



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/9/2020 To 31/08/2021

2.5 terms online due to the Covid-19 Pandemic. The last half term of the academic year face to face

Charity name: Questors Young Musicians Club

Charity registration number: 1172350

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objects of the CIO are: 1. to advance the education of children and young people in music and the playing of musical instruments; and 2. to advance public education in, and appreciation of, music, particularly, but not exclusively, by the running and administration of a club for young musicians in Ealing.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	QYMC has been running for over 50 years as a music school, offering music education on Saturdays (from 8.30 to 13.00), for 30 weeks per year, to children aged from 3-18 years old. This is predominantly on a group basis and there is a focus on participating in ensembles and the orchestra from an early age. Pupils are encouraged to take musical examinations where appropriate, and achieve excellent results, above the national average. Pre-pandemic at least one concert is organised every term. This gives the children the opportunity to perform and learn from the experience. It also gives parents and/or other interested persons the chance to attend and enjoy the music. During the pandemic this wasn't possible however an online performance platform for pupils to perform to each other was created. We were able to return to face to face lessons in the Summer Term. It wasn't considered safe to have a concert indoors with lots of people in an enclosed space, however we were using the outside space as a waiting area so each

		ensemble did a short performance outside for the parents. Throughout the year all children regardless of ability are encouraged to participate in concerts whenever possible. The organisation has historically operated as an unincorporated association run by a committee of volunteers.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees took legal advice from Gareth Roy at Russel Cooke, (legal firm specialising in charity matters) who confirmed that in their view there was public benefit, as defined in the Charity Commission guidance, in our operations prior to converting from an Unincorporated Organisation to a CIO in March 2017. The trustees have ongoing regard to public benefit, which is monitored and reported through termly Trustee meetings

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The CIO (Foundation Constitution) is run by Trustees, including defined roles of Chair, Treasurer, and Secretary as well as other parent representatives. We are extremely fortunate to also have a very active team of volunteers who run the café and reception in addition to helping with transportation of instruments for concerts etc. These volunteers are generally parents, but we also benefit from older pupils volunteering as part of their Duke of Edinburgh Award. Our volunteers are very efficiently coordinated by one of our Trustees.
Other		Initiatives: • Ensemble Performances to parents rather than a conventional concert • Risk assessment for returning to face to face lessons • Teacher focus groups • New Procedures for face to face lessons

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In this period: • Around 100 pupils (Autumn Term 2020 – Summer Term 2021) studied in over 100 lessons each week, including theory, aural, individual tuition, group tuition. • Over 240 ensemble sessions per year (including percussion, jazz, strings, wind) 30 orchestra sessions • Over 130 instruments are held for hire to encourage poorer pupils to start on their musical journey. Although numbers dropped the regular online contact with teachers and other pupils was hugely appreciated by parents and had a significant positive effect on the mental health of children, many of whom were receiving very little from their schools.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The achievements outlined above were in line with the objectives set in the CIO constitution, specifically: • In relation to “to advance the education of children and young people namely in music and the playing of musical instruments” ❖ we have carried out the activities outlined above on 30 Saturdays across the year and run an assisted place programme to students, who would not otherwise be able to learn an instrument. ❖ Numbers remained low after going online in the summer term of the previous year as it wasn't possible to run an open day and the classes for younger pupils were less successful online. However many parents opted to move from group to 1:1 or 2:1 tuition which was extremely successful online and pupils made excellent progress. ❖ Some pupils start at 3/4 years and stay with us until they leave school at 18. ❖ In this period the ABRSM started to offer recorded 'performance grades' as the traditional face to face exams weren't possible. A number of pupils entered for these and gained good results. 1. In relation to “to advance public education in, and appreciation of, music particularly, but not exclusively, by the running and
-------------------------------------	-----------	--

		administration of a club for young musicians in Ealing”: ❖ We ran 1 Ensemble Performance morning for parents ❖ open day video which gave current and prospective pupils an opportunity to find out about a wide variety of instruments.
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached financial report • Total receipts £60,830 • Total payments £70,611 • Balance c/fwd at 31st August 2021 £26,129
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Following some years when there was a negative operating balance, the financial policy since 2016 has been to generate an operating surplus of 1-5%, so that the CIO is not put at financial risk and therefore avoids having to spend reserves to subsidise operating costs. The historical reserve which was carried forward into the CIO is generally use for musical instrument purchase and maintenance. This reserve also acts as a contingency for paying rent and wages, and in the past (pre-CIO) has been used for one-off concerts such as the QYMC 50th anniversary concert at Cadogan Hall (2014). In 2020 - 2021 this reserve has enabled QYMC to continue to run despite continued reduced numbers. We were also able to extend the Assisted Places Scheme to families whose finances had been hit by Covid-19. This would not have been possible without these reserve funds. Amount of reserves held Para 1.22 Cash at bank at
Amount of reserves held	Para 1.22	Cash at bank at 31 Aug 2021 £26,129 Stock at 31 Aug 2021 £29,456 Total reserves held at 31 August 2021 £54,486
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funding is mainly through tuition fees and are kept to a minimum as per the constitution. Due to the Covid-19 Pandemic it was not possible to run the café in this period, other than to provide refreshments for staff.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A

A description of the principal risks facing the charity	Para 1.46	Loss of premises. Lessons are currently held in Little Ealing Primary School. Our contract has been renewed but only for 2 years. Global pandemic – 1:1 lessons for existing pupils worked very well, ensembles and classes for younger children were not so popular. We will need a marketing campaign to increase numbers when we are able to restart face to face.
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are generally appointed for a term of 3 years by a resolution passed at a properly convened meeting of the Trustees or in writing.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	All prospective trustees have to have a valid DBS. They are screened by The Chair / Musical Director (also a trustee) for suitability prior to meeting with other existing Trustees. The Chair / Musical Director meet with new trustees, to brief them on the history on the history and ethos of the club, the CIO status and constitution and emergency and other procedures. They are also shown where to find the Trustee Information Packs. For specific roles (eg Treasurer) – a longer induction is required to cover financial processes and controls.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is a stand-alone Charitable Incorporated Organisation (CIO). There is no wider network link.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Questors Young Musicians Club
Other name the charity uses	N/A
Registered charity number	1172350

Charity's principal address	Questors Young Musicians Club 7-8 Ritz Parade Western Avenue London W5 3RA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Carr	Chair	30 th March 2017-Present	Initial Trustee
2				
3	Fiona Johnson	Also employed as Musical Director. (Permission from Charity Commission granted at time of CIO application)	30 th March 2017-Present	
4	Michelle Duby		30 th March 2017-Present	
5	Patrick McLaughlin		30 th March 2017-Present	
6	Siaw-Lynn Ng		30 th March 2017-Present	
7	Claire Hardiman		30 th March 2017-Present	
8	Huilin Jin	Treasurer	3 rd November 2018- 9 th November 2019	
9	Sean Cotter	Treasurer	9 th November 2019 - Present	
10	Sigla Trowbridge	Secretary	3 rd November 2018-Present	
11	Pauline Hill		3 rd November 2018-Present	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Helen Carr	Fiona Johnson
Position (eg Secretary, Chair, etc)	Chair	Musical Director
Date	29/06/2022	29/06/2022

CIO Charity number: 1172350

**Questors Young Musicians Club
Receipts and Payments Accounts
for the year ended 31 August 2021**

Questors Young Musicians Club

Contents

	Page
Administrative information	1
Accountant's report	2
Receipts and payments	3
Statement of Assets and Liabilities	4

Questors Young Musicians Club

Legal and administrative information

CIO Charity number	1172350
Registered office	Levy + Partners Limited 7-8 Ritz Parade Western Avenue London W5 3RA
Trustees	Fiona Johnson Singla Trowbridge Pauline Hill P G McLaughlin Claire Marie Hardiman Helen Josephine Carr Michelle Duby Siaw-Lynn Ng Sean Cotter Resigned
Accountants	Levy + Partners Limited 7-8 Ritz Parade Western Avenue London W5 3RA

Questors Young Musicians Club

Accountants' report the trustees of Questors Young Musicians Club

We have prepared the Receipts and Payments accounts and the statement of Assets and Liabilities under your instructions, from the accounting records and information provided by you for the year ended 31 August 2021 set out on pages 3 to 4.

Levy + Partners Limited
Chartered Accountants
7-8 Ritz Parade
Western Avenue
London
W5 3RA

Date: 29 June 2022

Questors Young Musicians Club

Receipts and Payments Account

For the year ended 31 August 2021

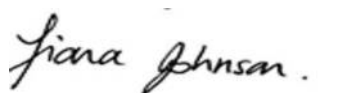
	2021 Total £	2020 Total £
Balance b/fwd at 1st September 2020	<u>35,910</u>	<u>37,716</u>
Receipts		
Tuition fees	60,692	80,862
Cafe	1	1,332
Concert	-	-
Miscellaneous income	137	284
Interest received	-	26
Total receipts	<u>60,830</u>	<u>82,504</u>
Payments		
Rent	4,000	8,000
Recital	-	525
Storage	1,842	1,628
Instrument purchase	75	704
Insurance	770	766
Cafe expense	-	706
Office supply	-	174
Other expense	-	1,120
Accountancy fees	1,099	1,099
Salary F C Johnson	6,962	
Teacher fees and Salaries	55,863	69,588
Total payments	<u>70,611</u>	<u>84,310</u>
Balance c/fwd at 31 August 2021	<u>26,129</u>	<u>35,910</u>

Questors Young Musicians Club

Statement of Assets and Liabilities as at 31 August 2021

	2021 £	2020 £
Current assets		
Cash at bank and in hand	26,129	35,910
Stock of music instruments	29,456	29,381
	<u>55,585</u>	<u>65,291</u>
Creditors: amounts falling due within one year	(1,099)	(1,099)
Net current assets	<u>54,486</u>	<u>64,192</u>

Approved by the board of trustees on 29 June 2022 and signed on its behalf by:



Fiona Johnson
Trustee



Helen Josephine Carr
Trustee