting of many external organisation this year, they have also restarted using the printer for which we recover some costs, with a small surplus to cover the addition effort to maintain the printer.
4	Following a year of little maintenance this year we replaced the flat roof and added a new fire exit in the main hall, hence the large increase in maintenance
5	As the use of the halls and church increased we re-instated the normal cleaning schedule and thus the costs went back up to a normal amount.
6	Again an indication that the church was now open as in the previous year we had not had flowers.
7	This amount included a loan to pay for additional services required to complete the sale of the flat from the Elsie Kitson Estate. (£1069). This money has already been recovered in the 22-23 financial year. Also we had to pay for the Quinquennial Inspection (£720)
8	The bulk of this payment to mission was the final payment to the Uganda Project which had been carried over since the previous two years. A final income for the Adur4Refugees mission was received in the 22-23 and also the final payment to the charity was also paid in the 22-23 financial year hence the large balance held.
9	
10	

Summary:

As we come out of the financial impacts of the 'Covid' period we were in a reasonably good position at the moment. This has been in the main because we have now been able to allow the halls to be used and expanded the number of community organisation who use them regularly. Even though we had a large amount of maintenance expenses this year we made a small surplus in 21-22 of £1,328. This in many ways was possible by the increased hiring of the church halls and donations (overall increase of £25,000) as our 'church giving' has dropped. The coming year will have a number of increased challenges as utility costs will increase by a large margin as our 2 year fixed contract will expire in January 23. We are looking at other cost savings, including changing our printer to a cheaper option and also invest in some cost saving improvements which will initially cost more but longer term provide ongoing running cost savings.



Southwick Methodist Church Trustees Report for the year ending 31st August 2022

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

2. Achievements and performance

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise the Remembrance Day service and weekly Prayer meetings. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other Christian festivals. In the course of the year, the Church held a gift day fund-raising event to which members of the wider Southwick community were invited. It also held outdoor events to for celebrations including the late Queen Elizabeth's Platinum Jubilee.

The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups and Prayer meetings. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies, Junior Church and Busy Bees Pre-School. Young families also meet twice a week for a parents' and children's group.

During the year, the church conducted some Prayer times on zoom.

The Busy Bees Preschool has continued to meet on the premises. The leadership team of the church met twice a month to consider how the church can be present in the community. This has led to many programmes and activities that have helped to pastor and support members of the community. In summer 2022, the church spearheaded a Churches' Together mission programme, "Smile for Sunflower" project, that saw many people in the community growing and tendering sunflower plants. Though the bad weather did not bring much rain, some of the sunflowers blossomed and brought hope and smiles onto people's faces.

During the year the church has engaged in regular maintenance of the premises.

2.1 Plans for future years

Encourage initiatives for mission in the community.

Support Churches Together in Southwick.

Ensure that all those required to do so should attend appropriate safeguarding training.

3. Financial Review

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern.

Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into

consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

Please see the accompanying Reserves level and policy agreed by the Church Council.

4. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing

Trustees must:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Follow applicable accounting standards.
- Prepare accounts using The Methodist Church Standard Form of Accounts.

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times

a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

- 1) Overall regulatory authority rests with the Methodist Conference.
- 2) The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
- 3) Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
- 4) The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
- 5) The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 - 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Southwick Methodist Church

6.2 Charity Registration number

1172433

6.3 Superintendent Minister

The Revd Rosemarie Clarke

6.4 Presbyter in Pastoral Charge

The Revd Dr. Frank Okai-Sam

6.5 Names of Managing Trustees

The Rev. Dr. Frank Okai-Sam, Ms Emily Berry, Mrs Rosemary Dixon, Mr Robert Draper (until June 2022), Mrs. Pam Couchman (from June 2022), Mrs Anne Harris, Mrs Heather McKay, Miss Bridget Quint, Mrs Kim Upton, Mr Philip Webb, Mrs Yvonne Yates, Mrs. Julie Scarratt, Mrs. Phyllis Nicholls, Mrs. Janet Collett, Mrs. Elayne Peacock, Mrs. Kristina McCulloch (until January 2022), Mrs. Wendy Cooke (from February 2022), Mr. Graham Croucher (until July 2022).

6.6 Independent Examiner

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

SOUTHWICK METHODIST CHURCH

England & Wales - Charity number 1172433

Accounts



Southwick Methodist Church
Trustees Report for the year ending 31st August 2021

1. Objectives and activities

In setting our objectives and planning our activities the Church Council meets three times a year under the leadership of the presbyter in Pastoral Charge. The General Church Meeting takes place annually as a forum for all members and friends.

Our mission is to be a powerful spiritual influence in the community and a visible expression of God's inclusive love. We aim to achieve this by developing the worship, learning, social and outreach activities that currently exist, and by seeking new ways to extend to others the fellowship of the Church family.

2. Achievements and performance

The Church funds and grants made to other bodies are all detailed in the Church accounts. The policy of the Managing Trustees on grant making is to ensure that all applicants can demonstrate public benefit and show imagination and creativity as well as a perceived need for that for which the grant is being applied.

In the course of the year, Southwick Methodist Church has provided regular acts of public worship on Sundays and other significant days of the Christian year. Southwick Methodist Church has joined with the members of other churches in Southwick to organise festive Messy Church in a bag, and weekly Prayer meetings on zoom. It has joined with other churches in the West Sussex (Coast and Downs) Circuit to celebrate other Christian festivals. In the course of the year the Church held a gift day fund-raising event to which members of the wider Southwick community were invited. The Church provides opportunities for Christian education and companionship through its regular Bible Study Groups and Prayer meeting. The Church provides opportunities for children and young people to meet through its Boys' and Girls' Brigade Companies, Junior Church and Busy Bees Pre-School.

During the lockdown, the church conducted weekly Bible Study, Coffee and Chat sessions, and Prayer times on zoom. Opportunities for children and young people to meet through Boys' and Girls' Brigade Companies and Connexions Group has also been taking place on zoom. The Busy Bees Preschool has continued to meet on the premises. The leadership team of the church has been meeting weekly to consider how the church can be present in the community during and after the lockdowns. This has led to many programmes and activities that have helped to pastor and support members of the community.

During the summer, the church spearheaded a Churches' Together mission programme, "Smile for Sunflower" project, that saw many people in the community growing and tendering sunflower plants.

During the year the church has engaged in regular maintenance of the premises.

2.1 Plans for future years

Encourage initiatives for mission in the community.

Support Churches Together in Southwick.

Ensure that all those required to do so should attend appropriate safeguarding training.

3. Financial Review

Please see the accompanying accounts.

The Managing Trustees have every reason to believe that the Church is a going concern. Trustees do not foresee any factors that will significantly affect the financial performance or position in the next year or two.

The church holds no freehold property.

The church's principal sources of funds are from the free-will gifts of the members of the congregation, from fund-raising events and the hire of the church halls.

3.1 Investment policy and performance

To comply with Methodist Standing Orders, monies for long-term investment are lodged with the Trustees for Methodist Church Purposes (TMCP). These sums are invested in unitised investments or held on deposit. The investment returns are close to tracking the movements on the FTSE100 index. The deposit mirrors the deposit rates available elsewhere. The Managing Trustees' investment policy is aligned with that of the CFB and TMCP because these organisations take into consideration the social, environmental and ethical considerations, both negatively and positively, that make investments suitable for the Methodist Church.

Short term deposits are lodged directly with the Central Finance Board (CFB) and attract good rates of interest.

3.2 Reserves Level and policy

Please see the accompanying Reserves level and policy agreed by the Church Council.

4. Trustees' Responsibilities

For each financial year ending on 31st August the Managing Trustees are required to prepare financial statements that give a true and fair view of the Church's financial activities during the year and of its financial position at the end of the year. In preparing these financial statements the Managing

Trustees must:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Follow applicable accounting standards
- Prepare accounts using The Methodist Church Standard Form of Accounts

The Managing Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the church and enable them to ensure that financial statements comply with the law. They are also responsible for safeguarding the assets of the church and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

4.1 Risk

The Church is largely risk averse.

5. Structure, governance and management

The Church is governed by the Methodist Church Act 1976, the Deed of Union and the Model Trust Deeds of the Methodist Church.

5.1 Structure

Southwick Methodist Church is part of the West Sussex (Coast and Downs) Circuit. As such it is represented on the Circuit Meeting which meets four times a year. The Methodist Conference meets once each year as the supreme denominational body for all Methodist Churches.

1. Overall regulatory authority rests with the Methodist Conference.
2. The Connexional Office implements decisions made by the Conference and is responsible for the stationing of presbyters and deacons (collectively known as ministers) in individual Circuits within the District.
3. Connexional decisions are passed to the Chair of the District and the appropriate officers of the District for implementation.
4. The District passes down to Circuit level for implementation by the Superintendent Minister, ministerial staff and Circuit Stewards, and authority is delegated to the Circuit Meeting for certain matters.
5. The Circuit Meeting passes regulatory control down to Church Councils for local implementation by the presbyter, the Church Stewards, and other officers, and this regulatory control is then exercised by the Church Councils as Managing Trustees of their charity.

5.2 Purpose of the Church

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church, and
- b) Any charitable purposes for the time being of any connexional, District, Circuit, local or other organisation of the Methodist Church, and,
- c) Any charitable purpose for the time being of any society, or institution subsidiary or ancillary to the Methodist Church, and
- d) Any purpose for the time being of any charity being a subsidiary or ancillary of the Methodist Church.

The primary purpose of Southwick Methodist Church is to advance the Christian faith by providing opportunities for worship, Christian nurture and fellowship within the wider Southwick Community.

5.3 Governance

The Church operates within a statutory framework of regulation and seeks to ensure that it follows Methodist Standing Orders. It relies on the Connexional Office at 25 Marylebone Road, London, NW1 5JR to provide guidance on changes that could affect the Church.

The members of the Church Council are appointed under the terms of S.O. 610(1). The Superintendent Minister is ex officio chair of the Church Council but may delegate this task to other presbyters in the Circuit. The Church Council normally meets three times per year and deals with routine and exceptional matters. It oversees the work of other groups within the life of the Church.

5.4 Responsibilities of the Church Council

The responsibilities of the Church Council and other committees are set out in Standing Orders 603 – 604 of the Constitutional Practice and Discipline of the Methodist Church.

6. Reference and Administrative Details

6.1 Name of the Church

Southwick Methodist Church

6.2 Charity Registration number

1172433

6.3 Superintendent Minister

The Revd Ian Suttie MA

6.4 Presbyter in Pastoral Charge

The Revd Dr. Frank Okai-Sam

6.5 Names of Managing Trustees

The Rev. Dr. Frank Okai-Sam, Mrs Jill Aylward, Ms Emily Berry, Mrs Deirdre Blaker, Mrs. Pam Frost, Mr David Bruce, Mrs Wendy Bruce, Mr Robert Disney, Mrs Rosemary Dixon, Mr Robert Draper, Mrs Anne Harris, Miss Jenny Harris, Mrs Norah Ireland, Mrs Pamela Jackson, Mr Laurence Johnson, Mrs Heather McKay, Mr Gary Pickett, Mr Alan Pymmer, Mrs Joyce Pymmer, Miss Bridget Quint, Mrs June Rushton, Mrs Heather Rye, Mr Brian Smart, Mrs June Smith, Mrs Rosemary Thompson, Mrs Christine Tucknott, Mrs Kim Upton, Mr Philip Webb, and Mrs Yvonne Yates.

6.6 Independent Examiner

Mr John Young (7 The Crescent, Southwick, West Sussex, BN42 4LB)

**THE METHODIST CHURCH
STANDARD FORM OF ACCOUNTS**

SOUTHWICK METHODIST	Church
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FOR THE YEAR ENDED

31 August 2021

WESTSUSSEX (COAST AND DOWNS)	Circuit	Circuit no	3609
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Registered Charity - Charity Registration number

1172433

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

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(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Dr Frank Okai-Sam

Church Stewards:

Bridget Quint	Philip Webb
Robert Draper	Julie Scarratt

Treasurer:
Philip webb

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	44,398		44,398	40,438
a3	Bank and CFB interest and Investment income	46		46	313
a4	Lettings	10,713		10,713	6,288
a5	Other receipts	20,898		20,898	55,326
a6	TOTAL RECEIPTS	76,054.32		76,054 (a7)	102,365

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment or Share	56,040		56,040	58,086
b3	Donations	652		652	1,089
b4	Repairs and Maintenance	5,703		5,703	9,913
b5	Utilities (Insurances, water charges, heating & lighting)	8,724		8,724	9,216
b6					
b7	Other payments	7,504		7,504	10,610
b8	TOTAL PAYMENTS	78,622.86		78,623 (b9)	88,914

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	(2,569)	(2,569)	13,451
c2	Total funds brought forward from last year		51,942	165	52,105 (c6)
c3	Sub total	(c1+c2)	49,373	165	49,536
c4	Transfers and adjustments		(23)	(165)	(188) (c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	49,350		49,349 (c8)
					52,105 (c6)

SECTION D			
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)	£	£
d1	Balance brought forward from last year	2,536	
d2	Offerings/Gifts - received for external organisations	2,760	3,597
d3	Offerings/Gifts - passed to external organisations	823	1,165
d4	BALANCE STILL TO BE PAID	4,473	2,432
	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL

SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1 Wednesday Fellowship					3,670	3,670
e2 3rd Southwick GB	3490.00	3,189	301		13,983	14,284
e3 CAMEO		77	(77)		105	28
e4 Connexions					426	426
e5 Busy Bees	132326.89	121,776	10,551		36,684	47,235
e6 Boys Brigade	1035	1,495	(461)		10,706	10,246
Coffee Shop					50	50
Teddy Bears	264	420	(156)		748	592
e7 Little Lights					213	213
e8 Sub total of Internal Organisations funds	137,115	126,956	10,159		66,584 (e11)	76,743 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	76,054 (a7)	78,623 (b9)	(2,569)	(c7)	52,105 (c6)	49,536 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	213,170	205,579	7,591		118,689 (x)	126,280 (y)
	TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F

STATEMENT OF ASSETS AND LIABILITIES

CHURCH - CASH FUNDS HELD at 31 August 2021

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	19,710	26,946
f3 Bank Deposit Account		
f4 Central Finance Board	30,235	20,239
f5 Trustees for Methodist Church Purposes	2,165	2,165
f6 Other funds		
f7 SUB TOTAL - Church accounts	52,110 (c6)	49,350 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	66,584 (e11)	76,743 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	118,694 (x)	126,093 (y)

SECTION G

OTHER ASSETS and LIABILITIES

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

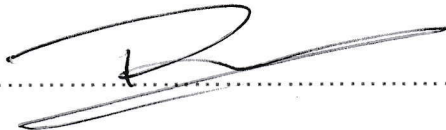
f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Southwick Methodist Church No.....

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

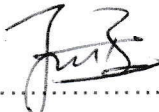
Signature of treasurer  Date... 1/11/2021

Name and address of treasurer Philip Webb

422 Upper Shoreham Road, Shoreham By Sea, West Sussex.... Post Code BN43 5NE

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 were/will be* presented to the meeting of the Church trustees held on ..7.. FEB.. 2022

Signature of the Chair of the meeting 

Name of the Chair of the meeting FRANK OKAI-SAM Date 7 FEB 2022

Independent Examiner's Report to the Trustees of the

Southwick Methodist Church

Charity Number 1172433

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Southwick Methodist Church for the year ended 31 August 2021 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church Southwick Methodist Church..... No

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner *JR/oung*

Name of independent examiner *JOHN RICHARD YOUNG*

Relevant professional qualification of independent examiner *F.C.C.A. (retired)*

Name of firm (where appropriate) *-*

Address *7 THE CRESCENT SOUTHWICK*

..... *SUSSEX* Post Code *BN42 4LB*

Date *22/11/21*

* delete or circle as appropriate

Southwick Methodist Church

Income and Expenditure - Year Ended 31st August 2021

Year Ended 31st Aug 2020	Church Income	Year Ended 31st Aug 2021	Notes
	Income from Giving		
£ 13,952.00	Giving - Direct Bank	£ 23,063.28	
£ 7,463.09	Giving - Cash & Cheques	£ 3,682.46	
£ 11,305.95	Giving - Envelopes	£ 10,009.00	
£ 7,718.00	Gift Aid Claim	£ 7,643.03	
£ 40,439.04		£ 44,397.77	(1)
	Income from Property		
£ 6,288.54	Letting	£ 10,712.50	
£ 17,475.00	Donations from Internal Organisations	£ 620.00	
£ 23,763.54		£ 11,332.50	(2)
	Donations for Church Use		
£ 21,250.00	In Memoriam	£ 4,040.49	
£ 4,648.16	General	£ 4,784.05	
	Gift Day		
£ 673.90	Newsletter	£ 750.16	
£ 1,586.70	Catering	£ -	
£ 297.04	Flowers	£ 415.00	
£ 28,455.80		£ 9,989.70	
	Other Income		
£ 313.60	Account Interest	£ 46.47	
£ 485.00	Fees - Wedding & Funerals	£ 200.00	
£ 1,933.29	Payments for Photocopying & Telephone	£ 754.90	
£ 6,374.80	Refunds from Circuit Assessments	£ 6,472.27	
£ 153.07	Utility Refunds	£ 1,432.50	(3a)
£ 450.19	Other Receipts	£ 1,428.21	
£ 9,709.95		£ 10,334.35	
£ 102,368.33	Total Church Income	£ 76,054.32	(4)

Year Ended 31st Aug 2020	Church Expenditure	Year Ended 31st Aug 2021	Notes
	Direct Expenses		
£ 58,086.00	Circuit Assessment	£ 56,040.00	
£ 58,086.00		£ 56,040.00	
	Property		
£ 3,168.96	Maintenance & Repairs	£ 847.95	
£ 6,840.14	Cleaning	£ 3,831.68	
£ 2,657.07	Insurance	£ 2,689.10	
£ 2,972.33	Gas	£ 2,175.38	
£ 3,305.52	Electricity	£ 2,636.44	
£ 281.11	Water	£ 1,223.27	(3b)
£ 19,225.13		£ 13,403.82	
	Office and Administration		
£ 947.06	Stationary & Office Consumables	£ 283.74	
£ 3,286.22	Printer	£ 2,164.66	
£ 713.77	Telephone & Broadband Service	£ 649.96	
	Copyright Licence	£ 668.58	(5a)
£ 1,481.15	Technology Licences & Software	£ 683.61	(5b)
	Technology Hardware	£ 831.95	
£ 6,428.20		£ 5,282.50	
	Church Expenses		
£ 500.17	Worship Books & Cards	£ 504.29	
£ 583.57	Flowers	£ 170.05	
£ 355.51	Other Supplies (Candles/Communion)	£ 405.92	
£ 450.00	Ministers Fund	£ 244.50	
£ 811.30	Other Payments	£ 191.01	
£ 2,700.55		£ 1,515.77	
	Other Expenditure		
£ 1,212.96	Professional Services	£ -	
£ 25.00	Wedding Expenses	£ -	
£ 50.00	Hall Deposit Refund	£ 55.00	
£ 815.46	Catering	£ -	
£ 94.00	Magazine	£ 1,673.50	
	Other Payments	£ 652.27	
£ 2,197.42		£ 2,380.77	
£ 90,081.29	Total Church Expenditure	£ 78,622.86	
£ 12,287.04	Overall Surplus/Loss	-£ 2,568.54	

Year Ended 31st Aug 2020	Mission	Year Ended 31st Aug 2021
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Notes

£	383.00	Balances brought forward from previous year	£	2,536.23
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Donations for Mission Organisations					
£	3,597.22	Church Mission (Uganda for 2020-21)	£	1,923.91	(6a)
£	-	Other Mission Collections	£	647.63	(6b)
		Transfers to Mission	£	187.87	7

£	3,597.22	Total Mission Income	£	2,759.41
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Donations to Mission Organisations				
£	1,045.79	National Charities	£	822.50
£	398.20	Local Charities	£	-

£	1,443.99	Total Mission Expenditure	£	822.50
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£	2,536.23	Balance Held for distribution	£	4,473.14
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8

Notes:

1	Our Giving income unexpectedly increased this year, even though overall we had a reduced income. Some of this is because as can be seen a high number of people have moved onto Direct Payment and clearly a number of people reviewed and increased their regular giving, plus a number of additional donations where given.
2	Letting looks to have increased but this is because I moved the Busy Bees payments from being recorded as 'Donations' to 'Letting' as they are a regular income. Therefore, 'Lettings' now cover income which either regular and expected, or 'hired' as opposed to 'Donations' which mainly church organisations who gift as opposed to have a regular agreed charge. As expect overall there was a substancial deficit this year as most organisations didn't meet.
3	3a & 3b reflect a change in the way we pay water - due to a change in supplier we used to pay in advance whereas now we pay as we use - therefore we received a refund (major element of 3a) against a previously high bill (3b). We also changed energy suppliers which resulted in a refund and a £100 cashback.
4	The difference in income from last year was not only due to the loss of earning on the halls but also that last year we received a large legacy.
5	Last year all licences were accounted for under one heading - this year I have split these into two - one to cover technology licences and one to cover copyright licences to make the differential clear. There is little change from last year, mainly covered by an additional licence to cover zoom services.
6	At the beginning of the year Mission donations were only tracked as one fund. In order to differentiate the Churches Annual Project as opposed to other periodic mission events (MHA, Leprosy etc) a new fund for the Church Mission (6a) which was Uganda in 2020-21 and is now clearly differentiated from other mission activities (6b).
7	During 2020-21 year a number of organisations made donations which show in the accounts as transfers as they are not paid in from an external source - I have shown these separately for clarity. This also includes a claim for Gift Aid in relation to the Leprosy Mission which was paid early from general funds.
8	The total held over for the Uganda Project is £4460.14.
9	
10	

Summary:

Following on from 2019-20, this year was always going to be a challenge and whilst at the end of the financial year we are (excluding Mission Funds) only £2,591 less than the end of the previous year much of this has been because we stopped several projects that were planned. Two of these projects are currently underway and by the end of October 21 we will have paid a further £15,000 which will much reduce our balances at the start of the 2021-22 financial year.

RESERVES POLICY

Report on behalf of

Southwick Methodist Church

(*Church Council/ Circuit Meeting/District)

To

West Sussex (Coast and Downs)

(*Circuit Meeting/District)

We submit our annual report in accordance with the requirements of the Methodist Conference and the Charity Commission guidance in CC19.

- (i) The trustees have established their mission aims taking into account all of the resources available in terms of people, property and money
- (ii) Mission initiatives/projects have been costed or estimates made of projected future costs which take into account the needs of the buildings and the requirements of the Quinquennial Inspection Report/s

(iii) We have agreed a Reserves Policy which is set out overleaf and is recorded in the trustees' minutes and our Annual Report

(iv) We recognise the need to be accountable as charity trustees for all the money which comes into our hands and will provide further information as required by the Circuit/District/Connexion

(v) Our Report is attached overleaf →

* please delete as appropriate

To be completed by Receiving Body

The

West Sussex Coast & Downs

*Circuit Meeting/District received the RESERVES POLICY of

Southwick Methodist Church

*Church Council/Circuit Meeting/District

Policy accepted and acknowledgement sent to the trustees

YES / NO

Policy noted and the following enquiries made of the trustees

Responses received and any further action taken

*Circuit/District

Signatures Date.....

* Please delete as appropriate

RESERVES POLICY of

Southwick Methodist Church

(*Church Council /Circuit Meeting /District)

1. General Funds held at Y/E 31/08/2021	£49,349
2. Restricted Funds held	£4,473
3. Endowment Funds held	£0

4. **Reserves policy for General Funds**

We aim to hold reserves of up to 6 months of our annual normal expenditure ie:

50% of £51,000 (Circuit Assessment)
£19,500 (Premises Costs & Maintenance)
£70,500
Reserves - £35,250

5. **Policy for Restricted Funds**

Our Restricted Funds relate only to our Mission Offerings which are normally collected and fully donated to the appropriate mission during the year. However, at the end of the 2020-21 financial year we were holding £4,473 as this was not able to be spent because of Covid. This should be paid away during 2021-22 year.


6. **Terms relating to Endowment Funds held**

N/A

This Reserves Policy has been approved by

Southwick Methodist Church

(*Church Council /Circuit Meeting /District)

Treasurer	Trustee
Full name Philip Webb	Full Name <i>FRANK OKAI-SAM</i>
Signature 	Signature 