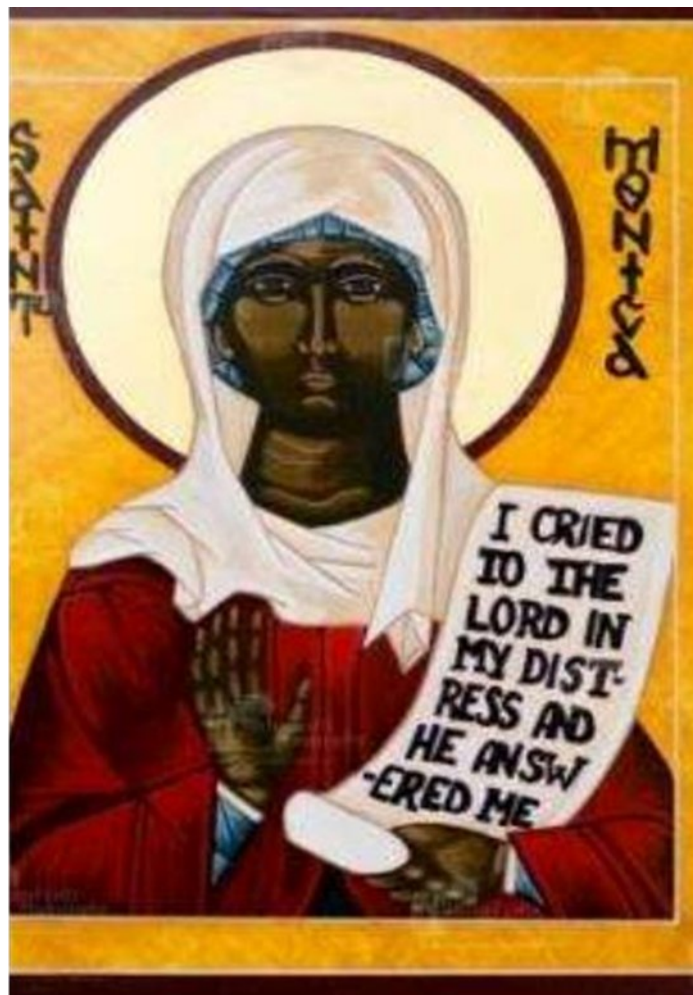


St Monica's Housing Ltd

Annual Report of Trustees 2023-2024



Company Reg. No. 07566033

Charity Reg. No. 1172359

Who are we?

St Monica's Housing Ltd is a company limited by guarantee, formed in 2010 with the purpose of providing short stay accommodation for female asylum seekers who have no access or recourse to Public Funds, and who would therefore be homeless and destitute.

Our primary Referral Agent for Asylum Seekers is **Positive Action For Refugees and Asylum Seekers (PAFRAS)**, a Leeds-based charity, which provides a case worker for residents and assists them with their asylum applications. Our residents come from different countries, ethnic groups, faiths, and non-faith backgrounds,

We have two houses in Leeds, one leased from the RC Diocese of Leeds and the other leased from Catholic Care. Each resident has a dedicated bedroom and shares the other facilities. We provide each resident with weekly financial assistance whilst they are lodging with us.

The accommodation provides a haven from the harsh realities of life as an asylum seeker and provides a safe and peaceful environment whilst the resident is obtaining documents and building their case for an asylum application, court appearances, and appeals. Since 2016, we have accommodated 118 residents, which allowed PAFRAS to assist them with their applications for a right to stay in the UK.

St Monica's is a Registered Charity and is supported, inter alia, by the St Vincent De Paul Society (SVP), Leeds Diocesan Justice and Peace Commission, and Catholic Care.

Our Trustees

The Rt Hon Sir John Battle PC, Chair.
Dr Dolf Mogendorff, Treasurer
Sheelagh Pickles* Director

Nadin Keymist * Director

James McDaid, Director & Company Secretary.
Alison Stuart, Director

*Chairs of House Committees.

Resignations and new trustees

Anne Forbes resigned on 20.10.23

Dr Tony O'Brien joined us on 21.02.24

What do we do?

As our lease on a former property in Beeston expired on 30th April 2023 residents were transferred to a property we acquired in Armley, newly leased from the RC Diocese of Leeds.

In 2023, our major work has been to properly re-establish, as seamlessly as possible, the newly-leased Armley property, to ensure a smooth transfer of residents from the former property in Beeston. This took place in May, thanks to a bequest, generous donations, and volunteer support in kind (including professional trades), but also enabling us to undertake substantial contracted renovation work throughout (new bathrooms, an en-suite facility and a renovated kitchen).

In this year 2023/4, as well as sustaining our quality of housing and service at the Harehills house, we ensured that the Armley House has quickly become well-established with our practice of organised and regular use and support. We also developed excellent relationships with our new neighbours.

The Armley house now accommodates up to 7 residents at any one time.

In 2023/24 we provided 3,241 nights accommodation for 22 women from 14 different countries,
with a 80.5% occupancy rate.

A former resident said, *"It has been a very long road filled with a lot of fear and anxiety and uncertainties.... A thank you can never be enough for seeing me through the most traumatic times when I was ill and had no place to turn to."*

How does the service work?

St Monica's works in partnership with local organisations and charities, including the RC Diocese of Leeds; Catholic Care; SVP; the Red Cross; and PAFRAS

PAFRAS manages the referral process on behalf of the charity working with the Red Cross to identify individuals who have no access to public funds, who would benefit from a stay at St Monica's.

The House Committee arranges for the welcome and induction of new residents; and maintains contact with residents throughout their stay, including delivering regular food parcels and distributing financial support (£30 per week per resident in 2023-24).

PAFRAS provides a dedicated case-worker to support the residents and to liaise with other agencies involved in their case.

Residents are encouraged to volunteer and involve themselves in local groups including English classes and lunch clubs.

A few weeks prior to the leaving date PAFRAS reviews the resident's circumstances; and with the input of the House Committee and other agencies help the resident make their next move.

Financial Summary 2023-24

Annual Accounts for Year to 31.3.2024

	Restricted	Unrestricted	Total
	£	£	£
Income from Donations	17,746	94,836	112,582
Less			
Running Cost of accommodation	(93,952)	(9,662)	(103,614)
Surplus (Deficit) for the year	(76,206)	85,174	8,968
Total Funds Brought Forward	6,393	40,078	46,471
TOTAL FUNDS of the Charity	0	55,439	55,439

The surplus of £8,968 has been added to the existing reserves brought forward. The total reserves at 31.03.24 are £55,439. The reserves are carried forward into 2024/25, to be used to fund the future activities of the charity.

Donations for the year included £7070 from individual donations, and larger donations from St Edwards SVP - Clifford, IOLM, Leeds City Council, Charles Plater Trust, B&Q Trust, The Grail Society, and First Direct.

The running costs per house are around £22,500 per year, The level of reserves by end March 2024 will fund two houses for more than one year.

Trustees Declaration

The Trustees declare that they have approved the Trustees' report above.
Signed on behalf of the Trustees:



The Rt Hon Sir John Battle PC
Chair of St Monica's Housing Ltd
21 December 2024

Acknowledgements

The Trustees wish to acknowledge the generous support of all our volunteers; Catholic Care; PAFRAS; the RC Diocese of Leeds; and all our generous donors, without whom none of this would be possible.



Contact Us:

Registered Office: 53 Kingswood Gardens, Leeds, LS8 2BH.
Email: info@stmonicashousingleeds.org.uk
Website: <https://www.stmonicashousingleeds.org.uk>

Company Reg No. 07566033

Reg Charity No. 1172359



ST. MONICA'S HOUSING LTD

ANNUAL ACCOUNTS

31 MARCH 2024

COMPANY REGISTRATION NUMBER: 07566033

Charity Commission England & Wales Registration Number: 1172359

ST. MONICA'S HOUSING LTD

ANNUAL ACCOUNTS

YEAR ENDED 31 MARCH 2024

CONTENTS

PAGES

Statement of Financial Activities	1
Balance sheet	2
Notes to the Accounts	3-5

ST. MONICA'S HOUSING LTD : Annual Accounts for the year to 31.3.2024

OPERATING STATEMENT

	Restricted £	2024 Unrestricted £	£	Restricted £	2023 Unrestricted £	£
Incoming Resources						
Donations	17,746	94,836	112,582	19517	8546.26	28063.66
Resources Expended						
Charitable Activities	(93,952)	(9,662)	(103,614)	(29,541)	(23,350)	(52,891)
Net Income /(Expenditure)	(76,206)	85,174	8,968	(10,024)	(14,804)	(24,828)
Less Gains/(Losses)	0	0	0	0	0	0
Transfer from unrestricted	69,813	(69,813)	0	0	0	0
NET MOVEMENT IN FUNDS	(6,393)	15,361	8,968	(10,024)	(14,804)	(24,828)
Reconciliation of Funds						
Total funds brought forward	6,393	40,078	46,471	16,416	54,882	71,299
Total Funds carried Forward	0	55,439	55,439	6,393	40,078	46,471

BALANCE SHEET		2024		2023	
		£	£	£	£
	Note				
FIXED ASSETS					
CURRENT ASSETS					
Debtors & Prepayments	1	1,133		3565	
Cash at bank and on hand		58,935		43752	
			60068		47317
CREDITORS:					
Deferred Income					
Amounts falling due	2	4,628		846	
Within one year					
NET CURRENT ASSETS			55439		46471
TOTAL ASSETS LESS					
CURRENT LIABILITIES			55439		46471
Funds of the Charity					
Unrestricted Funds			55439	40078	
Restricted Funds					
Beeston			0	0	
Harehills			0	6910	
Armley			0	-517	
			55439		46471

NOTES TO THE ACCOUNTS

1	HMRC (Gift aid claim) y/e 2024	1133		
			Harehills	Armley
2	Gas on properties	266	1809	2074
	Electricity on properties	727	1264	1992
	Water on properties	0	562	562
		993	3635	4628

These accounts were approved by the members and authorised for issue on 4 December 2024.
For the year ending 31/03/2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. An independent review of the accounts has been performed.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The Right Hon Sir John Battle PC*John D Battle*.....Director

Mr James McDauid*James McDauid*.....Director

The notes on the following pages form part of these accounts

ST MONICA'S HOUSING LTD
NOTES TO THE ACCOUNTS
YEAR ENDED 31 MARCH 2024

1 ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting for Charities (SORP 2005); The Companies Act 2006; and Financial Reporting Standard for Smaller Entities (effective April 2008).

There have been no changes to the accounting policies since last year.

Incoming Resources

All incoming resources are included in the Statement of Financial Activities (SOFA)

When the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

Expenditure and Liabilities.

Expenditure is recognised on an accrual basis as the liability is incurred. Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out the resources.

Taxation

As a charity the organisation is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

2 SHARE CAPITAL

The company is limited by guarantee and therefore does not have share capital.

3 CONTROL

The company was under the control of the directors throughout the current and previous year.

All
Correspondence
to

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11 High Wood
Ben Rhydding
Ilkley
West Yorkshire
LS29 8SB

Tel: 07966 067473

21/12/ 2024

Reference: St Monica's Housing Limited - REVIEW OF 2023/24 REPORT AND ACCOUNTS

For the attention of Secretary and Treasurer

Dear Dolf,

Independent Examination of **ST. MONICA'S HOUSING LTD 07566033 - Incorporated on 16 March 2011, 53 Kingswood Garden, Leeds, LS8 2BH.**

1. The papers provided for review by the Charity would indicate that is eligible to submit accounts with an independent examination for the year ended 31st March 2024 and due to Companies House by 31st December 2024.

The Independent Review assesses from the information provided that it has a turnover of less than £250,000 and is a registered Charity No **1172359 - ST. MONICA'S HOUSING LTD** – with Company Registration No **07566033** and is therefore eligible for exemption from audit as stated in the accounts.

2. The independent examiner has no conflict of interest in performing the examination and is qualified to do the review.
3. The independent examiner was engaged by the Company Secretary / Treasurer with the approval of the Chair.
4. The independent examination covered:
 - Review of background information on the operation of the Charity.

This comprised review of Companies House website and the Charity Commission Website.

- Review of full copy of the Annual Accounts, of which extracts are to be submitted to Companies House in the form of Micro entity accounts. These were stated as approved by the members and authorised for issue 4th December 2024. These are to be signed by the Sir John Battle, Director and James McDaid Director.

- The Annual Accounts are consistent with the Annual Report of Trustees dated 21st December 2024 to be signed by the Chair of St Monica's Housing Ltd the Rt Hon Sir John Battle.
- The independent examiner relied upon the work of the Charity Treasurer to check that the transactions had appropriate evidence and reconciled to bank statements.

Findings

The independent review confirms that the accounts have been properly drawn up, and comply with appropriate standards and disclosure requirements.

There appear to be no issues in relation to going concern on the basis that the Charity has very limited liabilities and as stated in the Report to the Trustees the current level of reserves will fund two houses for over a year.

The independent examiner is satisfied from the quality of working papers provided that reliance can be placed on the underlying accuracy of the detailed work undertaken by the Charity Treasurer. It should be noted that it is the Charity Trustees duty to ensure that it has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the Assets, Liabilities and Profitability of St Monica's Housing Ltd. The Trustees also consider that St Monica's Housing Ltd is exempt from the statutory audit requirement as per the documents produced for the year.

No issues were found which needed to be reported to Trustees or to the Charity Commission.

I have not been instructed to carry out an audit of the accounts of St Monica's Housing Ltd. and I have not verified the accuracy or completeness of the accounting records or information or explanations you have given to myself and I do not, as such therefore express any opinion on the statutory accounts.

Yours sincerely



Robert D Toole
FCMA