

Trustees' Annual Report for the period

Period start date
From Day 01 Month 09 Year 2023 **To** Day 31 Month 08 Year 2024 **Period end date**

Section A Reference and administration details

Charity name St Mary's Pre School Playgroup

Other names charity is known by

Registered charity number (if any) 1172430

Charity's principal address Wrexham District Scout Headquarters

Station Approach

Wrexham

Postcode LL11 2AA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alana McHugh	Chair		
2	Charlotte Williams	Treasurer		
3	Catherine Keech	Secretary		
4	Kathryn Valentine	Trustee		
5	Dianeke McHugh	Trustee		
6	Lauren Williams	Trustee		
7	Ethan Sydenham	Trustee		
8	Eirwen Coates	Trustee		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	Committee
Trustee selection methods	All trustees are appointed by the committee at the AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

The CIO's objectives are to enhance the development and education of pre-school children in Wales, by encouraging parents to understand and provide for their needs through high quality pre-school provision and childcare

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

During the past year the pre-school numbers steadily increased from September.

During the spring of 2023 the church hall we used was condemned and we were asked to move premises. There was very little around that we could afford but eventually we were offered Wrexham and District scout hut, still based within the town. Throughout the summer we packed all the pre-school equipment and moved into the Scout Hut in August 2023. With the move we incurred a re-registration with the CIW, new DBSS's for all the staff and many days of paperwork.

We started the term with just 1 child and rent of £175 per week, we steadily increased the numbers with most children being of foreign nationality. Their parents either working at the hospital, in the prison or the caring profession.

We decided as a committee and trustees to become a Flying Start setting in the hope that this would increase the children. All the paperwork was completed, and we were granted Flying Start status from February 2024. St Mary's offer wrap around care using the 30-hour childcare funding, where children are collected from St Mary's nursery at 11.30 and brought to St Mary's Pre-school until 3pm.

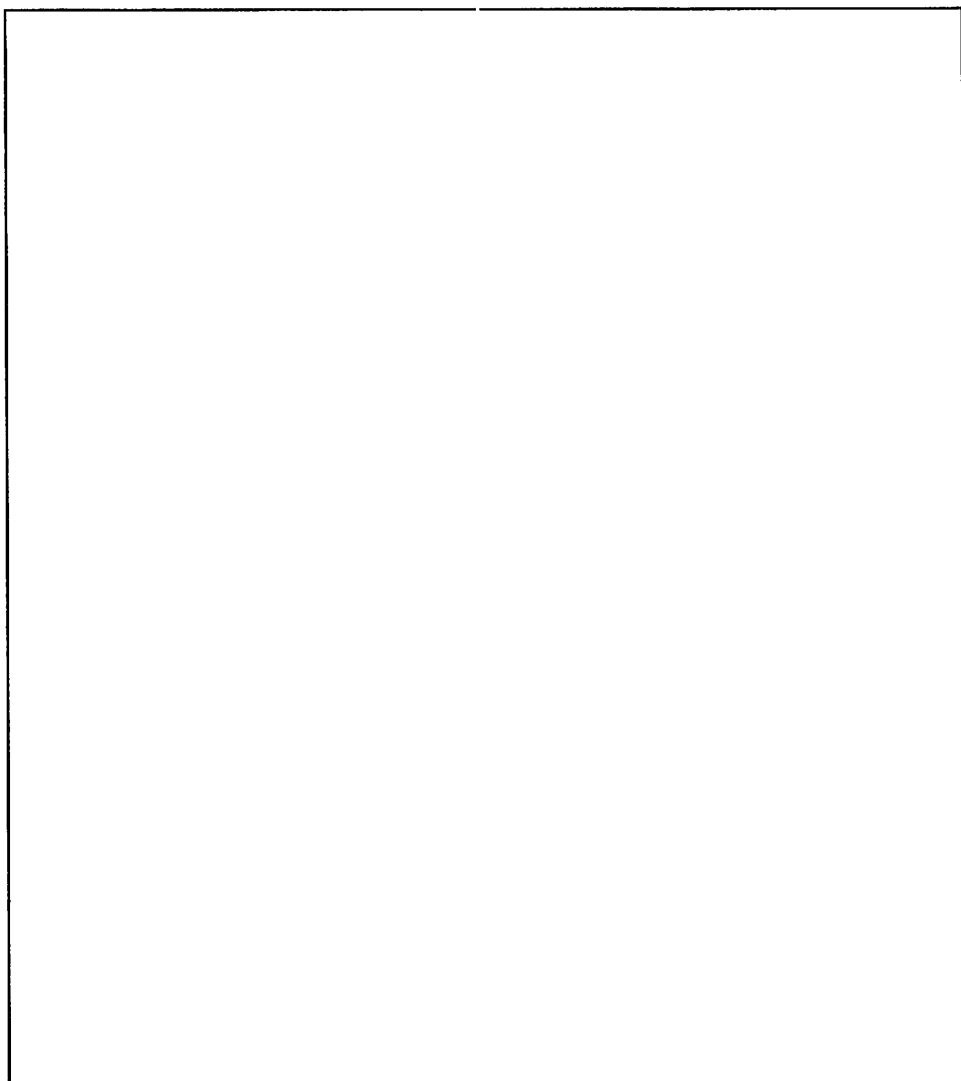
We are predominantly an English-speaking setting where Welsh is incorporated in our everyday delivery of education and childcare. We also have children attending who are Polish, Portuguese, Malandain and African Caribbean. We have continued to support families to register their children for Early Education, 30-hour funding and nursery by supporting them to access the forms online as many families, where English is their second language, this is vital in ensuring their child can access the education they deserve.

We have four members of staff, and an administrator all have been at St Mary's for over 3 years working well as a team to support the children's learning and development.

St Mary's has received several grants through the year. Small Capital grant of £2228 used for new storage cupboards, £200 from Flying Start for the purchase of new hard books for the younger children, Early Years Wales grant of £500 to support the build of a new Webb Page, £1000 from Flying Start to help with new resources, £2500 from Arts Council for Wales to deliver a project to support our outdoor area, £1120 RRRS grant to help support the delivery of the Early Education. All grant funding has been evaluated and returned to the funders.

As an Early Years setting, we plan activities each week and use next steps to enhance and improve the children's learning. Ensuring that they improve their self-confidence and social skills. We enjoy trips to local communities including the library, museum, shops and the park. We also fund raise throughout the year to provide a Christmas party at a local indoor play arena.

With support from WFIS (Wrexham Family Information Service) Early Education team and Early Years Wales, members of St Mary's staff and committee have had access to training about being a charity organisation and the implications it has on each member.



Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are ever grateful for the many hours volunteers and trustees have spent keeping the pre-school solvent which would usually include 2 or 3 fund raising events per year. We are especially thankful to the treasurer who spends time raising invoices and ensuring that they are paid on time. Without the valuable contribution of the volunteers, we would not have been able to improve the sustainability of St Mary's.

Financially we are more stable than we have been in the past 10 years. We have seen an increase in our funding following the increase in the children who attend both privately, through Flying Start and the Early Education. We have three-month operating funding in reserve should we need to make staff redundant.

Summary of the main achievements of the charity during the year

St Mary's has increased the children who attend the setting by 95% over the past 12 months. We have many children whose parents have come over to the UK to work in the local Wrexham Maelor Hospital. Most of the children who attend St Mary's live within walking distance of the pre-school. This year we've provided a full academic year of high quality, carefully planned and well-resourced play-based learning.

The children have benefited from themed sessions each week, small group work, and a lot more time outdoors. We've been working in partnership with Arts Council for Wales to improve our outdoor area. Our children have continued to benefit from a staff team with great experience. The children received lots of adult interaction and benefit from an excellent staff to child ratio.

We offer collection of children from St Mary's nursery; all these children use their 30-hour childcare funding, thus supporting parents who work.

Section E Financial review

Brief statement of the charity's policy on reserves

As we have been continually receiving grant funding during the past 12 months the committee has constantly reviewed its reserves policy ensuring there is funding available to support any redundancies and running costs for three months

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of income for this year has been from fees paid by the parents for their child to attend St Mary's Pre School, Early Education payments and 30-hour funding. We had 1 term of funding through Flying Start for one child.

With the continuation of 30 hours free childcare, we have been able to support families with additional wrap around care allowing parents/carers to return to work or attend training.

Funding has allowed us to continue employing a supervisor working 24 hours per week, two part time staff members working 16 hours and one member of staff working 12 hours per week. We also employ an administrator who ensures that the pre-school continues to run effectively and within the boundaries of the registration requirements.

Section F Other optional information


Future Plans:

- We continue to promote St Mary's as an education setting for children aged 22 months until school age.
- We will continue to deliver elements of the 30hr-childcare offer, Flying Start, Early Education and childcare with wraparound.
- We work closely with the Family Information Service to ensure our staff can access support and training.
- Work in partnership with our new venue, ensure the children are comfortable and feel safe

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		C Keech
Full name(s)	ALANA McHUGH	Catherine Keech
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	27/02/25	



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2023		31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	48,474	-	-	48,474	55,043
Fundraising	-	-	-	-	611
WCBC grants	7,474	1,200	-	8,674	5,887
Donations	500	-	-	500	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	56,448	1,200	-	57,648	61,541
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	56,448	1,200	-	57,648	61,541
A3 Payments					
Trips	3,188	-	-	3,188	2,036
Snacks and consumables	725	-	-	725	1,566
Equipment	8,917	246	-	9,163	3,358
Fundraising expenses	-	-	-	-	-
Wages	43,792	-	-	43,792	43,021
Staff training	380	-	-	380	384
Payroll and accountancy fees	1,463	-	-	1,463	1,455
Repairs and maintenance	52	-	-	52	1,749
PPS and computer/office	813	-	-	813	237
Insurance and subscriptions	847	-	-	847	1,174
Sundry	54	-	-	54	439
Rent	6,606	-	-	6,606	-
Bank charges	60	-	-	60	67
Sub total	66,897	246	-	67,143	55,487
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	66,897	246	-	67,143	55,487
Net of receipts/(payments)	(10,449)	954	-	9,495	6,054
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	30,552	-	-	30,552	24,498
Cash funds this year end	20,103	954	-	21,057	30,552

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	HSBC	20,103	954	-
	Cash	-	-	-
	Easy FX	-	-	-
	Total cash funds	20,103	954	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets				
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

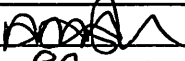
B4 Assets retained for the charity’s own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
 C Keach	ALANJA MCHUGH Catherine Keach	27/02/25 27/02/25



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
ST MARY'S PRE SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1172430

Set out on pages

1 to 2 and pages 1 to 7 of the Trustees' Annual Report

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Bruce Roberts

Date:

18/2/25.

Name:

BRUCE ROBERTS

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

10 EDISON COURT

ELLICE WAY, WREXHAM TECHNOLOGY PARK

WREXHAM LL13 7YT

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.