



Tilford Bach Society (CIO)

Trustees' Annual Report 2021

(Accompanying Accruals Accounts)

1: Legal and Administrative Information

Charity name: Tilford Bach Society (CIO)

Registered charity number: 1172416

For the financial year 1 January to 31 December 2021

Principal Address:

c/o Bethany, Chapel Lane, Pirbright GU24 0JZ

Trustees:

The Trustees during the year 2021 were:

- R John Horrocks - Chairman & Treasurer
- Susan Sagun - Secretary
- Suzanne Cacciottolo – Vice Chair
- Jillian Denbigh
- Dr Trevor Gray
- Dr Roger Jude
- Diana Martin

Objects of Charity:

To advance the education of the general public in the appreciation and understanding of music and its history with special emphasis on the music of Johann Sebastian Bach, through live performances, lectures and other activities.

The public performances are held mostly but not exclusively in Farnham, Godalming and Tilford and include typically the performance of a major Bach choral work in Tilford in early summer, regular monthly concerts from September to May and carols concerts in December.

2: Structure, Government and Management

The governing document is the Constitution adopted on 28 February 2017.

The Trustees make all decisions and run the Society. Most decisions are taken by email and the trustees meet typically once a year to handle major issues that cannot be handled by email or telephone.

The accounting system is Internet based and used by the Chairman, Treasurer and Secretary, who may each pay in cheques and enter receipts and initiate and enter payments. Nearly all payments are made by Internet transfer. The cheque account at CAF Bank operates under dual signature and the one at Lloyds under single signature. A PayPal account is operated primarily for the receipt of ticket money and donations. It works under single signature, with accrued money being transferred to CAF Bank periodically. Priority is given to paying performers promptly. Since the Society does not have credit or bank cards, most purchases are made by the trustees on private credit cards and reimbursed. The annual accounts (Balance Sheet and Profit and Loss) are calculated by the accounting software. Event Accounts, used for internal management during the year, are generated automatically using an Excel spreadsheet prepared by the Chairman with data copied from the Profit and Loss account.

Nearly all documents are stored on the Internet (Google) and shared.

The Charity Commission document "The Essential Trustee" is made available for the guidance of trustees.

The Independent Examiner is Mr Derek Carpenter who works in an honorary capacity.

3: Financial Review

The income of the Society comes from donations and ticket sales. The Society uses the Gift Aid Scheme where applicable. .

The Society made a surplus of £3,288.40 over the year.

At the end of 2021 the Society had an overall balance of £32,061.44, which is attributable to:

Farnham concerts: £12,803.92

Conservatoire Concerts (Godalming): £11,411.74

Farnham Sinfonia: £7,845.78

During the year covered by the Report, none of the Trustees received any payments from the Society, other than the reimbursement of necessary Society expenses.

Policy on Reserves

The Society plans concerts and makes commitments for up to two years ahead. It therefore endeavours to maintain an average balance of at least £10,000.

4: Public Benefit Statement

The trustees confirm that they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission. All concerts are open to the public and access to the concerts in 2021 has essentially been free, funded by donations and a retiring collection. There has been a small registration charge of typically £3 via PayPal, which has been used to provide a list of expected attendees and so to control numbers in view of the Covid-related restrictions.

5: Activities and Achievements

Activities in 2021 were disrupted due to the Covid restrictions and physical concerts were not recommenced until May. From January to May the Society provided on-line concerts using YouTube Channels The second Farnham Chamber Music Festival took place in October.

The monthly Conservatoire Concerts have continued where possible in Godalming with the aim of giving students and young professionals a performing opportunity.

Plans are in hand for Farnham Sinfonia to become an independent charity in 2022.

A great deal of effort has gone into promoting the Society, attracting a younger audience, making use of the Internet and networking with other music societies in the area.

7: Declaration

The Trustees have approved the report.

Signed



Reginald John Horrocks

Chairman

Date: 30 March 2022

Tilford Bach Society (CIO)

Registered Charity 1172416

2021 Accounts

Approved by the Trustees

Income and Expenditure

1 January - 31 December 2021

2020	Charitable activities	Income	2021	Surplus
	Farnham concert series		Expenditure	
£4,332.50	Ticket sales	£1,679.27		
£12,985.30	Sponsorship and donations	£10,677.35		
£8,693.00	Ad hoc donations incl Friends & Sponsors scheme	£1,070.00		
£5,834.70	Gift Aid claimed	£3,042.61		
£36.00	Sale of programmes	£0.00		
£0.00	Sale of refreshments	£0.00		
	LESS			
£26,060.00	Musicians fees and expenses		£10,097.08	
£1,579.45	Premises, instrument, tuning, flyers, programmes (2021)		£2,869.21	
£122.70	Cost of programmes (2020)		£0.00	
£815.29	Refreshments, TEN and miscellaneous costs		£408.82	
£3,304.06	Surplus			£3,094.12
	Godalming Conservatoire Concerts			
£80.00	Ticket sales	£205.00		
£15,251.43	Sponsorship and donations	£11,009.52		
£645.00	Ad hoc donations incl Friends & Sponsors scheme	£3,020.00		
£3,063.31	Gift Aid claimed	£2,004.23		
	LESS			
£12,075.27	Musicians fees and expenses		£10,622.07	
£1,218.00	Premises hire and instrument hire		£1,080.00	
£0.00	Cost of programmes			
£1,067.81	Refreshments, TEN and miscellaneous costs incl insurance		£965.25	
£4,678.66	Surplus			£3,571.43
	Farnham Sinfonia & Other Concerts			
£318.00	Ticket sales	£609.50		
£3,545.00	Sponsorship and donations	£4,116.43		
£7,783.00	Ad hoc donations incl Friends & Sponsors scheme	£735.00		
£962.88	Gift Aid claimed	£1,253.86		
	LESS			
£5,775.00	Musicians fees and expenses		£7,548.00	
£448.00	Premises hire and instrument hire		£632.29	
£201.68	Refreshments, TEN and miscellaneous costs		£284.98	
£6,184.20	Surplus			-£1,750.48
	Items			
£5.00	Sales of items, eg CDs or books	£0.00		
	LESS			
£0.00	Costs of items, eg CDs or books		£0.00	
£5.00	Surplus			£0.00
£63,535.12	Total income on charitable activities	£39,422.77		
£49,363.20	Total expenditure on charitable activities		£34,507.70	
	Other Income			
£53.99	Amazon, EasyFunds etc	£8.62		
£0.00	Interest	£0.00		
£63,589.11	Total income	£39,431.39		

Other Expenditure		
£20.00	Publicity	£20.00
	Travel	
£367.80	Insurance excl Godalming	£363.00
£96.20	Office expenses	£50.44
£9.06	Postage	
£301.18	Computer and Internet Expenses	£302.39
£42.79	Concert items	£530.00
	Misc expenses (including thank you gifts)	
£283.47	Bank charges including Paypal	£269.46
	Cavatina membership	£100.00
£800.00	Hospice performances	
£1,920.50	Total other expenditure	£1,635.29
£51,283.70	Total expenditure	£36,142.99
£12,305.41	Surplus carried forward to General Fund	£3,288.40

Balance Sheet at 31 December 2021

General fund		
£16,467.60	Balance at 1 January 2021	£28,773.01
	Correction to previous balance	£0.03
£12,305.41	Surplus for year	£3,288.40
£28,773.01	Total	£32,061.44
£0.00	Reserve Fund	£0.00
£28,773.01	Total funds	£32,061.44
Represented by:		
Assets		
Cash at bank		
£28,880.05	CAF Bank	£16,889.35
£424.85	PayPal	£174.13
£80.00	Cash float	£80.00
£7,798.11	TBS CIO Lloyds Farnham Sinfonia account	£16,517.96
£37,183.01	Total	£33,661.44
£1,055.00	Receivables (debtors)	
Liabilities (creditors)		
£9,465.00	Amounts falling due in less than one year Note 1	£1,600.00
£0.00	Amounts falling due after one year	£0.00
£9,465.00	Total	£1,600.00
£28,773.01	Total net assets Note 2	£32,061.44

Accounts prepared on accruals basis

Note 1: £1300 donations for Farnham concerts in 2021 and £300 for Sinfonia in 2021

Note 2: Made up of Farnham £12,803.92, Godalming £11,411.74, Sinfonia £7,845.78

TILFORD BACH SOCIETY (CIO)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report on the accounts of the Tilford Bach Society (CIO) (the Charity) for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



D.F.Carpenter
13th April 2022

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Dockenfield,
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