

Trustees' Annual Report for the period

| Period start date | | | Period end date | | | | |
|-------------------|-----------|-------------|-----------------|----|-----------|-------------|--------------|
| From | Day 01 | Month 09 | Year 2024 | To | Day 31 | Month 08 | Year 2025 |

Section A Reference and administration details

Charity name St Mary's Pre School Playgroup

Other names charity is known by

Registered charity number (if any) 1172430

Charity's principal address Wrexham District Scout Headquarters

Station Approach

Wrexham

Postcode LL11 2AA

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1 | Alana McHugh | Chair | | |
| 2 | Charlotte Williams | Treasurer | | |
| 3 | Catherine Keech | Secretary | | |
| 4 | Kathryn Valentine | Trustee | | |
| 5 | Dianeke McHugh | Trustee | | |
| 6 | Lauren Williams | Trustee | | |
| 7 | Ethan Sydenham | Trustee | | |
| 8 | Eirwen Coasts | Trustee | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
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| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Committee |
| Trustee selection methods (eg. appointed by, elected by) | All trustees are appointed by the committee at the AGM |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees have carried out basic awareness safeguarding level A training during 2024/2025 as a requirement for registration

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The CIO's objectives are to enhance the development and education of pre-school children in Wales, by encouraging parents to understand and provide for their needs through high quality pre-school provision and childcare

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Overview and Attendance

During the 2024–2025 academic year, St Mary's Pre-School experienced a steady increase in attendance, beginning in September and continuing throughout the year. The start of the autumn term was particularly busy, as the setting had already registered to offer Flying Start placements in 2024.

At the beginning of the academic year, the pre-school supported:

- 8 Flying Start children
- 7 privately funded children
- 4 children attending after nursery sessions

Following the Easter term, attendance increased further to:

- 12 Flying Start children
- 6 privately funded children
- 9 Early Education funded children
- 4 children attending after nursery sessions

This growth reflects the ongoing demand for high-quality early years provision within the local community.

Inspection

During the 2024–2025 period, St Mary's Pre-School underwent a joint inspection by Estyn and Care Inspectorate Wales (CIW). This was a demanding and challenging process, which created a significant level of pressure for all members of staff.

Despite the stress associated with the inspection, the staff demonstrated professionalism, resilience and a strong commitment to maintaining high standards of care, learning and wellbeing for the children throughout the process. The experience highlighted the dedication of the team and their continued focus on providing a safe, nurturing and inclusive early years environment

Staffing and Ratios

Due to the increase in numbers, additional staffing was required to ensure the setting remained compliant with statutory staff-to-child ratios. Two new members of staff were recruited during the year, both of whom were students at Coleg Cambria.

The pre-school currently employs:

- 4 full-time members of staff
- 2 part-time members of staff
- 1 administrator

Five members of the team have been employed at St Mary's Pre-School for over three years, providing continuity of care and a strong, experienced team that works collaboratively to support children's learning and development.

Financial Overview

In April 2025, the setting experienced a 25% increase in rent. This had a direct impact on operating costs, and as a result, a decision was made to increase funding contributions and snack payments from parents to ensure the sustainability of the provision.

No grant funding applications were made during the 2024–2025 period. This decision was based on the setting having stable and gradually increasing funding. Additionally, storage space at the Scout Headquarters remains limited, and there is the potential for relocation during the 2026–2027 period, which influenced financial planning decisions.

Language, Inclusion and Community

St Mary's Pre-School is predominantly an English-speaking setting, with Welsh incorporated naturally into daily routines and educational delivery. The setting supports a diverse community, with children from Poland, Portugal and African Caribbean backgrounds.

Approximately 75% of children attending the pre-school have English as an additional language. Many parents are employed locally, including at Wrexham Maelor Hospital, Berwyn Prison and various residential care homes for the elderly.

The setting continues to actively support families in registering for Flying Start, Early Education, 30-hour childcare funding and nursery placements. Staff regularly assist parents in completing online forms, which is particularly important for families where English is not their first language, ensuring all children can access the education and care they are entitled to.

Educational Provision and Enrichment

As an Early Years setting, weekly activity planning is based on observation and identified next steps to enhance each child's learning and development. A strong emphasis is placed on building children's self-confidence, communication and social skills.

Children benefit from regular visits within the local community, including trips to the library, museum, shops and the park. Fundraising activities take place throughout the year, enabling the pre-school to provide additional experiences, including a Christmas party held at a local indoor play centre.

Training and Professional Development

With support from the Wrexham Family Information Service (WFIS), Flying Start Team, Early Education Team and Early Years Wales, staff and committee members have accessed a range of professional training opportunities throughout the year. This ongoing development ensures the setting continues to meet sector standards and deliver high-quality early years education and care.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are ever grateful for the many hours volunteers and trustees have spent keeping the pre-school solvent which would usually include 2 or 3 fund raising events per year. We are especially thankful to the treasurer who spends time raising invoices and ensuring that they are paid on time. Without the valuable contribution of the volunteers, we would not have been able to improve the sustainability of St Mary's.

Financially we are more stable than we have been in the past 10 years. We have seen an increase in our funding following the increase in the children who attend both privately, through *Flying Start* and the Early Education.

We are extremely grateful for the significant time and commitment given by our volunteers and trustees, whose efforts have been instrumental in maintaining the financial viability of the pre-school. We extend particular thanks to the Treasurer for their dedication in raising invoices and ensuring timely payments. Without the invaluable contribution of our volunteers, we would not have been able to strengthen the long-term sustainability of St Mary's.

From a financial perspective, the pre-school is in its strongest position in the past ten years. Funding has increased because of higher enrolment across privately funded places, *Flying Start*, and Early Education provision. In addition, we currently hold three months' operating costs in reserve, providing a level of financial security should staffing adjustments become necessary.

Summary of the main achievements of the charity during the year

Over the past year, St Mary's Pre-school has achieved a significant increase in enrolment, enabling us to support more children and families within our local community. We serve a diverse range of families, including those who have relocated to the UK to work at Wrexham Maelor Hospital. Most children attending the pre-school live within walking distance, allowing us to provide accessible, community-based early years provision.

Throughout the academic year, we delivered a full programme of high-quality, play-based learning that was carefully *planned and well* resourced. This approach has had a positive impact on children's learning, confidence, and wellbeing. Children benefited from weekly themed activities, small group learning opportunities, and increased time spent outdoors, supporting their social, emotional, and physical development.

A key achievement this year has been the continued development of our outdoor learning environment. This has enriched children's experiences, encouraged creativity, and strengthened engagement with the natural environment.

Our impact is underpinned by a highly experienced and committed staff team. Excellent staff-to-child ratios ensure that children receive high levels of individual attention, fostering strong relationships, meaningful interactions, and positive outcomes for each child.

In addition, we supported working families by providing a collection service from St Mary's Nursery. All children accessing this service utilised their 30-hour childcare entitlement, helping parents to remain in employment while ensuring children experienced continuity of care and learning.

Collectively, these achievements demonstrate St Mary's Pre-school's ongoing commitment to delivering inclusive, high-quality early years provision that positively impacts children, families, and the wider community.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The committee and trustees has constantly reviewed its reserves policy ensuring there is funding available to support any redundancies and running costs for three months

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main sources of income during the year were parental fees for children attending St Mary's Pre-School, Flying Start funding, Early Education payments, and 30-hour childcare funding.

The continuation of the 30-hour free childcare scheme has enabled us to further support families by offering additional wraparound care. This provision has helped parents and carers to return to work or undertake training and education.

This funding has allowed us to maintain our staffing structure, including the employment of a supervisor working 24 hours per week, two part-time staff members working 16 hours per week, and one staff member working 10 hours per week. We also employ an administrator who plays a vital role in ensuring the pre-school operates efficiently and remains fully compliant with registration and regulatory requirements.

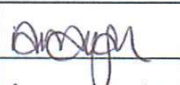
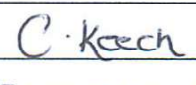
Section F**Other optional information****Future Plans:**

- We continue to promote St Mary's as an education setting for children aged 22 months until school age.
- We will continue to deliver elements of the 30hr-childcare offer, Flying Start, Early Education and childcare with wraparound.
- We work closely with the Family Information Service to ensure our staff can access support and training.
- Work in partnership with the Wrexham and district scout headquarters ensuring the new venue, is a place where children are comfortable and feel safe

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | ALANA MCHUGH | CATHERINE KEECH |
| Position (eg Secretary, Chair, etc) | CHAIRPERSON | Secretary |
| Date | 28/01/26 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

ST MART'S PRE-SCHOOL PLAYGROUP

Receipts and payments accounts

CC16a

For the period
from

01/09/2024

To

31/08/2025

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Fees | 79,088 | - | - | 79,088 | 48,474 |
| Fundraising | - | - | - | - | - |
| Grants | 170 | - | - | 170 | 8,674 |
| Donations | - | - | - | - | 500 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 79,258 | - | - | 79,258 | 57,648 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 79,258 | - | - | 79,258 | 57,648 |

| | | | | | |
|------------------------------|---------------|------------|----------|---------------|---------------|
| A3 Payments | | | | | |
| Trips | 1,193 | 270 | - | 1,463 | 3,188 |
| Snacks and consumables | 1,297 | - | - | 1,297 | 725 |
| Equipment | 601 | 292 | - | 893 | 9,163 |
| Fundraising expenses | - | - | - | - | - |
| Wages | 52,740 | - | - | 52,740 | 43,792 |
| Staff training | 246 | - | - | 246 | 380 |
| Payroll and accountancy fees | 1,545 | - | - | 1,545 | 1,463 |
| Repairs and maintenance | 135 | - | - | 135 | 52 |
| PPS and computer/office | 418 | - | - | 418 | 813 |
| Insurance and subscriptions | 913 | - | - | 913 | 847 |
| Sundry | 1,014 | - | - | 1,014 | 54 |
| Rent | 7,006 | - | - | 7,006 | 6,606 |
| Bank charges | 55 | - | - | 55 | 60 |
| Sub total | 67,163 | 562 | - | 67,725 | 67,143 |

| | | | | | |
|---|---------------|------------|----------|---------------|---------------|
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 67,163 | 562 | - | 67,725 | 67,143 |

| | | | | | |
|------------------------------------|---------------|--------------|----------|---------------|----------------|
| Net of receipts/(payments) | 12,095 | - 562 | - | 11,533 | - 9,495 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 20,103 | 954 | - | 21,057 | 30,552 |
| Cash funds this year end | 32,198 | 392 | - | 32,590 | 21,057 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | | | | |
| | HSBC | 32,198 | 392 | - |
| | Cash | - | - | - |
| | Easy FX | - | - | - |
| | Total cash funds | 32,198 | 392 | - |

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details

| | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|--|---------------------------------|-------------------------------|------------------------------|
| | | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |

B3 Investment assets

Details

| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B4 Assets retained for the charity's own use

Details

| | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|-----------------------------|-----------------|--------------------------|
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |

B5 Liabilities

Details

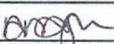
| | Fund to which liability relates | Amount due (optional) | When due (optional) |
|--|---------------------------------|-----------------------|---------------------|
| | | - | |
| | | - | |
| | | - | |
| | | - | |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval


C. Keech

ALANA MCHUGH -
CATHERINE KEECH

28/01/26
29/01/26



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
ST MARY'S PRE SCHOOL PLAYGROUP

**On accounts for the year
ended**

31 AUGUST 2025

**Charity no
(if any)**

1172430

Set out on pages

1 to 2 and pages 1 to 7 of the Trustees' Annual Report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

BRS Roberts

Date:

27/1/26

Name:

BRUCE ROBERTS

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

10 EDISON COURT

ELLICE WAY, WREXHAM TECHNOLOGY PARK

WREXHAM LL13 7YT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.